

# **MADONNA<sup>™</sup> UNIVERSITY**

# **Undergraduate Catalog**

Volume 47, **2019-2020**

(Effective as of Fall Semester 2019)

**This Undergraduate Catalog is a compendium of opportunities available at Madonna University. It includes information on academic programs, requirements for admission and graduation, rules, regulations, and expectations. Failure to read this Undergraduate Catalog does not excuse students from the requirements and regulations described herein. While every effort is made to provide accurate and current information, the University reserves the right to change rules, policies, fees, curricula, courses, and other programs described to reflect faculty or administrative action.**

**This Undergraduate Catalog is accurate as of the publication date.**

MISSION STATEMENT: The mission of Madonna University, a Catholic institution of higher learning, is to instill in its students Christian humanistic values, intellectual inquiry, a respect for diversity, and a commitment to serving others through a liberal arts education, integrated with career preparation and based on the truths and principles recognized within a Felician Franciscan tradition.

*Madonna University guarantees the right to equal educational opportunity without discrimination because of race, religion, sex, age, national origin, or disabilities.*

## Madonna University

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# Madonna University Academic Calendar

## SEMESTER I – FALL

	2019-20	2020-21	2021-22
Faculty Conference	Aug 19	Aug 24	Aug 23
Classes Begin	Aug 26	Aug 31	Aug 30
Course Add and Drop Periods	See Academic Planning Guide	See Academic Planning Guide	See Academic Planning Guide
Student Convocation	Aug 23		
<i>*Labor Day – no classes</i>	Sept 2	Sept 7	Sept 6
Deadline – Removal of “I” grade from Summer Semester	Oct 4	Oct 2	Oct 8
Filing Deadline – Application for Graduation: Winter Semester, May	Sept 30	Sept 30	Sept 30
Web Registration Begins – Summer Semester	Oct 21	Oct 26	Oct 25
In-Person/Open Registration Begins- Summer Semester	Oct 28	Nov 2	Nov 1
Final Date, Election of S Grade	Nov 1	Nov 6	Nov 5
Final Filing Date/Doctoral Capstone Experience for December Graduation	Nov 14	Nov 19	Nov 18
Final Date, Withdrawal from Courses (No later than 75% of complete coursework)	Nov 15	Nov 20	Nov 19
<i>**Thanksgiving Recess (begins at 4:00pm on the Wednesday before)</i>	Nov 28-Dec 1	Nov 26-29	Nov 25-28
Final Examinations (Last class session)	Dec 9-14	Dec 14-19	Dec 13-18
End of Fall Semester	Dec 14	Dec 19	Dec 18
Grades Due by 12:00 noon	Dec 17	Dec 22	Dec 21

## SEMESTER II – WINTER

	2019-20	2020-21	2021-22
Faculty Conference	Jan 10	Jan 8	Jan 7
Classes Begin	Jan 6	Jan 11	Jan 10
Course Add and Drop Periods	See Academic Planning Guide	See Academic Planning Guide	See Academic Planning Guide
Deadline – Removal of “I” grade from Fall Semester	Jan 24	Jan 29	Jan 28
Filing Deadline – Application for Graduation: Summer Term, July	Jan 31	Jan 29	Jan 31
Spring Vacation	March 2-7	March 8-13	March 7-12
Final Date, Election of S Grade	March 13	March 19	March 18
Web Registration Begins – Fall and Winter Semesters	March 30	April 5	April 4
In-Person /Open Registration Begins – Fall and Winter Semesters	April 6	April 12	April 11
Final Filing Date/Doctoral Capstone Experience for May Graduation	April 2	April 8	April 7
Final Date, Withdrawal from Courses (No later than 75% of complete coursework)	April 3	April 9	April 8
<i>*Easter Recess (begins at 4:00pm on the Thursday before)</i>	Apr 10-12	April 2-4	April 15-17
Final Examinations (Last class session)	Apr 27-May 2	May 3-8	May 2-7
End of Winter Semester	May 2	May 8	May 7
Grades Due by 12:00 noon	May 5	May 11	May 10
Graduation Liturgy	May 7	May 6	May 19
Commencement	May 9	May 8	May 21

## SEMESTER III – SUMMER

	2019-20	2020-21	2021-22
Classes Begin	May 11	May 17	May 16
Course Add and Drop Periods	See Academic Planning Guide	See Academic Planning Guide	See Academic Planning Guide
Memorial Day – No Classes	May 25	May 31	May 30
Filing Deadline – Application for Graduation: Fall Semester, December	May 29	May 28	May 31
Deadline – Removal of “I” grade from Winter Semester	June 12	June 18	June 17
Independence Day – No Classes	July 3	July 5	July 4
Final Filing Date/Doctoral Capstone Experience for August graduation	July 16	July 22	July 21
Final Date, Election of S Grade	July 2	July 9	July 8
Final Date, Withdrawal from Courses (No later than 75% of complete coursework)	July 24	July 30	July 29
Final Examinations (Last class session)	Aug 10-15	Aug 16-21	Aug 15-20
End of Summer Semester	Aug 15	Aug 21	Aug 20
Grades Due by 12:00 noon	Aug 18	Aug 24	Aug 23

**PLEASE REVIEW ACADEMIC PLANNING GUIDE FOR UPDATES & FURTHER INFORMATION.**

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Students are held individually responsible for the information contained in the University Catalog. Failure to read and comply with University stipulations will not exempt students from whatever consequences they may incur.

**The University reserves the right to withdraw or modify information in this catalog.**



## **Welcome to Madonna University**

Welcome to Madonna University, home of the Crusaders. I think it's fantastic that you are considering one or more of our exciting academic programs to prepare you for an enriching career, for graduate school, or perhaps just to quench your thirst for knowledge.

When you enroll in courses at Madonna, you join some 3,000 students who also are pursuing their studies in a Catholic, Christian atmosphere. Madonna's student-centered learning environment promotes the University's four Franciscan values: respect for the dignity of all people, reverence for all of creation, the pursuit of peace and justice, and education for truth and service to others. Our degrees change lives, starting with yours. After graduation, you'll go on to change the lives of those you serve in your career. We are so very proud of the more than 32,000 Madonna alumni who have made a difference in the communities where they work and live.

As you gain a Madonna education, I encourage you to take full advantage of the services and resources available; from our talented and caring faculty and tutors, to the library, and many labs. Participate in service-learning projects, internships, and study abroad trips. Get involved in campus clubs, guest lectures, performing arts, athletics, or other campus activities. These "beyond-the-classroom" experiences will enhance your education, broaden your mind, and expand your network. I trust that this Catalog will help you make the most of your time at Madonna University. Please know that all of us, faculty and staff alike, are committed to your success.

For Madonna,

Michael A. Grandillo, Ph.D.

President

# **Section I:**

## **University Overview**

# Madonna University

## Our Vision & Mission

By design, Madonna University's Catholic identity and its Franciscan and Felician heritage underpin the planning process, with a 10-year, aspirational vision:

### Vision Statement

Madonna University seeks to be a premier, regional Catholic University that places students at the center of the educational process, in preparation for a lifetime of service.

Madonna University is an independent Catholic, Franciscan institution of higher learning committed to teaching, scholarship, and service. The University's educational philosophy is founded on the Franciscan spirit, which encounters God in the whole of creation, manifested by persons, events, and natural things. This view defines individuals as moral-ethical beings and advocates a life based on truth, goodness, and service to others, rooted in the teachings and traditions of the Roman Catholic Church.

Drawing inspiration from the selfless love of Jesus Christ and his mother, the Madonna, the University seeks to communicate a coherent understanding of reality, discernable through the spirit, mind, and imagination. The University adheres to the guidelines set forth in *The Application of Ex corde Ecclesiae* in the United States. Madonna University is dedicated to meeting the educational needs of traditional and post-traditional students as they pursue undergraduate and graduate degrees. The University's strong foundation on liberal arts education combined with career preparation is acknowledged for its relatedness to the quality of life and economic growth and development of Michigan and the broader region. In realizing all aspects of its vision, the University emphasizes a service approach to students through an integrated student support structure and flexible delivery systems both on and off campus, nationally and internationally, and through in-person and online education.

### Mission Statement

The mission of Madonna University, a Catholic institution of higher learning, is to instill in its students Christian humanistic values, intellectual inquiry, a respect for diversity, and a commitment to serving others through a liberal arts education, integrated with career preparation and based on the truths and principles recognized within a Felician Franciscan tradition.

## Our Core Values

### Franciscan

Respect for the Dignity of Each Person  
Peace and Justice  
Reverence for Creation  
Education for Truth and Service

### Felician

Respect for Human Dignity  
Peace and Justice  
Solidarity with the Poor  
Compassion  
Transformation

### Madonna University

Respect  
Integrity  
Responsible Stewardship  
Intellectual, Spiritual, Personal Development  
Educational Access  
Excellence

## Our Madonna Commitment

Madonna University provides a caring, personalized, values-based learning community for students who seek knowledge and preparation to succeed in a life of service to others.

## Our Institutional Characteristics

- Caring Community
- Personalized Education
- Values-Based Experience
- Service-Oriented Career Preparation

## Foundational Values of Our Mission

### The Catholic Tradition

Madonna University, founded and sponsored by the Felician Sisters of Livonia, Michigan, maintains fidelity to the teaching and authority of the Catholic Church through its academic curriculum and student life activities; promotes an appreciation for and openness to other religious traditions; and encourages an atmosphere of respect and sensitivity to all persons. The University's faith environment fosters the search for unity and the spirit of ecumenism, inter-religious dialogue, and intellectual freedom. Through undergraduate, graduate, and continuing professional study, Madonna University provides individuals with opportunities for intellectual, spiritual, and personal growth. The University endeavors to develop the capacity of its students to evaluate values and norms of modern society and culture from a Christian perspective in order to give full meaning to human life. Ultimately, the Christian message calls upon all people to witness God's unconditional love to the world through the pursuit of truth, the promotion of social justice, and the commitment to serve others who are less fortunate.

### The Franciscan Ideal

The Madonna University Community supports and maintains an educational environment which is in harmony with the teachings of Jesus Christ as exemplified in the life of St. Francis of Assisi. The Franciscan ideal encourages a "conversion of heart" away from selfish worldliness toward a Christ-centered vision of creation. The mission of the University receives its spirit from such Franciscan values as a respect for the dignity of each person; peace and justice; a love of God translated into assisting all people, especially the poor, minority groups, and individuals challenged with disabilities; a reverence for creation; and education for truth and service: a conviction that the liberal arts and sciences develop the intellect so as to prepare the individual to render more effective service to humanity.

### Christian Humanistic Values

Christian humanism, taking inspiration from the Judeo-Christian tradition of respect for life, supports the belief that a

Higher Being judges and redeems life, thereby encouraging individuals to define their relationship with their brothers and sisters across the globe and throughout history itself. This philosophy recognizes the innate dignity of each person and affirms the human capacity and freedom of will to develop one's physical, social, psychological, and spiritual well-being to the fullest. In this context, education is a means of empowerment, preparing individuals to reach their full potential.

### **Core Values**

In order to meet the intellectual, spiritual, and personal development needs of learners within the framework of Catholic and Franciscan higher education, the Madonna University community commits itself to living the following core values:

**Respect** -- Madonna University recognizes that each individual's contribution is vital to achieving society's goals and, therefore, values each person's talents and abilities. A diversity of races, creeds, cultures, and physical ability enriches the University community, and, by creating a climate of mutual respect and justice, the University affirms each individual's right to dignity and civility.

**Integrity** – Madonna University practices honesty in all matters, including how it presents itself to its various stakeholders and how it conducts all transactions. By manifesting integrity, the University models this ideal for its students, employees, and the community at large, and thus, fulfills a significant aspect of its teaching mission.

**Responsible Stewardship** -- The Madonna University Community recognizes that all of its resources are gifts from God. With these blessings comes the responsibility to shepherd resources wisely and responsibly and to optimize their role in achieving the University's mission, vision, and purposes. Animated by the Franciscan spirit of service, the University deploys its resources for the benefit of its members, to foster learning and promote the fulfillment of human potential.

**Intellectual, Spiritual, and Personal Development** -- Madonna University creates a learner-centered environment committed to the intellectual, spiritual, and personal development of its members: students, faculty, and staff. It is focused on developing the whole person both for professional employment and a dedication to truth, goodness, and service. Each member of the University community is expected to manifest a commitment to lifelong learning and continued professional development.

**Educational Access** -- Since its founding, Madonna University has provided educational access for diverse groups that would not have had ready access to higher education otherwise, regardless of race, creed, physical ability, age, or socioeconomic status. This commitment led to the admission of male students in 1972 and to programs for off-campus and distance education students in the 1980's and 1990's. The University will continue to be a positive force in society by responding to the educational needs of underserved groups. In addition, Madonna University strives to deliver exceptional value at a cost below national norms for private institutions, thus remaining affordable to all students.

**Excellence** -- Madonna University is aware of the responsibility that results from the trust placed by the community in its ability to educate its students effectively. It, therefore, commits itself to quality as it endeavors to fulfill its mission and educational purposes. The University pursues a philosophy of continuous improvement based upon rigorous assessment, focused reflection, and informed decision making.

### **Diversity and Inclusion Statement**

Madonna University lives out its Catholic and Franciscan mission and values by creating and maintaining an environment where all persons are treated with understanding and respect. The University regards diversity and inclusion as guiding principles. Diversity calls upon individuals to know how to relate to qualities, conditions, and identities that are different from their own and from the groups to which they belong. Members of the University community are expected to respect others regardless of race, ethnicity, gender, sexual identity, socioeconomic status, age, physical abilities, cognitive abilities, family status, religious beliefs, political beliefs, and/or religious tradition. The University community guarantees the freedom of individuals to explore their evolving self-identity in a safe, positive, and nurturing environment. The University ensures that all persons can participate in and have access to the everyday life of the institution. This deepens the understanding and appreciation of the individuality and circumstances of everyone. Inclusion is essential for the creation of a welcoming environment that promotes respect, hospitality, peace, and justice. Our commitment to diversity and inclusion emanates from the Franciscan values of respect for the dignity of each person, concern for the disadvantaged and oppressed, and reverence for life. In concert with *Ex corde Ecclesiae* and Catholic social teaching, we maintain that all faiths and all people are welcome here.

### **Liberal Arts Integrated with Career Preparation**

Madonna University believes in the enduring values of the liberal arts, with its curriculum based on the arts, humanities, sciences, and social sciences as the foundation for the critical and creative thinking, decision-making, and higher literacy necessary for being a responsible and productive citizen in contemporary society. Programs of study are designed to be intellectually challenging; foster independent learning; cultivate new knowledge through study, research, dialogue, analysis, and synthesis; instill a sense of global awareness; and eliminate ignorance, fear, injustice, and prejudice.

### **A Student-Centered Learning Community**

Madonna University measures its success by the high level of learning achieved by its students. It focuses on student outcomes and has identified multiple evaluation strategies to assess student academic achievement.

*The Madonna University graduate is expected to achieve the following learning goals:*

1. **College Writing:** Develop the ability to write clear, effective English prose.
2. **Religious Values:** Achieve an understanding of religious and moral dimensions of human experience.
3. **Cultural Traditions:** Develop an understanding of and responsiveness to the aesthetic, emotive, and intellectual expressions of human concerns through the humanities and arts.
4. **Scientific Inquiry:** Achieve an understanding of modern concepts of science, computer technology and mathematics, and the relationship between scientific and technological realities in contemporary life.
5. **Personal and Social Environment:** Develop an understanding of the ways in which individuals perceive, experience, and behave in their personal & social environment.
6. **Global Citizenship:** Develop a facility for international & national citizenship skills.
7. **Personal and Career Development:** Achieve individual education goals for personal enrichment & career development.

# Madonna University

## Madonna University History

For more than 80 years, Madonna University has been committed to quality liberal arts education integrated with career preparation in the interest of public service. Founded by the Felician Sisters of Livonia as Presentation Junior College in 1937, in 1947 it was renamed Madonna College and incorporated as a baccalaureate institution. It became coeducational in 1972, initiated its first graduate program in 1982, achieved University status in 1991, and launched its first doctoral program in 2008. In 2003, St. Mary's College of Orchard Lake merged with Madonna University, and its students and many of its faculty were welcomed into the Madonna University community.

Madonna University maintains its identity as an independent Catholic University in the Franciscan tradition. A pioneer in opening its doors to both older and younger adults with diverse economic, religious, social, and cultural backgrounds, the University remains committed to its belief in the spiritual, educational, and service-oriented mission: Education for truth, goodness, and service.

## Livonia Campus

The main campus of Madonna University is located in Livonia, Michigan, a suburb on the western perimeter of metropolitan Detroit. The campus faces Schoolcraft Road and the Jeffries (I-96) Freeway (Exit 173 at Levan or Newburgh Road), and has easy access to downtown Detroit, the Detroit Metropolitan Airport, Ann Arbor, and important state highways.

## The Academic Building

The Academic Building accommodates a variety of purposes, from administrative offices to classrooms and support services. The University utilizes advanced technology as a tool for teaching and learning, increasing opportunities for students to engage in learning on an "anywhere, anytime" basis. In addition to face-to-face classroom instruction, a blend of technologies are used to reach students at off-campus sites, at work, or at home using Blackboard as the learning management tool for online courses, email communication, audio, video, and live, interactive two-way video. Madonna's facilities include an interactive video classroom with recording facilities and video casting and web conferencing capabilities. The building also contains the Collaborative Learning Center and has wireless access throughout.

The **Ford Motor Company Technology Wing**, the 1100 corridor, provides state-of-the-art learning resources with computer laboratories, computer classroom, faculty multimedia authoring lab, and a Macintosh/PC based multimedia lab that supports art and graphic design, video, and journalism. The Information Technology staff maintains computer services across the campus, including the IT network, which allows remote access from offices, student lounges, the residence hall, and off campus. Internet access provides immediate communication with faculty, support offices, other students, and the global community.

The University promotes the integration of learning technologies across the curriculum, from face-to-face classes enhanced with technology to courses offered entirely online. The University has outfitted most of its classrooms with state-of-the-art multimedia and computing technologies in order to

promote advanced technology literacy in its faculty and students. Training on Blackboard for students and faculty members on the various features of the system is provided to facilitate optimum user experience.

Other Academic Building highlights include:

The **Mosaic Leadership Academy**, Room 1401, promotes an appreciation of diversity, inclusion, and respect for all persons of all cultures, races, backgrounds, beliefs, and experiences. Through the Academy, students are empowered to excel academically and flourish as members of a social and inclusive workforce.

The **Office of Service-Learning and Civic Engagement**, Room 1403, supports and promotes academic service-learning opportunities across all fields of study through programs and services for students, faculty, and the wider community.

The **Sign Language Instruction Laboratory** and office suite, Room 1405, provides 24 workstations equipped with specialized language-learning software adapted for the visual nature of American Sign Language, housed within a space that can be reconfigured as a high-tech classroom. In addition, faculty and staff offices are located in an adjacent space to facilitate student-faculty interaction.

The **Nursing Simulation Laboratories**, Room 1410, provide a range of instructional resources, including simulation rooms for medical/surgical, pediatric/childbirth, intensive care, and community health nursing; observation rooms; and practice laboratories. Nursing students encounter real-world simulations as preparation for their extensive clinical placements in hospitals throughout the metropolitan Detroit area.

The **Center for Study Abroad**, room 1501, was established in 1991 as a clearinghouse for all international education programs. The focus of the Center is to promote and facilitate a wide range of study, work, and travel opportunities for both students and faculty.

On the upper level, is found the **Library**, Room 2003, built in 1984. It houses more than 200,000 print and electronic books, multimedia resources, and more than 125 subscription databases that provide students 24/7 access to 58,000+ online full-text journals. The library offers quiet study areas and rooms for collaborative work. Throughout the space, students and others can enjoy several ethnic heritage alcoves, containing a variety of artifacts related to the cultural backgrounds of Madonna University's multiethnic student body. A recent addition to these displays is the Kary Family Mid-Century Polish Folk Art Collection, featuring traditional wood carvings and glass pieces.

Housed in the Library, the **Center for Personalized Instruction (CPI)** provides students with academic resources and support services. The CPI coordinates the university-wide tutoring program. Services include one-on-one or group tutoring, supplemental instruction, walk-in mathematics laboratory support, and success strategy workshops focused on topics that promote the intellectual and personal growth of students. Housed within the CPI is the federally-funded Student Support Services TRIO Program.

Also found in the library is the **Writing Center** and, in the lower level of the library wing, are the **University Archives**, **Center for Catholic Studies and Interfaith Dialogue**, **Center for Humane Studies**, and **Kresge Hall**, a 275-seat auditorium for lectures and special events, including an annual student-produced musical production.



the **Center for Research**, located in the office of the Graduate School, Room 2107, coordinates Institutional Board reviews and provides support for research, scholarly activities, and interdisciplinary collaboration to faculty, staff, and students.

The **Technology Classroom**, Room 2207, houses the most current technologies used by K-12 teachers in schools. This setting provides a rich context for pre-service teachers to become familiar with such technologies as the interactive whiteboard/SMART board, SMART Projection Audio system, and document camera.

### **The Activities Center**

The Activities Center, attached to the Academic Building, seats 1,000 spectators and provides facilities for sports activities. The Madonna University Athletic department has grown to an eleven-sport program recognized by the National Association of Intercollegiate Athletics (NAIA), and competes as a member of the Wolverine-Hoosier Athletic Conference (WHAC). The facility also houses four locker rooms, a weight room, the athletic training room, and the Madonna Athletics Hall of Fame.

### **The Franciscan Center for Science and Media**

The Franciscan Center Science and Media Building is the first "green" building built in Livonia that is certified by Leadership in Energy and Environmental Design (LEED). It is located between the Academic Building and the University Center, overlooking the St. Francis gazebo, the pond, and Cardinal Square.

The two-story building is home to the College of Physical and Social Sciences and the Media Center and includes state-of-the-art instructional laboratories in the physical and biological sciences, seminar rooms, a 150-seat lecture hall, a high-definition digital TV studio and sound stage, radio studio, editing laboratory, and editing suites. A variety of learning spaces are provided throughout the building for students to collaborate on projects, study, or relax during class breaks. In the Gathering Space, adjacent to the main lecture hall and the café, students can enjoy each other's company and refreshments.

The TV studio is home to *Celebrate Michigan*, a public service television program, is produced and crewed by broadcast and cinema arts students and watched by a typical audience of over 40,000 people.

The **Instructional Design and Development** department, also housed in the Franciscan Center, assists faculty and students throughout the University in the effective use of media for teaching and learning, assists with instructional design and online course development, and provides training on Blackboard for students and faculty members.

### **The Angelo DiPonio Building**

The Angelo DiPonio building, which was acquired by Madonna University through a \$1.2 million donation from the Angelo and Margaret DiPonio Foundation, houses the College of Nursing and Health's Nursing programs and Hospice and Palliative Studies programs. It provides faculty offices, classrooms, advanced nursing skills laboratories, and the Transcultural Nursing Office.

### **The Maertens Building**

The Maertens building was acquired through the donation of \$1 million by John and Elizabeth A. (DeSerrano) Stevens and Aline DeSeranno in memory of Aline's father. This 12,000-square foot building houses the University's School of Business, Center for Business Development, and Innovation Lab. With

several state-of-the-art technology classrooms, including computer-station equipped classrooms, a high-tech digital classroom, and innovation lab maker-space, the Maertens building provides essential spaces to support contemporary business education.

### **The University Center/Residence Hall**

The University Center/Residence Hall, 14221 Levan Road (Livonia 48154), houses up to 225 men and women. The building includes gathering areas on each floor, attractive suites, and kitchenettes. In addition to Wi-Fi computer connections and cable TV in each room, twenty rooms are now equipped with emergency lighting systems for hard-of-hearing students. Throughout the year, the residence hall lounge, the commons, and the spacious dining halls are centers for gathering, dances, cultural programs, and workshops, as well as student leadership and club meetings. The roof-covered patio and the upper and lower terraces afford a view of the tree-lined pond and landscape. In 2017, expansion of residential offerings for students began, with students being able to choose from the University East or West Wing, the Living Learning Community Center (with three unique Living Learning Communities: Appreciation of the Arts, Emerging Leaders, and Service with Others), and the Apartment Living Center.

**All of the buildings on the Livonia campus are accessible according to ADA standards. Madonna University also provides accommodations as needed, including in-class notetaking, sign language interpreting, alternative testing accommodations, adaptive computer equipment, braille printing capabilities, and videophones.**

### **Outreach Sites**

#### **University Center at Gaylord**

Madonna University participates in the University Center at Gaylord, 80 Livingston Blvd., in order to deliver higher education to northern Michigan students. The University has been a partner since 1996, and it offers courses in Social Work at the University Center at Gaylord.

#### **Henry Ford University Center**

Find Madonna University in Room 336 of the Henry Ford University Center, located in the Welcome Center (Building WC) on the campus of Henry Ford College, 5101 Evergreen Rd., Dearborn. Students can take courses towards a Bachelor of Science in Criminal Justice, Bachelor of Social Work, or Bachelor of Science in Paralegal Studies at the center. Transfer pathways and guides for other majors offered at Madonna University are also available.

#### **Macomb University Center**

Madonna University is a partner in the Macomb University Center, located on the Center Campus in Clinton Township, 44575 Garfield Road. The University offers four baccalaureate degree completion programs through the University Center in Criminal Justice, Emergency Management, Paralegal Studies, and Hospitality and Tourism Management.

Classes are taken on site with Madonna professors in the University Center classrooms. The Madonna University office is Room 120 in the University Center Building (UC-1).

## Accreditations and Approvals

**Madonna University is committed to the highest quality standards for higher education. The University uses its own measures of quality as well as standards required by professional and accrediting organizations. Many organizations review the curriculum and facilities, instruction, and administration, and the assessment of student outcomes as part of the approval and accreditation process. The University has designed a comprehensive assessment plan that measures and reports on student achievement as part of this process.**

**Approval by accrediting agencies and professional organizations exist at state, regional, national, and international levels. These organizations have varying cycles of review that can be anywhere from one to ten years.**

### The following is a list of accreditations and approvals:

Higher Learning Commission (HLC) (*formerly North Central Association*), 230 South LaSalle Street, Suite 7-500, Chicago, Illinois, 60604-1413; (800) 621-7440; [www.hlcommission.org](http://www.hlcommission.org); 1959, 1968, 1978, 1982 (Graduate Education, 1988, 1998, 2004 (merger with St. Mary's College), 2008 (doctoral degree), 2018

Accreditation Council for Business Schools and Programs (ACBSP): The Madonna University School of Business, 2017

Accreditation Council for Education in Nutrition and Dietetics (ACEND, formerly The Commission on Accreditation for Dietetics Education [CADE]) Accreditation 2000, 2010; The Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2000, Chicago, Illinois, 60606-6995; (800) 877-1600

American Bar Association, 1984, 1990, 1994, 2000, 2007, 2013

American Dietetic Association Approvals: Plan IV, 1977, 1982; Plan V, 1990, 1995

Commission on Collegiate Nursing Education, 2006 (graduate, undergraduate, and DNP); One Dupont Circle, NW, Suite 530, Washington, DC, 20036-1120; (202) 887-6791

Council for the Accreditation of Educator Preparation (CAEP)(*formerly National Council for the Accreditation of Teacher Education, [NCATE]*), 1972, 1981, 1992, 1996, 2002, 2009, 2016

Council on Social Work Education, 1982, 1988, 1995, 2003, 2011 (undergraduate), 2018 (graduate)

Forensic Science Education Programs Accreditation Commission (FEPAC) (undergraduate), 2014

State of Michigan Board of Education:

Approval of four-year degrees, 1947

Teacher certifications, 1954

Master of Science in Administration, 1982

Master of Science in Nursing, 1987

Michigan Board of Nursing, 1967

National Council for Accreditation of Teacher Education, 1972, 1981, 1992, 1996, 2002, 2009

National League for Nursing Accrediting Commission (NLNAC), 1970, 1978, 1984, 1992, 1993, 1999 (undergraduate and graduate)

**NOTE:** Accreditation materials are available for review online.

## Selected Memberships

Academy of Criminal Justice Sciences

Academy of Nutrition and Dietetics

All Saints Neighborhood Center, Southwest Detroit

American Academy of Forensic Sciences

American Assembly of Collegiate Schools of Business

American Association for Family and Consumer Sciences

American Association for Higher Education

American Association for Paralegal Education

American Association for Physics Teachers

American Association for the Advancement of Science

American Association of Colleges for Teacher Education

American Association of Colleges of Nursing

American Association of Collegiate Registrars and Admissions Officers

American Chemical Society

American Collegiate Retailing Association

American Conference of Academic Deans

American Council on Education

American Educational Research Association

American Folklore Society

American Library Association

American Meteorological Society

American Organization of Nurse Executives

American Personnel and Guidance Association

American Psychological Association

American Society on Aging

American Sociological Association

Archdiocese of Detroit Catholic Campus Ministry

Association for Computing Machinery

Association for Counseling and Development

Association for Gerontology in Higher Education

Association for Orientation, Transition, and Retention in Higher Education

Association for Quality and Participation

Association for Student Affairs at Catholic Colleges and Universities

Association for Supervision and Curriculum Development

Association for Systems Management

Association for the Advancement of Sustainability in Higher Education

Association of American Colleges and Universities

Association of Catholic Colleges and Universities

Association of College and Research Libraries

Association of Franciscan Colleges and Universities

Association of Governing Boards of Universities and Colleges

Association of independent Colleges and Universities of Michigan

Association of Professional Humane Educators

Association on Higher Education and Disability

Broadcast Education Association

Campus EAI Consortium

Catholic Library Association

Chaldean American Chamber of Commerce

College Sports Information Directors Association

College Student Educators International (ACPA)

Comparative and International Education Society

Conference of Interpreter Trainers

Conference on College Composition and Communication (NCTE)

Consortium of College and University Media Centers

Cooperative Education Association

Council for Adult and Experiential Learning

Council for Exceptional Colleges

Council of Independent Colleges

Council of Undergraduate Psychology Programs

Council on Social Work Education

C.R.E.A.D., The Inter-American Distance Education Consortium  
 Detroit Area Catholic Higher Education Consortium  
 EDUCAUSE  
 Fashion Group International  
 Friends of the Rouge (River)  
 Greater Detroit Chamber of Commerce  
 Historical Society of Michigan  
 Institute for International Education  
 Institute of Food Technology  
 International Assembly for Collegiate Business Education  
 International Association of Campus Law Enforcement  
 Administrators  
 International Association of Chiefs of Police  
 International Reading Association  
 International TESOL (Teachers of English to Speakers of Other  
 Languages)  
 International Transcultural Nursing Society  
 Learning Disabilities Association  
 Legal Assistants Association of Michigan  
 Livonia Chamber of Commerce  
 Mathematical Association of America  
 Michigan Academy of Science, Art, and Letters  
 Michigan Association for Computer Users in Learning  
 Michigan Association for the Deaf  
 Michigan Association of Baccalaureate Social Work Educators  
 Michigan Association of Broadcasters  
 Michigan Association of Chiefs of Police  
 Michigan Association of Colleges for Teacher Education  
 Michigan Association of Colleges of Nursing  
 Michigan Association of Collegiate Registrars and Admissions  
 Officers  
 Michigan Association of CPA's  
 Michigan Association of Early Childhood Teacher Educators  
 Michigan Association of International Educators  
 Michigan Association of Teacher Educators  
 Michigan Campus Compact  
 Michigan Catholic Campus Ministry Association  
 Michigan Catholic Guidance Council  
 Michigan College and University Placement Association  
 Michigan College Counseling Association  
 Michigan College English Association  
 Michigan College Personnel Association  
 Michigan Colleges Foundation  
 Michigan Committee for Jobs and Energy  
 Michigan Consortium on Substance Abuse Education  
 Michigan Council on Human Service Education  
 Michigan Counseling Association  
 Michigan Hispanic Chamber of Commerce  
 Michigan Library Association  
 Michigan Music Teachers' Association  
 Michigan Psychological Association  
 Michigan Registry of Interpreters for the Deaf  
 Michigan Student Financial Aid Association  
 Michigan Teachers of English to Speakers of Other Languages  
 Michigan Writing Centers Association  
 Mid-America Association of Education Opportunity Program  
 Personnel  
 Midwest Archives Conference  
 Midwest Association of Graduate Schools  
 Midwest Association of Student Financial Aid Administrators  
 Midwest Collaborative for Library Services  
 Midwest Consortium for Study Abroad  
 Modern Language Association  
 NACADA: The Global Community for Academic Advising  
 National American Arabic Nurses Association  
 NAFSA: Association of International Educators  
 National Association for the Education of Young Children  
 National Association of College and University Attorneys  
 National Association of College and University Business  
 Officers  
 National Association of College Directors of Athletics  
 National Association of Hispanic Nurses  
 National Association of Independent Colleges and Universities  
 National Association of Intercollegiate Athletics  
 National Association of Legal Assistants  
 National Association of Nurse Practitioner Faculties  
 National Association of Social Workers  
 National Association of Student Financial Aid Administrators  
 National Association of Student Personnel Administrators  
 National Association of the Deaf  
 National Catholic Office of the Deaf  
 National Commission for Cooperative Education  
 National Communication Association  
 National Council of Educational Opportunity Associations  
 National Council of International Studies Program  
 National Council of Teachers of English  
 National Council of Teachers of Mathematics  
 National Fire Protection Association  
 National League for Nursing  
 Online Consortium of Independent Colleges and Universities  
 Project Management Institute (Global Registered Education  
 Provider)  
 Registry of Interpreters for the Deaf  
 Religious Communication Association  
 Sign Language Instructors Guidance Network  
 Society for College and University Planning  
 Society for Technical Communication  
 Society of American Archivist  
 Southeastern Michigan League of Libraries

# Academic Programs

**Madonna University offers programs in more than 70 areas, leading to certificates of completion, certificates of achievement, associate degrees, baccalaureate degree majors and minors, and post-baccalaureate certificates, described in this Catalog. (The University also offers more than thirty master's degree programs, an education specialist, and two doctoral programs. See the Graduate Catalog.)**

**Madonna University follows a career ladder approach to course and degree work. Credits earned for certificates or the associate degree also apply toward the baccalaureate degree.**

## Certificate of Completion

A certification of completion is awarded in specified areas to admitted Madonna University students who successfully complete an approved program of study (9-29 s.h.) with a grade of C (2.0) or better in each course in the certificate. At least 50% of the certificate program must be completed in residence\* at Madonna University.

## Certificate of Achievement

A certificate of achievement is awarded in specified areas to admitted Madonna University students who earn 30 semester hours or more in a planned program of study, including WRT 1010, with a grade of C (2.0) or better in each course in the certificate. (Post-bachelor candidates select another course approved by the advisor, to substitute for WRT 1010.) At least 50% of the certificate program must be completed in residence\* at Madonna University.

## Associate Degree Requirements

The associate degree requires a minimum of 60 semester hours with a cumulative and final-semester grade point average of C (2.0) or better. The last 15 semester hours must be completed in residence\* at Madonna University. The 60 semester hours for the associates degree include: (1) 24-32 semester hours in a major field of study (see individual plan of study) with a minimum grade of C (2.0) in each course of the major sequence; (2) a minimum of 21 semester hours in the MU Core; and (3) a minimum of 3 semester hours in the MU Signature courses. See *Core Curriculum for Associate Degree in this Catalog*.

## Bachelor Degree Requirements

For the baccalaureate degree a minimum of 120 semester hours with a cumulative and final-semester grade point average of C (2.0) or better is required. The last 30 semester hours must be completed in residence\* at Madonna University. Candidates for the baccalaureate degree must successfully complete the capstone experience required by their specific major(s). Students are encouraged to consider a second major or a minor or certificate whenever possible. The 120 semester hours for the baccalaureate degree include (1) 30-66 semester hours in a major field of study (see individual plans of study) with a minimum grade of C (2.0) in each course of the major sequence, and in all foundation and support courses required by the major; (2) a minimum of 31 semester hours in the MU Core; and (3) a minimum of 12 semester hours in the MU Signature Courses. See *Core Curriculum for Baccalaureate Degree in this Catalog*.

**NOTE:** A maximum of 6 s.h. of physical education activity courses may be counted toward the 120 s.h. baccalaureate degree.

## Minors, Double Majors, and Dual Baccalaureate Degrees

As part of the bachelor degree, students may earn an academic minor, which consists of a planned program of study in an academic field ranging from 20 to 32 semester hours in length. Only courses with grades of C (2.0) or higher may apply toward a minor. For some majors, it is a requirement that a particular minor also be completed as part of degree requirements (see individual plans of study).

While a Madonna University bachelor degree may be earned in a single major, students may find their academic goals are better met by declaring and completing two majors, or adding one or more minors or certificates to the degree plan. Whether such a degree plan can be completed within the minimum required 120 semester hours or will require additional hours varies with the majors, minors, and certificates selected.

Note that while applying for a degree with two majors for which each would result in a different degree (for instance, one major the B.A. and the other the B.S.), the student must designate which degree is the preferred one, or is to take precedence, for the student's record and diploma. Once awarded, this cannot be changed at a later date.

Madonna University students may earn two baccalaureate degrees simultaneously provided they have completed all of the requirements for both majors and have completed a minimum of 150 semester hours.

Students graduating with a double major or with two baccalaureate degrees must observe the rule stated in the University Policies section of the Catalog that states a course may not be used toward fulfillment of more than one major or minor, although it may be simultaneously used toward a requirement in one of MU Core Curriculum courses, or in a certificate, or in the role of required foundation or support course.

## Second Baccalaureate Degrees

Students with a baccalaureate degree may pursue a second degree by completing (1) the University Signature courses (Goal 8A and 8B requirement), (2) the requirement of the second major, including required foundation and support courses, and (3) at least 30 semester hours in residence\* at Madonna University past the first bachelor degree, including electives if necessary.

No courses used in the major of the first degree may be used in developing the major of the second degree. However, any other courses from the prior degree, including courses used in a minor and religious studies course work, may be used. It is acceptable to use courses from the first degree major in the role of required foundation or support for the second degree major.

# Undergraduate Programs of Study

***THE FACULTY OF MADONNA UNIVERSITY are organized into teaching departments within five colleges and schools. Each program of study at the University has a “home” and advisors in one of these academic units. To seek advisors and in-depth information on any program in the chart that follows, please refer to the listed college home.***

## The College of Arts and Humanities

Room 2432 Administration Building — (734) 432-5543

## The College of Natural and Social Sciences

Room 2202 Administration Building — (734) 432-5570

## The School of Business

Room 131 Maertens Building — (734) 432-5354

## The College of Nursing and Health

Room 101 DiPonio Building — (734) 432-5718

## The College of Education

Room 2228 Administration Building — (734) 432-5655

Information on all programs and academic policies is also available from:

The Office of Undergraduate Retention  
Room 1411 Administration Building (734) 432-5417

	COLLEGE HOME	Certificate of Completion	Certificate of Achievement	Associate Degree Major	Bachelor Degree Major	Minor	Post-Bachelor Certificate*
Accounting.....	Business				BS	Yes	
Activity and Program Planning.....	Nat & Soc Sciences		Yes				
Addiction Studies.....	Nat & Soc Sciences	Yes					
Advanced Research (limited to psychology majors)	Nat & Soc Science	Yes					
Aging Studies; see Gerontology.....							
Aging and Older Adults.....	Nat & Soc Sciences	Yes					
American Sign Language	Arts & Humanities					Yes	
American History and Government.....	Nat & Soc Sciences	Yes					
Animal Cruelty Investigation.....	Nat & Soc Sciences	Yes					
Applied Science.....	Nat & Soc Sciences			AAS	BAS		
Art Education..... Ceramics Concentration Drawing Concentration Painting Concentration Printmaking Concentration	Arts & Humanities				BA		
Art History.....	Arts & Humanities					Yes	
ASL Education.....	Arts & Humanities				BA	Yes	
Biochemistry.....	Nat & Soc Sciences				BS		
Biology.....	Nat & Soc Sciences				BS	Yes	
Biology for Forensic Science Majors.....	Nat & Soc Sciences					Yes	
Biomedical Sciences.....	Nat & Soc Sciences			AS	BS		
Broadcast and Cinema Arts.....	Arts & Humanities			AA	BA	Yes	
Business Administration..... Data Analytics Concentration Health Service Administration Human Resources Management Concentration International Business Concentration Marketing Concentration Merchandising and Retail Management Concentration Supply Chain Management Concentration	Business			AS	BS	Yes	
Business Law courses.....	Business						
Career Communication.....	Arts & Humanities	Yes					

		Certificate of Completion	Certificate of Achievement	Associate Degree Major	Bachelor Degree Major	Minor	Post-Bachelor Certificate*
	COLLEGE HOME						
Care Management.....	Nat & Soc Sciences		Yes				
Chemistry.....	Nat & Soc Sciences				BS	Yes	
Chemistry for Forensic Science Majors.....	Nat & Soc Sciences					Yes	
Children and Families .....	Education			AS	BS	Yes	
Clinical Imaging/Laboratory Sciences; see Biomedical Sciences.....							
Coaching.....		Yes					
Communication Studies..... <i>Oral Communication Concentration</i> <i>Organizational Communication Concentration</i> <i>Public Advocacy Concentration</i> <i>Public Communication Concentration</i>	Art & Humanities				BA	Yes	
Community Leadership.....	Nat & Soc Sciences	Yes			BA		
Comprehensive Elementary Education ( <i>available only with Early Childhood Education, ASL Education, or Spanish</i> ).....	Education				BA		
Computer Science.....	Nat & Soc Sciences			AS	BS	Yes	
Crime Laboratory Technician .....	Nat & Soc Sciences		Yes				
Crime Scene Practice .....	Nat & Soc Sciences	Yes					
Criminal Justice .....	Nat & Soc Sciences			AS	BS	Yes	
Dance.....	Arts & Humanities				BA	Yes	
Dance Performance.....	Arts & Humanities				BFA		
Deaf Community Studies ( <i>minor is for Interpreting Studies or ASL Education majors only</i> ).....	Arts & Humanities				BA	Yes	
Dementia Care.....	Nat & Soc Sciences	Yes					
Diagnostic Medical Sonography Imaging Pre-Professional Studies .....	Nat & Soc Sciences	Yes					
Dietetics.....	Nat & Soc Sciences				BS		
DNA Analysis .....	Nat & Soc Sciences	Yes					
Early Childhood Education ( <i>for elementary teacher certification only</i> ) .....	Education				BS		
Earth/Space Science courses .....	Nat & Soc Sciences						
Economics courses.....	Business						
Education ( <i>Students in Teacher Education complete an academic major. Refer to EDUCATION.</i> ).....	Education						
Eldercare Practice.....	Nat & Soc Sciences	Yes					
Elementary Curriculum.....	Education					Yes	
Elementary Education ( <i>See under EDUCATION and see separate listings under Comprehensive Elementary Education, General Science, Language Arts, Mathematics for Elementary Certification, and Social Studies.</i> ).....	Education						
Emergency Management.....	Nat & Soc Sciences	Yes	Yes		BS		
English.....	Arts & Humanities				BA		
English as a Second Language courses .....	Arts & Humanities						
English Language and Literature.....	Arts & Humanities					Yes	
English Language Learners K-12, Instruction of.....	Education	Yes					
English/Journalism .....	Arts & Humanities				BA	Yes	
Entrepreneurship.....	Business	Yes					
Environmental Safety and Health Program.....	Nat & Soc Sciences	Yes					
Environmental Science .....	Nat & Soc Sciences				BS		
Environmental Science for Biology Majors.....	Nat & Soc Sciences					Yes	
Environmental Science for Chemistry Majors .....	Nat & Soc Sciences					Yes	
Essentials in End-of-Life Care.....	Nursing & Health	Yes					
Essentials of Instruction.....	Education	Yes					
Exercise and Sport Science .....	Education				BS	Yes	
Family and Consumer Sciences.....	Education				BS	Yes	
Film Music Scoring.....	Arts & Humanities	Yes			BMus		
Financial Administration courses .....	Business						

	COLLEGE HOME	Certificate of Completion	Certificate of Achievement	Associate Degree Major	Bachelor Degree Major	Minor	Post-Bachelor Certificate*
Fine Arts..... <i>Ceramics Concentration</i> <i>Drawing Concentration</i> <i>Painting Concentration</i> <i>Printmaking Concentration</i>	Arts & Humanities				BA	Yes	
Fire Science .....	Nat & Soc Sciences		Yes	AS	BS	Yes	
Forensic Accounting .....	Business	Yes					
Forensic Psychology .....	Nat & Soc Sciences	Yes					
Forensic Science.....	Nat & Soc Sciences				BS		Achievement
General Science.....	Nat & Soc Science				BS		
General Studies.....	Arts & Humanities				BA		
Gerontology.....	Nat & Soc Sciences		Yes	AS	BS	Yes	
Graphic Design .....	Arts & Humanities				BA	Yes	
Graphic Design for Fine Arts Majors.....	Arts & Humanities					Yes	
Health Sciences..... <i>Health Care Informatics and Quality Systems Management Concentration</i> <i>Population Health Care Management Concentration</i>	Nursing & Health				BS		
History.....	Nat & Soc Sciences				BA	Yes	
Homeland Security.....	Nat & Soc Sciences	Yes					
Hospice and Palliative Studies courses .....	Nursing & Health						
Hospitality and Tourism Management .....	Business				BS	Yes	
Humane Studies.....	Nat & Soc Sciences					Yes	
Humanities courses.....	Arts & Humanities						
Industrial/Organizational Psychology.....	Nat & Soc Sciences	Yes					
Infant-Toddler Caregiver .....	Education	Yes					
Integrated Science .....	Nat & Soc Sciences				BS		
International Business courses .....	Business						
International Relations.....	Nat & Soc Sciences	Yes					
International Studies .....	Nat & Soc Sciences	Yes					
Journalism .....	Nat & Soc Sciences					Yes	
Journalism and Public Relations .....	Arts & Humanities			AA	BA		
Language Arts (for elementary teachers).....	Arts & Humanities				BA		
Literature.....	Arts & Humanities					Yes	
Long Term Care Administration .....	Nat & Soc Sciences			AS	BS		
<i>Care Management Concentration</i> <i>Nursing Home Administration Concentration</i>							
Marketing.....	Business					Yes	
Mathematics .....	Nat & Soc Sciences				BS	Yes	
Mathematics for Elementary Certification (for teacher certification only).....	Education				BS	Yes	
Medical Technology; see Biomedical Sciences....							
Music..... <i>Church Music Concentration</i> <i>Film Music Scoring Concentration</i> <i>General Music Concentration</i> <i>Instrumental Performance Concentration</i> <i>Music Education Concentration</i> <i>Music Management Concentration</i> <i>Piano Performance Concentration</i> <i>Vocal Performance Concentration</i>	Arts & Humanities				BMus BMus BA  BMus BMus BA BMus BMus	Yes	
Musical Theatre.....	Arts & Humanities	Yes					
Natural Science .....	Nat & Soc Sciences			AS	BS	Yes	
Nurse Paralegal.....	Nursing & Health						Achievement
Nursing.....	Nursing & Health				BSN		
Nursing Home Administration Pre-Licensure ....	Nat & Soc Sciences	Yes					
Nutrition .....	Nat & Soc Sciences					Yes	
Nutrition and Food Service Management .....	Nat & Soc Sciences			AS	BS	Yes	

	COLLEGE HOME	Certificate of Completion	Certificate of Achievement	Associate Degree Major	Bachelor Degree Major	Minor	Post-Bachelor Certificate*
<i>Early Childhood Concentration</i> <i>Older Adults Concentration</i>							
Nutritional Sciences.....	Nat & Soc Sciences				BS		
Occupational Safety and Health.....	Nat & Soc Sciences		Yes			Yes	
Occupational Safety, Health, and Fire Science...	Nat & Soc Sciences			AS	BS		
Organizational Leadership.....	Business				BA		
Paralegal Studies.....	Nat & Soc Sciences			AS	BS		Achievement
Pastoral Ministry .....	Arts & Humanities				BA	Yes	
Philosophy.....	Arts & Humanities					Yes	
Physical Education and Health ( <i>for teacher certification candidates only</i> ).....	Education				BS		
Physics.....	Nat & Soc Sciences					Yes	
Piano Pedagogy.....	Arts & Humanities		Yes				
Political Science..... <i>American Politics Concentration</i> <i>Comparative Politics and Area Studies Concentration</i> <i>International Politics Concentration</i> <i>Pre-Law Concentration</i>	Nat & Soc Sciences				BA	Yes	
Post-Production for Film and Video .....	Arts & Humanities	Yes					
Pre-Clinical Imaging Sciences; see Biomedical Sciences; Radiology Imaging and/or Diagnostic Medical Sonography Imaging Pre-Professional Studies .....							
Pre-Dentistry.....	Nat & Soc Science		Yes				
Pre-Medicine.....	Nat & Soc Science		Yes				
Pre-Optometry.....	Nat & Soc Science		Yes				
Pre-Pharmacy.....	Nat & Soc Science		Yes				
Pre-Physician Assistant.....	Nat & Soc Science		Yes				
Private Investigation.....	Nat & Soc Science	Yes					
Private Security.....	Nat & Soc Science	Yes					
Professional and Technical Writing.....	Arts & Humanities				BA	Yes	Completion
Professional CTE Certificate	Education						
Psychology..... <i>General Concentration</i> <i>Mental Health Concentration</i>	Nat & Soc Sciences				BS	Yes	
Quality and Operations Leadership, Fundamentals of.....	Business	Yes					
Quality and Operations Management <i>courses</i> .....	Business						
Quantitative Systems <i>courses</i> .....	Business						
Radiography <i>courses</i> .....	Nat & Soc Sciences						
Radiology Imaging Pre-Professional Studies .....	Nat & Soc Sciences	Yes					
Religious Studies.....	Arts & Humanities			AA	BA	Yes	
Sign Language Interpreting Studies.....	Arts & Humanities				BA		
Social Studies .....	Nat & Soc Sciences				BA		
Social Work.....	Nat & Soc Sciences	Yes			BSW		
Sociology.....	Nat & Soc Sciences				BA	Yes	
Spanish .....	Arts & Humanities				BA	Yes	
Spanish for Law Enforcement .....	Arts & Humanities	Yes					
Spanish for Teacher Certification .....	Arts & Humanities				BA	Yes	
Speech Communication .....	Arts & Humanities					Yes	
Sport Management..... <i>Business Concentration</i> <i>Journalism Concentration</i>	Education				BS	Yes	Achievement
Sport Media and Communication .....	Education					Yes	
Standard CTE Certificate	Education						
Sustainability Studies .....	Education	Yes				Yes	
Visual Communication and Design.....	Arts & Humanities	Yes					
World History .....	Nat & Soc Sciences	Yes					
Writing .....	Arts & Humanities				BA	Yes	

Any undergraduate certificate may be earned post-bachelor. Designated certificates may be earned only post-bachelor.



# Academic Options

## The University Year: Flexible Scheduling

Madonna University has a three-semester calendar, which enables some students to complete a bachelor degree in three years.

**Fall semester:** 16 weeks, August through December

**Winter semester:** 16 weeks, January through May

**Summer semester:** 14 weeks, May through August  
7 weeks, May through June  
7 weeks June through August

Students may attend morning, afternoon, evening, or Saturday classes. Most classes are scheduled according to the following blocks, but there are also courses that meet twice a week in shorter time increments. Check the course search tool available via My Portal for full details.

### Weekday Classes

8 a.m.-Noon  
1-4 p.m.  
4-7 p.m.  
7-10 p.m.

### Saturday Classes

9 a.m.-Noon  
1-4 p.m.  
and alternative  
scheduling

Weekend seminars, workshops, and institutes offer additional learning opportunities.

## Advanced Standing

Madonna University awards advanced standing credits for a selection of Advanced Placement (AP), International Baccalaureate (IB), and American Council on Education (ACE) experiences. Advanced standing college credits are recorded on the student's transcripts.

Madonna University is a participant in the Advanced Placement program of the College Entrance Examination Board (CEEB). Under this program, a high school student who earns a score of 4 or 5 on an Advanced Placement examination listed on our website automatically receives college credit in the area of his or her proficiency.

Madonna University recognizes credits earned through the International Baccalaureate Organization (IBO). Under this program, a high school student who earns a score of 5 or above in an International Baccalaureate course listed on our website automatically receives college credit in the course content area.

Madonna University also accepts credits from the American Council on Education (ACE) College Credit Recommendation Service (CREDIT) for workplace learning experiences. A student who has received an ACE credit recommendation automatically receives elective credit equal to the ACE recommendation.

## Catholic College Consortium

Madonna University is a member of the Detroit Area Catholic Higher Education Consortium, along with Sacred Heart Major Seminary and the University of Detroit Mercy.

Undergraduate students in good standing may, by working through their department advisor and the University Registrar, take one or more courses at other consortium institutions at no additional tuition cost. **For exact procedures, see the University Policies section.**

To be eligible for consortium registration in any given semester, a full-time student must be registered for a minimum of 8 semester hours at Madonna University. Part-time students

must be registered for a minimum of 3 semester hours at Madonna University.

## Internships

Students participating in an internship must communicate with their faculty advisor to confirm the availability of academic credit for the experience. Upon confirmation, students will work with the Office of Career Development for assistance with the internship process. Students who have secured an internship are required to register for academic credit using the following course numbers of the appropriate department: 1910, 1920, 2910, 2920, 3910, 3920, 4910, and 4920.

Application deadlines are:

**Fall semester:** June 1

**Winter semester:** October 1

**Summer semester:** February 1

## Distance Learning

Distance learning at Madonna University consists of a variety of instructional delivery alternatives to provide learning that is convenient, flexible, and accommodating to the student's busy lifestyle and job requirements. Course offerings use a blend of technologies to reach students at off-campus sites, at work, or at home using online courses, email, Blackboard, telecourses, audio tapes, video-tapes and DVD's, satellite video conferences, or interactive (two-way) television.

Courses may consist of one or more *face-to-face* sessions with the remainder of the semester being conducted through technologies such as *email* or *Blackboard*, an online course management tool that allows participants to share information. A *telecourse* is an educational package which may include video programs, audio tapes, email, a study guide, textbook, and some on-campus sessions with an instructor. Videotapes or DVD's for telecourses are provided to the student for home viewing. Madonna University has an *interactive television* classroom that allows two-way video and audio communication between the teacher and students on-campus and at off-campus sites. Students who register for distance learning options should be self-disciplined learners. Library services, including database and e-book access, are available to distance learning students.

## Guest Students

Madonna University students **in good academic standing** may secure a guest pass to take a course at another institution **only when the course is not taught that academic year at Madonna University and when waiting an additional year would cause severe inconvenience. Students beyond sophomore standing may not earn credit in two-year institutions for transfer to Madonna University.**

Madonna University uses the Michigan Uniform Undergraduate Guest application. This assists visiting students in earning credits to be applied toward a program at their home institution. Students must have written approval from their advisor and the Registrar to obtain a Michigan Uniform Undergraduate Guest Pass before registering for a course at another institution. **Courses which have been taken at Madonna University cannot be repeated at another institution for transfer credit.** The guest pass is valid only for that timeframe indicated on the guest pass. A grade of C (2.0) or better will transfer (credit only, no honor points). If admitted students take classes at another institution but fail to secure

the necessary approval or authorization, the credits taken at the other institution will not apply to the Madonna University degree unless the student is readmitted to the University. Financial Aid may not cover courses taken at other institutions.

### **Independent Study**

Independent study provides the opportunity for in-depth study of a subject which is of particular interest to the student beyond what is offered within the University's curriculum of formal courses. Students may earn credit for independent study with the approval of a faculty member, the department chairperson, and the dean of the school or college in which the credit is awarded. The plan for the independent study and the required approvals, including whether the study will be done for a letter grade or on an S/F basis, are documented on the form, Petition and Authorization for Independent Study, which must be attached to the normal registration paperwork.

### **Non-Credit Registration and Continuing Education**

Several Madonna departments arrange through professional organizations the offering of Continuing Education Units (CEUs) or other required continuing professional education designed to help graduates in their fields maintain their licensures: for example, Aging Studies, Sign Language Interpreting Studies, or Social Work.

Continuing Education Units are a nationally recognized form of measurement which may be used as evidence of increased performance capabilities in a profession, but not as college credit. One CEU equals ten instructional hours. Alternatively, some professors create their own credentialing credit units. Persons with professional licensures that require continuing education should check with their credentialing organization for details on requirements and may communicate with the academic department preparing students for their profession to inquire on options available at Madonna.

Continuing Education Units may not be converted at a later date to academic credit.

### **Online Consortium of Independent Colleges and Universities (OCICU)**

Madonna University is a member of the Online Consortium of Independent Colleges and Universities (OCICU), which allows students to register for online courses originated by other member independent universities. See more on the Consortium in the University Policies/Course Options and Plans of Study section of this Catalog and also the current Academic Planning Guide for further information.

### **Prior Learning**

The Prior Learning Program (PLP) facilitates the transfer into college credit of the learning acquired through life learning and experiences.

A student applying for prior learning credit needs to (a) correlate such learning with college courses and (b) have that evaluated in one of a variety of ways. Possible evaluation methods include University-approved standardized tests (CLEP, DSST, and NLN), University Department Challenge Tests (e.g., those for CIS 2250 and CIS 2380), video (for musical/theatrical performances), interview, product, and portfolio. The method of evaluation is decided by the department faculty evaluator in consultation with the student. A positive evaluation results in the student being able to register for the specified college credit at much reduced tuition/fee charges. For additional information on prior

learning credits consult the University Policies section of this Catalog, or the Office of Undergraduate Retention.

### **Service-Learning and Civic Engagement**

Madonna University is committed to integrating pedagogies of engagement inside and outside the classroom. One form of curricular engagement is academic service-learning, which integrates community service with course content. Students enrolled in service-learning designated courses have the opportunity to apply their talents, knowledge, and skills to address local community needs and pressing social issues in partnership with local and global non-profit organizations. Academic service-learning also fulfills the University's mission by instilling in students Christian humanistic values, intellectual inquiry, a respect for diversity, and a commitment to serving others.

Service-learning designated courses:

- Integrate service with course content, the service component supports the academic focus of the course;
- Engage students in relevant service that is of equal benefit to the learning and community partner(s);
- thread structured reflection that is continuous, challenging, connected, and contextualized;
- address aspects of civic responsibility and lifelong engagement;
- include a minimum of 15-service-learning hours (i.e., direct service, reflection, assignments related to the service-learning experience);
- are transcribed on the official academic transcript with an SL appearing to the right of the course title.

Service-learning courses are offered across the curriculum and include service projects that address issues including, but not limited to: access and success in higher education, animal welfare, capacity building in non-profit organizations, caregiving, community health, environment/sustainability, hunger, housing/homeless, literacy, nutrition/wellness, poverty, and senior/elder services.

For more information, please contact the Office of Service-Learning and Civic Engagement, Suite 1403, (734)-432-5880 or [servicelearning@madonna.edu](mailto:servicelearning@madonna.edu).

### **Study/Work/Travel Abroad**

Madonna University promotes the expansion of international education through curricular development, international exchange programs, and study abroad programs. Numerous study abroad opportunities are available for individual students, as well as Madonna University sponsored short-term study abroad trips.

Students interested in finding out more about study abroad should communicate with the Center for Study Abroad, Room 1501, (734)-432-5669.

### **Flexible Scheduling**

Madonna University offers unique alternatives for students to finish selected certificate, associate, bachelor, and master's degrees by enrolling in a combination of weekday/weekend classes, telecourses, and online courses, as well as submitting a portfolio for credit for prior learning. In keeping with the mission of Madonna University, all scheduling options allow opportunities for spiritual growth in addition to academic study through interaction with peers, lectures, retreats, communal prayer, and other activities that promote spiritual and personal development.

# Admissions

**Madonna University grants admission at the beginning of any semester to students who are motivated to work for a degree and whose academic achievements demonstrate they are prepared to be successful in a university environment.**

## General Admission Requirements

The Office of Undergraduate Admissions receives all undergraduate applications and supporting information used to determine undergraduate admission.

The admissions process takes into account the following:

- grades,
- standardized test scores (ACT or SAT),
- school official recommendation,
- exceptional talents,
- involvement beyond the classroom,
- leadership potential, and/or
- record of good citizenship.

It is highly recommended that students apply for admissions early. Students who complete the admissions application process before the following recommended deadlines will be guaranteed an expedited decision. (Others may or may not be eligible to begin studies at the intended semester.)

## Domestic Undergraduate Students:

- August 1<sup>st</sup>-Fall semester
- December 1<sup>st</sup>-Winter semester
- April 1<sup>st</sup>-Summer semester

## International Students\*:

- June 1<sup>st</sup>-Fall semester
- November 1<sup>st</sup>-Winter semester
- March 1<sup>st</sup>-Summer semester

\*Students who are not U.S. residents or have transcripts from outside the United States.

Madonna University welcomes students of various ages economic, cultural, experiential, and religious backgrounds. Consideration for admission is given to all qualified applicants who aspire to attain their educational goals within the philosophy and academic framework of the University. Perspective students are expected to possess the integrity, interest, and talents that will enable them to contribute to and benefit from the life and program of the University.

The University reserves the right to deny admission or matriculation, and/or require withdrawal, to any student who is in default on any Title IV HEA loans, falsifies any part of the application process, and/or for reasons considered appropriate by the University. Admission and matriculation are privileges with certain responsibilities.

## Application Procedure

1. Submit a completed Application for Undergraduate Admission and non-refundable application fee.

2. Provide the following official document(s):
  - a. High school transcript from a regionally-accredited high school, or
  - b. GED transcripts, or
  - c. Homeschool program transcript, or
  - d. College Board Advanced Placement (AP) examination scores, and/or
  - e. International Baccalaureate transcript, and/or
  - f. American Council on Education, and/or
  - g. College transcript(s) from a regionally-accredited college/university documenting 12 or more transferable credits (if fewer than 12, also provide high school/GED transcript along with college transcript).
3. The University reserves the right to request additional information before reaching an admission decision. Further, some academic programs and departments may require higher or additional requirements for admission. Students can review the Plans of Study portion of this University Catalog for additional information.

## First-Year Applicants

Current students or graduates of a high school, homeschool program, academy, early college program, or equivalent in good academic and personal standing may be eligible for admission provided there is evidence of potential success in a university environment. The minimum requirements are as follows:

- A minimum high school grade point average of 2.8, and
- A minimum SAT total score of 960 or ACT composite of 18 (Applicants not meeting these requirements may be considered for Provisional Admission. See Admissions.) The SAT code for Madonna University is 1432. The ACT code for Madonna University is 2072.
- If applicable, official Advanced Placement (AP) tests results: International Baccalaureate transcripts; American Council on Education (ACE) transcripts. Note that high school students with such advanced standing credits are admitted as First-Year students and are required to participate in the First-Year Experience program.
- If applicable, official college transcript(s) indicating final grade(s) of college credit earned while in high school. All college credit received while in high school. All college credit receives standard transfer credit consideration (see Transfer Credit); however, high school students with college credit are still admitted as First-Year students and are required to participate in the First-Year Experience program.

*NOTE: These requirements are for U.S. citizens and permanent residents only. International students, please see advising.*

## Transfer Applicants

High school or equivalent graduates who have earned college credits and are in good academic and personal standing may be eligible for admission provided there is evidence of potential success in a university environment. The minimum requirement are as follows:

- A minimum 2.00 cumulative college grade point average, and
- Completion of two-thirds of all courses attempted.

(Applicants not meeting these requirements may be considered for Provisional Admission. See Admissions. If fewer than 12 transferable credits, the official high school or equivalent transcript is required.)

### **Baccalaureate Graduates of Madonna University**

Baccalaureate graduates of Madonna University returning for additional undergraduate-level study are not required to apply for readmission, but must reactivate their record with the Office of the Registrar.

### **Transfer Credit**

The University will accept credits from regionally-accredited institutions of higher learning.

All transfer credits accepted will be listed on the Official Transfer Credit Evaluation, along with a notation of the actual number of credits accepted and the Madonna course equivalency. The Official Transfer Credit Evaluation will be completed upon receipt of all official college transcripts. Only those courses completed at a regionally-accredited college/university with a grade of C (2.0) or better will be considered for transfer credit.

Students may transfer a maximum of 74 semester hours of credit from all regionally-accredited two-year colleges attended, unless otherwise noted per established articulation agreement. Students may transfer a maximum of 90 semester hours of credit from *all* regionally-accredited colleges or universities attended. Repeated courses or courses with duplicate subject content evaluated by Madonna University to be the same course will not be considered for transfer credit.

Grades of credits accepted in transfer are not transferred and are not calculated in the Madonna GPA.

All requests for adjustments, additions, and corrections to the Official Transfer Credit Evaluation must be submitted in writing to the Office of the Registrar within the semester following the student's admission to the University. In addition, credit will not be granted at a later date for course work completed at an institution not listed on a student's application for admission. A student may be dismissed if prior academic history is omitted in order to gain admission.

### **Residency Requirement**

Transfer students pursuing their first baccalaureate degree at Madonna University must complete the requirements for general education, the University core, and the desired major. The last 30 semester hours of the 120 semester hours required for the bachelor degree must be earned in residence at Madonna University, including electives if necessary.

Transfer students pursuing an associate degree at Madonna University must complete the requirements for the MU Core Curriculum and the desired major. The last 15 semester hours of the 60 semester hours required for the associate degree must be earned in residence at Madonna University.

Transfer students pursuing their second baccalaureate degree at Madonna University must complete the religious studies requirement of the MU Core Curriculum and the desired major. They must earn at least 30 semester hours in residence at Madonna University, including electives if necessary.

Note that advanced standing credits, such as those earned through Advanced Placement (AP), the College-Level Examination Program (CLEP) DSSTs, Prior Learning, and/or course competency examinations are ignored in counting residency credits.

### **Satisfying the Michigan Transfer Agreement (MTA)**

Madonna University welcomes transfer students from community colleges whose educational goal is to pursue a bachelor degree or an additional associate degree.

Transfer students normally receive full credit for college-level courses completed with a grade of C (2.0) or better at other regionally-accredited collegiate institutions.

With completion of the stipulation of the MTA, Madonna recognizes that the MU Core Courses component of graduation requirements (listed under Core Curriculum for Associate Degree and Core Curriculum for Baccalaureate Degree in this catalog) has been completed. The student's official transcript from the two-year institution must indicate that the MTA has been satisfied.

### **Satisfying the MACRAO Transfer Agreement**

Some students who began community college programs prior to 2014 may be able to meet requirements of the former MACRAO agreement until 2019. See your two-year college Registrar for information.

A "MACRAO-satisfied" certificate from a community college is recognized as fulfilling MU Core Curriculum requirements at Madonna University, within the stipulations in the next paragraph. The student's official transcript from the two-year institution must indicate that the MACRAO agreement has been satisfied.

In keeping with the philosophy of Madonna University, students whose transfer course work satisfies the MACRAO guidelines are required to complete, for a Madonna University degree, any of the following MU Core Curriculum courses not included in their transfer credits:

*For a bachelor degree:*

MU Signature Courses.....12 s.h.

- Goal 7-Literature and Informational Fluency (3 s.h.)
- Goal 8A-The Madonna Heritage\* (3 s.h.)
- Goal 8B-Religious Studies (3 s.h.)
- Goal 9-Diverse Perspectives (3 s.h.)

MU Core Course\*\*.....3-4 s.h.

- Goal 5-Mathematics (3 s.h.), **OR**
- Goal 6A-Biological Science (3-4 s.h.), **OR**
- Goal 6B-Physical Science (3-4 s.h.)

*\*Must be taken at Madonna University*

*\*\*Madonna University bachelor degrees require one biological science course, one physical science course, and one mathematics course (one science course must include a laboratory experience). Complying with MACRAO guidelines will satisfy two of the three requirements.*

*For an associate degree:*

MU Signature Course, SC-8A-The Madonna Heritage.....3 s.h.

- In the case of a MACRAO-satisfied transfer student for whom a MU Core Curriculum course cannot be transferred in because the grade earned was below C (2.0), a waiver of the requirement is to be stipulated by and documented in the Office of the Registrar.

### **Advanced Standing for Nontraditional Students and Prior Learning**

Advanced standing policies have been designed to assist students in gaining credit for learning that they have acquired prior to enrolling at Madonna University or demonstrated through testing that can be correlated with college courses.

Students requesting advanced standing credit based on College Board Advanced Placement (AP) examinations with scores of 4 or 5 should have their AP scores sent to the Office of Undergraduate Admissions. Students requesting advanced standing credit based on International Baccalaureate (IB) or American Council on Education (ACE) credits should have their transcript sent to the Office of Undergraduate Admissions. These credits are evaluated with transfer credits upon admission.

Students with military credits on a Joint Services Transcript (JST) should have their branch send an Official Military Transcript to the Office of Undergraduate Admissions. These credits are evaluated with transfer credit upon admission, following standards of the American Council on Education (ACE).

Students requesting advanced standing credit based on CLEP examinations or DSSTs should check with their academic advisors to see which tests are accepted. Students must make arrangements to take these tests at an approved testing center. Other forms of prior learning credit potentially available for external study experience or professional training see the Prior Learning section of this Catalog for further particulars.

## Notification of Admission

Generally, all applicants can expect to receive written notification of their admission status within a period of two weeks after submitting all required application documents to the Office of Undergraduate Admissions. Exceptions to this practice involve those programs of limited access, which may, in some cases, result in a delay of notification.

Following notification of University admission, students are required to meet with their designated advisor to design an individualized plan of study. Students will be notified of their academic standing, graduation requirements, academic advisor, and other related academic information within two weeks of their admission date. Students must meet the University Core Curriculum requirements of the University Catalog in effect at the semester for which they are formally admitted or readmitted. Graduation requirements in the major must be met according to the University Catalog in effect at the time the major is declared.

Students who do not complete the formal admission process after their first semester of enrollment may have their admission status suspended and/or cancelled, jeopardizing future enrollment.

## Provisional Admission

Provisional admission is offered to those applicants whose credentials may not satisfy the minimum admission requirements but whose maturity and seriousness of purpose indicate potential for academic success. Students granted provisional admission:

- will be required to meet with an academic advisor and retention specialist prior to registration each semester while on provisional status;
- will be required to utilize student support resources to encourage success;
- will remain on "provisional status" until they successfully complete:
  - a minimum of 12 semester hours of academic credit; and
  - two consecutive semesters of registration with a minimum semester and cumulative GPA of 2.0 or better.

Students on "provisional status" may be expected to fulfill additional requirements as determined by the advisor. Students on "provisional status" will have a "Must See

Provisional Advisor" hold (for registration permission) on their academic record until "Regular" admission status has been granted.

## Regular Admission with Referral

Regular admission with referral is offered to those applicants whose credentials meet the minimum admission requirements but will benefit from a review of financial aid, student support, and/or other options available to foster successful academic planning.

Students with regular admission with referral will be expected to fulfill additional requirements per the discretion of the Director of Undergraduate Admissions.

## Non-admitted Students/Non-degree-seeking Students

A student may register for no more than two semesters in the non-admitted and/or non-degree or credential-seeking student status. Students in this status must complete a "Permit-To-Register" through the Office of Undergraduate Admissions. Students are asked to complete an Undergraduate Admission Application, if applicable, within 2-3 weeks. One additional "Permit-To-Register" is allowed for the next semester of attendance.

The credits earned while attending as a non-admitted and/or non-degree seeking student may or may not be applicable towards a degree or certificate at a later date. Financial aid is not available for students in this status.

## Lapse of Admission and/or Registration (Readmission)

The admission files of applicants who are admitted for a specific semester but do not matriculate or whose files are incomplete are held in the Office of Undergraduate Admissions for no more than one year following the student's official application semester. After this period, non-matriculated applicants must reapply for admission consideration.

Students admitted to Madonna University who have not been in attendance for two years, or who have transferred to another institution of higher education, are required to complete an Application for Undergraduate Admissions for readmission consideration. Students who are readmitted to the University must meet the degree requirements of the University Catalog which is in effect at the time of readmission. Credits earned in certain fields more than seven year prior to admission or readmission may not be valid as degree credits.

## New Student Merit Scholarship Program

Madonna is pleased to offer specific Merit Scholarship opportunities to new incoming students. (The University offers additional financial aid and scholarship opportunities that are available to *all* students, incoming and continuing. See the Financial Aid section of this Catalog.)

To be eligible for these merit scholarships students must be new incoming students who are officially admitted, have a minimum 3.0 GPA (some scholarships have higher and/or additional requirements), and be enrolled full-time (12 s.h. or more), unless otherwise noted. For transfer students, the GPA is recalculated at the time of admission.

A complete listing of merit scholarships is available through the Office of Undergraduate Admissions.

## Merit Scholarship General Terms and Conditions

- The University will notify students in writing if they have been selected for a merit scholarship/award, and include the award in the Financial Aid Award Letter.

- Scholarship recipients are selected by a committee, at the sole and absolute discretion of the University, leveraging several criteria, which include, but are not limited to, cumulative grade point average, standardized test scores, community involvement, personal accomplishments, and documented financial resources.
- Scholarships/awards only apply to the fall and winter semesters, unless otherwise noted. Scholarship/award amounts may be reduced consequent to federal, state, and other scholarships and grants awarded to the student that would result in exceeding tuition costs.
- New student merit scholarships are automatically renewed provided the student maintains academic progress (see University Policies/Academic Standards for more information on Satisfactory Academic Progress).
- Scholarship recipients are required to be full-time (12 or more semester hours per semester) enrolled undergraduate students unless otherwise noted. (Advanced standing credits such as those earned through Advanced Placement [AP], College-Level Examination Program [CLEP], DSSTs, Prior Learning, and/or course competency examinations are not counted toward full-time enrollment status.)
- Residence hall grants are based on room availability and can only be used for room cost (not to be used for tuition, board, or other University costs).
- Students must complete the scholarship application (i.e. application, letters of recommendation, essay, and/or other requirements) by posted deadlines for award consideration.
- Students awarded a merit scholarship(s) are encouraged to apply for other financial aid consideration via the Free Application for Federal Student Aid (FAFSA).

### Dual Enrollment for High School Students

Madonna University provides an opportunity for qualified high school students to enrich their education while concurrently enrolling for classes at Madonna University. High school students wishing to attend Madonna University through dual enrollment need to complete the dual enrollment application, available in the Office of Undergraduate Admission, with the assistance of their high school counselor or principal. (**NOTE:** homeschooled students are also eligible, without high school approval.)

Dual enrollment students are granted the full privileges of any Madonna University student (e.g., library, research, and computer laboratory access). Students are expected to complete all requirements for high school graduation mandated by their high schools. After high school graduation, admission to a degree program at Madonna University is granted to students meeting the minimum admission requirements.

### Dual Admission/Matriculation for Designated Distance Learning Programs

Dual admission/matriculation is defined as simultaneous enrollment at Madonna University and one more other accredited higher education institutions. Distance learning programs are those programs in which students receive instruction through a variety of modalities remote from the University campus in Livonia or its official outreach sites. Distance learning programs depend upon collaborative arrangements with other institutions to provide prerequisite and University Core Curriculum courses and often entail dual admission.

Therefore, *only those admitted students who are in designed distance learning programs* may simultaneously gain admission to and attend one or more other accredited

higher education institutions. Courses completed under this arrangement will apply towards certificate or degree requirements at Madonna University.

### Articulation Agreements

Madonna University has articulation agreements with regionally-accredited two-year colleges. Through these agreements, students may be admitted directly into selected upper-level college courses. For more information on these agreements, please contact the Office of Undergraduate Admissions.

### International Students

International students are encouraged to apply for admission to the University at least one semester before enrolling in classes. Applicants to Madonna University who are graduates of a high school outside the United States must have academic preparation equivalent to that required for eligible U.S. high school graduates. In addition to fulfilling the admission requirements previously listed, these students must submit the following documentation:

1. Financial statement, issued within the most recent six months, from a bank, government agency, or other financial institution, indicating the financial resources of the applicant or the sponsor of the applicant.
2. Copy of passport identification page.
3. For non-native speakers of English, official results of TOEFL (iBT score of 70), IELTS (score of 6.0), MELAB (score of 76), or agreement to be tested using a Madonna University institutional English placement test upon arrival on campus.
4. Residence Hall contract. (International students with no residence in the United States are required to live on campus during the first year of study.)

Tuition and fees: Full payment is expected by the due date as outlined in Payment Plans of each semester's Schedule of Classes: Payment Plans.

Additional policies relating to international students may be obtained from the International Student Handbook, available from the International Student Office.

### Non-Native Speakers of English

In line with our mission to support the academic success of all our students, Madonna University recognizes the non-native speakers of English need a level of English skills adequate to their classroom work, and requires them to demonstrate the level of their English proficiency. The University offers courses in English as a Second Language (ESL) to assist students to raise their proficiency level.

Since these ESL courses are specifically designed to prepare students for the English proficiency necessary to complete their academic course work, and are designated English for Academic Purposes (EAP), all non-native speakers of English are welcome to elect ESL courses to sharpen their skills. Successfully completing ESL courses can help students avoid frustration in their studies and help toward achievement at a level more satisfactory to each scholar.

The requirements to demonstrate English language proficiency applies to the following four groups of applicants, and exists to assure that their knowledge of English is sufficient for successful completion of their degree program:

- F-1 visa students, who are non-native speakers of English;
- transfer students whose first language is not English (regardless of immigration status);

- recent U.S. high school graduates who may have studied ESL in high school;
- permanent residents or citizens of the United States whose first language is not English.

In order to qualify for **regular admission** to the University, applicants who are non-native speakers of English must meet one of the following English language proficiency requirements:

- Baccalaureate degree from an accredited college or university in the United States, Great Britain, Ireland, Canada (English language institution only), the Bahamas, Guyana, Jamaica, Australia, New Zealand, or South Africa (English-language institutions only).
- Full four years of attendance at and graduation from a U.S. high school with standard-track English, and if available from within two years of making application, acceptable ACT or SAT scores; **or**
- Completion of 24 transferable credits, excluding ESL courses, from a U.S. two-year or four-year institution; **or**
- Matriculation from the British high school with completion of at least three Advanced Level examinations; **or**
- International Baccalaureate diploma (IB) with a minimum of 3 higher level subjects; **or**
- Internet Based TOEFL (iBT, Test of English as a Foreign Language) with a minimum score of 70; **or**
- TOEFL paper-and-pencil test with a minimum score of 523, accompanied by the Test of Written English (TWE) with a minimum score of 5; **or**
- MELAB score of 76+; **or**
- IELTS score 6.0+; **or**
- PTE Academic score of 48+; **or**
- Completion of the Michigan Language Center program at the Advanced Level 3 with the following scores: MLC EPT (65), MLC Writing evaluation (16.5), and MLC Speaking evaluation (16.5); **or**
- GTEC scores of 1126+; **or**
- Completion of ELS Level 112 Intensive Program – English for Academic Purposes.

Students who do not meet the listed standards may obtain **provisional admission** to the University; they are assigned to the ESL advisor and are required to successfully complete one or more semester of the Intensive English program. Intensive English is offered at three proficiency levels: low-intermediate, high-intermediate, and advanced. Enrollment for Intensive English is for 16 s.h. per semester and scheduling is for 20 classroom hours per week. Those students who need to document full-time student status may obtain the appropriate verification.

Students' English skills are retested at the end of each semester in the Intensive English program. When successful English scores are achieved, the student moves to regular admission status and a regular program advisor.

ESL courses are credit bearing, and the credit for 4000-level ESL courses may apply towards the baccalaureate degree requirements. ESL course grades are included in computing the student's grade point average (GPA).

ESL 4230, Research Paper Writing, is taken by non-native speakers of English in place of WRT 1020 and fulfills the MU Core Curriculum requirement for CC1A.

## Recognized Non-Collegiate Credit

Madonna University may grant credit for certain non-collegiate prior learning, according to the guidelines in the Prior Learning section of this Catalog.

Upon admission to Madonna University, students who have completed an approved program of study are able to obtain

transfer credits which can be applied toward the requirements of specific majors within the University, or, often, be used as general electives within other programs of study. Specific guidelines and requirements vary.

**Credits will be transcribed by the Office of the Registrar after the student is admitted and has enrolled. It is the responsibility of the student to verify with his/her academic advisor that procedures and paperwork for this transcription are in place. Additional information may be obtained through the Office of Undergraduate Admissions.**

Listed below are prior learning experiences routinely reviewed by relevant Madonna programs. Students who believe they have other prior learning experiences for which credit may be available should refer to the Prior Learning section of this Catalog, for more information regarding guidelines and how to proceed.

**Michigan Fire Fighters Training Council:** Persons who have completed the programs offered through the Michigan Firefighters Training Council may request experiential learning credits through the Program Director for Emergency Management (EM), Fire Science (FS), and Occupational Safety, Health, and Fire Science (OSF) in the Criminal Justice Department. Credits to be awarded are determined on an individual basis. These credits may apply toward degree completion in the Emergency Management major, the Fire Science major, or the Occupational Safety, Health, and Fire Science major.

**Certified EMS Programs:** Graduates of a state-certified EMS program may request experiential learning credits, depending upon their current state licensure as a Basic EMT or Paramedic EMT, through the Program Director for Emergency Management (EM), Fire Science (FS), and Occupational Safety, Health, and Fire Science (OSF) in the Criminal Justice Department. These credits may apply toward degree completion in the Emergency Management major, the Fire Science major, or the Occupational Safety, Health, and Fire Science major, or as general electives towards another degree program at Madonna University.

**Credits earned in Military Service:** Persons who earned credit during military service that is posted with their discharge papers should request their transcripts be sent through the Joint Services Transcript (JST) system to the Office of Undergraduate Admissions. These credits will be evaluated upon admission, following standards of the American Council on Education (ACE).

**Specs Howard School of Media Arts:** Students who have completed the Specs Howard *Broadcast Media Arts* program in core radio, television, and news media broadcasting skills are granted up to 24 semester hours to be applied as the specialty area within the Madonna University Broadcast and Cinema Arts major (only), associate or bachelor degree. Students apply to the Language, Literature, Communication and Writing department for the credit.

Students who have completed the Specs Howard *Graphic Design* program are granted up to 24 semester hours to be applied as the specialty area with the Madonna University Graphic Design major (only), bachelor degree. Students apply to the Art Department for the credit.

# Tuition and Fees

**Madonna University believes that higher education should be affordable to all who seek it; therefore, tuition is maintained at the lowest possible level. The following schedule is in effect beginning in Fall Semester of the Academic year 2019-2020. Tuition rates are reviewed annually.**

## Tuition Rates

**Full tuition payment** is expected BY THE DUE DATE as outlined in Payment Plan 1 of each semester's Academic Planning Guide: Payment Plans.

### Undergraduate Livonia Campus

1-11 Credits.....	\$770 per Credit
12-18 Credits.....	\$11,550 Flat Rate per semester (credits 16, 17, 18 are free)
19 Credits+.....	\$11,550 Flat Rate plus \$770 per Credit over 18
Additional Tuition for NUR Courses.....	\$95 per Credit
High School Dual Enrollment.....	\$190 per Credit

### Undergraduate Domestic Satellite and Online

#### Campuses

1-18 Credits.....	\$445 per Credit
Additional Tuition for NUR Courses (RN-BSN).....	\$95 per Credit
Accelerated Bachelor of Science in Nursing (ABSN).....	\$979 per credit for nursing courses;
.....	\$770 per credit for non-nursing courses
Credit by Exam.....	\$300 per credit (plus \$25 service fee)
High School Dual Enrollment—High School Campus.....	\$265 per Credit
Noncredit.....	\$450 per hour

### English as a Second Language Program

Intensive ESL Program, 16 semester-hour block Includes a 0 credit immersion course for 4 hours/week. .....	\$5,120 per semester
Additional Tuition for ESL 4000-Level Courses..	\$450 per Credit
Tuition for ESL 5000-Level Courses.....	\$885 per Credit
Non-Credit ESL Courses.....	\$320 per Hour
1-15 credits.....	\$320 per Credit

## Fees

Madonna University reserves the right to change fees without advance notice. Inquiries relating to fees should be referred to the Student Accounts Office in writing or [sa@madonna.edu](mailto:sa@madonna.edu) or call (734)-432-5600.

### General Fees

Deferred tuition Fee: All tuition and fees are payable in advance, unless the student chooses to participate in one of the available payment plans. (See <i>plans in Academic Planning Guide.</i> )	
Payment plan.....	\$20
Late Payment Penalty for unpaid balances: .....	5% of payment amount or \$75

Late enrollment (charged to students who attend class without enrolling).....	\$60
Returned check penalty.....	\$25
Testing Service(per evaluation).....	\$25
Graduation Fee*:	
Application for Graduation: Undergraduate/Master's.....	\$100
Application for Doctoral Graduation.....	\$125
Application for Undergraduate/Graduate certificates.....	\$10
Late Submission of Application for Graduation.....	\$10
Madonna OneCard ID:	
Lost Card.....	\$10
Replacement Fees	
Diplomas.....	\$30
Certificates.....	\$10
Transcription Fee.....	\$50
Transcript Issuance Fee:	
Transcripts, each copy.....	\$5-\$10
Note: Transcripts are available online or in-person; cost varies with delivery method (please check MU website under <b>REGISTRAR&gt;TRANSCRIPTS</b> for details.	
Domestic Overnight Service (before 10 am).....	\$25
International Mailing (DHL 2-3 day).....	\$47.50

### Parking Fee\*

Residential students...\$200 for the residence lot, or \$120 for the designated student section of the South Lot A. No charge for students who don't have a car on campus.	
Commuter students.....	\$80
Short-term non-credit students...\$3 per day. Must see Public Safety in Room W123 (west of the University Center Dining Hall) for a temporary permit.	
Extended non-credit students...\$40 per term maximum at the annual rate of \$80.	
Summer-only students.....	\$30
Temporary permits.....	\$3 per day
Two cars per student.....	\$80 for second car
Guest and special event permits are available at no charge.	

\*Indicates non-refundable fee.

### Residence Hall Fees (rented per semester) (Fall & Winter) Room (rented per semester)

Residential contract deposit fee.....	\$250
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### Choice of University Center (UC), Living Learning Community Center (LLC), or Apartment Center (AC)

<b>Rate 1</b> .....	\$9,000 two semesters /\$4,500 per semester
	Single in 5-bedroom apartment (AC)
	Single with private bath (UC)
<b>Rate 2</b> .....	\$8,000 two semesters /\$4,000 per semester
	Large single w/sink & community bath (UC & LLC)
	Single w/semi-private bath (UC & LLC )
<b>Rate 3</b> .....	\$6,500 two semesters / \$3,250 per semester
	Double w/semi-private bath (LLC)



Quad w/living room & community bath (UC)  
 Small single w/sink & community bath (UC)

**Rate 4.....** \$5,500 two semesters / \$2,750 per semester  
 Double w/sink & community bath (UC)

NOTE: Room rental fees and meal plans are per semester. Refund policies align with the University's full-term course withdrawal policies with the exception of the first two weeks of each semester. During those two weeks, students withdrawing from the residence hall are charged a weekly rate for both room and meals.

**Board—Residents (Choice of Following Plans)**

Plan A: 19 meals per week plus \$60 Crusader Cash .....\$2,475 per semester  
 Plan B: 14 meals per week plus \$165 Crusader Cash .....\$2,370 per semester  
 Plan C: 10 meals per week plus \$225 Crusader Cash .....\$2,265 per semester  
 Commuter and Apartment Meals Plans....Blocks of 10 (\$70), 25 (\$175), 50 (\$338), and 100 (\$650)

Students in Rate 2, 3, and 4 Rooms are required to select from Meal Plan A, B, or C. Students in Rate 1 Rooms are required to select from Meal Plan A, B, C, or a 100-Meal Block Plan for the year.

Selective meals are available at the 1551 Grill in the Take 5 and Stacks Deli on the Livonia campus. Because of the contractual arrangements relating to service in the Dining Hall, no refund will be made on the board fee. Occasional or week-end absences are non-refundable.

The value of your meal plan and related Crusader Cash is loaded onto your Madonna OneCard. You must swipe your card before every meal/purchase in the University Center Dining Hall, Stacks, and the Take 5

**Commuter Meal Plans**

Choose the right amount for you. Each dollar purchase earns you the same amount in Crusader Cash. Meal plans may be purchased. Just swipe your Madonna OneCard to remit payment at: Take Five--1551 Grill, Stacks Deli, and Residence Hall Dining in Livonia. See website for details.

**Incidentals**

Key Replacement.....\$30

**STUDENTS MAY REGISTER for courses when the past due financial obligations have been met.**

Students may register online (ID number and password required) through the Madonna University website, [www.madonna.edu](http://www.madonna.edu), or at the Office of the Registrar. Registration forms are located in the current semester's Academic Planning Guide or at the Registration counter. Tuition and fees may be required at the time of registration. See each semester's Academic Planning Guide for payment due dates.

Students whose accounts are past due for a current semester's enrollment, or who are in debt to the University at the end of any semester, are not entitled to register, receive transcripts, or receive a diploma or certificate until the account is settled.

**E-Billing and 1098-Ts**

Madonna University does E-Billing and E-1098-Ts. Both are real-time statements, available using the Madonna University MY Portal, accessed from the Madonna web site at [www.madonna.edu](http://www.madonna.edu) (click on **MY Portal** and enter your Madonna University ID and password). Email reminders are sent to each student's email [@my.madonna.edu](mailto:@my.madonna.edu) about two-to-three weeks prior to the due date available in each semester's Academic Planning Guide. For students who are not attending in the January semester, 1098-Ts will be mailed.

**Payment Plans**

1. Tuition and fees are payable in advance in full, in U.S. currency, at the time billed. Students may pay by cash, check, e-check, or credit card (MasterCard, Discover, American Express, Visa).

**STUDENT PAYMENT POLICIES**

**Checks should be made payable to MADONNA UNIVERSITY.**

**NOTE: ALL TUITION AND FEES MUST BE PAID IN U.S. CURRENCY.**

An online payment system is available using the Madonna University MY Portal at [www.madonna.edu](http://www.madonna.edu) (click on **MY Portal** and enter your ID and password).

- Pay **by e-check**: no service fee. (E-checks processed incorrectly are charged the \$25 returned-check fee.)
- Pay **by credit card**: credit card payments are charged a service fee of 2.9%. Madonna University uses a third-party payment vendor, CASHNet®. (The Student Accounts Office is no longer able to process credit card payments at the service window or over the telephone.)
- Payment may also be sent by mail; however, the university is not responsible for lost or delayed mail. The assessment of registration adjustments and late penalty charges will be determined by the postmarked date. *No statements are mailed.* Due Dates are available using the Madonna University MY Portal, accessed from the Madonna web site at [www.madonna.edu](http://www.madonna.edu) (click on **MY Portal** and enter your Madonna University ID and password). Please mark your personal calendar each semester. Notification will be sent to your [@my.madonna.edu](mailto:@my.madonna.edu) email address. **You can review and print your own invoice** (prior to the last month of any term), using your ID number and password, at the Madonna University MY Portal. *Current term statements are no longer available as of one month prior to a new term.*

**NOTE:** Approximately two weeks prior to the due date, a reminder notice is sent to your [@my.madonna.edu](mailto:@my.madonna.edu) email. Students who register, or add to their registration, as of the first due date for the semester are required to remit payment at the time of registration or changes to an existing registration.

Students registering for non-credit or CEUs are required to pay 100% of the charges at the time of registration.

- Students who do not pay in full in advance may choose to participate in one of the available payment plans, at an additional cost (see the Academic Planning Guide for available plans). Participation in a payment plan incurs the current deferred fee.
- Payment may be made through the direct crediting of a financial aid award to the student's account, provided that the award is sufficient to cover the required advance minimum payment. This plan excludes university work-study awards. Students with an insufficient amount of financial aid to cover the minimum advance payment are required to pay the difference by the invoice due date. Students who have not received their office award verification notice prior to the billing close date are also required to pay the minimum advance payment when due.  
NOTE: The following student assistance programs, for which the student has applied and/or been approved but from which the student has not yet received funds, will not serve to release the student from the obligation of required minimum payments when due: special department awards and veteran benefits (with the exception of student participating under VA: Post-9/11 GI Bill).
- Students whose employer or other third-party payer is to be invoiced for tuition and expenses may submit a billing authorization form prior to the due date in lieu of the advance payment.

### Application of Discount

Madonna University offers tuition discounts to qualified students. A student may claim only one applicable discount in a given term. The discount to be applied (such as Alumni discount, Senior Citizen discount, etc.) will be the one which provides the "optimal" reduction in tuition for the student.

### Billing Error or Dispute

If you believe there is an error or mistake on your bill, submit your concern in writing within 30 days. Your written inquiry must include: your name, student ID#, a description of your presumed error, and the dollar amount of the presumed error. You are responsible for paying the portion of your bill not in dispute, but the disputed amount may remain unpaid until such time that the problem is resolved. Send billing inquiries to Student Accounts Office, Madonna University, 36600 Schoolcraft Road, Livonia, Michigan 48150-1176, or [sa@madonna.edu](mailto:sa@madonna.edu).

### Tuition Credit Adjustments

Students are required to drop or withdraw officially from classes in person or in writing through the Office of the Registrar. Written notification may be faxed over the weekend or after business hours to fax number (734)-432-5405. Students may drop/withdraw in person during business hours. The date that the Office of the Registrar receives the request via fax, or in the case of a withdrawal form sent by US Mail, the postmark date, determines the amount of any adjustment of tuition after classes have begun.

Students who do not officially drop or withdraw from a class within the specified add/drop periods are responsible for full

tuition and fees from the courses. In such cases, the grade of F is entered for the courses on the student's transcript.

Tuition credit adjustments are made according to the following schedule. (At the time of withdrawal only tuition is adjusted. No other fees are changed.)

### FULL SEMESTER courses and courses that start the first week of classes and are eight weeks or longer:

Add/Drop Week.....	100%
Drop Week.....	100%

### For All Other Courses

Tuition credit adjustments for all other courses are defined by the following schedule:

Course Duration	100% Tuition Refund* (course must be dropped by close of business on this day)
4 weeks or less	1 <sup>st</sup> day of class
5-7 weeks	2 <sup>nd</sup> -7 <sup>th</sup> day
8-15 weeks	8 <sup>th</sup> -14 <sup>th</sup> day
*no refund for course withdrawals after the day specified	
NOTE: Day count begins on first day of course, not first meeting; see the Portal for course dates.	

NOTE: Students unable to complete the withdrawal process within the designated time periods, or those compelled to withdraw completely at any time because of circumstances beyond their control, may appeal the credit adjustment decision in writing. Obtain the Special Academic or Administrative Requests form from [www.madonna.edu](http://www.madonna.edu)>Registrar>Forms>Special Request. Completed forms, signed and dated by the student, are to be submitted to the Office of the Registrar.

### Refunds

When students decrease their schedule or withdraw from classes, only certain credit for the total tuition commitment can be granted based on the above credit adjustment schedule. A *credit adjustment is not necessarily a refund*. If the credit is greater than the amount due, the difference is refunded to the student. If the credit is less than the amount due, the difference must be paid by the student.

Students whose tuition was paid all or in part from financial aid funds will have all or a portion of the refund restored to the aid program; therefore, students may not be eligible for a cash refund.

A student's account that has a credit balance from financial aid/loans is automatically refunded. Madonna University has partnered with BankMobile, a financial services company, to manage refunds with new options for processing.

New students who have their Social Security number and photograph on file will receive a Madonna OneCard ID within three weeks following enrollment for their first semester. Students go online at [www.MadonnaOne.com](http://www.MadonnaOne.com) to activate their cards and choose their method of receiving disbursements. The Madonna OneCard ID is the fastest, easiest way to receive a financial aid or student loan refund.

The card must be retained for account access. There is a replacement cost for lost cards.

## Non-Refundable Fees

1. **Graduation fee:** A non-refundable fee of \$100 is charged each undergraduate student who applies for graduation. The application is valid for one year from the semester for which the student is applying. Students may obtain an Application to Graduate form from the Office of the Registrar or from the Madonna University website at [www.madonna.edu](http://www.madonna.edu). The application form must be completed, signed by the student's advisor, and presented to the Office of the Registrar after the fee is paid. Deadlines to be adhered to are clearly indicated on the University Calendar.
2. **Room and Board fees:** These fees are refundable in accordance with the full-semester tuition credit adjustment schedule. Rooms are rented for a semester; after the 2nd week of school, no refund is made in case of withdrawal. No refund can be made on the board fee because of contractual arrangements relating to services provided.
3. **Parking Fee:** See information above and below.

## Parking Fee

Full details of the Parking Policy and Traffic Regulation, maps with parking lot designations and the Student Parking Registration form are posted on MY Portal at <https://myportal.madonna.edu> (login is not needed).

To register your vehicle, please use the Student Parking Registration form on MY Portal. You will need your vehicle's VIN number, year, make and model, and license plate number. Within 24 hours after submitting your registration, you may pick up your permit at Campus Safety, Room W123 in the West Wing, or Student Accounts. Parking fees are for the academic year and must be renewed each fall. One of the applicable student permit fees will be placed on your student account, based on your residency or commuter status. Once you register and indicate your parking choice or that you won't have a vehicle on campus, your account will be adjusted to reflect the appropriate fee for your parking choice.

Campus Safety enforces parking regulations 24 hours a day based upon posted restrictions and parking and traffic regulations. Permits must be displayed on all vehicles in Madonna University parking lots within the first week of the start of the semester. The parking permit must be properly displayed on the interior, lower corner of the vehicle's driver's-side windshield.

## Residence Hall Fees

### Room Damage

Upon check-out, any damages to the room that are assessed at the time are applied to the student's account.

### Room Reservation Fees

Contracts are available online at [www.madonna.edu](http://www.madonna.edu)>Residence Life, at the Student Accounts Office, or at the Residence Hall. Note: To access the 2019-2020 Housing Application, you must have a Residence Hall Student Enrollment Deposit on file. Deposits can take up to two business days to process.

The required payment that is to be remitted with a contract cannot be paid from your expected financial aid.

**New Residence Hall Students**—A \$250 payment is required with a completed contract.

**Returning Residence Hall Students**—A deposit has already been remitted. Residence hall deposits are returned to the students and will be returned until the student no longer plans to return to the Residence Hall. New students who remit a residence hall deposit but decide not to live in the Residence Hall will forfeit the deposit.

## Room Reservations for Residence Hall

Reserve a room in the residence Hall by doing the following:

- Remit a deposit of \$250.
- Complete the Residence Hall Contract.

The deposit can be made by check, money order, online payment, or wire transfer. Please note that no room is reserved until the deposit and a completed contract is received by the Student Accounts Office.

The room deposit will be applied to your room payment and is non-refundable. If you do not move into the Residence Hall. The deposit will be forfeited.

For international students—if your visa should be denied, the room deposit will be reimbursed in full.

## Students Called to Active Military Duty

Students who are called to active military duty and have their program of study disrupted may contact the Office of the Registrar to determine a satisfactory arrangement with regard to their academic program. Options will vary depending on the timing of the request within the semester. Options may include:

- dropping the courses with full tuition and fee refund;
- completion of a course(s) at a later date;
- online or independent study;
- or some other mutually agreeable resolution.

Students will need to provide a copy of their military orders. Students called to active duty will be allowed to pursue finishing their incomplete course work within one academic year after completing their active military duty.

Room and Board fees will be refunded on a prorated basis for actual services the student received up to the date of withdrawal.

Student aid recipients who withdraw from school because they are called to active duty, or are otherwise affected by mobilization or terrorist attacks, will not be required to return financial aid funds they received for books and living expenses.

It is the intent of the university that no student suffer a loss of funds or educational opportunity because they were called to military service.

If you have any questions, contact the Office of the Registrar, Room 2003, (734)-432-5309.

# Financial Aid

**Madonna University provides financial assistance to admitted students whose scholastic aptitude merits a scholarship and/or whose personal and family resources are inadequate to meet the educational cost. All students are urged to apply for financial aid.**

The primary responsibility for financing a college education rests with the student, the parents, and/or the spouse. Financial aid is a supplement to the funds which can reasonably be provided by the applicant and the applicant's family. The student is expected to contribute toward education expenses through savings, employment, untaxed income, and earnings from the student's spouse and/or parents.

The demand for student aid exceeds the supply of funds available; therefore, most financial aid programs must limit their awards to students who can demonstrate need according to a nationally-accepted formula which is applied uniformly to all individuals applying for aid.

Students who receive federal, state, or institutional financial aid may have their financial aid package adjusted or reduced if they receive private scholarships or grants, third-party payments, or other sources of funding that exceed their tuition charges or cost of attendance as calculated by the Financial Aid Office.

## Eligibility for Financial Aid

The eligibility requirements for most Federal and State programs are as follows:

- The student must be a U.S. citizen\*, national, or U.S. permanent resident who has an I-151 or I-551 (alien Registration Receipt Card) or I-94 with proper endorsement.  
\*Michigan residence for Michigan Tuition Grant and Competitive Scholarship.
- The student must be enrolled in an eligible course of study on at least a half-time basis\* (six credit hours). NOTE: Credit by examination, audit, life experience, and/or experiential learning credits are NOT counted in determining a student's eligibility for any type of financial aid.  
\*Students less than half-time may qualify for some programs. See the Financial Aid Office for details.
- The student must have a high school diploma, a GED, or have completed a two-year program that is acceptable for full credit toward a bachelor degree.
- To be eligible to receive and/or to continue to receive financial aid, the student MUST be making Satisfactory Academic Progress. More detailed information on Satisfactory Academic Progress is available elsewhere in this Catalog, and upon request from the Office of Undergraduate Retention.
- The student must not be in default on a student loan or owe an overpayment on a student grant.
- The student must demonstrate financial need.

In addition to the criteria listed above, applicants must be officially admitted to Madonna University and be enrolled in a degree program to be eligible for federal or state aid programs, including but not limited to Pell Grant,

Supplemental Educational Opportunity Grant, Federal Work Study, and Direct Student Loan programs.

## Application Procedure

To be considered for federal, state, and most Madonna University programs, apply for financial aid using the Free Application for Federal Student Aid (FAFSA) which is available online at [www.fafsa.gov](http://www.fafsa.gov).

Students should apply as early as possible each year. The FAFSA is open October 1<sup>st</sup> for the subsequent academic year.

NOTE: Students need to apply once each academic year.

Students whose application is selected for verification may be required to provide additional supportive documentation (tax information, child support paid, etc.).

Students who are not U.S. nationals may be asked to provide a copy of their I-151 or I-551 (Alien Registration Receipt Card) or I-94 with proper endorsement.

Once the FAFSA has been reviewed, instructions will be sent on how to access with the Madonna University Online Financial Aid System, *My Financial Aid*. Students will be able to check the status of their applications, download requested forms, and view financial aid awards.

## Federal Aid Programs

### FEDERAL PELL GRANTS:

Undergraduate students from limited income families may be eligible on the basis of financial need.

### FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG):

The federally funded Supplemental Educational Opportunity Grants may be awarded to undergraduate students whose financial aid applications demonstrate exceptional need. These grants may be renewed each year that need is shown and funds are available until the student completes an undergraduate degree. Amounts vary depending on need.

### FEDERAL WORK STUDY:

The Federal Work Study Program encourages on-campus employment for undergraduate and graduate study who demonstrate financial need. These jobs are secured through the Office of Career Development.

### FEDERAL DIRECT STUDENT LOANS:

**SUBSIDIZED:** Available to undergraduate students with financial need. The interest on the loan is paid by the government while the student is enrolled at least half-time. Loan amounts vary depending on the student's dependency status and the year in school.

**UNSUBSIDIZED:** Available to undergraduate and graduate students regardless of financial need. The interest IS NOT paid by the federal government while the student is enrolled in school. Loan amounts vary depending on the student's dependency status and the year in school.

### FEDERAL DIRECT PLUS LOANS FOR PARENTS AND FOR GRADUATE STUDENTS:

Available to creditworthy parents of dependent undergraduate students and to graduate students regardless of financial need. Parents and graduate students may borrow up to the cost of education less any other financial aid awarded.

Detailed information regarding application procedures, current loan amounts, interest rates, deferment, postponement, cancellation, and repayment provisions for the loans listed above are available upon request from the Financial Aid Office.

For more information on Federal Aid Programs, visit:  
<http://studentaid.ed.gov>.

## Michigan Aid Programs

### MICHIGAN TUITION GRANTS:

The Michigan Tuition Grant Program provides grants to qualifying undergraduate Michigan residents with financial need.

### MICHIGAN COMPETITIVE SCHOLARSHIPS:

Michigan Competitive Scholarships are awarded to undergraduate Michigan residents with financial need and qualifying scores on the American College Test (ACT) or Enhanced ACT.

The Michigan Tuition Grant and Competitive Scholarship awards are restricted to tuition and mandatory fees. If eligible, students may receive the equivalent of ten (10) semesters of full-time assistance as an undergraduate.

For more information on Michigan Aid Programs, visit:  
<http://www.michigan.gov/mistudentaid>.

## Madonna University Aid Programs

Madonna University offers Service/Scholarship Awards, Honorary scholarships, Endowment Scholarships, and Annual Funded scholarships to both incoming and continuing students.

Madonna University offers merit scholarships to new, incoming students, awarded at the time of admission. These scholarships are competitive and only awarded to new students. A complete listing of the merit scholarships can be obtained through the Office of Undergraduate Admissions.

### Scholarship General Terms and Conditions

To be eligible for University awards and scholarships, a student must be officially admitted, have a minimum 3.0 GPA (some scholarships have higher requirements), and be enrolled full-time (12 s.h. or more) unless otherwise noted. For transfer students, the GPA is recalculated at the time of admission.

- For award consideration, students must complete the scholarship application (i.e., application, letters of recommendation, essay, and/or other requirements) by established deadline.
- The University will notify students in writing if they have been selected for a scholarship/award, and include the award in the financial aid package.
- Scholarship recipients are selected by a committee and are awarded based on cumulative grade point average, community involvement, personal accomplishments, and documented financial resources.
- Scholarships/awards only apply to the fall and winter semesters, unless otherwise noted.

- Scholarship recipients are required to be enrolled full-time (12 or more semester hours per semester) unless otherwise noted.

## MADONNA UNIVERSITY SERVICE SCHOLARSHIPS/AWARDS

- **Franciscan Spirit Award:** to a Catholic student in good academic condition who renders outstanding leadership and service in Campus Ministry or other campus service organizations. Awarded by recommendation of a Vice President, faculty member, or staff member aware of student's service activities.

## HONORARY SCHOLARSHIPS ESTABLISHED BY MADONNA UNIVERSITY

- Mother Mary **DeSales** Scholarship (1947): awarded to a graduate of Ladywood High School or other Catholic high school.
- **Felician-Franciscan** Scholarship (1982): awarded to a Felician Sister or Postulant recommended by the Director of Ministry of Our Lady or Hope Province. Preference will be given to a candidate who is enrolled full-time.
- Anton **Jakobs** Scholarship (1968): awarded to a community college graduate.
- Sister May Paulette **Krakowski**, CSSF, Scholarship (1984): awarded to a Catholic high school graduate.
- Jack **Krasula** Athletic Scholarship (2000).
- Sister Mary Joela **Patelski**, CSSF, Scholarship (1984): awarded to a Catholic high school graduate.
- Bishop John **Quinn** Scholarship in Memory of George and Mary Quinn (1979).
- Sister Mary Danatha **Sychyta**, CSSF, Scholarship (1976): awarded to a Catholic high school graduate.

## ENDOWMENT SCHOLARSHIPS

- **Aging Studies Scholarship** (1980): awarded to a gerontology major. Established by Madonna University Aging Studies Department.
- Madonna University **Alumni** Association Scholarship (1985): awarded to a child or legal dependent of a Madonna University graduate. Established by the Madonna University Alumni Association.
- Bishop Moses B. **Anderson**, SSE, and Dr. Frank Hayden Scholarship: awarded to African-American students of the Detroit Metropolitan area. Established by Bishop Moses B. Anderson, Auxiliary Bishop of the Archdiocese of Detroit.
- **Archdiocesan** Catholic Minority Student Scholarship (1991): Established by Adam Cardinal Maida of the Archdiocese of Detroit.
- **Bala/Wlodarczak** Scholarship (2004): awarded to a full or part-time student with a major in the College of Natural and Social Sciences. Established by the Wlodarczak family.
- Robert K. and Betty J. **Barbour** Scholarship (1998): awarded to students enrolled in health care programs. Established by Robert K. and Betty J. Barbour.
- Diane M. **Bargagna** Scholarship (2001). Established by Diane M. Bargagna.
- **Barnes & Noble** College Bookstores, Inc./Fr. Francis S. Tebbe OFM, Scholarship (2001): awarded to transfer students. Established by Barnes and Noble College Bookstores, Inc.
- **Barton** Family Scholarship (1997): awarded to a minority undergraduate and graduate student pursuing teacher education program. Established by Dr. Norene Barton Daly and Mary Margaret Barton Kelley.

- Sister Mary Rachel **Bawol**, CSSF, Scholarship (1998). Established by Carol A. and Joseph P. Copland.
- Ruth and Ludger A. **Beauvais** Scholarship (1993): awarded to a student with financial need. Established by Ludger A. Beauvais.
- Harry and Evelyn **Beck** Scholarship (1993): awarded to a student pursuing teacher education program or accounting. Established by Evelyn Beck.
- Rev. Mitchell **Bednarski** Scholarship (1995): awarded to a graduate from Catholic Central High School, Redford Michigan, relocated in July 2005 to nearby Novi, or in absence of a qualifying student, to a Ladywood High School graduate. Established by Rev. Mitchell Bednarski.
- Francis B. and Elizabeth R. **Berkemeier** Scholarship (2004): awarded to a full-time student, regardless of need, from Lumen Christi High School in Jackson, Michigan, or if no such candidate is available, to a graduate from a Catholic high school. Established by Elizabeth R. Berkemeier, Francis X. and Janet G. Berkemeier.
- Christopher **Bisset** Memorial Scholarship (2004): awarded to a criminal justice major. Established by loving family, generous friends, and dedicated special agents, U.S. Department of Education, Office of Inspector General (OIG).
- Sister Mary Crispin **Blaszczyk**, CSSF, and John and Lorene Blasky Scholarship (1994). Established by John and Lorene Blasky.
- Rosalee M. **Bleecker** Scholarship (2006): awarded to nontraditional (age 25 and older), part-time, music major or history major students. Established by Rosalee M. Bleecker.
- Dr. James S. **Bonadeo** Scholarship (1998). Established by Dr. James S. and Earlene Bonadeo.
- Viola R. and Dr. Thomas G. **Bosco** Scholarship (1987): awarded to an African-American student or to a needy student in the nursing/BSN program. Established by Dr. Thomas G. and Viola R. Bosco.
- Eva L. and Lawrence L. **Bourgeois** and Mary Hall Memorial Scholarship (1987). Established by Lawrence L. Bourgeois.
- **Brocki/Poniatowski** and Irene and Adam Ponte, DDS, Memorial Scholarship (1988): awarded to a student in the Humanities. Established by Sister Mary Damascene Brocki, CSSF, and Adam Ponte, DDS.
- Elizabeth **Briggs Fisher** Scholarship (2014): Established by the Society of the Sacred Heart/Women's Cultural Collaborative.
- Andrew R. and Sara L. **Brodhun** Scholarship (2008): awarded to a junior or senior level student with a grade point average of 3.0 and higher, in need of financial assistance and pursuing a degree in the College of Science and Mathematics or the College of Education. Established by Andrew R. Brodhun.
- John and Marie B. **Bush** Scholarship (2000): awarded to a student enrolled in music or art. Established by Daniel and Rose Kachnowski.
- Rodrigo and Adela **Bustamante** Family Scholarship (2001): awarded to a needy Latino-American student. Established by Rodrigo and Adela Bustamante.
- John J. **Cale** Scholarship (2007): awarded to a needy, full- or part-time student pursuing a major in international business. Established by Mary B. Cale.
- Florence and William **Cameron** Scholarship (1988): awarded to a U.S. resident student with demonstrated need. Established by Florence Cameron.
- John J. **Carlo** Scholarship (1987): awarded to a nursing major. Established by Louis E. Carlo.
- Blessed Solanus **Casey** Scholarship (1995): awarded to a part-time or full-time student in any graduate or undergraduate major in Science or Mathematics. Established by Dr. Mary M. Hunt.
- Virginia **Clementi** Scholarship (1994). Established by Virginia Clementi.
- John D. **Corr** Scholarship (1996). Established by John D. and Dr. Jean Corr.
- Ed P. and Wanda L. **Czapor** Family Scholarship (2004). Established by Ed P. and Wanda L. Czapor.
- Bruno and Emily **Czenkusz** Memorial Scholarship. Established by Beatrice Czenkusz.
- **Daoud** Foundation Scholarship (1992). Established by Drs. Tarik and Helen Daoud.
- **Daoud** Foundation/Arab American Nurses Association (AANA) Scholarship (2004): awarded to Arab American students pursuing the nursing program at Madonna University. Established by Drs. Tarik and Helen Daoud.
- George **DeDecker** Scholarship (1991). Established by Julia DeDecker.
- Dama María **Del Carmen** Montes Scholarship (1993): awarded to a Latino-American student. Established by Dama Maria Del Carmen Montes.
- Elizabeth M. and Earl J. **Demel** Scholarship (1997). Established by Elizabeth M. Demel.
- Shirley Dudek **Demmer** Scholarship (2008): awarded to sociology majors, or in absence of qualifying students, to creative writing majors. Established by William J. Demmer.
- Magdalene and Dominic **Derkins** Scholarship (2002). Established by Stella Derkins.
- Stella and Raymond **Derkins** Scholarship (2002). Established by Stella Derkins.
- **DeRoy** Testamentary Foundation Scholarship (1999): awarded to a deaf or hard of hearing student. Established by the DeRoy Testamentary Foundation.
- Charles and Patricia **Derry** Broadcast and Cinema Arts Scholarship (1994): awarded to a sophomore level or higher student with Broadcast and Cinema Arts major and must be an active major currently enrolled in Broadcast and Cinema Arts class(es) at Madonna University. Established by Charles and Patricia Derry.
- **Detroit Edison** Foundation Scholarship (1995): awarded to minority students pursuing science, especially for prospective teachers in elementary schools. Established by the Detroit Edison Foundation.
- Kathleen M. (**Dilworth**) **Wozniak** Scholarship (1998): awarded to a nursing major. Established by Joyce A. Dilworth.
- Angelo **DiPonio** Scholarship (1988). Established by the Angelo and Margaret DiPonio Foundation.
- Margaret E. **DiPonio** Criminal Justice Program Scholarship (1997): awarded to a student in criminal justice. Established by the Angelo and Margaret DiPonio Foundation.
- Sister Mary Virgilia **Dragowski**, CSSF, Scholarship (2004): awarded to a financially needy student. Established by Agnes Witkowski.
- Patrick and Joan **Duggan** Family Scholarship (2004): awarded to nontraditional adult women returning to school. Established by Hon. Patrick and Dr. Joan Duggan.
- Susan **Edwards** Scholarship (1999): awarded to prospective teachers of developmentally disabled, emotionally impaired and learning disabled children. Established by Joseph and Ann Edwards.

- Dr. Alan E. **Eichman** Scholarship (1999): awarded to a criminal justice major. Established by Meryl Schilling.
- Doris Evelyn **Eichman** Memorial Scholarship (1998): awarded to a student in hospice and palliative studies. Established by Dr. Alan E. Eichman.
- Cecily **Farragher** Scholarship (2003): awarded to students pursuing teacher education. Established by John and Susan McMeel.
- **Felician** Sisters Scholarship (1988): awarded to members of the Felician Community in Our Lady of Hope Province, either candidates or professed sisters, pursuing undergraduate or graduate degrees or programs at Madonna University. Established by Msgr. Vincent J. Horkan.
- Frank and Sophia **Filipek** Scholarship (2007): awarded to student of Polish descent. Established by Frank and Sophia Filipek.
- Emily and Raymond T. **Gapinski** Scholarship (1994). Established by Sr. Mary Janet, CSSF, and Emily and Raymond T. Gapinski.
- Patricia **Gerstner** Scholarship for Women (2011): awarded to a full-time or part-time female student who is older than 25 years. Established by Patricia Gerstner.
- Sister Mary Humilitas **Gerszyn**, CSSF, Scholarship (1989): awarded to a nursing major. Established by the Madonna University Nursing Department.
- Rev. William and Sister Mary Henrietta, CSSF, **Gieranowski** Scholarship (2002). Established by Rev. William Gieranowski.
- Aging Studies Department Scholarship in Honor of Marilyn **Goering** (2008): awarded to a student majoring in gerontology or long term care administration. Established by the Madonna University Aging Studies Department.
- Hilary L. and Beverly G. **Gross** Scholarship (2000): awarded to members of the Felician Community in Our Lady of Hope Province, either candidates or professed sisters, pursuing undergraduate or graduate degrees or programs at Madonna University. Established by Hilary L. and Beverly F. Gross.
- Kristen H. **Hallerman** Scholarship (1994): awarded to a beginning student in nursing from Plymouth-Canton High School, Plymouth-Salem High School or Garden City High School. Established by Kristen Hallerman and Richard and Annajo Hallerman.
- Mary **Hart** Tribute Scholarship (1999): awarded to a student majoring in social work.
- William Randolph **Hearst** Scholarship (1988): awarded to students in service-oriented degree programs. Established by the William Randolph Hearst Foundation.
- Jeanne M. **Hildebrandt** Memorial Scholarship (1999). Established by Jeanne M. Hildebrandt.
- The Conrad N. **Hilton** Foundation Scholarship in Honor of Sister Mary Francilene Van de Vyver, CSSF (2002): awarded to deaf, hearing impaired, or needy students. Established by the Conrad N. Hilton Foundation.
- Dr. Julienne **Hoff** Memorial Scholarship (1998): awarded to a graduate nursing major. Established by William R. Hoff.
- Jennie **Horowitz** Scholarship (1993): awarded to an African-American full-time student in nursing. Established by Evelyn Beck.
- Dr. Lorraine I. **Jakubielski** Scholarship in memory of William and Lottie Jakubielski (2002). Established by Dr. Lorraine Jakubielski.
- Floyd R. **Kannberg** Scholarship (1994): awarded to a student in hospice and palliative studies or nursing. Established by Frances M. Kannberg.
- Joseph and Angela **Kapuscinski** Scholarship (2013): for the education of members of the Felician sisters of Livonia and other religious orders pursuing a degree program at Madonna University including gerontology, religious studies, hospice, nursing, and other majors.
- Sister Mary Cleopha **Kaptur**, CSSF, Scholarship (1996). Established by Hon. Marcia C. Kaptur.
- Charles and Frances **Kazul** Memorial Scholarship (1990): awarded to a needy student. Established by Sister Mary Nunciata Kazul, CSSF.
- Dr. Robert and Monika **Kimball** Scholarship (1996): awarded to an international student in the United States on an F-1 Visa. Established by Dr. Robert and Monika Kimball.
- Catherine (Cathy **Kleinert**) Roscoe Scholarship (2005): awarded to students in teacher education. Established by Charles and Margaret Collins.
- Rudolf and Evelyn **Kleinert** Scholarship (2002): awarded to a community college graduate. Established by the Kleinert Family and friends.
- **Knight** Foundation, Inc. Scholarship (1989): awarded to deaf or hard-of-hearing students. Established by the Knight Foundation, Inc.
- **Knights** of Columbus/Michigan State Council Scholarship (1989): awarded to prospective teachers of children with learning disabilities. Established by the Knights of Columbus of Michigan.
- Carla L. **Knudsen** Scholarship (1987): awarded to a nursing major. Established by Frank and Joan Knudsen and friends.
- Richard **Koch** Scholarship (1980): awarded to a criminal justice major. Established by Betty Koch.
- Theodore and Eleanor **Konarski** Scholarship (1983). Established by Eleanor Konarski.
- Sister Mary Hugoline, CSSF, Sister Mary Laurenta, CSSF, and Paul and Anna **Konkel** Scholarship (1990): awarded to a graduate of a Catholic high school. Established by Paul Konkel, Francis X. and Janet Berkemeier, and John and Clara Berkemeier.
- Rev. Francis P. **Kozlowski** Scholarship (1993): awarded to a Catholic student. Established by Stella Gutowski.
- Sister Mary Paulette **Krakowski**, CSSF, Scholarship (2001). Established by Mary Anne Barczak.
- L. Pat **Kramek** Family Scholarship (2003): awarded to an undergraduate and/or graduate-level student pursuing teacher education. Established by L. Pat Kramek.
- Nancy F. **Kriegler** Memorial Scholarship (1999): awarded to a student majoring in nursing, hospice and palliative studies, or gerontology. Established by Frank Kriegler.
- Fred and Catherine **Kubiak** Scholarship (2000). Established by Catherine Kubiak.
- Sister Mary Hospicia, CSSF, and Rev. Edward J. **Kubiak** Scholarship (1987). Established by Rev. Edward J. Kubiak.
- Anna and Stanley **Kucharski** Scholarship (1984). Established by Eleanor Konarski.
- Sister Mary Chester **Kucharski**, CSSF, Scholarship (1983). Established by Eleanor Konarski.
- Francis and Anna **Kujawa** Scholarship (1991). Established by Anna Kujawa.
- Rev. Zanos Gougoutas, Christopher, and Drs. George and Bess **Kypros** Family Scholarship (2002): awarded to students pursuing an Autism Spectrum Disorders graduate program and to students pursuing Children and Families or Early Childhood Education graduate or undergraduate programs. Established by Drs. George and Bess Kypros.

- Our **Lady** of Refuge Parish Scholarship (1996): awarded to a Catholic student in a service-oriented degree program. Established by Our Lady of Refuge Parish.
- Remie and Norma **Laenen** Scholarship (1990). Established by Remie and Norma Laenen.
- Dr. Bernard and Meta **Landuyt** Scholarship (1987): awarded to a business administration major. Established by Dr. Bernard and Meta Landuyt.
- Latinos** de Livonia Scholarship (1989): awarded to students of Hispanic heritage. Established by the Latinos de Livonia.
- Donald and Denise **L'Huillier** Scholarship (2006): awarded to student pursuing undergraduate nursing major or criminal justice major. Established by Denise L'Huillier.
- Lions/Lioness** Club Scholarship (1979): awarded to deaf or hard of hearing students. Established by Lions and Lioness Districts of Michigan.
- Livonia Goodfellows** Scholarship (2016): Awarded to junior students transferring to Madonna University from a community college in Southeastern Michigan.
- Livonia** Jaycees Scholarship Fund (1990): awarded to a junior or senior student. Established by the Jaycees of Livonia.
- Livonia** Symphony Scholarship (1996): awarded to a member of the Livonia Symphony Orchestra pursuing a degree or certificate at Madonna University, or in absence of a qualifying student to a music major. Established by the Livonia Symphony Society, Inc.
- Edward **Lundy** Scholarship (2005). Established by J. Edward Lundy.
- William A. and Dr. Mary A. **Lyons** Family Scholarship (2001). Established by Dr. Mary A. Lyons.
- John and Mary **MacKenzie** Memorial Scholarship (1994): awarded to a nursing major. Established by Thomas B. and Jacquelyn Murphy.
- Alycia C. **Madgwick** Memorial Scholarship (1998): awarded to a qualifying student from Franklin High School in Livonia, Michigan. Established by Dr. William T. and Bridget Phillips.
- Saviour, Iris, Carmen and John **Mangion** Scholarship (1994). Established by Sam and Iris Mangion.
- Julie **Martin** Memorial Scholarship for Academic and Athletic Excellence (2006). Established by the Athletic Department, the College of Arts and Humanities, family and friends.
- Dr. Don and Joyce **Massey** Scholarship (1990). Established by Dr. Don Massey.
- Edward H. **McNamara** Scholarship (2003): awarded to a resident of Wayne County, sophomore or higher status, with a 3.0 or higher grade point, full-time student, and with a demonstrated need for financial assistance. Established by the McNamara Scholarship Fund.
- Lucille **McNamara** Scholarship (1995): awarded to eligible deaf or hard of hearing students or future teachers of deaf or hard of hearing persons. Established by Hon. Edward H. and Lucille McNamara.
- Michael F. **McManus** Scholarship (2013): awarded to a student enrolled full time in a business related major. Established by the Michael F. McManus Foundation.
- Mickel**-Magrames-Mickel Scholarship (2002): awarded to a student in the criminal justice program. Established by Charles E. and Georgia Stahl.
- Msgr. Stanley E. **Milewski** Scholarship (2003). Established by Msgr. Stanley E. Milewski.
- Robert A. and Stephanie L. **Miller** Scholarship. Established by Stephanie L. Miller.
- Leona D. **Miloch** Scholarship in Memory of Louis and Lillian Miloch (2005). Established by Leona D. Miloch.
- Jessica Marie **Mitsch** Scholarship (2006): awarded to second degree, undergraduate students in nursing. Established by John and Mary Mitsch and Family.
- Thomas B. and Jacquelyn **Murphy** Scholarship (2006): awarded to incoming freshmen with demonstrated financial need and scoring in the top ten percentile on the SAT, ACT, or other college entrance exam. Established by the T. B. Murphy Foundation Charitable Trust.
- Anthony **Nardi** and Joan Kaminski Nardi Scholarship (2011) in Memory of Mary Noreen Kaminski: awarded to a student pursuing a degree in the College of Arts and Humanities. Established by M. Joan Nardi.
- Kathleen A. **Needham** Scholarship (2004): awarded to a student pursuing certificate or degree in aging studies. Established by the Madonna University Department of Aging Studies.
- Joseph and Andrea **Nodge** Family Scholarship (2001): awarded to a student in teacher education. Established by Joseph and Andrea Nodge.
- Edward W. **Nycz** Memorial Scholarship (1994). Established by Edward W. Nycz.
- Henry and Josephine **Obloj** Scholarship (1998). Established by Henry Obloj.
- Dr. Leo and Dr. Bernice (Ostrowski) **Obloy** Scholarship (1991). Established by Drs. Leo and Bernice Obloy.
- Warren and Genevieve **Orlick** Scholarship (1992). Established by the Professional Golfers' Association of America-Michigan Section.
- Sister Mary Berarda **Osinski**, CSSF, Scholarship (1983): awarded to a children and families major. Established by Dr. Thomas S. Monaghan.
- Outer Drive-Vencor** Hospital Auxiliary Scholarship (1992): awarded to a sophomore, junior or senior level student enrolled in a health-related program. Established by the Outer Drive-Vencor Hospital Auxiliary.
- Walter and Lillian **Pachota** Family Scholarship (1996): awarded to students with a 3.0 grade point average. Established by Walter and Lillian Pachota.
- Alfred R. **Pawlak** Scholarship (2005): awarded to criminal justice students or Polish descendants. Established by Paul and Renne (Pawlak) Fershee.
- Sophie A. and Thomas F. **Pluto** Memorial Scholarship (2008): awarded to full-time, undergraduate-level student pursuing teacher education. Established by Elizabeth J. Pluto.
- World Heritage Foundation-**Prechter** Fund Scholarship (1999). Established by the World Heritage Foundation-Prechter Fund, and Heinz and Waltraud Prechter.
- The **Privaloff** Family Hospice Education Fund (2012): awarded to a student pursuing a degree in hospice and palliative studies. Established by Kathleen and G. Michael Loewe.
- Catherine, Agnes, and Sister Grace Marie **Prybys**, CSSF, Scholarship (1990). Established by Sister Grace Marie Prybys, CSSF, and the Prybys Family.
- Hon. Carl D. and Peggy **Pursell** Scholarship (1993): awarded to a student in business, nursing, or teacher education. Established by Hon. Carl D. and Peggy Pursell.
- Ramser-Morgan** Scholarship (2012): Awarded to a female student with financial need enrolled in the business program. Established by The Ramser-Morgan Foundation.
- Redford** High School Alumni Association/Edward H. McNamara Scholarship (2005): awarded to graduates of



- Redford High School, Detroit, Michigan. In case of closure of the school, scholarship may be awarded to a minority student with financial need. Established by the Redford High School Alumni Association and Edward H. McNamara.
- **Renkowski-Ciak** Scholarship (2006); awarded to a community college transfer student pursuing a science major. Established by Anthony and Lorraine Ciak.
  - **Mary Pitrone Richards** Scholarship (1978): awarded to a junior or senior level student in nursing/BSN program. Established by Jack Richards.
  - **L. Peter and Eugenia Ritters** Scholarship (1997). Established by Eugenia Ritters.
  - **Edwin S. and Barbara Roberts** Family Scholarship (2000): awarded to a deaf or hard of hearing student or a student pursuing sign language studies (SLS). Established by Barbara Roberts.
  - **Mitchell J. Romanowski** Scholarship (1996): awarded to a student in teacher education. Established by Mitchell J. Romanowski.
  - **Rozek** Family Scholarship (1989): awarded to a student of Hispanic heritage. Established by Sister Mary Martinez Rozek, CSSF, and the Rozek Family.
  - **Sister Mary Bridget Roznowski, CSSF, Scholarship** (1987): awarded to a family and consumer science major. Established by Sister Mary Bridget Roznowski, CSSF.
  - **St. Jude** Scholarship (2015). Established by John J. Jr. and Nancy O'Connell.
  - **St. Lawrence Mission** Scholarship (2000): awarded to a student demonstrating financial need and pursuing a degree from Madonna University. Established by Lawrence Sutherland.
  - **Sage** Foundation Scholarship (1988). Established by the Sage Foundation.
  - **Ramandeep Kaur Sandhu** Memorial Scholarship (2015): awarded to Sikh women, either in undergraduate study or graduate study, that are pursuing a degree in nursing or elementary education. The awardee is required to be enrolled full time. Established by Chain Singh Sandhu, CEO, NYX.
  - **Mary and Thomas Shields** Scholarship (1995): awarded to a student pursuing a degree in hospice and palliative studies or nursing. Established by Donna Berry and Dennis and Ken Shields.
  - **Stephen and Pelagia Smigielski and George A. Ski** Scholarship (2016): for students with physical disabilities, in financial need, pursuing an undergraduate or graduate degree on a full or part time basis. Established by George A. Ski.
  - **Rev. Raymond S. Skoney** Scholarship (1995). Established by Rev. Raymond S. Skoney.
  - **Marilee Smith** Scholarship (1995): awarded to a student majoring in nursing. Licensed Practical Nurse preferred. Established by William H. Smith.
  - **Shirley M. Smith** Scholarship (1997). Established by Shirley M. Smith.
  - **Marie C. Sochalski** Memorial Scholarship (1995): awarded to a nursing major. Established by Marie C. Sochalski.
  - **Anthony and Agatha Sryniawski** Family Scholarship (1990). Established by Helen A. and Joseph Sryniawski.
  - **Frank A. Sryniawski** Scholarship (1990). Established by Helen A. and Joseph Sryniawski.
  - **Helen A. Sryniawski** Scholarship (2001): awarded to a student in teacher education. Established by Helen A. Sryniawski.
  - **Joseph Sryniawski** Scholarship (1991): awarded to a Catholic student. Established by Helen A. Sryniawski.
  - **Sister Mary Immaculata Sryniawski, CSSF, Scholarship** (1989): awarded to a graduate of a Catholic high school. Established by Helen A. and Joseph Sryniawski.
  - **Stephanie Sryniawski** Scholarship (2002). Established by Elizabeth V. Wasik.
  - **Genevieve A. and Thaddeus A. Stankowski** Family Scholarship (2006): awarded to needy undergraduate students pursuing a major related to social justice service areas. Established by Sister Janet M. Stankowski, O.P., and Lorraine McGuinness.
  - **Armand and Lillian Stefani** Scholarship (1998): awarded to a student with financial need in the School of Business. Established by William Stefani and Anne Schuster.
  - **Edward C. and Hazel L. Stephenson** Fund Scholarship (2004). Established by the Edward C. and Hazel L. Stephenson Foundation.
  - **Frank S. and Anne Suchyta** Family Scholarship (2004): awarded to a Catholic student of Polish ancestry pursuing a pre-med course of study at Madonna University. Established by Frank S. and Anne Suchyta.
  - **Louise and Joseph, Sr., Suchyta** Family Scholarship (2001). Established by Sister Mary Danatha Suchyta, CSSF, family, and friends.
  - **Dr. Theophil J. and Barbara Sutton** Family Scholarship (2000). Established by Dr. Theophil J. and Barbara Sutton.
  - **Frank J. and Josephine Svoboda** Scholarship (1962): awarded to a student in art or journalism. Established by Robert L. Svoboda in memory of his parents.
  - **Nancy E. and Roswell F. Tanger** Scholarship (1997): awarded to a student in teacher education. Established by Nancy E. and Roswell F. Tanger.
  - **Dr. Susan S. Thoms, MD, Scholarship** (1999). Established by Rev. James Hayes.
  - **Emmet E. and Frances Tracy** Scholarship (1986). Established by Emmet E. and Frances Tracy.
  - **Sister Mary Francilene Van de Vyver, CSSF, Scholarship** (1992): awarded to music majors and to international students. Established by Sister Mary Francilene Van de Vyver, CSSF, and Hector and Irene Van de Vyver.
  - **Peter A. and Ruth Ventura** Family Scholarship (1991). Established by Peter A. and Ruth Ventura.
  - **Doreen Vivyan** Hospice and Palliative Studies Scholarship (2005): awarded to hospice undergraduate or graduate students, part-time or full-time, who maintain a minimum 3.25 GPA and demonstrate financial need. Established by Dr. Kelly Rhoades, Madonna University Hospice and Palliative Studies Department, family, and friends.
  - **Michael B. Washburn** Memorial Scholarship (1997). Established by Debra Ronayne.
  - **Elizabeth V. and Theophil Wasik** Scholarship (2002). Established by Elizabeth V. Wasik.
  - **Theodore P. and Genevieve R. Wasztyl** Family Scholarship (1998): awarded to a student age fifty and over. Established by Theodore P. Wasztyl.
  - **A. Thomas and Mary Watkowski** Family Scholarship (2001): awarded to eligible student(s) from Our Lady of Mount Carmel High School or Parish in Wyandotte, Michigan, or from any Catholic Parish in the Downriver area; otherwise, the choice should be at the discretion of the Madonna University Financial Aid Department. Established by A. Thomas Watkowski.

- Lucille A. **Weber** Memorial Scholarship (1989): awarded to an aging studies major. Established by Charles and Patricia Doemer.
- Norman and Andrea (Ligeski) **Whipple** Endowment Scholarship in Memory of Parents, Ed and Estelle Browarski: awarded to students of Polish descent. Established by Norman and Andrea Whipple.
- David M. **Whitney** Fund Scholarship (1996). Established by the David M. Whitney Foundation.
- Pamela G. **Witte** and Helen Wojtaszek Scholarship (2008): awarded to student majoring in social work, primarily for tuition; if funds are available, for purchase of books or travel abroad expenses for social work endeavors. Established by Pamela G. Witte.
- Henry M. and Wanda (Zavislak) **Wojcik** Scholarship (2001): awarded to students in the nursing program, preferably in hospice and palliative studies and pediatric nursing. Established by Henry M. Wojcik.
- Rev. Ferdinand A. **Wolber** Scholarship (2009). Established by Rev. Ferdinand A. Wolber.
- **Woodworth and Cox** Alumni Scholarship Award (2011): awarded to a student athlete who plays basketball for the Madonna University Men's Basketball Team. Established by James Woodworth and The Law Offices of Aaron Cox.
- Josephine Barski and Alexander **Wowk** Scholarship (1994): awarded to a student in nursing or hospice and palliative studies. Established by Edmund Barski and Joan Wowk.
- John and Emily **Wysolmierski** Scholarship (1988). Established by Loraine Mierski.
- Rev. Francis J. **Zdrodowski** Scholarship (1993). Established by Rev. Francis J. Zdrodowski.
- Sister Mary Angelis, CSSF, and George and Caroline **Zgoda** Family Scholarship (1980). Established by Sister Mary Angelis Zgoda, CSSF.

## ANNUAL FUNDED SCHOLARSHIPS

- **American Association of University Women/Plymouth-Canton Branch** (2000): awarded to a mature woman from the Plymouth-Canton area with financial need.
- Bettie Archer-Johnson/**American Business Women's Association** Scholarship (2005). Established by the American Business Women's Association—Novi Oaks Charter Chapter.
- **Briggs-Fisher** Foundation Scholarship (2007).
- The **Cold Heading** Foundation Scholarship (1986): awarded to qualified students. Established by Rene and Aline A. DeSeranno.
- Gladys **Collins** Hospice and Palliative Studies Scholarship (1989).
- Theresa **Higgins** Roose (2014): awarded to a full time or part time student in Religious Studies.
- Joseph and Angela **Kapuscinski** Scholarship (2013): for the education of members of the Felician sisters of Livonia and other religious orders pursuing a degree program at Madonna University including gerontology, religious studies, hospice, nursing, and other majors. (has an endowed scholarship as well)
- Honorable and Mrs. Timothy **Kenny** Scholarship (2004).
- Kathleen M. **Lenaghan** Scholarship for the Arts (2014). Established by Arthur R. Lenaghan for art and/or music majors.
- **Livonia Civic Chorus** Scholarship in Memory of Sister Mary Francilene Van de Vyver, CSSF (2002): awarded to a full or

part-time student in music preparing for a career in the vocal arts at Madonna University and who has not previously been a recipient of it; featured at LCC's Christmas or spring concerts. Established by the Livonia Civic Chorus.

- **Livonia Rotary Club** Scholarship (1989).
- **Michigan Colleges Foundation Scholarship Programs** funded by the following corporations and foundations: Mary Maybury Berkery Memorial Trust, Building Industry Association, Comerica Charitable Foundation, The DeRoy Testamentary Foundation, Earhart Foundation, Gordon Food Service, Health Alliance Plan (HAP), JSJ Corporation, Liberty Scholarship Program, Eugene A. Miller Scholarship Program, Rose Memorial Scholarship Program, United Parcel Service (UPS).
- **TRIO** Student Scholarship (1997).
- Melissa Dawn **Wilson** Scholarship (2015): awarded to an undergraduate or graduate student in the Social Work program. Established by Gary Borowski.

## OTHER

- Madonna University **Athletic Grant**: awarded to full-time students with a minimum cumulative GPA of 2.5 and demonstrated athletic ability.
- **Financial Award for Travel and Education (F.A.T.E.)**: awarded to admitted, undergraduate students enrolled half-time or more, who are in good standing and who are participating in an approved overseas or exchange program.
- **Madonna University Grant**: awarded to students on a financial need basis.
- **Senior Citizen Tuition Waivers** are available to individuals 65 years of age or older. Tuition is charged at one-half the regular rate. Applies to tuition ONLY. Details available from the Student Accounts Office.
- **TRIO Grant Aid**: awarded to TRIO Program students with financial need.

## Supplemental Assistance Programs

A variety of funds are also available for students who are in specific situations. Some of the major sources of such funds are:

- **VETERANS EDUCATIONAL BENEFITS**: The Department of Veterans Affairs administers a number of educational programs for veterans, servicepersons, and eligible dependents. Contact the Transitions Center or the Department of Veterans Affairs for more information.
- **MICHIGAN REHABILITATION SERVICES (MRS)**: Michigan Rehabilitation Services assists eligible Michigan citizens who require vocational rehabilitation services in order to work. For additional information visit the web site at: [www.michigan.gov/mrs](http://www.michigan.gov/mrs).
- **EMPLOYEE TUITION REIMBURSEMENT PROGRAM**: Many employers will pay tuition for their employees who successfully complete course work at Madonna University. For more details check with the Human Resources Office at your place of employment.

## More Information

More detailed information on all financial aid programs is available from the Madonna University Financial Aid Office (734) 432-5663. All students are encouraged to contact the Financial Aid Office for further information and assistance in applying for financial aid.

# Technology Services

## Technology Services

Madonna University places high priority on information technology. Classrooms, seminar rooms, lecture halls, and laboratories are equipped for multimedia display. Wi-Fi (wireless access) is available throughout campus. Through the Madonna University portal and website, [www.madonna.edu](http://www.madonna.edu), students can access information and online services such as online registration, student billing, grades, and Blackboard learning management software.

## IT Help Desk

The IT Help Desk, housed in the Ford Technology wing of the Academic Building on the Livonia campus, provides one point of contact for technology assistance. Madonna University students may email their technology questions to [helpdesk@madonna.edu](mailto:helpdesk@madonna.edu) or call (734)-432-5800. IT Help Desk assistance and tutorials are also available under the Student Help tab in MY Portal through the Madonna University website.

## User Services

Also located in the Ford Technology wing, User Services assists faculty and students throughout the University in the effective use of media for teaching and learning, through technology learning support and assistance from media specialists in the preparation of media for presentation or instruction.

## Computer Laboratories

Located in the Ford Technology wing on the Livonia campus, the Technology Learning Center's computer laboratories provide student access to networked systems, including PCs, multimedia equipment, scanners, and laser printers, all of which are available for students, faculty, and staff. The laboratories accommodate walk-in students, scheduled classes, and testing services. Many software programs are available on all computers, such as the Microsoft Office Suite, which includes Word, Excel, PowerPoint, and Access. Image and video editing software, such as Adobe Photoshop, Adobe Illustrator, and Adobe Premier, is available on many lab computers. The computer laboratories are open Monday through Friday, with additional computers available for students in the library on the weekends. A friendly support staff is available to help solve technology problems.

## Blackboard

Blackboard is the online learning management system used at Madonna University. A free workshop, "How to Thrive in an Online Course", is offered at the beginning of every semester for students in online courses. The workshop schedule is located under the "Student Help" tab in **MY Portal**.

## Student Email

Information regarding Registration, Financial Aid, Student Accounts, and Student Life is sent to you through your student email account. You are responsible for checking it regularly. Your email user name and default password is provided in the same letter you received that contained your student ID and

password for MY Portal and Blackboard. If you cannot log in to your account, please contact [helpdesk@madonna.edu](mailto:helpdesk@madonna.edu) to reset your password.

All members of the Madonna University community are expected to comply with established guidelines and procedures which define the proper use of electronic communications.

All Madonna University students are given an official email account, [@my.madonna.edu](mailto:@my.madonna.edu). The University authorizes the use of this email for official communication among students, staff, faculty, and administrators. The university directs all official email communication to this address.

## Email Responsibilities

- **Appropriate use of MU email:** Use of University email is to be consistent with the University mission statement and foundational values. Illegal use, malicious use, and commercial use are not acceptable. For fuller statements of acceptable use of email, see the Madonna University **Student Handbook** on the University website.
- **Redirecting of MU email:** Madonna University recognizes that its students may choose to forward their official Madonna email to a non-university email account (such as gmail or hotmail); however, students are responsible for ensuring that the configuration of their email service does not accidentally label University mail as spam. Users who forward their email do so at their own risk. Forwarding email does not absolve users from their responsibilities associated with communications sent to their official email address, such as billing and student accounts information. Madonna University does not offer support for messages lost because of the forwarding of email.
- **Access to MU email:** Students who do not have access to a computer or the Internet from home are encouraged to use computers available in the campus laboratories or in other community access locations such as their local library.
- **For assistance,** visit the IT Help Desk in Room 1104, call (734)-432-5800, or email [helpdesk@madonna.edu](mailto:helpdesk@madonna.edu). Please refer to the Madonna University website or MY Portal for additional information.

## Email Abuse

Abuse of email usage policies will result in loss or restriction of email account privileges. Loss or restriction of email accounts can be appealed to the Vice President for Student Affairs and Mission Integration.

# Your First Year at Madonna University

***Student experiencing their first year of studies at Madonna University are in a unique time of transition. The Office of First-Year Experience and the Center for Students in Transition oversee a variety of programs to help students navigate this experience successfully, make new friendships, form relationships with faculty and staff members, and make the adjustment to a new community and environment.***

## **The Office of First-Year Experience**

Serving traditional-aged students (under age 24) who are coming to the University directly from high school, home school, and early college programs, the overall goal of the First-Year Experience (FYE) program is to help learners make a healthy embrace of their new identity as full-time college students and assist them in assuming responsibility for themselves and their education. The Office of the First-Year Experience exists to support students in these endeavors through curricular, co-curricular, and extra-curricular programming. Located in Suite 1411, the Office of First-Year Experience is an educational resource available for students and their families.

## ***The First-Year Experience program includes the following components:***

**New Student Orientation (NSO):** All new students are required to attend an orientation. A "Must Attend Orientation" hold is put on all student records until the student has completed the orientation requirement.

**UNV 1010, Transition to Higher Education:** The one-semester-hour course is required of all incoming students who are less than 24 years of age and have fewer than 13 college transfer hours (excluding Advanced Placement, dual enrollment, International Baccalaureate, and early college credits). It is designed to address transition issues that First-Year students face when entering the University; introduce them to thought-provoking, challenging, and interesting ideas to enhance their critical thinking, research, writing, and presentation skills; engage them in a community of learners; and incorporate a service-learning experience that fulfills the University's mission of service. (**NOTE:** Students who complete a semester of Intensive English as a Second Language are excused from this requirement, because of the material included in the Intensive.)

**Collaborative Studies:** Incoming traditional-age students are encouraged to participate in the Collaborative Studies program, which typically links two courses in the MU Core with a section of UNV 1010. The faculty members create learning experiences in which students work collaboratively, cross the boundaries of different academic disciplines, and engage in discussion and conversation about relevant ideas and issues. The linked courses also integrate reflection on the service-learning project conducted in UNV 1010.

## **Philosophy Statement of the First-Year Experience at Madonna University**

Madonna University believes that the first year of university study calls for a focused program of study, advisement, and orientation, based on the following philosophical perspectives:

**We believe that learning is social** and is best promoted and supported by a community of learners. To this end, the University requires first-year-of-college students to participate in the Collaborative Studies Program, a curriculum that links first-year courses to create a community of learners

**We believe that learning is developmental**, that is, that First-Year students are at individual levels of maturation and intellectual, social, and personal development. As educators, the faculty is committed to understanding where students are when they come to us, accepting and valuing them as persons, and identifying strategies for fostering their development.

**We believe that learning is holistic** and we strive to fulfill our mission of intellectual, spiritual, and personal development. To this end, the Collaborative Studies Program promotes interdisciplinary approaches to learning and problem solving so that students recognize the interconnectedness of knowledge and human experience.

**We believe that our educational practice should be learner-centered.** This implies that students need to be taught to take responsibility for their learning in order to promote the ideal of life-long learning. One aspect of this goal relates to the component of UNV 1010, Transition to Higher Education, that familiarizes students with the variety of academic support services available to them as Madonna University students and encourages them to use these services when they experience academic difficulty.

**We believe that education at Madonna University should promote the ideal of service to our communities,** particularly to those in the global community who are less fortunate. This is a reflection of the University's commitment to Catholic teachings on social justice and to the ideals of St. Francis of Assisi. To this end, the University requires all students in UNV 1010 to participate in a service-learning experience.

**We believe that students benefit from understanding the history, traditions, and foundational values** of the university they attend. Through the continuum of admissions, orientation, pre-enrollment, first semester, and second semester, the University has designed intentional strategies for communicating these ideals to first-year students.

# Student Affairs and Services

**Madonna University students should become acquainted with the individual offices providing an array of services to support their success in University life.**

The University recognizes that a quality higher education experience is not limited to academic opportunities alone. Diverse and stimulating extracurricular activities promote individual growth and interest. Extensive support services assure that all Madonna University students have opportunities to be successful in their intellectual, spiritual, and personal growth.

**The following opportunities exist for all students regardless of age, gender, national origin, religion, or disability.**

## **Title IX**

The University's policy on Title IX is located in the student handbook. The Title IX Coordinator for Madonna University is Jesus Hernandez, who is also Corporate Compliance Officer.

## **Undergraduate Retention**

The purpose of the Office of Undergraduate Retention is to assist new, transfer, and current students with academic life. Students are assigned support staff and faculty based on their chosen path of study. Every student is first assigned a retention specialist based on the college that houses the student's chosen path of study. Students may also be assigned a faculty advisor—this can happen at the point of admission or later in the student's college career, again, depending on the chosen path of study.

Your academic advisor and retention specialists are committed to your academic success and can assist or reaffirm your selection of major. An academic advisor or retention specialist may help you with exploring and declaring majors; help with course selection and scheduling; answer questions regarding university requirements, policies, and procedures; and put you in touch with helpful university resources.

In addition, an academic advisor or retention specialist can: recommend opportunities for personal growth and academic development; make referrals to community and campus resources; support students when they encounter both academic and non-academic challenges; discuss alternatives if students have doubts about their initial choice of major; and and/or provide students with career-related information.

In addition to their academic advisors, students have access to counselors who assist in promoting personal growth and development and who aid them in times of stress and need. Students interested in these services should see the Guidance and Support section of this Catalog.

## **Athletics**

Madonna University has sponsored intercollegiate athletics since 1987 and its teams now include baseball, men's and women's basketball, men's and women's bowling, men's and women's cross country, men's and women's golf, men's and women's lacrosse, men's and women's soccer, softball, men's and women's indoor and outdoor track and field, and women's volleyball. The school is a member of the National Association of Intercollegiate Athletics (NAIA) and participates in the Wolverine-Hoosier Athletic Conference (WHAC).

While having a brief history, Madonna athletic teams have built strong programs and compete favorably at a national level in nearly all sports. Volleyball is the oldest and most decorated program. However, most teams have advanced to the National Tournament or had individual representation at National Championship events.

Madonna's athletic facilities include the Livonia campus Activities Center, where basketball and volleyball are played, as well as the Madonna Athletics Complex which is home to Ilitch Ballpark (baseball), University Field (softball), and a synthetic turf lacrosse/soccer field. In addition, the golf teams use several area golf courses, and cross-country calls Cass Benton Park home.

Madonna student-athletics also boasts a strong academic history. Annually, multiple student-athletes earn academic honors at the conference and national level.

Qualified student-athletes are also eligible for athletic grants.

More information on Madonna University athletics may be found at [www.madonnacrusaders.com](http://www.madonnacrusaders.com).

## **Campus Ministry**

Campus Ministry at Madonna University, with an office in Room 1115 in the Academic Building, is an important religious ministry dedicated to the service of the individual and the total university community. Campus Ministry seeks to encourage the practical application of Christian moral principles through student participation.

Among the activities sponsored by Campus Ministry are: weekday and Sunday evening celebrations of the Eucharist in the University Chapel; small group meetings; multiple annual retreats; and service opportunities, such as volunteering at Gleaners Food Bank. Email [campusministry@madonna.edu](mailto:campusministry@madonna.edu) or stop in Room 1115 to inquire further about campus ministry activities. Persons of any faith tradition are welcome to participate.

The University Chapel is located on the ground floor of the University Center in Livonia. An ecumenical prayer room, Room 1211, in the Academic Building, and an interfaith prayer room, also located in the Academic Building in Room 1204, are other areas on campus where students can spend time in quiet reflection.

## **Career Development**

The Office of Career Development, located in the Administration Building, Suite 1400, offers programs and services that support students and graduates who are initiating and implementing their career plans. The office is dedicated to supporting students' employability and exploring post-degree education options. The office follows the professional practice standards of the National Association of Colleges and Employers (NACE).

Career Development assists students seeking jobs, internship experiences, and graduate school admission; provides opportunities to network with professionals; holds workshops on a variety of career development topics; offers career advising; and critiques résumés.

Career Development partners with Handshake, a powerful career management platform, which enables employers to share job opportunities and connect with students. Students can join students and alumni from over 700 universities using Handshake to find amazing jobs.

For more information, students should review the Career Development portal page, which features internship

information, professional development articles, links to job search engines, and on-campus employment information.

## Center for Personalized Instruction

The Center for Personalized Instruction (CPI), located in the University Library in the Academic Building on Madonna University's Livonia campus, is a student-focused office where resources are readily accessible and student learning is enhanced through individualized academic support.

### Tutoring

CPI offers tutoring for Madonna University undergraduate students in a variety of courses each semester at no cost. Tutoring involves a one-hour weekly session by appointment with a tutor who excels in a specific area of study. CPI employs tutors who are specially trained to help students master course content while improving study skills. Students can schedule an appointment through CPI's website or on the student portal.

### Drop-in Tutoring

Drop-in tutoring is offered in a variety of subjects. Our drop-in tutors have set schedules where they are available to help students with content mastery. Drop-in tutoring is a free service, and does not require an appointment. For specific drop-in hours, tutors, and subjects, please stop by the Tutoring Center in the Library, call us at 734-432-5599, or email

[cpi@madonna.edu](mailto:cpi@madonna.edu).

### Supplemental Instruction

While one-on-one tutoring is available, CPI also coordinates the Supplemental Instruction (SI) program, which provides free peer-led small group study sessions on a regular basis for students enrolled in select courses. Sessions are led by students who have previously mastered the course content. Students, along with their SI leaders, work together in reviewing notes, readings, and strategizing methods to better understand course content.

### Success Strategy Workshops

During the fall and winter semesters CPI presents success strategy workshops focused on topics that promote the intellectual and personal growth of students. Each workshop is designed to provide information, methods, and strategies to help students succeed. All Madonna University students, staff, and faculty are invited to attend at no cost. Workshop topics include the following:

- Time management
- Career exploration
- Graduate school preparation
- Study abroad exploration

### TRIO Student Support Services

For more than 40 years, the Center for Personalized Instruction has also been home to the **TRIO Student Support Services** program, a federally grant-funded program designed to increase the college retention and graduation rates of 200 students each year. Eligible participants must be enrolled at Madonna University, pursuing a bachelor's degree, and meet at least one of the following criteria:

- Meets federal income guidelines
- Be a first-generation college students
- Have a documented disability

TRIO provides a wide range of services to support students both personally and academically, including:

- Resource book check-outs
- Laptop check-outs
- Free online 24/7 tutoring

- Mentoring
- Academic Coaching
- Financial literacy programs and events
- Supplemental grant aid & room scholarships
- Chi Alpha Epsilon – TRIO Honor Society
- Opportunity for paid leadership positions: mentor, academic coach, or tutor

If you are interested in becoming a participant, please submit an application at <https://www.madonna.edu/trio> or visit us inside the University Library.

## Center for Study Abroad

The main focus of the Center for Study Abroad (Room 1501) is to promote and facilitate a wide range of study abroad opportunities for Madonna University students and faculty. The Center helps students identify appropriate study abroad programs, register for classes, and seek out possible scholarships. Support is provided for students both during and after their study-abroad experience. Stop in Room 1501 to discuss your study-abroad interests.

## Counseling and Disability Resources

Established in 1976, the Counseling and Disability Resources (CDR) Center, Room 1303, creates an accessible, positive learning environment for all students.

The CDR Center assists students with disabilities to fully participate in their university experience by reducing architectural, communication, and attitudinal barriers. Madonna University's successful integrated learning environment results from mutual cooperation and support of the faculty, staff, and administration.

Students with a documented disability are eligible for support services to assist them in their educational progress. The CDR support team includes:

- The Director, who reviews documentation and sets up services and accommodations for students with permanent and temporary disabilities.
- The Coordinator, who manages note-takers and facilitates a positive working relationship among student, note-taker, and instructor. The Coordinator also manages and schedules interpreting services and supervises interpreters.
- The Staff Interpreter, who provides interpreting for Deaf faculty, staff, and students.
- The Testing Proctor, who oversees testing accommodations in the CDR testing center.

The CDR team works closely to provide an accessible learning environment through services such as:

- In-class note-taking
- Sign language interpreting
- Student-instructor liaison
- Counseling and advising
- Alternative testing accommodations
- Assistive listening devices
- Adaptive tables and chairs
- E-text books and braille printer
- Information on the Student Assistance Program Services (SAP).

While students are ultimately responsible for their own progress, CDR services ensure students access to university life.

## Food Services

In Livonia, the newly-renovated campus dining hall in the upper level of the University Center adjacent to the Residence

Hall serves a variety of breakfast, lunch, and dinner options. The Cafeteria is open to the entire Madonna Community; students in residence and commuters, faculty, staff, and guests to the University. Non-residents have a wide selection of meal purchase options. Residents must elect a meal plan, opting for 10, 14, or 19 meals per week (the plan is effective for the full semester). No refunds are available on the board fee (a result of contractual agreements between the University and the contracted food service).

Occasional/weekend absences are likewise non-refundable.

In complement to the dining hall at the Livonia campus are the 1551 Grill located in the Take 5 Lounge and Stacks in the Franciscan Center, generally open only when classes are in session in the Fall and Winter semesters. Take 5, on the ground level of the Academic Building, features made to order grill items, simply-to-go, gourmet coffee, and more. At Stacks, sandwiches, salads, baked pastries, freshly brewed Starbucks coffee and other beverages can be purchased. Because of attendance fluctuations, hours are subject to change near major holidays or at the start or end of each semester. Advance posting is made of any changes.

## Guidance and Support

Confidential individual counseling is available for educational, career, social, or personal concerns through the Ulliance Student Assistance Program (SAP). Counseling services include face-to-face or phone sessions with a licensed counselor.

Students can also choose coaching services, couples and family counseling, and/or crisis support. Ulliance Life Advisor Consultants are available free of charge 24/7 at (855) 774-4700. For questions and more information, contact the Counseling and Disability Resources Center, Room 1303.

## Health Services

Health services are available at St. Mary Mercy Hospital, which is adjacent to the University at Five Mile and Levan Roads. Students are responsible for all medical bill incurred because of sickness or injury on or off campus. Students may receive information about medical insurance at the Office of Student Life, Room 1411, or at the Student Accounts Office during September or January of each academic year.

## International Students Office

The International Students Office (ISO, Room 1408), strives to provide quality services to international students, including information on international admission requirements and F-1 student status, orientation, advising, and coordination of extracurricular and cultural exchange activities, such as American host family visits and English conversation partners. International students are always welcome to contact the ISO to seek assistance.

## Library Services

Madonna University Library advances the University mission by supporting the research needs and enhancing the information literacy skill of students, faculty, and staff. To achieve these goals, the Library provides quality resources, assistance, and instruction.

- Librarians offer expert assistance at the reference desk, by phone or email, or by appointment in private search consultations. Classes and workshops to ensure that students access, evaluate, and use information effectively and ethically in the research process are also offered.
- More than 200,000 print and electronic books, multimedia resources, and over 125 subscription databases that offer 24/7 access to 58,000+ online full-text journals.

- Reciprocal borrowing agreement with nearby colleges and universities, and library participation in the Southeastern Michigan League of Libraries INFOPASS program, enable students to take advantage of the extensive research resources in the Detroit-Ann Arbor area.
- Interlibrary loan and document delivery services extend the availability of library materials.
- The library offers wireless access, quiet study areas, and rooms for collaborative work. In addition, coffee facilities are available.
- The library also houses the University Archives.

Access to all library resources is available on the Library website, <http://library.madonna.edu>, including website access to Ask a Librarian email faculty.

When borrowing books, students are asked to show a valid, current Madonna OneCard ID.

Summer semester, intersession, and holiday hours vary. They are posted in advance at the library and on our library web page. The library can be reached at (734)-432-5703.

## Performing Arts

Madonna University provides unique co-curricular opportunities for students to participate in the Performing Arts. These programs allow both new and current students to be introduced to the performance experience, or further develop their artistic interests in a non-competitive, yet professional, environment.

All students who actively participate and maintain full-time academic status are eligible for a Performing Arts scholarship of \$3000 per academic year. These funds are being awarded for membership in one of the Performing Arts ensembles on campus, including the Chorale, Drumline, Gospel Choir, Lyric Theatre, Pep Band, Repertory Theatre, Jazz Ensemble, and String Ensemble.

For more information, visit [madonna.edu/performingarts](http://madonna.edu/performingarts), or contact Sue Panek, director of Performing Arts, at [spanek@madonna.edu](mailto:spanek@madonna.edu).

## Residence Life

Madonna University maintains a residence hall at the Livonia campus (14221 Levan Road) with separate floors for male and female students. Room and board are required as part of the residential contract. Admitted students may apply for housing through the Student Accounts Office by submitting a residence hall contract and deposit. In 2017, expansion of the residential offerings for students began, with students being able to choose from the University East or West Wing, the Living Learning Community Center, or the Apartment Living Center.

A Residence Hall Handbook, a section within the Madonna University Student Handbook, explains policies for life in the residence hall. (On the Madonna University website, select University Resources, then Student Services.) For more information, call (734)-432-5755.

## Student Clubs and Organizations

Madonna University students have the opportunity to enhance and explore their interests by becoming members of various campus organizations. Organizations in areas of professional study are often affiliated with local, state, and national professional associations. This allows students exposure to current professional practice in their chosen field of study.

The viability of any student organization depends on student interest and involvement. Faculty and staff advisors contribute to the vitality of the organization by active

engagement and providing guidance to the members of the organization.

Madonna University also offers opportunities for student involvement in service activities. Community service activities include, Right to Life, Gleaners Community Food Bank, MU Helping Families at Christmas, Campus Ministry and Franciscan Life, service at soup kitchens, alternative spring break service trips, and other volunteer opportunities in the community. These activities are reflective of the Franciscan values promoted at Madonna University.

Membership in the various organizations offers students an opportunity to clarify values and enhance community leadership and team building skills outside the classroom. Students should visit or contact the Office of Student Life, Room 1411, for an up-to-date listing of the over 40 clubs and organizations they can join.

## Student Honor Societies

Madonna University also offers a number of organizations which recognize scholastic and academic achievement within a variety of departments and programs. These honor societies include:

Achievement Honor Society: Chi Alpha Epsilon

First-Year and Second Year Students:

National Society of Collegiate Scholars

Business Honor Society: Delta Mu Delta

Education Honor Society: Kappa Delta Pi

Gerontology (Aging Studies) Honor Society:

Sigma Phi Omega

History Honor Society: Phi Alpha Theta

National Catholic Honor Society: Kappa Gamma Pi

Nursing Honor Society: Sigma Theta Tau International

Paralegal Honor Society: Lambda Epsilon Chi

Psychology Honor Society: Psi Chi

Science and Mathematics Honor Society: Sigma Zeta

Social Work Honor Society: Phi Alpha

## Student Life

The Office of Student Life, in Suite 1411, offers resources and services that enrich students' lives; prepares students for active involvement and leadership roles in the community; provides guidance and support to student-led organizations; and educates on policies and procedures within the Student Code of Conduct and Student Handbook.

Students interested in joining one of the many students organizations, finding ways to volunteer and serve with the community, and gaining leadership skills through workshops and other activities should email [studentlife@madonna.edu](mailto:studentlife@madonna.edu) to get more information.

## Student Senate

Madonna University students are represented by the Student Senate. The Student Senate is comprised of 30 students, led by a student President and Vice President, who are elected together each April. The Student Senate President and Vice President of the appoint a cabinet of student leaders to serve as Secretary and Treasurer, as well as other cabinet positions, including Secretary of Athletics, Secretary of Clubs and Organizations, Secretary of Communication, Secretary of Religion, Secretary of School Spirit, and Secretary of Technology. Each April the entire student body elects senators for each college and schools and for specific student populations (resident, commuter, transfer, post-traditional, graduate, and international). First-year senators are elected in October after new students arrive on campus. There are six

committees within Student Senate, including Appropriations, Campus Life & Affairs, Diversity, Inclusion & Religious Affairs, Rules & Ethics, Special Events, and Wellness. Any student can join one or more of these committees to create proposals and resolutions. General Assembly and committee meetings are held weekly and are open to all students. For more information, Student Senate can be contacted by email at [student.senate@madonna.edu](mailto:student.senate@madonna.edu).

In addition, students are invited to serve on the following institutional committees:

### Faculty Standing Committees

Curriculum, Educational Policy, and Assessment

Graduate School

Library

### Institutional Advisory Committees

Bookstore

Food Services

## Transitions Center

The Transitions Center is here to help guide and support post-traditional, transfer, and veteran students by providing success coaching, thoughtful programming, professional affiliations, and community connections. Located in Room 1404, the Transitions Center is specifically designed to be a welcoming space to help acclimate these students to Madonna University. The Transitions Center is also the hub for two registered student organizations—the Student Veterans Association and the Association for Nontraditional Students in Higher Education.

After admittance, transfer, post-traditional, and veteran students are encouraged to connect with the Transitions Coordinator, Room 1411, who is able to provide guidance, mentoring, and success coaching. These students will also be connected to a variety of academic, social, and community resources to encourage them to reach their education goals. The Transitions Coordinator also serves as a student advocate on many university committees to represent the interests of these learners.

## Writing Center

The Writing Center provides free writing support both in-person and online to all students, undergraduate and graduate. Located inside the Library (Room 2300) at the Livonia campus, the Writing Center is staffed by undergraduate Peer Tutors and Writing Center Specialists who have master's degrees in writing-related fields. All tutors receive ongoing professional development for tutoring native English speakers as well as students studying English as a second language.

Tutoring is available Monday through Saturday in pre-scheduled appointments as well as on a drop-in basis. For more information call the Writing Center at the Livonia campus: (734)-432-5304 or email [writingcenter@madonna.edu](mailto:writingcenter@madonna.edu).

## MY Portal

Access to personalized information and services is available through the MY Portal link at the top of the Madonna website [www.madonna.edu](http://www.madonna.edu) or directly from a web browser at <http://myportal.madonna.edu>. After signing in using their Madonna University ID and password, students are able to register, to view and pay charges to their student accounts, to access financial aid information and academic plans, and view calendar information (from athletic and musical events to registration times and filing deadlines).



# University Policies • Academic Process

## Advising

Students work with their academic advisors and retention specialists to successfully navigate academic life. Academic advising is required to develop a plan of study toward graduation requirements. With an academic advisor and retention specialist, students explore, declare, and reaffirm selection of majors, select courses, obtain information on university requirements, policies, and procedures, and identify campus resources.

Students should meet with their assigned academic advisor(s) and/or retention specialist to discuss academic goals and career plans. Students are also strongly encouraged to meet with their advisor(s) prior to each registration period and on an as-needed basis to review course selections and evaluate their Plan of Study. **The University assumes no responsibility for a student's program if the student is self-advised.**

## Assignment of Academic Advisors to Students

Following notification of admission, students are sent an Academic Information letter from the Office of the Registrar which lists their assigned advisor(s).

- Each student is assigned support staff and faculty based on his or her chosen path of study. Every student is first assigned a Retention Specialist—who you have as your Retention Specialist is based on the college that houses your chosen path of study.
- Admitted students who have not yet declared a major, or are exploring major options, are asked to select a college that they would like to explore and are then assigned the Retention Specialist responsible for that college.

Students can identify their assigned academic advisor and retention specialist by logging on to MY Portal, or may find specific major advisors by visiting the Advising website. The Office of Undergraduate Retention is available to assist students with questions related to the advising process.

## Student Orientation

All new students are required to attend an orientation. A "Must Attend Orientation" hold is put on all student records until the student has completed the orientation requirement.

### Which Orientation Program to Attend

Traditional age (under age 24): On-Campus New Student Orientation *required*.

Adult, returning/Transfer students: On-campus or Online Adult and Transfer Student Orientation *required*.

International students coming from abroad: International Student Orientation *required*.

International students transferring from U.S. institutions: See *Adult, returning/Transferring student requirement*.

## University Catalog Requirements

Students must meet the requirements of the University Catalog in effect at the semester for which they are formally admitted or readmitted (termed the "Catalog of Record").

In the event that students change their major or program during their course of study, the students are expected to meet the requirements for that major or program from the University Catalog in effect at the date of the change. The MU Core Curriculum requirement, however, may be in

compliance with the University Catalog in effect at the time of admission or readmission.

## Writing Assessment and Placement

The faculty and staff at Madonna University have made a commitment to writing across the disciplines. They recognize that writing competency affects a student's success in college, in graduate school, in the professions, and in everyday life. For this reason, Madonna University actively promotes the development of strong writing skills. All incoming undergraduate students, including those transferring from other institutions of higher education, are expected to begin their writing requirement sequence in their first Madonna University semester and must have fulfilled their writing requirements by the end of their third semester at Madonna. Writing instruction is required early because it will likely help students succeed in their content-area courses. This requirement will be monitored by each student's retention specialist and academic advisor. (Students enrolling *only* for a Certificate of Completion are excused from this policy. If such a student later enrolls for a Certificate of Achievement or an undergraduate degree, writing assessment and placement would then be required.)

Students are placed in the appropriate Writing course based on their writing scores on the SAT, ACT, Advanced Placement English Language and Composition test, their grades in courses transferred in as equivalent to Madonna University's WRT 1010 and WRT 1020, or their score on the Madonna University Writing Assessment.

Students who have taken the SAT within two years of making application and achieve a Writing score of 5 or higher, or those students who have taken the essay portion of the ACT within two years of making application and achieve a Writing score of 6 or higher are exempt from taking the Madonna University Writing Assessment, and may register for WRT 1010 followed by WRT 1020. Students without transferable composition credits are not exempted from the two-semester Composition sequence on the basis of the SAT or ACT scores.

Students who score 4 or 5 on the Advanced Placement English Language and Composition test are exempt from the Writing Assessment.

Students who have taken the SAT with two years of making application and achieve a Writing score of 4, 3, or 2, or those students who have taken the essay portion of the ACT within two years of making application and achieve a Writing score of 5, 4, 3, or 2, or students with no score on the writing portion of either exam are required to take the Writing Assessment in order to be placed in the appropriate Writing course.

Students who score a 4 on Madonna's Writing Assessment will be allowed to register for WRT 1010 followed by WRT 1020. Students who score 3 or lower on the Writing Assessment are required to enroll in WRT 1000 to improve their written communication skills. WRT 1000 students will take the course for 1, 2, or 3 semester hours, depending on their writing assessment scores. In order to complete the composition sequence (WRT 1010 and 1020), WRT 1000 students must earn a grade of C (2.0) or better in that course.

Post-degree students are not required to take the Writing Assessment. They may take it if they wish and receive advice about strengthening their writing skills in a subsequent conference with the Writing Program Director.

### Transfer students

Transfer students with MTA, MACRAO, or a grade of C or higher in courses deemed equivalent to Madonna University's WRT 1010 or WRT 1020 courses do not need to take the Writing Assessment.

Transfer students without courses deemed equivalent to Madonna University's WRT 1010 or WRT 1020 courses will take the Writing Assessment in order to be placed in the appropriate WRT course.

### **Placement appeals**

Students are welcome to discuss their Composition placements with the Writing Programs Director. Students who believe their placement scores do not reflect their abilities may re-take the assessment once. They will be placed according to the higher of the two scores.

### **Class Status**

Freshman status is 0-29 hours. Sophomore status is 30-59 hours. Junior Status is 60-89 hours. Senior status is 90 hours or more.

### **Semester Hour Definition**

Earning one semester hour of undergraduate credit requires a minimum of sixteen hours of classroom or direct instruction and a minimum of thirty-two hours of out-of-class student work, or its equivalent, during the time designated on the course syllabus.

In other credit-bearing activities, such as laboratory experiences, service learning, internships, practica, clinicals, studio work, and other academic experiences, an equivalent amount of work (minimum of forty-eight hours, or its equivalent of combined direct instruction and outside-of-class student work) is used as the measurement for a credit hour.

This policy conforms to the guidelines of the Carnegie unit semester hour definition, which is currently endorsed by the U.S. Department of Education.

### **Full-Time Student, Academic Load, Overload**

A minimum load of twelve credit hours per semester is required for certification as a full-time undergraduate student. Note that credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), DSSTs, Prior Learning, and/or determining full-time enrollment status.

The normal load per semester is fourteen semester hours; more than eighteen semesters hours in a semester, exclusive of choral and physical education activities, is an overload. Approval to register for an overload requires special permission from the Vice President for Student Affairs and Mission Integration. See the Office of the Registrar for the Special Academic Request form to request an overload.

### **Registration**

To enroll in courses, students must register through the Office of the Registrar. Students may register via the web, through the mail, by fax, or in person according to the dates published each semester in the University class schedule.

For shortened or late-starting classes, students may register any time prior to the first session.

### **Drop/Withdrawal from Classes**

A course is considered 'dropped' during the period of time in which the tuition refund is 100%. A class may be dropped during the period of time designated in the course schedule. Drops may be done online through MY Portal during the posted dates, or in writing with the Office of the Registrar.

Courses dropped after the 100% refund period are considered 'withdrawn'. Students who wish to withdraw from a course(s) must do so officially at the Office of the Registrar. Requests must be made in writing before the deadline date specified in the calendar of the University Catalog.

Forms are available online, [www.madonna.edu](http://www.madonna.edu)>Current Students>Registrar's Office>Registration-Changes, and at the Office of the Registrar. Failure to officially withdraw from a course(s) will be recorded as an F (0.0) grade and computed in the grade point average.

The date that the request for withdrawal is received by the Office of the Registrar is used to determine the amount of tuition adjustment, if any, after the classes have begun (see current academic calendar in this Catalog or the current Academic Planning Guide. A student who does not officially withdraw from classes before the specified date, even though he/she does not attend class(es), is responsible for payment of full tuition and fees for the class(es).

**NOTE:** if withdrawal results from a call to active military duty, see also elsewhere in this Catalog.

### **Attendance**

Class attendance is required of all students. Individuals are only permitted to attend courses in which they are currently enrolled.

Repeated absences may result in lowering of grade or loss of credit. The University places the responsibility for attendance upon the student. Prolonged absences will be reported to the Office of the Vice President for Student Affairs and Mission Integration.

When a faculty member is unavoidable detained for a scheduled class, students are expected to wait one half hour.

### **Student Excused Class Absence for University Sanctioned Events**

Student absences due to university-sanctioned events and related travel are permitted as long as the student provides written notice to the instructor during the first week of class, or within 24 hours of a change in the original written notice provided by the coach or university official. Such university events include but are not limited to, athletic and performing arts competitions.

When scheduling conflicts occur, the following requirements apply:

1. Students should not be penalized for an approved absence due to participation in a university sanctioned event.
2. Reasonable accommodations to make up missed course work will be afforded to students.
3. Students must submit the "participation verification form" detailing the anticipated missed class sessions during the first week of class, or within 24 hours of a change in the original written notice as provided by a coach or university official.
4. When a student is excused from class attendance, they are still responsible for submitting assignments on time or based on an alternate schedule determined by the instructor.
5. When making adjustments to assignment due dates the instructor will provide the revised due date in writing to the student.
6. Students are expected to attend/complete all class sessions and course requirements according to the course syllabi.
7. Students cannot receive an excused absence from class to attend practice sessions.

## Continuation of Instruction in the Event of a City-wide or Regional Emergency

The following policies apply when a course is interrupted by a city-wide or regional emergency.

### If campus technology and electricity are operating, but the public is advised not to travel or congregate:

- students are to continue reading and completing assignments until classes resume;
- the online software, Blackboard, becomes the default instructional delivery mode;
- grades are submitted according to the regular schedule; except for laboratories, where an Incomplete will be given.

### If campus facilities, technology, and electricity are not operating:

- students are to continue reading and completing assignments;
- communication will be by cell phone;
- clinical and field placements continue as scheduled, unless otherwise directed.

## Declaration/Change: Major, Minor, Certificate

Students wishing to declare, change, or declare a major and/or minor do so after consultation with their assigned advisor and an advisor in the discipline in which they wish to declare. The Change of Academic Record form (available at the Office of the Registrar) must be filled out, signed by the appropriate advisor(s), and submitted to the Office of the Registrar. Students changing their major/minor are to meet the requirements for that major/minor in the University Catalog in effect at the time of change. The University Core requirements, however, may be in compliance with the University Catalog in force at the time of admission.

Several Madonna programs have admission, or pre-admission requirements specific to their programs: ASL Education, Biomedical Sciences, Deaf Community Studies, Dietetics, Forensic Science, Music, Nursing, Paralegal Studies, Sign Language Interpreting Studies, Social Work, and Teacher Education. See the Plans of Study listing in the Catalog, or departmental advisors, for requirements and procedures to each program.

## Examinations

Final examinations are administered at the end of each course. An unexcused absence from a final examination may constitute a failure in the course.

## Application for Graduation

Students who plan to earn bachelor degrees, associate degrees, or certificates must file the appropriate form with the Office of the Registrar according to the dates published each semester in the Schedule of Classes. Failure to meet the deadline date may result in graduation being postponed until the following semester.

Non-refundable graduation fees are assessed for each degree and each certificate (see Fees section of this Catalog). The application is valid for one year from the semester for when the student is applying. Students may postpone their graduation date for three consecutive semesters.

Students who wish to file an Application for Graduation pay the fee(s) at the Student Accounts office. The completed application form, signed by the student and the student's

major advisor, is submitted by the student to the Office of the Registrar with an attached plan of study.

See the University Calendar (page 2) and the published Academic Planning Guide for each semester for deadline dates. Students may file late only within 30 calendar days of the due date with the approval of the Office of the Registrar. An additional fee is assessed. Applications for graduation may not be accepted beyond 30 days after the due date.

To qualify for graduation in the semester of intent, students have 30 days beyond the last day of the semester to meet all of the requirements, such as completing all courses/course work, having incomplete grades resolved and submitted by the instructor to the Office of the Registrar, transfer and/or advance standing course work submitted, etc. Requirements submitted beyond the 30 days will be considered for the next available conferral period at the end of the following semester/ Cases involving students who complete Directed Teaching beyond the 30-day limit will be considered on an individual basis, with input from the Coordinator of Directed Teaching and the approval of the Dean of the College of Education.

## Graduation

Students may graduate at the end of each semester upon completion of degree requirements. A minimum 2.0 final semester and cumulative grade point average is required. The annual commencement exercises are scheduled early in May. Students receiving degrees or completing certification are encouraged to participate in the exercises.

### Commencement

Students who expect to complete degree or certification requirements at the end of the summer session may participate in the current May commencement exercises. To register for Commencement and graduation activities, log in to MY Portal and, on the Students tab, find the link in the left-hand navigation for "Graduation Info."

There is only once commencement in May each year. Students who expect to graduate at the end of the summer semester in July may choose to participate in commencement exercises in the May before or after their courses are completed. December graduates participate in the commencement following completion.

Students who have completed and submitted all required application materials no later than April 1<sup>st</sup> of each year will be included in the Commencement program. Submissions after that date will be considered on a case-by-case basis.

### Degrees with Distinction – Academic Honors at Commencement

Academic honors are available to students receiving a bachelor degree and are based on the students' cumulative GPA at Madonna University. Degrees with distinction are based on the following grade point averages:

Title	GPA
With Honors	3.5 – 3.699
With High Honors	3.7 – 3.899
With Highest Honors	3.9 – 4.0

For the purposes of commencement, honors will be based on the student's cumulative grade point average at the end of the fall semester. Final honors will be calculated and appropriately recorded on the diploma and transcript at the time the degree is conferred.

### Diplomas

Diplomas for May, August, and December graduates are mailed to the graduates approximately four weeks after each graduation date.

## Level of Instruction

Courses with numbers from 1000-2999 are lower division courses intended primarily for First-Year students and Sophomores. Juniors and Seniors are urged to take upper division courses with numbers from 3000-4990. Additional guidelines can be found in the Course Numbering Guidelines at the beginning of the Course Descriptions section of this Catalog.

## Selection of Course Offerings

Students must observe requisites (such as prerequisites, corequisites, program admission processes, etc.) set by the University and/or their specific departments. Since the University must consider the needs of the entire student body, it may be impossible to honor individual requests for particular hours and instructors. The scheduling of courses and sections at certain hours does not assure a student's admission to any given section.

The University may cancel or substitute any course listed which there is insufficient registration.

## When Courses May Satisfy More than One Requirement

A course may simultaneously satisfy (a) a requirement for a degree major or minor, (b) a Required Foundation Course or Support Course requirement of other major(s) or minor(s), (c), any certificate of Completion or Certificate of Achievement requirement, and (d) either one MU Core or one MU Signature course requirement. When a course is used toward fulfillment of more than one component of the graduation plan, the credit hours accumulate into the student's graduation total only once.

A course may, however, apply toward the Required Course component of only one major or minor. In the case of the same course being required in a second major or minor, the student must substitute a difference course with the advisor's approval. The substitution must be documented in the Office of the Registrar by using the Substitution of Course form.

This policy extends to majors and minors in a second (or later) bachelor degree.

## Elective S Grade

Junior, seniors, or post-bachelor students may elect in each semester one course, not applicable to a major, minor, certificate, or professional program, for which the usual academic credit may be granted with a grade of S. The intention of the elective S grade is to encourage exploration, by upper-division students, of new subjects in MU Core or free elective course offerings. See University Policies/Academic Standards for the full **S-Satisfactory (Optional Grade)** policy.

## Prior Learning

The **Prior Learning Program** has been designed to help adults gain credit for learning that they have acquired before returning to the university and that can be correlated with a college course. Prior learning credit can be applied toward a major, minor, or other required or elective course.

Any formally-admitted and enrolled student may apply for prior learning credit. The credit will be transcribed by the Office of the Registrar at reduced course fees.

A total of 60 semester hours of credit can be granted for prior learning. Thirty of these can be awarded through the College Level Examination Program (CLEP) or DSST program, combined. (Note that 30 of the minimum 120 credits for graduation must be residential credit. Prior learning credits cannot be used to satisfy the 30 semester hours of residential credits for first and/or baccalaureate degree.)

Prior learning credits are excluded when determining eligibility for financial aid, full-or-part time status, Dean's List, and proof of U. S. residency (I-20 verification).

## The Prior Learning Evaluation Process

The student first meets with an academic advisor or departmental advisor to develop a plan of study for the desired degree program. A student who has identified the possibility of credit for prior learning within the context of the plan then works with an evaluator to decide what course content has been mastered, how the knowledge will be documented (letters, certificates, work samples), and how evaluated (portfolio, examination, product, video, observation). The prior learning is to meet the following criteria:

- **Learning:** Credit is awarded for learning, not for the experience itself.
- **Precedent:** Madonna University must have awarded credit in this area.
- **Non-Routine:** Learning must not overlap granted credits earned at a post-secondary institution. Where learning is sequential, the student differentiates between levels of learning.
- **Theoretical and Applicable:** Students should understand and articulate theory, history, principles, and concepts of subject, and be able to apply knowledge to different situations.
- **Documented and Verifiable:** Learning must be supported by acceptable documents and demonstrated to an expert.

**Evaluations** fall generally into two broad types: (1) recognition of specified non-collegiate programs, examinations, and certifications, and (2) individualized in-depth evaluation designed specifically for the student and/or the course content. Usually the grade of "S" (Satisfactory) is recorded for Prior Learning credit.

## Recognized programs, examinations, certifications:

Madonna University awards credit for 30 of the examinations of the College Level Examination Program (CLEP), for 16 of the DSST examinations, for the completion of certain non-collegiate programs (such as that of the Spec Howard School of Media Arts or the Michigan Fire Fighters Training Council and certain allied health professional training programs), or for learning indicated by holding certain licenses and certificates (as for the various health science/allied health professional personnel). Madonna also awards credit, during the admission process, for Advanced Placement (AP) examinations with scores of 4 or 5.

**College Level Examination Program (CLEP)** examinations and **DSST (formerly DANES Standardized Subject Text)** examinations measure a student's mastery of college-level introductory course content in a wide variety of disciplines. Students meeting the credit-granting score standard will earn the credits for that course. For CLEP examinations, a score of 50 presents mastery within each discipline.

A student can register for the CLEP at any open CLEP test center. A list of available testing centers can be found at

<https://clep.collegeboard.org/test-center-search>. For DSST examinations, consult the following website:

<https://www.prometric.com/en-us/clients/dsst/Pages/landing.aspx>

When registering for CLEP or DSST examinations, the student will be asked to specify in advance whether a grade of S (Satisfactory) or a traditional letter grade is requested. For courses meeting University Core Curriculum requirements, the S grade is always acceptable. If the credit is to be used toward the requirements of a major, minor, or certificate, note that in some programs there is a departmental policy that a letter grade must be assigned for the credit to count toward majors, minors, or certificates. Check with advisors in the specific department for information.

**Registered Nurses (RNs)** and **Licensed Practical Nurses (LPNs)** or **LVNs** holding current licenses may see advisors in the College of Nursing and Health, Room 101 DiPonio Building. Holders of licenses or certificates in other **allied health professional fields** should see the Applied Science advisor, College of Natural and Social Sciences.

Graduates of programs listed under Recognized Non-collegiate Credit in this catalog should consult the program directors of programs indicated there.

**To register** for credit earned through these recognized examinations, programs, and licenses, a signed Transcription of Credit form is required. For the form, see the Office of the Registrar on referral from a department advisor or when CLEP or DSST scores are received. Registration can be done at any time at the Office of the Registrar, with the payment of a transcription fee (see Tuition and Fees section of this Catalog).

Persons who earned credit during military service that is posted with their discharge papers, see more information in the Admissions section of this Catalog.

### **Individual Course Evaluations**

For evaluation of prior learning, the student should see the Office of Undergraduate Retention to begin the process, which involves department faculty evaluators.

**To register** for credit awarded through an individual evaluation, the student and evaluator complete the Prior Learning Evaluation form available in the Student Accounts Office. Registration for credit is at regular registration periods. Reduced tuition is charged for Prior Learning Credit (see Tuition and Fees).

### **Residency Requirement**

Credits earned by direct Madonna University registration for a course and completion of the associated course work are credits earned in residence. All bachelor degrees require a minimum of 30 semester hours of credit in residence. All associate degrees require a minimum of 15 semester hours of credit in residence.

Prior learning credits, such as those earned through Advanced Placement (AP), College-Level Examination Program (CLEP), DSSTs, and/or course competency examinations, and/or evaluations, as well as transfer or guest credits, are ignored when counting residency credits and are not included for any enrollment status.

### **Substitutions and Waivers**

Students seeking a modification to their plan of study should consult with their advisor and/or the chair or program leader of the related department for guidance.

#### **Substitution/Waiver of a Course Within a MU Core Course Requirement**

A department chair may approve a substitution or waiver of a course within a MU Core Course whose course(s) fall within

that department's area. Documentation of the substitution/waiver, including rationale (for waivers only), should be filed with the Office of the Registrar.

#### **Substitution/Waiver--Other**

**Non-course requirement** (*good examples: articulation agreement requirements, Catalog-listed requirement related to Madonna residency within the major, minimum upper-division within the major/minor, senior comprehensive examination*). A chair or program leader may approve the substitution/waiver of a non-course requirement within a major, minor, or certificate within that department's area. Documentation of the substitution/waiver, including rationale (for waiver only), should be filed with the Office of the Registrar.

**Course Requirement.** A chair or program leader may approve the substitution/waiver of a course requirement within a major, minor, or certificate within that department's area by authorizing the substitution or another course or courses suitable to the program or by waving the new requirement. The required credit hour total for the major or minor, and for the credential (degree or certificate), and the required grade point average must be maintained regardless of the substitution or waiver. Documentation of the substitution/waiver, including rationale (for waiver only), should be filed with the Office of the Registrar.

**NOTE:** If extraordinary circumstances impede a student's effort to make a timely appointment with the chair or program leader, the student should meet with the chair's dean to discuss his/her petition.

### **Internships**

Students participating in an internship must communicate with their faculty advisor to confirm the availability of academic credit for the experience. Upon confirmation, students will work with the Career Development Office for assistance with the internship process.

Students who have secured an internship experience are required to register for academic credit using the following course numbers of the appropriate department: 1910, 1920, 2910, 2920, 3910, 3920, 4910, and 4920.

#### **Eligibility criteria for students interested in an internship:**

1. Sophomore or higher college status, unless approved for earlier placement by the department granting credit.
2. Transfer students qualify after earning twelve semester hours at Madonna University or earlier upon departmental recommendation.
3. A cumulative and Madonna University grade point average of 2.5 or better or as defined by the department in which internship credit will be earned.
4. A declared major.
5. Available for employment during the semester defined by the employer's job requirements.

Students may apply for an internship by completing the application found on the Career Development page, under the Student tab on My Portal and making an appointment with their faculty advisor. Application for internship is required to be completed by **June 1<sup>st</sup>** for Fall semester, **October 1<sup>st</sup>** for Winter semester, and **February 1<sup>st</sup>** for Summer semester.

## **Catholic College Consortium**

Madonna University is a member of the Detroit Area Catholic Higher Education Consortium (DACHEC).

Undergraduate students in good standing may take one or more courses at other consortium institutions (Sacred Heart Major Seminary and the University of Detroit Mercy) at no additional tuition cost, subject to the following conditions.

1. Full-time students who wish to take consortium courses in a given semester must be registered for a minimum of twelve (12) credit hours, at least eight (8) of which are to be taken at Madonna University; students must pay at least the minimum full-time tuition at Madonna University.
2. Part-time students who wish to take consortium courses in a given semester must be registered for a minimum of six (6) credit hours, at least three (3) of which are to be taken at Madonna University.
3. Consortium enrollment is limited to undergraduate courses. It does not extend to the graduate level.
4. Approval for enrolling in courses at other consortium institutions must be obtained from Madonna University; consortium authorization form(s) must be completed by the student and signed by the Registrar. The signature of the Madonna Registrar constitutes assurance to the student that the credits taken at the host school will be accepted by Madonna University on the same basis as course work completed at Madonna. The form is available from the Office of the Registrar, 2300 Administration Building, Livonia Campus.
5. Tuition is paid to Madonna University. Special laboratory and/or studio fees are paid directly to the host school.
6. Students must follow all registration procedures at both Madonna University and the host institution. To add, drop, or withdraw from a course, a student must comply with the deadline of the host institution and must complete the appropriate forms at both institutions so that both Registrars are notified.
7. The authority to limit total number of courses which Madonna University students may pursue at other consortium schools rests with the Provost and Vice President for Academic Administration.
8. A part-time student may not register for more than twelve (12) semester hours of consortium credit during his or her undergraduate career.
9. Awarding of Title IV financial aid to students in the consortium is the sole responsibility of the home school, Madonna University.

## **Online Consortium of Independent Colleges and Universities (OCICU)**

Madonna University is a member of the online Consortium of Independent Colleges and Universities (OCICU).

1. A student must be an admitted Madonna University student to register for OCICU courses.
2. A student on probation may not take OCICU courses.
3. A student must have sophomore or higher standing (30 or more acclimated semester hours) to register for OCICU courses.
4. Students must complete satisfactorily a two phase training module, first a module offered by Madonna University on Online Learning and then one offered by the Host Institution on the specific online teaching platform of that institution.
5. Students must register for a course at least two weeks prior to the course start date.

6. Students who withdraw from an OCICU course prior to the start date qualify for tuition refund. After the start date, students are responsible to pay the course tuition.

## **Accumulated Credit for Physical Education Activity Courses**

Students may enroll for credit in a given physical education activity course more than one time with permission of the instructor. Accumulated credit for a given physical education activity course is limited to 4 s.h. A maximum of 6 s.h. of credit from physical activity courses may be used to fulfill the 120 s.h. graduation requirement for the baccalaureate degree.

# University Policies • Academic Standards

## Scholastic Integrity

Madonna University's core values are the basis for the student code of ethics, which promotes the life principles of honesty and integrity. Academic dishonesty violates this code of ethics and includes:

1. Plagiarism, that is, representing the work of another as one's own. When a student uses the words, ideas, or information of another person or source without correctly giving credit to that source, he or she is violating the ethical code of Madonna University. Examples of plagiarism include purchasing a paper over the Internet, "borrowing" a paper someone else has written, turning in an essay with uncredited passages from an outside source, cutting and pasting from the Internet without proper citations, or resubmitting a paper written for a different class without the instructor's permission.
2. Cheating on a test or examination or helping another student cheat.
3. Submitting an assignment that is not the student's own work.
4. Violating library rules regarding unauthorized removal or damaging of books, magazines, or periodicals.

The course instructor will determine an appropriate penalty for academic dishonesty after meeting or communicating with the student. The consequences of academic dishonesty may include a failing grade on an assignment; a failing grade for the course; or, in cases of repeated academic dishonesty, expulsion from the University. In cases of suspected plagiarism, the instructor may choose to include the Director of Writing in this discussion. A student so accused has the right of appeal to the Student Appeal Board (see Student Grievance Procedure in University Policies/Academic Standards section).

Students having difficulty with their assignments are encouraged to meet with their course instructors for additional help and make use of Madonna University's academic support services: Center for Personalized Instruction, Writing Center, Nursing Simulation Laboratories, and library staff and website.

## Research Integrity

In keeping with the Franciscan value of reverence for the dignity of each person, Madonna University promotes respect for the individual in the ethical conduct of research. University faculty operationalize this across the institution by requiring all students involved in research education to receive training in research integrity and the protection of human subjects.

University policies for research integrity mirror those of federal agencies regarding funded research. Full information on research integrity policies, the Institutional Review Board, and the investigation and resolution of allegations of research misconduct is available on the web page of the Center for Research.

## Professional Performance and Decorum

The University reserves the right to request students to withdraw from a program because of unsatisfactory performance in the theoretical or practical phases of that program or because of inappropriate behavior.

## Interpretation of Grades

Madonna University uses a plus/minus grading scale which includes the following grades: A, A-, B+, B, B-, C+, C, C-, D+, D,

and F. Specific accommodations to the plus/minus grading scale (i.e., A, A-, B+, B-, and C+) have been left to the discretion and interpretation of the individual departments, but should be consistent with the following general guidelines:

### A-Exceptional-computed into the Grade Point Average at 4 honor points per semester hour.

Represents outstanding achievement. It implies that the student:

- a. consistently exceeds average requirements;
- b. is always alert, active, and makes original and pertinent contributions to class discussions with evidence of a well-developed critical attitude and sound judgement;
- c. is prompt, accurate in assignments, and shows command of English and mastery of the subjects;
- d. reads extensively, works independently, and pursues research projects independently;
- e. gives evidence of superior aptitude, high originality, and great ability to grasp and organize the subject matter of the course and apply it other fields and to the problems of daily life.

### B-Very Good-computed at 3 honor points per semester hour.

Represents work which is decidedly above average. It implies that the student:

- a. frequently exceeds average requirements;
- b. is usually alert and active in class discussion, showing some critical attitude and good judgement;
- c. exercises noticeable care in working on assignments and gives evidence of doing independent reading and research;
- d. is eager to learn and willing to profit from direction and criticism;
- e. has ability to transfer the general principles of the course to other situations.

### C-Satisfactory-computed at 2 honor points per semester hour.

Represents work which is good. It implies that the student:

- a. performs the required assignments regularly;
- b. is attentive during class hours and give adequate answers;
- c. is usually careful, neat, and accurate in work;
- d. masters the facts of general principles of the course and grasps their more general significance;
- e. uses material from preceding courses but needs additional assistance;
- f. does research and independent reading.

### D-Poor but Passing-computed at 1 honor point per semester hour.

Designates work which is below average, that is, below the standards set for graduation unless it is balance by superior work in other courses. D grades are not acceptable for courses in a major, minor, certificate, or professional programs. A D grade implies that the student:

- a. usually does the minimum requirements and merely grasps the basic materials of the course;
- b. frequently misunderstands the assignments and is careless in preparation of them;
- c. is willing but slow to comply with instruction and correction;
- d. seldom or never participates in class discussion and only gives irregular answers when detailed questions are directed by the instructor or other students.

### F-Failure-allowed 0 honor points.

- a. designates unacceptable work and requires the student to repeat the course to gain credit.
- b. **F is included in computing the grade point average.**

### **S-Satisfactory (Optional Grade equivalent to a C (2.0) or better)**

Except for specifically designated S courses open to all students, only junior, senior, or post-bachelor students may elect in each semester one course, not applicable to a major, minor, certificate, or professional program, for which the usually academic credit may be granted with a grade of S. The intention of the elective S grade is to encourage exploration, by upper-division students, of new subjects in the MU core or Signature core, and free elective course offerings. The S grade is not factored into the GPA. The policies governing such markings are:

- a. The option for marking may not be given in courses for the major, minor, certificate or professional programs, unless granted by department chairperson, or under the circumstances noted in 'h' below.
- b. Students may elect the S grade at the Office of the Registrar not later than the date specified in the school calendar.
- c. Typically, instructors will issue standard grades for course work which will be transcribed according to the S grade policy by the Office of the Registrar.
- d. Only grades of C (2.0) and above will be converted to S. A grade of C-, D+, D, or F will remain as such and will be included in the grade point average.
- e. S grades cannot be converted to a letter grade at a later date.
- f. Students taking CLEP or DSST examinations must decide whether they will take the course for an A, B, C, D, F grade or for an "S/F" grade. Students must discuss this decision with their major advisors because department policies vary. In some departments the letter grade must be elected.
- g. Students taking *Independent Study* courses must decide whether they will take the course for an A, B, C, D, F grade or for an S/F grade at the time they apply for the Independent Study course.
- h. Departments may designate entire courses and grade only on an S/F basis upon consultation with their respective Dean and notification to the Registrar. Students enrolled in these courses will receive either an S or F grade.

### **W-Withdrawal**

Students who wish to withdraw from a course(s) must do so officially, in writing, at the Office of the Registrar before the deadline date specified each semester in the schedule of classes. Failure to officially withdraw from a course will be recorded as F, a failing grade, and computed in the grade point average.

### **Y-Carry-Over**

For courses taught over two semesters with grade awarded in second semester. *Used for graduate-level courses.*

### **AU-Audit**

Audit status must be selected at the time of registration with the Office of the Registrar. Audit status cannot be selected when registering online (elect with in-person or fax registration). Students who audit a course do not take examinations. The audit grade of "AU" is entered on the student's transcript; the AU grade is not included in the grade point average calculation. Students cannot convert a course taken for audit to academic credit or vice versa at a later time. Students pay full tuition and fees to audit courses.

### **I-Incomplete**

It is a student's responsibility to initiate the request for an incomplete "I" grade, with the instructor. This grade is only appropriate at the end of the semester when most of the course work has been completed, but for serious reason the

student is unable to complete the remaining course requirements by the grade filing deadline. A request for an "I" grade may be initiated, approved, or denied at the discretion of the instructor.

If the student does not complete the required work before six weeks after the end of the semester, the "I" grade automatically becomes "F".

The deadline for each semester is published in the Academic Planning Guide, available online.

### **Minimum Course Grades in Programs**

Only a grade of C (2.0) or better in each required course or required support or foundation course for a major, minor, certificate, or professional program, will apply toward completion of a program.

### **Repeating Courses**

1. Students receiving a grade below C (2.0) in a required course or a required support or foundation course of a major, minor, certificate, or professional program taken at Madonna University must repeat that course at Madonna University. A comparable course taken at another institution will not be transferred in.
2. Students receiving a grade below C (2.0) may be permitted to repeat the course once; twice, if approved by the instructor and department. In computing the GPA, only the grade and credit hours of the last attempt is included in the computation; however, all earlier attempts remain on the transcript.
3. Madonna University does not guarantee that a course will be offered in the future. Therefore, students will not be eligible to repeat courses no longer offered by the university.

### **Period for Grade Review and Changes**

Once a grade has been recorded, and has remained on the student's record for a period of one year after the last date of the semester in which the grade was earned, it is considered permanent and changes will not be permitted.

### **How to Calculate Grade Point Average (GPA)**

To compute a Grade Point Average (GPA) for one semester:

- convert letter grades to point equivalents (thus: A=4.0, A-=3.66, B+=3.33, B=3.0, B-=2.66, C+=2.33, C=2.0, C-=1.66, D+=1.33, D=1.0, and F=0.0; note that S-grade, I-grade, and Audit courses are not included in the computation);
- multiply the number of points representing the grade for each course times the number of semester hours for the course;
- add the grade points earned for the semester;
- divide the total points by the number of semester hours attempted that semester, excluding "S" grades and their semester hours. (Note that AP, transferred, transcribed credits are all calculated with "S" grades.)



## Policies—Not in Good Standing

### Probation

A student is placed on probation if during the most recent semester in attendance the student has been in good standing but at the end of that semester the semester grade point average was below 2.00. Grades of I and Y are not considered in computing this grade point average.

The period of probation is one semester. Students on probation are required to see their Academic Intervention Monitoring (AIM) mentor by the third Friday of the semester. If at the end of the semester the semester grade point average is at least 2.00 and the cumulative grade point average is above a 2.00, the student is returned to good standing. If not, the student will be put on extended probation, final probation, or academically recessed.

If in the special case that there are grade changes during that semester which result in the student's semester grade point average increasing to at least a 2.00 and the cumulative grade point average is above a 2.00, the student is returned to good standing.

### Extended Probation

A student is placed on extended probation if during the most recent semester in attendance, the student was on probation and at the end of the semester the semester grade point average was again below 2.00. Grades of I and Y are not considered in computing the cumulative or semester grade point average. The period of extended probation is one semester. Students on extended probation are required, by the third Friday of the semester, to see their AIM mentor and utilize other academic support resources identified by their mentor. A hold will be placed on their registration until they complete this meeting with their mentor. At the end of the semester on extended probation, the semester grade point average must be at least 2.00, or the student will be academically recessed. A student who is academically recessed must not enroll in courses at Madonna University for at least one semester up to a full academic year, at the discretion of the Dean of Students. If in the special case there are grade changes during that semester which result in the student's semester grade point average increasing to at least a 2.00 and the cumulative grade point average is above a 2.00, the student is returned to good standing.

### Final Probation (Making Progress)

An exception to being academically recessed can be made for students who have shown substantial progress during the semester and the evidence suggests that the student would attain good standing in one more semester. Such a student may be granted one additional semester on final probation at the discretion of the Office of Undergraduate Retention.

Students on final probation are required, by the third Friday of the semester, to see their AIM mentor and utilize other academic support resources identified by the Office of Undergraduate Retention.

### Warning for Repeats

At the discretion of the Office of Undergraduate Retention, a student will be put on warning for repeats after repeating between 20 and 30 credits.

Students on warning for repeats are required to see their AIM mentor by the third Friday of the semester.

At the end of the semester in which more than 30 credits have been repeated, the student is dismissed.

The result is the semester GPA. For example:

Course	Credits	Grade	Point Value	Calculation	Grade Point
WRT 1010	3 s.h.	B+	3.33	3x3.33=	9.99
SOC 1020	3 s.h.	C	2.00	3x2.00=	6.00
RST 1330	3 s.h.	A-	3.66	2x3.66=	10.98
UNV 1010	1 s.h.	F	0.00	1x0.00=	0.00
BIO 1010	4 s.h.	D	1.00	4x1.00=	4.00
	14 s.h.				32.97

The semester GPA in this example is the total grade points (32.97) divided by the total semester hours (14), i.e., 2.21 semester GPA.

The career GPA is calculated the same way, including all semesters, course grades, and credit hours attempted at Madonna University. (For repeated courses, see the policy under "Repeating Courses.")

A student's baccalaureate GPA is frozen at the time of graduation. Students who return to Madonna University for further work earn a GPA recalculated to reflect honor points earned for courses taken for the second degree.

## Academic Standards-Good Standing

A student is in good standing if the student is a new student (has not yet completed a semester at Madonna University), or the student's semester and cumulative grade point average is at least 2.00.

### Dean's List

Students who register for and complete at least 6 semester hours of letter-graded Madonna University credit (none by evaluation), and who maintain a grade point average of 3.5 or better during the semester, merit first honors on the Dean's List; 3.25 to 3.49, second honors. The GPA will be computed only upon earned grades of A, B, C, D, or F. Grades from courses taken concurrently at other institutions will be excluded from consideration.

A student's baccalaureate GPA will be frozen at the time of graduation. Students who return to Madonna University for further work will earn a GPA recalculated to reflect honor points earned for courses taken for the second degree.

## Degrees with Distinction

Academic Honors with Distinction are available to students receiving a bachelor degree. To be eligible for a degree with distinction, a student must earn a cumulative GPA of 3.5 or higher at Madonna University.

Degrees with distinction are based on the following grade point averages: With Honors, 3.5-3.699; With High Honors, 3.7-3.899; With Highest Honors, 3.9-4.0.

A student pursuing a second baccalaureate degree may earn a degree with distinction based on all course work beyond the first degree.

For the purposes of commencement, honors will be based on the student's cumulative grade point average at the end of the fall semester. At the time the degree is conferred, final honors will be calculated and appropriately recorded on the diploma and transcript.

### **Warning for Withdrawals**

At the discretion of the Office of Undergraduate Retention, a student will be put on warning for withdrawals after withdrawing from 2/3 of the courses attempted in a semester.

Students on warning for withdrawals are required to see their AIM mentor by the third Friday of the semester.

At the end of the semester in which more than 40 attempted credits have been withdrawn from, the student is dismissed.

If a student receives financial aid and if for any reason the student completely withdraws from school, the student may be required to pay back a portion of the financial aid received. Failure to pay back excess funds could result in the loss of all future financial aid.

The students must consult with the Office of Financial Aid before withdrawing from classes. Withdrawing from classes can have a significant impact on students' satisfactory academic progress for financial aid eligibility.

### **Warning for Lack of Satisfactory Progress in the Major**

If at the end of a semester an upper-division student is not making satisfactory progress toward the degree requirements stated in the Undergraduate Catalog (e.g., a student is not taking courses in the student's major, or the student's grade point average is below the required major grade point average), or the student's semester grade point average is below 2.00, the student may be put on warning for lack of satisfactory progress in the major. Refer to the College's guidelines for specific majors.

Such students must receive written guidance of the criteria they must satisfy to progress satisfactorily. Students on warning for lack of satisfactory progress in the major may be required to see an academic advisor by the third Friday of the semester before enrolling for any subsequent semester. If they do not, a hold may be placed on their registration.

If a student has been on warning for lack of satisfactory progress and is not making satisfactory progress in any subsequent semester, the student will normally be academically recessed. However, if lack of satisfactory progress is due to poor grades in the major courses and the student is otherwise in good standing, the student would be permitted (even encouraged) to remain at Madonna University if the student changed to a more appropriate major.

### **Academic Recess**

A student who is academically recessed shall not be enrolled in any courses at Madonna University for at least one semester up to a full academic year, at the discretion of the Dean of Students.

1. If in any semester a student receives all semester grades of 0.0 (numeric equivalent) or I and there are at least 6 credits of 0.0, the student will be academically recessed unless there are compelling reasons certified to the record by the Dean of Students or Registrar.
2. If at the end of a semester during which the student was on final probation the cumulative grade point average is still below 2.00 and the semester grade point average is below 2.00, the student will be academically recessed.
3. If a student has previously been put on warning for lack of satisfactory progress in the major and at the end of any subsequent semester the student is not making satisfactory progress, the student will be academically recessed.

After an academically recessed student has been out of Madonna University for the prescribed period, the student may be reinstated to Madonna University at the discretion of

the Dean of Students. If reinstated, the student will be put on probation, final probation, or warning for lack of progress in the major, and the Dean of Students will impose specific conditions, in writing, that must be met. A second recess is dismissal.

### **Academic Dismissal**

Students who have been dismissed shall not be enrolled in any courses at Madonna University for at least one year up to two years after their last semester enrolled before they apply to be reinstated to the University.

1. If a student has previously been academically recessed or dismissed, reinstated, and still has not attained good academic standing or has failed to comply with the specific written conditions imposed at the time of reinstatement, the student will be dismissed.
2. At the end of a semester in which more than 30 credits have been repeated, the student will be dismissed.

After that period, they may be readmitted only if a convincing case can be made that circumstances have changed so that there is a reasonable probability of success. In consultation with the Dean of Students, the Office of Undergraduate Admissions may readmit a student and specific conditions, in writing, will be imposed.

### **After Academic Recess or Academic Dismissal**

Academic recess or dismissal does not imply future readmission nor does it mean that the person is forever barred from enrollment at Madonna University.

### **Academic Reinstatement**

A student who has been academically recessed may apply for reinstatement, to be effective at the conclusion of the specified period of recess or dismissal if less than two years has elapsed. An academically recessed student after a period of at least one semester up to two years can be allowed a second chance to demonstrate satisfactory academic performance and be reinstated, at the discretion of the Dean of Students.

### **Academic Reinstatement Procedure**

Any undergraduate student who in less than two years was academically recessed or dismissed from the university is eligible to submit a Special Academic Request to the Office of the Registrar at least one month prior to the beginning of the semester in which the student intends to resume studies. Students applying for reinstatement should complete a Special Academic Request form in the Office of the Registrar and include the following items:

- Student name, identification number, Madonna email address, and current phone number;
- Explanation of circumstances that led to academic recess or dismissal;
- Evidence of growth in maturity and responsibility indicative of capacity to perform university-level work;
- Personal plan for academic success.

### **Academic Readmission**

A student who has been dismissed may apply for readmission to be effective at the conclusion of the specific period of academic recess or dismissal, if two years or more have elapsed. Academically recessed or dismissed students after a period of two years or more can apply for readmission through the Office of Undergraduate Admissions.

A student will be required to submit a report of activities during the period of recess. The report will be used as one kind of evidence regarding readiness to return. If the student has

attended another institution while on recess, he or she must submit an official transcript and have earned at least a 2.00 grade point average (GPA), or its equivalent, to be considered for reinstatement. Refer to policy in "Minimum Course Grades in Programs" section of this Catalog.

### **Academic Readmission Procedure**

Any undergraduate student who more than two years previously was academically recessed or dismissed from the university should submit a readmission application to the Office of Undergraduate Admissions at least one month prior to the beginning of the semester in which the student intends to resume studies. Additionally, students applying for readmission should complete a Special Academic Request form in the Office of the Registrar and include the items listed in the academic reinstatement procedure.

Declaration of good intentions are not sufficient. Each request for reinstatement or readmission will be considered on its merits. If the student has attended another institution while on dismissal, he or she must submit an official transcript for reinstatement or readmission. Reinstatement and readmission is not automatic, but based upon the merits of each applicant and the documentation of activities during the dismissal period. Additional supporting documents may be required through the reinstatement and readmission process.

Students dismissed twice are not eligible to return to the University. On occasion, when students have been away from the University for at least 10 years, a request for readmission may be submitted for consideration by completing a Special Academic Request form from the Office of the Registrar.

### **Satisfactory Academic Progress for Financial Aid**

Federal and state regulations require that students make Satisfactory Academic Progress (SAP) in order to receive federal or state financial aid. This means that the student must maintain a minimum cumulative GPA of 2.0. In addition, the student must also complete a minimum number of credit hours each semester. Federal regulation requires that the standards applied to students receiving financial aid also apply to those students during periods when they are not receiving aid. To measure satisfactory academic progress, the Financial Aid Office uses the following "SATISFACTORY ACADEMIC PROGRESS" (SAP) policy.

#### **Qualitative and Quantitative Standards**

For the purpose of determining eligibility to receive financial aid, overall qualitative and quantitative standards are reviewed and evaluated by the Financial Aid Office. Satisfactory Progress is assessed prior to the student's first disbursement of the school year and again at the end of each semester once grades are available.

#### **Qualitative**

- **Cumulative Grade Point Average (GPA)**  
Students must maintain a semester and cumulative GPA of at least 2.0.
- **Course Incompletes, Complete Withdrawals, and Remedial Courses**  
The university does not offer non-credit remedial courses. Incompletes are not included in the calculation of the student's GPA. Students withdrawing from the university will receive credit for all work successfully completed up to the point of withdrawal. Students withdrawing from the university with passing grades will receive credit for all work successfully completed up to the point of withdrawal and the time frame used will count in the quantitative requirements.

- **Period for Grade Review and Changes**  
Once a grade has been recorded, and has remained on the student's record for a period of one year after the last date of the semester in which the grade was earned, it is considered permanent and changes will not be permitted. Students must follow the Academic Grievance Policy in the student handbook for grade change requests.
- **Repeating Courses**  
Students receiving a grade below C (2.0) may be permitted to repeat the course once; twice, if approved by the instructor and department. In computing the GPA, only the grade and credit hours of the last attempt are included in the computation; however, all earlier attempts remain on the transcript. **Please note that students may not receive Title IV aid for any second or subsequent repetition of a passed course. Subsequent repetition of a passed course may not be counted toward the student's enrollment status for Title IV purposes.**

Madonna University does not guarantee that a course will be offered in the future. Therefore, students will not be eligible to repeat courses no longer offered.

#### **Quantitative**

- **Completion Rate (Pace)**  
A student must complete at least 67% of all semester hours attempted. This 67% completion rate maintains a pace of progression that ensures completion of the academic credential within the maximum time frame allowed. Pace of progress is calculated by dividing cumulative hours you have successfully completed by the cumulative hours you have attempted.  
  
Satisfactory academic progress for all financial aid programs is based on earning 67% of the total number of semester hours attempted each semester with a minimum 2.0 GPA. "Attempted credits" are defined as any credits you remain enrolled in after the add/drop period each semester. Credits "earned" or "completed" with satisfactory progress are those courses in which a letter grade is received. The number of credits you complete with a grade of "Incomplete(I)" and for audited classes will not count toward your minimum satisfactory academic requirement of 67% completed.

Satisfactory Progress Chart		
Status	Attempted Credits	Completed Credits (67%)
Full-Time	18+	12+
Full-Time	15	10
Full-Time	13	9
Full-Time	12	8
Three-quarter time	11	7.5
Three-quarter time	9	6
Half time	8	5.5
Half time	7	5
Half time	6	4
Less than half time	5	3.5
Less than half time	3	2

Semester GPA must be 2.0 with 67% completion rate to make satisfactory academic progress.

- Maximum Time Frame**

An undergraduate student must complete his or her program in a period of time no longer than 150% of the school's published program length. Madonna University will measure the progress of all students in attempted semester credits taken at Madonna University. An "attempted semester hour" is defined as any semester hour the student remains enrolled in AFTER the add/drop period. Using the 150% limit, students pursuing a bachelor degree are ineligible for financial aid after 180 attempted semester hours (credits). A student enrolled in a certificate program may attempt a maximum 150% of the published length of that individual's program (measure in credits) according to the Undergraduate Catalog. (All ESL courses may be excluded from the 150% limit.) Once this limit has been reached, no further financial aid can be received. The maximum time frame includes semester hours attempted at Madonna University during all periods of enrollment in which the student did or did not receive financial aid. The maximum time frame also includes evaluated semester hours from prior colleges which meet program requirements of the student's current academic objective as determined from official transcripts. This is required for all students with a prior bachelor degree who are seeking loan eligibility. If the student's total credits equal or exceed the maximum time frame of 150% (equivalent to 180 attempted credits for a bachelor's degree), his/her eligibility for financial aid will be terminated.

### Formula to Determine a Student's Total Credits for Financial Aid

**Total attempted semester hours (credits)**

at Madonna University

LESS

**All ESL credits**

PLUS

**Credits transferred in from prior colleges which meet program requirements of the student's major**

EQUALS

**TOTAL CREDITS TO BE COUNTED TOWARD MAXIMUM TIME FRAME**

At 180 attempted credits the student is no longer eligible for financial aid at a four year institution (except by petition.)

### Failure to Make Satisfactory Academic Progress for Financial Aid

- The Financial Aid Office will send letters at the end of each semester, after grades are evaluated, to students who fail to maintain Satisfactory Academic Progress. The summer session is considered a semester, and grades are evaluated in the same manner as fall and winter semesters.

### SAP Procedure

- Satisfactory Academic Progress for all students must be evaluated whether or not financial aid was received or applied for. Listed below are the stages for SAP:

#### Making Progress

Students with no previous academic history at Madonna University or those in good standing are assigned a "Making Progress" status.

#### Financial Aid Warning

Students who fail to meet SAP standards are immediately assigned to the "Financial Aid Warning" status. Students will receive a "financial aid warning" letter the first time they have experienced academic difficulty which results in not meeting the SAP standards. The letter will remind them of the minimum requirements for their aid programs. *Students will be eligible to receive federal aid for only one semester in a warning status.* These students are notified that their records will be checked again at the end of the semester and that further action will be taken if they do not meet SAP standards at that time.

#### Financial Aid Suspension

Students will be sent a financial aid suspension letter if, at the end of the warning semester, they continue to not meet SAP standards. Students may only receive aid for one semester under the "warning" status. In order to reestablish aid a student must meet the minimum SAP standards or successfully appeal through the Financial Aid SAP Appeal Process.

### Reinstatement of Financial Aid Eligibility

Students who fail to meet satisfactory academic progress standards in one semester will receive one subsequent semester of aid while in **Financial Aid Warning**. At the end of the warning period, a student who still has not met the standards will be in a **Financial Aid Suspension** status for the next enrolled semester. The student's federal, state, and institutional aid is terminated at this point and is not reinstated unless the student subsequently meets the required standards or appeals successfully.

- **Loss of eligibility due to lack of SAP**

A student who has lost eligibility to participate in federal or state student aid programs for reasons of academic progress may regain eligibility by enrolling at his/her own expense and demonstrating that he/she is capable of completing a semester without any failures, incompletes, withdrawals, and showing the ability to complete his/her degree requirements complying to financial aid SAP standards. Students seeking to regain eligibility may do so by submitting an appeal for reinstatement. The mere passage of time will not restore eligibility to a student who has lost eligibility for failure to make satisfactory progress.

Students who have been academically dismissed from the university, but who are subsequently given permission to re-enroll, are not automatically eligible to continue to participate in federal, state, or institutional aid programs.

- **Financial Aid Satisfactory Academic Progress Appeal process:**

To appeal an unsatisfactory progress status, a student should write a letter of petition for reinstatement or continuation of financial aid as part of the Special Academic or Administrative Student Request process and submit it to the Office of Financial Aid. The disqualified student must include written explanation of reasons for petition, along with corrective action to be taken as applicable, and attach documentation to support his/her case. Subsequent review and a determination will be made based upon several factors, including federal and state regulations, the student's academic and financial aid history, and the student's clearly stated and documented extenuating circumstances.

Examples of extenuating circumstances include:

- death of an immediate family member,
- injury or illness of the student, or
- other special circumstances as appropriate.

The student will be advised in writing of the decision. If dissatisfied with that decision, the student may request that his/her Petition be submitted for further review by the Financial Aid Appeals Committee by completing the Special Academic Request form from the Office of the Registrar. Once determined, the Financial Aid Appeals Committee's recommendation is referred to the Executive Vice President for Enrollment Management and University Advancement, whose decision is final. The student will be

notified in writing of the final decision regarding the appeal. **Students who believe their financial aid status (WARNING or SUSPENSION) has been determined in error should contact the Office of Financial Aid immediately to discuss their situation and to determine if an error has been made.**

### Other SAP Factors

- **Changing Programs of Study. Transfer Credit:** A student transferring from one program to another or transferring into the university is subject to SAP standards. A student may be awarded transfer credits for the common courses between the program the student has withdrawn from and the program the student will be joining. Transfer credits received will not be included in the calculation of the student's GPA (unless current student changing program); attempted courses, withdrawals and transfer-in hours, except Incompletes, at the university are counted toward the 150% eligibility SAP-status of student. All requests for program changes must go to the Registrar's Office.
- **Enrolling in a Second Program of Study:** A student may request a Second Program of Study by notifying the Registrar's Office in conjunction with meeting with the Office of Undergraduate Retention. Students enrolling in two different programs will be subject to the same SAP standards and must comply with the qualitative and quantitative aspects.

### Academic Forgiveness

Students who are readmitted or seeking readmission to work toward their initial baccalaureate degree at Madonna University may request to have their previous academic record reviewed if they:

- have been out of school for at least five years, **or**
- have completed an associate degree since leaving the University.

A committee consisting of the Registrar, a member of the appropriate academic department, and a third member representing the request, make a decision, and inform the student. If the request is approved, **all previous grades will be excluded from the cumulative GPA**. The class record remains on the transcript; only the GPA is deleted. **Only credits for classes which received a grade of C (2.0) or better, or S grades, will count toward graduation**. A record will be forgiven only once and is irrevocable. Classes forgiven will not be counted in the hours required for degrees with distinction.

# Academic Standing Process Overview

<i>Current Academic Standing</i>	<i>Results of Semester</i>	<i>New Academic Standing</i>
<b>Good Academic Standing</b>	Good Academic Standing	Good Academic Standing
	Semester of <b>below 2.0</b>	Academic Probation
	Student takes 6+ credits; receives <b>failing</b> grades for all	<b>Academically Recessed:</b> must wait one semester before applying for Reinstatement.
<b>Academic Probation</b>	Semester of <b>above 2.0</b> ; cumulative GPA <b>above 2.0</b>	Good Academic Standing
	Semester of <b>above 2.0</b> ; cumulative GPA <b>below 2.0</b>	Final Probation
	Semester of <b>below 2.0</b>	Extended Probation
	Student takes 6+ credits; receives <b>failing</b> grades for all	<b>Academically Recessed:</b> must wait one semester before applying for Reinstatement.
<b>Final Probation</b>	Semester of <b>above 2.0</b> ; cumulative GPA <b>above 2.0</b>	Good Academic Standing
	Semester of <b>above 2.0</b> ; cumulative GPA <b>below 2.0</b>	Final Probation
	Semester of <b>below 2.0</b>	<b>Academically Recessed:</b> must wait one semester before applying for Reinstatement.
	Student takes 6+ credits; receives <b>failing</b> grades for all	
<b>Extended Probation</b>	Semester of <b>above 2.0</b> ; cumulative GPA <b>above 2.0</b>	Good Academic Standing
	Semester GPA higher than last semester; cumulative GPA <b>below 2.0</b>	Final Probation
	Semester GPA lower than last semester	<b>Academically Recessed:</b> must wait one semester before applying for Reinstatement.
	Student takes 6+ credits; receives <b>failing</b> grades for all	

**Notes on Academic Standing:**

Academic standing only changes at the end of a semester. Receiving below a 2.0 GPA in any semester results in a Retention hold being placed on the student's account. This hold may only be removed after the student meets with their AIM Mentor— who will reach out to them shortly after the hold has been placed. *Last Updated: 4/17/2019*

# University Policies • Student Records

## Address Change

It is the responsibility of the student to inform the University of any address change by updating online his/her student record or by completing a change of address form at the Office of the Registrar. Mail returned to the University because of an address change will not defer the assessment of program adjustment and late penalty charges.

## Name Change

Students who wish to have their name changed on their office records must complete a change of name form at the Office of the Registrar. A copy of the official authorization of change must be provided when the completed form is submitted (e.g., marriage license, court order, passport).

## Social Security Number Change

It is the responsibility of the student to inform the University of a correction to an erroneous social security number. A change of social security number form is available at the Office of the Registrar. A signed copy of your social security card is required before the form can be processed.

## Grade Reports and Transcripts

A report of the final grade in each course and the student's grade point average for the semester is available online.

Transcripts are issued within 3 business days after a signed request is received. Transcripts for completed course work will be mailed after all grades have been posted, usually within two weeks of the end of the semester. Requests for transcripts must be in writing and require a fee (see Tuition and Fees section).

## STUDENT RECORDS POLICIES AND PROCEDURES FOR MADONNA UNIVERSITY

(REVISED SEPTEMBER 2000 IN COMPLIANCE WITH THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974)

### PROCEDURE TO INSPECT EDUCATION RECORDS

Madonna University's policy with regards to student records follows the "Family Educational Rights and Privacy Act of 1974" (20 USCS Section and 1232 g) and is set out in brief form as follows: students have the right to inspect their records: the institution will comply with the student's request for the information within 45 days after the request has been filed; confidential information pertaining to students will not be disclosed to any person, organization, or agency outside the University without the written authorization of the student, except: 1) in compliance with a court order; 2) when a parent or legal guardian of any student under 18 years of age may request to view the dependent's records; 3) directory information which is public information.

### LIMITATION ON RIGHT OF ACCESS

Excluded from inspection by students of the institution are the following: parental financial records; confidential letters and statements of recommendation filed before January 1, 1975;

and confidential recommendations solicited under a waiver of the right-of-future-access.

Records excluded from the provisions of the Act are: personal notes of teachers and administrators in the sole possession of the maker, not accessible or revealed to any other person except a substitute; law enforcement records; employee records of individuals employed by the educational institution; and medical and psychiatric reports or related professional files made in connection with treatment of the student.

### REFUSAL TO PROVIDE COPIES

Madonna University does not deny students access in educational records upon written request. Madonna University reserves the right to deny copies of records, including transcripts, not required to be made available by FERPA in the following situations:

1. The student lives within commuting distance of Madonna University.
2. The student has an unpaid financial obligation to the University.
3. There is an unresolved disciplinary action against the student.
4. The education record requested is an examination or set of standardized test questions.

### DISCLOSURE OF EDUCATION RECORDS

Madonna University will disclose information from a student's education records only with the written consent of the student, except that records may be disclosed without consent when the disclosure is:

1. To school officials who have a legitimate educational interest in the records
2. To officials of another school in which the student seeks or intends to enroll, upon student's request.
3. To certain officials of the U. S. Department of Education, the Comptroller General, and state and local educational authorities, in connection with audit or evaluation of certain state or federally supported education programs.
4. In connection with a student's request for or receipt of financial aid to determine the eligibility, amount of conditions of the financial aid, or to enforce the terms and condition of the aid.
5. To state and local officials or authorities if specifically required by a state law that was adopted before November 19, 1974.
6. To organizations conducting certain studies for or on behalf of the University.
7. To accrediting organizations to carry out their functions.
8. To parents of an eligible student who is claimed as a dependent for income tax purposes.
9. To comply with a judicial order or a lawfully issued subpoena.
10. To appropriate parties in a health or safety emergency
11. To designated attorneys or legal consultants hired by the University.
12. To individuals requesting directory information so designated by the University. The information may include name, date of graduation, major field of study, dates of

- enrollment, and participation in officially recognized activity (sports, degrees, and awards).
13. As the result of any disciplinary proceeding conducted by the University against an alleged perpetrator of a crime of violence to alleged victim of that crime.
  14. To senior federal justice officials with a court order in a terrorist investigation.
  15. Students may request that information not be provided to individuals by filing a written request with the Office of the Registrar.

### **RECORD OF REQUESTS FOR DISCLOSURE**

Madonna University will maintain a record of all requests for and/or disclosures of information from a student's education records. The record will indicate the name of the party making the request, any additional party to whom it may be disclosed, and the legitimate interest the party had in requesting or obtaining the information. The record may be reviewed by the eligible student.

### **CORRECTION OF EDUCATION RECORDS**

Students have the right to ask to have records corrected that they believe are inaccurate, misleading, or in violation of their privacy rights. Following are the procedures for the correction of records:

1. A student must request in writing to the Registrar of Madonna University to amend the education records relating to the student. In so doing, the student should identify the part of the record to be amended and specify why the student believes it is inaccurate, misleading, or in violation of his or her privacy rights.
2. Within a reasonable period of time after receipt of the request to amend, Madonna University may comply with the request, or it may decide not to comply. If it decides not to comply, Madonna University will notify the student of the decision and advise the student of his or her right to a hearing to challenge the information believed to be inaccurate, misleading or in violation of the student's privacy rights.
3. Upon the student's written request for a hearing, Madonna University will arrange for the hearing, and notify the student, reasonably in advance, of the date, place, and time of hearing.
4. The hearing will be conducted by a hearing officer who is a disinterested party; however, the hearing officer may be an official of the institution. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised in the original request to amend the student's education records. The student may be assisted by one or more individuals, including an attorney, but must inform the hearing officer at least two days prior to the hearing.
5. Madonna University will prepare a written decision based solely on the evidence presented at the hearing. The decision will include a summary of the evidence presented and the reason for the decision.
6. If Madonna University decides that the information is inaccurate, misleading, or in violation of the student's right of privacy, it will amend the record and notify the student, in writing, that the record has been amended.
7. If Madonna University decides that the challenged information is not inaccurate, misleading, or violation of the student's right of privacy, it will notify the student that he or she has the right to place in the record a statement

- commenting on the challenged information and/or a statement setting forth reasons for disagreeing with the decision.
8. The statement will be maintained as part of the student's education records as long as the contested portion is maintained. If Madonna University discloses the contested portion of the record, it must also disclose the statement.



# University Policies • Student Affairs

**Students are responsible for knowledge of any authorized changes in policy, regulations, and procedures that may be implemented during the academic year. Please refer to the Madonna Student Handbook for more comprehensive information.**

## Children

Because of insurance, safety, and fire regulations, University policies prohibits students from bringing children to classes, or leaving them unattended in any area of the building, including the University Center. Child care can be arranged through St. Mary Child Care Center, (734)-793-4600, as part of their regular program.

## Dress Code

When on campus, students are expected to exercise good judgement and propriety in wearing clothing appropriate to the academic setting.

## Drives and Solicitation of Funds

Individual students, staff, or organizations are not permitted to operate stores or conduct sales on campus. Nor shall anyone solicit funds or organize and participate in fundraising drives for any reason without first obtaining approval from the University Advancement Department.

## Madonna OneCard ID

University student identification cards can be obtained by stopping in Room 1201 to get a picture taken at the time of first registration. The Madonna OneCard will arrive at the student's home address and must be activated, following instructions on the card. A lost ID card can be replaced for \$10.00. The ID card should be carried at all times; it is used whenever identification is necessary, including when using the MU library or Writing Center, and must be presented when requested by a University staff member or Public Safety Officer.

## Parking Regulations

Students may use the parking lots, according to Parking Policy and Traffic Regulation rules. Students are expected to follow any parking restrictions regarding reserved parking for the disabled or for designated purposes. There is no parking on the grass or anywhere in the inner campus. Parking violators will be ticketed and/or stickered.

## Prohibitions

Students are prohibited from carrying weapons or explosives, from gambling or using narcotics, drugs, and alcoholic beverages on campus. Madonna University recognizes its duty to uphold the laws of the State of Michigan. Students are reminded that violation of these laws may be considered a misdemeanor or a felony. The University will not condone the abuse of the law or of persons.

The University acknowledges, however, that alcohol and drug dependence is an illness and may make treatment recommendations in lieu of or in addition to penalties.

To promote a healthy environment, all buildings of the campus are smoke-free.

## Respect for Property

Damage caused by students to University property will result in disciplinary action, as well as financial assessment for replacement or repairs.

## Student Code of Conduct

See the Madonna University Student Handbook, on the University website at *Current Student>Campus Resources>Student Handbook*, and also on MY Portal.

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## Madonna University Alumni

All graduates are considered members of the Madonna University Alumni Association. To ensure you continue receiving information after you graduate, update your address, telephone, and email with the Alumni Office,

Alumni may attend social and fundraising events, receive the Alumni E-News, join us on Facebook, Linked In, and Twitter, and stay informed about developments at the University.

Benefits include the graduate school tuition discount (See the Graduate Catalog), ongoing use of your *my.madonna.edu* email account and your Handshake account (job search platform), access to the Library and the computer laboratories, and more.

Graduating seniors are encouraged to celebrate their graduation by participating in the Alumni Spirit Tassel program: the tassel is worn on your mortarboard during the commencement ceremony. Tassels are available for purchase year-round in the Alumni Office.

For more information,  
contact the Office of Alumni Relations at (734)-432-5811 or  
email [alumni@madonna.edu](mailto:alumni@madonna.edu).

# Course Planning: First Things First

**Don't go it alone!** Meet with your Retention Specialist/Faculty Advisor for help in deciding which courses to take each semester. Use the four "first things" listed here to prepare for that meeting.

**FIRST**, as a First-Year student, and into the Sophomore year, select only 1000- and 2000-level courses. By your Junior year, you should be moving into 3000- and 4000-level courses.

**SECOND**, check course prerequisites (listed in Section III: Course Descriptions) as you plan course sequencing. Course prerequisites are often other courses, but sometimes other matters, such as program admission. If your major courses have a program admission process (see its listing in the Plans of Study section), check how far in advance of course registration the admission processes must occur.

**THIRD**, plan for each semester to include courses that count in General Education or the University Core, Goals 1 through 6, and also courses that apply to your chosen major. At the beginning, if you are an "exploring student", then choose elective courses that let you explore some possible majors.

**FOURTH**, plan your course schedule before you plan your work schedule. In planning, school should come first.

And, don't forget to check the Four-Year Cycle of Courses on the Madonna website. From the home page, select **ACADEMICS > ADVISING**, then on the upper right look for the link labeled Four-Year Cycle of Courses.

Semester FALL \_\_\_\_\_

Semester WINTER \_\_\_\_\_

Semester SUMMER \_\_\_\_\_

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Semester FALL \_\_\_\_\_

Semester WINTER \_\_\_\_\_

Semester SUMMER \_\_\_\_\_

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Semester FALL \_\_\_\_\_

Semester WINTER \_\_\_\_\_

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Semester FALL \_\_\_\_\_

Semester WINTER \_\_\_\_\_

Semester SUMMER \_\_\_\_\_

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# **Section II:**

## **Learning Goals**

### **Core Curriculum**

### **Plans of Study**

# Academic Learning Goals

## Liberal Arts Foundation (Goals 1-9)

### Goal 1-Written & Spoken Communication

Written Communication is the development and expression of ideas in writing. Written communication involves learning to work with many genres and styles. It can involve different writing technologies, and mixing texts, data, and images. Written communication abilities develop through iterative experiences and communications.

Spoken Communication is a prepared, purposeful presentation designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, values, beliefs, or behaviors.

- 1.1 Demonstrate the ability to write clear, effective English prose.
- 1.2 Express ideas clearly and effectively in spoken form using effective rhetorical strategies.

### Goal 2-Intercultural Knowledge

Intercultural Knowledge involves the ability to think critically, creatively, and analytically while exploring the relationship of contemporary and historical events and issues in a variety of cultural contexts.

- 2.1 Appreciate another culture in relation to its history, values, politics, communication styles economy, or belief and practices.
- 2.2 Describe the stages of human civilization as expressed through the creative arts.
- 2.3 Interpret the Humanities as they are expressed in their cultural richness and ethnic diversity.

### Goal 3-Civic and Global Identity

Civic and Global involves a critical analysis of, and an engagement with complex, interdependent global systems and legacies (such as natural, physical, social, cultural, economic, and political) and their implications for people's lives.

- 3.1 Explain how historical and/or philosophical investigation of human experience reveals multiple views of the human condition.
- 3.2 Describe international problems, achievements, and aspirations of the U.S. and other nations and cultures.
- 3.3 Evaluate the effect of global interconnectedness on individuals, communities, businesses, and societies.
- 3.4 Participate actively and productively as a team member and leader in a chosen area of community service for the common good.
- 3.5 Value responsible citizenship and civic engagement.

### Goal 4-Social Sciences

Social Sciences involve the study of the behavior and actions of individuals, groups, and institutions within larger social, economic, political, and geographical contexts.

- 4.1 Describe the ways in which the individual is affected by the total environment.
- 4.2 Analyze social problems confronting modern pluralistic society and the various persons and community strategies for dealing with these.
- 4.3 Analyze the elements which contribute to effective interpersonal relationships.

### Goal 5-Mathematics

Mathematics involves a competency and comfort in working with numerical data. It also involves the ability to reason and solve quantitative problems form an array of authentic contexts.

- 5.1 Comprehend the concepts, language, and tools of mathematics and develop the ability to reason using mathematical techniques.
- 5.2 Analyze and solve complex problems.

### Goal 6-Scientific Inquiry

Scientific Inquiry involves the acquisition of the detailed knowledge of the natural sciences, hands-on experience with how science is conducted, what science can and cannot tell us about the universe, and the relationship between science and society.

- 6.1 Comprehend scientific ideas and understand how scientists study the natural; world.
- 6.2 Comprehend the scientific method and its application to problem solving and discovery.
- 6.3 Use scientific evidence to formulate explanations.
- 6.4 Analyze the reciprocal impact of science and society.

### Goal 7-Literature and Informational Fluency

Literature and Informational Fluency involves the interpretation and analysis of texts to understand ideas, values, and identities in various spatial, cultural, and temporal contexts. It also includes the ability to know when there is a need for information, to be able to identify, locate, evaluate, and effectively and responsibly use and share that information for the task at hand.

- 7.1 Critically assess how literature through the creative power of language evokes complex realities in response to questions of human worth, human purpose, and human potential.
- 7.2 Communicate, organize, and synthesize information from sources to achieve a specific purpose.
- 7.3 Present in-depth information from relevant sources representing various points of view/approaches.

### Goal 8-Religious Values

Religious Values involves the examination of diverse religious perspectives including the Franciscan heritage and values as they relate to personal, professional, and societal questions and issues.

- 8.1 Explain the significance of religious beliefs and practices for understanding the depth dimension of the human experience.
- 8.2 Describe the values, questions, and expressions of truth as exemplified in the Catholic Christian tradition as well as other religious traditions.
- 8.3 Express how Franciscan values can be a bridge between faith, contemporary science, social thought, and multicultural appreciation.

### Goal 9-Diverse Perspectives

Diverse Perspectives involves an understanding of human interactions, including cultural, intercultural, and ethnic influences that shape worldviews, civic engagement, and contemporary leadership.

- 9.1 Recognize how diverse perspectives shape perceptions, behaviors, communications, beliefs, values, and politics.

9.2 Articulate a complex understanding of contributions made by individuals from diverse and/or underrepresented populations.

9.3 Make reasoned decisions based on respect and appreciation for diverse perspectives.

## **Program Major and Career (Goal 10)**

### **Goal 10-*Personal and Career Development***

Achieve individual educational goals for personal enrichment and career development.

10.1 Master a significant body of knowledge and skills.

10.2 Read effectively, think critically, write competently for the professions, and communicate clearly in group situations as well as in individual presentation.

10.3 Commit to life-long learning with the aim of improving knowledge, skills, and competence.

# CORE CURRICULUM FOR ASSOCIATE DEGREE

For an associate degree, a minimum of 60 semester hours, including a major, a minimum of **21 semester hours** in the MU Core, and a minimum of **3 semester hours** in MU Signature Courses, as outlined below, must be completed. (See also page 12, "Academic Programs".)

## UNIVERSITY REQUIREMENT

\_\_ 1 s.h. UNV 1010 Transition to Higher Education  
For all students under age 24 transferring in fewer than 13 s.h. of college credit (excluding Advanced Placement, dual enrollment, IB and early college credits). Students who complete a semester of Intensive English as a Second Language are excused from this requirement.

## MU Core Courses

### Goal 1 – Written and Spoken Communication

#### CC-1A\* Written Communication, CHOOSE TWO:

- \_\_ 6 s.h. WRT 1010 College Composition I (3 s.h.)  
WRT 1020 College Composition II (3 s.h.) or
- ESL 4230\*\* Research Paper Writing (3 s.h.)

\*See the policy *Writing Assessment and Placement for three-semester time-limit for completing Goal 1.*

\*\*For non-native speakers of English only.

### Goal 2 – Intercultural Knowledge

#### CC-2 CHOOSE ONE:

- \_\_ 3 s.h. AHIS 2020 Monuments, Media and Culture in World Art (3 s.h.)  
ENG 2230 World Literature (3 s.h.)  
HUM 2040 Expressive Thinking in the Arts and Humanities (3 s.h.)  
MUS 2020 Music Through the Ages (3 s.h.)

### Goal 3 – Civic and Global Identity

#### CC-3 CHOOSE ONE:

- \_\_ 3 s.h. HIS 1010 World Problems (PSC) (3 s.h.)  
INB 3140 International Business (3 s.h.)  
PHL 1010 Introduction to Philosophy (3 s.h.)  
PSC 1510 American Government (3 s.h.)

### Goal 4 – Social Sciences

#### CC-4 CHOOSE ONE:

- \_\_ 3 s.h. AGE 1070 Intro to the Aging Experience (3 s.h.)  
CJ 3210 Principles of Criminology (FOR/SOC) (3 s.h.)  
LAW 2100 Law, Society and Politics (PSC/SOC) (3 s.h.)  
PSY 1010 General Psychology (3 s.h.)  
PSY 2660 Social Psychology (3 s.h.)  
SOC 1020 Introduction to Sociology (3 s.h.)  
SOC 2020 Social Problems (3 s.h.)  
SW 3400 Human Behavior and the Social Environment I (3 s.h.)

### Goal 5 – Mathematics

#### CC-5 Mathematics, CHOOSE ONE:

- \_\_ 3 s.h. MTH... Any course MTH 1050 or higher

### Goal 6 – Scientific Inquiry

#### CC-6A Scientific Inquiry, CHOOSE ONE\*:

- NSC 3730\* Science Foundations I (EDU) (4 s.h.)  
BIO ... Or, any course in BIO
- ESS 3040 Oceans (3 s.h.)
- ESS 3290\* Principles of Astronomy (4 s.h.)
- NSC 3740\* Science Foundations II (EDU) (4 s.h.)  
CHM ... Or, any course in CHM.

\*These courses include a Laboratory Science Experience.

## MU Signature Courses

### Goal 8 – Religious Values

#### SC-8A The Madonna Heritage\*, CHOOSE ONE:

- \_\_ 3 s.h. RST 1330 Survey of Christianity (3 s.h.)  
RST 1500 Catholicism (3 s.h.)  
RST 2990 Principles of Catholic Social Doctrine (PHL) (3 s.h.)  
RST 3100 Franciscan Values, Social Justice, and Service (3 s.h.)

\*Must be taken at Madonna University

# CORE CURRICULUM FOR BACCALAUREATE DEGREE

For a bachelor degree, a minimum of 120 semester hours, including a major, a minimum of **31 semester hours** in the MU Core, and a minimum of **12 semester hours** in MU Signature Courses, as outlined below, must be completed. (See also page 12, "Academic Programs".)

## UNIVERSITY REQUIREMENT

\_\_ 1 s.h. UNV 1010 Transition to Higher Education  
*For all students under age 24 transferring in fewer than 13 s.h. of college credit (excluding Advanced Placement, dual enrollment, IB and early college credits). Students who complete a semester of Intensive English as a Second Language are excused from this requirement.*

## MU Core Courses

### Goal 1 – Written and Spoken Communication

#### CC-1A\* Written Communication, CHOOSE TWO:

\_\_ 6 s.h. WRT 1010 College Composition I (3 s.h.)  
WRT 1020 College Composition II (3 s.h.) or  
ESL 4230\*\* Research Paper Writing (3 s.h.)

*\*See the policy Writing Assessment and Placement for three-semester time-limit for completing Goal 1.*

*\*\*For non-native speakers of English only.*

#### CC-1B Personal and Public Communication, CHOOSE ONE:

\_\_ 3 s.h. COM 1050 Communication Concepts and Contexts (3 s.h.)  
COM 2120 Interpersonal Communication (3 s.h.)  
COM 2350 Public Speaking (3 s.h.)

### Goal 2 – Intercultural Knowledge

#### CC-2 Intercultural Knowledge, CHOOSE ONE:

\_\_ 3 s.h. AHIS 2020 Monuments, Media and Culture in World Art (3 s.h.)  
ENG 2230 World Literature (3 s.h.)  
HUM 2040 Expressive Thinking in the Arts and Humanities (3 s.h.)  
MUS 2020 Music Through the Ages (3 s.h.)

### Goal 3 – Civic and Global Identity

#### CC-3 Civic and Global Identity, CHOOSE ONE:

\_\_ 3 s.h. HIS 1010 World Problems (PSC) (3 s.h.)  
INB 3140 International Business (3 s.h.)  
PHL 1010 Introduction to Philosophy (3 s.h.)  
PSC 1510 American Government (3 s.h.)

### Goal 4 – Social Sciences

#### CC-4 Social Sciences, CHOOSE TWO:

\_\_ 6 s.h. AGE 1070 Intro to the Aging Experience (3 s.h.)  
CJ 3210 Principles of Criminology (FOR/SOC) (3 s.h.)  
LAW 2100 Law, Society and Politics (PSC/SOC) (3 s.h.)  
PSY 1010 General Psychology (3 s.h.)  
PSY 2660 Social Psychology (3 s.h.)  
SOC 1020 Introduction to Sociology (3 s.h.)  
SOC 2020 Social Problems (3 s.h.)  
SW 3400 Human Behavior in the Social Environment I (3 s.h.)

### Goal 5 – Mathematics

#### CC-5 Mathematics, CHOOSE ONE:

\_\_ 3 s.h. MTH... *Any course MTH 1050 or higher*

### Goal 6 – Scientific Inquiry

#### CC-6A Biological Sciences, CHOOSE ONE\*:

\_\_ 3 s.h. NFS 2270 Human Nutrition (FCS) (3 s.h.)  
NSC 3730\* Science Foundations I (EDU) (4 s.h.)  
BIO ... *Or, any course in BIO*

#### CC-6B Physical Sciences, CHOOSE ONE\*:

\_\_ 3 s.h. ESS 3040 Oceans (3 s.h.)  
ESS 3290\* Principles of Astronomy (4 s.h.)  
NSC 3740\* Science Foundations II (EDU) (4 s.h.)  
CHM ... *Or, any course in CHM.*

*\*These courses include a Laboratory Science Experience. At least one of the science courses must be selected from the group that includes a 4 semester hour laboratory experience, making the requirement a total of 7 semester hours for Goal 6.*

## MU Signature Courses

### Goal 7 Literature and Informational Fluency

#### SC-7 Literature and Informational Fluency, CHOOSE ONE:

\_\_ 3 s.h. ENG 3110/3120 American Literature I or II (3 s.h.)  
ENG 3500 Studies in Women's Literature (3 s.h.)  
ENG 3630/3640 British Literature I or II (3 s.h.)

### Goal 8 – Religious Values

#### SC-8A The Madonna Heritage\*, CHOOSE ONE:

\_\_ 3 s.h. RST 1330 Survey of Christianity (3 s.h.)  
RST 1500 Catholicism (3 s.h.)  
RST 2990 Principles of Catholic Social Doctrine (PHL) (3 s.h.)  
RST 3100 Franciscan Values, Social Justice, and Service (3 s.h.)

*\*Must be taken at Madonna University*

#### SC-8B Religious Studies, CHOOSE ONE:

\_\_ 3 s.h. RST 1450 Survey of Western Religions (3 s.h.)  
RST 1460 Survey of Eastern Religions (3 s.h.)  
RST 2560 Old Testament: Torah and Historical Writings (3 s.h.)  
RST 2580 New Testament: The Four Gospels (3 s.h.)

### Goal 9 – Diverse Perspectives

#### SC-9 Diverse Perspectives, CHOOSE ONE:

\_\_ 3 s.h. ENG 4460 Ethnic American Literature (3 s.h.)  
HIS 3420 Minority Groups in America (3 s.h.)  
HUM 3210 Do Animals Matter? (SSC) (3 s.h.)  
SOC 3120 Diversity, Discrimination and Social Justice (3 s.h.)

# Plans of Study

Refer to the chart of Undergraduate Programs of study to identify the college or school which is home to the advisors for each of these plans. Advisors can discuss how each plan might meet your academic and career goals and provide more in-depth information on following the plan, as well as provide information on career paths and program updates.

## ACCOUNTANCY

The accountancy program is designed for CPA and non-CPA track majors. Graduates of this program work for all types of organizations, including public, private, and governmental entities. Graduates may be employed in all areas of accounting, including financial, managerial, audit, tax, and systems.

### Accountancy Major: Bachelor of Science (34 s.h.)

#### REQUIRED MAJOR COURSES:

ACC 3030 Intermediate Accounting I	3 s.h.
ACC 3040 Intermediate Accounting II	3 s.h.
ACC 3400 Accounting Information Systems	4 s.h.
ACC 3580 Taxation I	3 s.h.
ACC 3610 Taxation II	3 s.h.
ACC 4050 Advanced Accounting	3 s.h.
ACC 4500 Auditing	3 s.h.
ACC 4700 Advanced Managerial/Cost Accounting	3 s.h.
ACC 4730 Research Seminar	3 s.h.
FIN 3700 Life Cycle Financial Planning (FCS)	3 s.h.
MGT 4950 Business Policy	<u>3 s.h.</u>
	<b>34 s.h.</b>

## ACCOUNTING

### Accounting Major: Bachelor of Science (34 s.h.)

#### REQUIRED MAJOR COURSES:

ACC 3030 Intermediate Accounting I	3 s.h.
ACC 3040 Intermediate Accounting II	3 s.h.
ACC 3410 Accounting Information Systems	3 s.h.
ACC 3590 Taxation	4 s.h.
ACC 4500 Auditing	3 s.h.
ACC 4700 Advanced Managerial/Cost Accounting	3 s.h.
ACC 4900 Contemporary Issues in Cost Management	3 s.h.
ACC 4910 Internship	3 s.h.
BUS 4950 Business Capstone	3 s.h.
FIN 3150 Business Finance	3 s.h.
MGT 3210 Operations Management	<u>3 s.h.</u>
	<b>34 s.h.</b>

#### REQUIRED BUSINESS FOUNDATION COURSES (21 S.H.)

ACC 2010 Principles of Accounting I	3 s.h.
ACC 2020 Principles of Accounting II	3 s.h.
BL 3330 Business Law	3 s.h.
BUS 3960 Business Ethics	3 s.h.
INB 3140 International Business	3 s.h.
MKT 2440 Principles of Marketing	3 s.h.
QS 2500 Principles of Data Analytics	<u>3 s.h.</u>
	<b>21 s.h.</b>

#### REQUIRED SUPPORT COURSES:

ECN 2720 Principles of Microeconomics	3 s.h.
ECN 2730 Principles of Macroeconomics	3 s.h.
MGT 2360 Principles of Management	3 s.h.

MIS 2400 Principles of Management Information Systems	3 s.h.
MTH 1050 College Algebra	4 s.h.
MTH 2350 Probability and Statistics	<u>4 s.h.</u>
	<b>23 s.h.</b>

### Accounting Minor (22 s.h.)

#### REQUIRED MINOR COURSES:

ACC 2010 Principles of Accounting I	3 s.h.
ACC 2020 Principles of Accounting II	3 s.h.
ACC 3030 Intermediate Accounting I	3 s.h.
ACC 3410 Accounting Information Systems	3 s.h.
ACC 3590 Taxation	4 s.h.
BL 3330 Business Law I	3 s.h.
MGT 2360 Principles of Management	<u>3 s.h.</u>
	<b>22 s.h.</b>

### Forensic Accounting Certificate of Completion (15 s.h.):

#### REQUIRED CERTIFICATE COURSES:

ACC 2010 Principles of Accounting I	3 s.h.
ACC 3410 Accounting Information Systems	3 s.h.
ACC 4800 *Forensic Accounting	3 s.h.
CJ 4150 Criminal Investigation (FOR)	3 s.h.
CJ 4450 Interviewing & Investigative Report Writing	<u>3 s.h.</u>
	<b>15 s.h.</b>

\* Must be taken at Madonna University.

Notes: 1) Prerequisite to CJ 4150 and CJ 4450: CJ 1020.  
2) No more than two of the courses in the certificate program will be accepted as transfer credit.

## ACTIVITY AND PROGRAM PLANNING

See listing under GERONTOLOGY.

## ADDICTION STUDIES

The Certificate of Completion is a credential from Madonna University. A student planning to also be certified as a State of Michigan Certified Alcohol and Drug Counselor (CADC) should meet with the Addiction Studies advisor prior to undertaking the Madonna certificate.

### Addiction Studies Certificate of Completion (12 s.h.)

#### REQUIRED CERTIFICATE COURSES:

PSY 1010 General Psychology	3 s.h.
AS 2000 Introduction to Addictions	1 s.h.
AS 3430 Dynamics of Addiction	1 s.h.
AS 3440 Addiction Studies: Family Systems	1 s.h.
AS 4840 Ethical Professional Practices (PSY/SW)	1 s.h.
Addiction Studies electives	<u>5 s.h.</u>
	<b>12 s.h.</b>



## AGING STUDIES

See listings under GERONTOLOGY and LONG TERM CARE ADMINISTRATION.

## AMERICAN SIGN LANGUAGE

See listing under SIGN LANGUAGE STUDIES.

## ANIMAL CRUELTY INVESTIGATION

See listing under CRIMINAL JUSTICE.

## APPLIED SCIENCE

### Associate of Applied Science;

### Bachelor of Applied Science

The Applied Science program is designed for graduates of non-collegiate technical programs who wish to build on their technical training to earn an associate or bachelor degree in applied science. The opportunity is available to both persons trained in physical science-related areas and in health science/allied health professions in non-collegiate settings.

*Physical science-related applied science programs are under the direction of the Department of Physical and Applied Sciences, and include:*

1. Electronics technology program completed at National Education Center, Livonia or Eastpointe (formerly East Detroit), Michigan.
2. Auto collision repair, auto mechanics, electronic technology, and industrial controls programs.
3. Selected certificate and associate degree technical programs completed at community colleges.
4. Selected vocational and trade programs completed at collegiate or non-collegiate institutions which are applicable to a Michigan Standard CTE (teaching) Certificate.

*The health science/allied health professional who has completed an accredited clinical program, builds on the certification, licensure, or registration for an associate of applied science. Upon university admission, graduates of approved non-collegiate programs must apply for 16-32 s.h. of credit by evaluation. (See more about Prior Learning under Academic Options in this catalog.)*

Graduates of the following non-collegiate, no-contractual health science professional programs may apply for 16 s.h. of credit:

Certified Laboratory Assistant (CLA)	Nuclear Medicine Technologist
Cytotechnologist	Pharmacy Technician
Dental Assistant	Phlebotomy Technician
Dental Lab Technician	Practical Nurse (LPN, LVN)
Diagnostic Medical Sonographer	Respiratory Technician
Echocardiology	(CRRT)
Electroneurodiagnostic Technician	Surgical Technologist
Medical Assistant (RMA, CMA)	Veterinary Technologist

Graduates of the following non-collegiate, non-contractual health science professional programs may apply for 32 s.h. of credit:

CT-MRI Technologist	Nursing Home Administrator
Emergency Medical Technician (paramedic)	Radiographer (Radiologic Technologist)
Histopathology Technologist RN (diploma graduates)	Respiratory Therapist

See the Physical and Applied Sciences Department for specific associate degree plans.

## Bachelor of Applied Science Programs

### REQUIRED MAJOR COURSES\*:

APS 4950 Senior Seminar 2 s.h.

*\*See the Physical and Applied Sciences Department for specific Plans of Study, which list other course requirements.*

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This is policy is general across all Science and Mathematics programs.)

## ART

The Madonna Art Department offers studio-based programs of study that professionally prepare graduates for visually expressive creative careers.

Art Department majors include Art Education, Fine Arts and Graphic Design. Art minors are available in Art History and Fine Arts; there are two Graphic Design Minors; one for Fine Arts Major students only and the other for non-Art Majors. There is also a Visual Communication and Design Certificate.

Completion of all Art Department majors requires participation in the Senior Exhibition and presentation of a comprehensive portfolio of original artwork. The Art Department may retain examples of student work for exhibitions or archival work.

Award of advanced placement credit is based on faculty evaluation of portfolio of original artwork and prior coursework. Please see the Art Department Chair.

### Art Education Major: Bachelor of Arts (54 s.h.)

Teaching Art, while challenging, can be a most rewarding career. The Art Education Major is also a studio-based program of study that professionally prepares artist educators to be certified as Visual Arts teachers. All facets of Fine Arts study are included, as well as coursework specific to teaching art, creativity, and imagination.

The Art Education major is completed in conjunction with the Madonna Secondary Teacher Education Program. Successful completion results in recommendation for the State of Michigan Standard Secondary Teaching Certificate with an endorsement to teach Visual Arts Education, grades K-12. As a comprehensive teaching major, a teaching minor is not required in the Art Education Program. The Visual Arts endorsement is only available on a secondary teaching certificate.

### Required Major Courses:

#### Introductory Studio Foundations (18 s.h.)

ART 1010	Drawing Foundations for Art and Design	3 s.h.
ART 1030	Painting Foundations for Art and Design	3 s.h.
ART 1040	Ceramics Foundations for Art and Design	3 s.h.
ART 1060	Printmaking Foundations Art and Design	3 s.h.
ART 1720	Digital Imaging <b>or</b>	
ART 1730	Digital Layout	3 s.h.
ART 3130	Photography I (JRN*)	<u>3 s.h.</u>
		<b>18 s.h.</b>

### Studio Concentration (9 s.h.— see choices below):

**Art History Requirements (12 s.h.):**

AHIS 3240	Art History: Ancient to Renaissance	3 s.h.
AHIS 3270	Art History: Renaissance to 20 <sup>th</sup> Century	3 s.h.
AHIS 3350	Asian Art: India, China, Japan	3 s.h.
AHIS 4160	Art History: 20 <sup>th</sup> Century to Contemporary <b>or</b>	
AHIS 4260	History of Modern Design	3 s.h.

**Art Education Component (12 s.h.):**

AED 3100	Visual Culture (AHIS)	3 s.h.
AED 3160	Art Education in Elementary Schools (EDU)	2 s.h.
AED 3170	Art Education in Elementary Schools Field Experience	1 s.h.
AED 3800	Principles Elementary Visual Arts Education	3 s.h.
AED 3810	Principles Secondary Visual Arts Education	3 s.h.

Required studio concentration, choose from (see below): 9 s.h.

- Ceramics **or**
- Drawing **or**
- Painting **or**
- Printmaking

ART 4960	Senior Seminar	3 s.h.
		<b>54 s.h.</b>

**Ceramics Concentration (9 s.h.)**

ART 2040	Ceramics II (3 s.h.)
ART 3040	Ceramics III – Advanced Studio (3 s.h.)
ART 4040	Ceramics IV – Advanced Studio (3 s.h.)

**Drawing Concentration (9 s.h.)**

ART 2010	Drawing II (3 s.h.)
ART 3010	Drawing III – Advanced Studio (3 s.h.)
ART 4010	Drawing IV – Advanced Studio (3 s.h.)

**Painting Concentration (9 s.h.)**

ART 2030	Painting II (3 s.h.)
ART 3030	Painting III – Advanced Studio (3 s.h.)
ART 4030	Painting IV- Advanced Studio (3 s.h.)

**Printmaking Concentration (9 s.h.)**

ART 2060	Printmaking II (3 s.h.)
ART 3060	Printmaking III – Advanced Studio (3 s.h.)
ART 4060	Printmaking IV – Advanced Studio (3 s.h.)

**Fine Arts Major: Bachelor of Arts (45 s.h.)**

Fine artists are visionary project managers who know how to make new things happen in the world. The Fine Arts Major is a studio-based program of study that professionally prepares undergraduates for visually expressive creative work. The program develops the conceptualizing abilities, technical expertise, and imagination skills needed for exercising leadership of visually meaningful projects.

**REQUIRED MAJOR COURSES:**

AED 3100	Visual Culture (AHIS) <b>or</b>	
AHIS 3350	Asian Art: India, China, Japan	3 s.h.
AHIS 3240	Art History: Ancient to Renaissance	3 s.h.
AHIS 3270	Art History: Renaissance to 20 <sup>th</sup> Century	3 s.h.
AHIS 4160	Art History: 20 <sup>th</sup> Century to Contemporary <b>or</b>	
AHIS 4260	History of Modern Design	3 s.h.
ART 1010	Drawing Foundations for Art and Design	3 s.h.
ART 1030	Painting Foundations for Art and Design	3 s.h.
ART 1040	Ceramics Foundations for Art and Design	3 s.h.
ART 1060	Printmaking Foundations Art and Design	3 s.h.
ART 4960	Senior Seminar	3 s.h.

Major electives, student selects courses from this list, or courses from concentrations other than the one selected: 9 s.h.

AHIS 4750	Studies in Art History (2-3 s.h.) (max. 9 s.h.)
ART 3150	Photoshop (BCA/JRN) (3 s.h.)
ART 4400	Independent Studio A (2-3 s.h.)
ART 4410	Independent Studio B (2-3 s.h.)
JRN 3130	Photography I (ART) (3 s.h.)
JRN 3140	Photography II (ART) (3 s.h.)

Required studio concentration, choose from (see below): 9 s.h.

- Ceramics **or**
- Drawing **or**
- Painting **or**
- Printmaking

**45 s.h.**

**Ceramics Concentration (9 s.h.)**

ART 2040	Ceramics II (3 s.h.)
ART 3040	Ceramics III – Advanced Studio (3 s.h.)
ART 4040	Ceramics IV – Advanced Studio (3 s.h.)

**Drawing Concentration (9 s.h.)**

ART 2010	Drawing II (3 s.h.)
ART 3010	Drawing III – Advanced Studio (3 s.h.)
ART 4010	Drawing IV – Advanced Studio (3 s.h.)

**Painting Concentration (9 s.h.)**

ART 2030	Painting II (3 s.h.)
ART 3030	Painting III – Advanced Studio (3 s.h.)
ART 4030	Painting IV – Advanced Studio (3 s.h.)

**Printmaking Concentration (9 s.h.)**

ART 2060	Printmaking II (3 s.h.)
ART 3060	Printmaking III – Advanced Studio (3 s.h.)
ART 4060	Printmaking IV – Advanced Studio (3 s.h.)

**Fine Arts Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

AHIS 3240	Art History: Ancient to Renaissance <b>or</b>	
AHIS 3270	Art History: Renaissance to 20 <sup>th</sup> Century <b>or</b>	
AHIS 4160	Art History: 20 <sup>th</sup> Century to Contemporary	3 s.h.
ART 1010	Drawing Foundations for Art and Design	3 s.h.
ART 1030	Painting Foundations for Art and Design	3 s.h.
ART 1040	Ceramics Foundations for Art and Design	3 s.h.
ART 1060	Printmaking Foundations Art and Design	3 s.h.
Minor electives		6 s.h.
ART 2010	Drawing II (3 s.h.)	
ART 2030	Painting II (3 s.h.)	
ART 2040	Ceramics II (3 s.h.)	
ART 2060	Printmaking II (3 s.h.)	
ART 3150	Photoshop (BCA/JRN) (3 s.h.)	
JRN 3130	Photography I (ART) (3 s.h.)	
JRN 3140	Photography II (ART) (3 s.h.)	

**21 s.h.**

**Art History Minor (21 s.h.)**

The Art History Minor provides focused study of humanity's most powerful art making endeavors from ancient times to the present day. Students learn to analyze, research, and interpret artwork.

Our Art History courses include hands-on learning components that address artistic concepts with real world materials and techniques. Art historical investigation, collaboration, and

presentations are emphasized, with field work in local art galleries and museums. The Minor is completed with a research project and presentation of findings.

**REQUIRED MINOR COURSES:**

AHIS 3100	Visual Culture (AED*)	3 s.h.
AHIS 3240	Art History: Ancient to Renaissance	3 s.h.
AHIS 3270	Art History: Renaissance to 20 <sup>th</sup> Century	3 s.h.
AHIS 3350	Asian Art: India, China, and Japan	3 s.h.
AHIS 4160	Art History: 20 <sup>th</sup> Century to Contemporary	3 s.h.
AHIS 4260	History of Modern Design	3 s.h.
AHIS 4750	Studies in Art History	3 s.h.
		<b>21 s.h.</b>

NOTE: When a student with an Art major also completes an Art History Minor, all Art History courses are counted only in the Minor. Other Art Department courses must be selected in consultation with an Art Department advisor to complete the 45 s.h. required in the Major. These course selections must be documented with a Substitution of Course Form signed by the advisor and submitted to the Office of the Registrar. See the topic When Courses May Satisfy More Than One Requirement in this catalog.

\*When planning which courses to take to satisfy the MU Core Curriculum requirement, students should note that AHIS 2020 is NOT for Fine Arts majors.

**Graphic Design Major: Bachelor of Arts (45 s.h.)**

The Graphic Design major leads to career development as a professional graphic designer. The major builds visual communication and leadership skills sought by employers across professional, business, and organizational sectors.

Students learn visual forms of communication with collateral design, logo work, typography, and promotional advertising. Web design, package design, environmental and information graphics follow. Advanced coursework includes comprehensive, collaborative branding experience from concept to final project.

Throughout the program guest professionals and alumni speakers visit to share information. Opportunities for student employment, internships, and freelance work contribute real-world client experiences that strengthen students' portfolios.

*Portfolio presentation with Graphic Design advisor is required for skill set assessment prior to start of first semester taking courses in the Graphic Design major.*

**REQUIRED MAJOR COURSES:**

ART 1010	Drawing Foundations for Art & Design	3 s.h.
ART 1030	Painting Foundations for Art & Design	3 s.h.
ART 1060	Printmaking Foundations Art & Design	3 s.h.
ART 1710	Graphic Design I (JRN)	3 s.h.
ART 1720	Digital Imaging	3 s.h.
ART 1730	Digital Layout	3 s.h.
ART 2710	Graphic Design II	3 s.h.
ART 3740	Graphic Design III	3 s.h.
ART 4740	Graphic Design IV	3 s.h.
ART 4960	Senior Seminar	3 s.h.
AHIS 3240	Art History: Ancient to Renaissance	3 s.h.
AHIS 3270	Art History: Renaissance to 20 <sup>th</sup> Century	3 s.h.
AHIS 4160	Art History: 20 <sup>th</sup> Century to Contemporary <b>or</b>	
AHIS 4260	History of Modern Design	3 s.h.
Major electives: Choose 6 s.h. from list below		6 s.h.
ART 1040	Ceramics Founds for Art & Design (3 s.h.)	
ART 2010	Drawing II (3 s.h.)	
ART 2030	Painting II (3 s.h.)	

ART 2050	Typography (3 s.h.)	
ART 2060	Printmaking II (3 s.h.)	
ART 2100	Illustration (3 s.h.)	
ART 3130	Photography I (JRN*)	
ART 3140	Photography II (JRN*)	
ART 3150	Photoshop (BCA/JRN) (3 s.h.)	
ART 3800	Web Design for Graphic Designers (3 s.h.)	
ART 4400	Independent Studio A (2-3 s.h.)	
ART 4410	Independent Studio B (2-3 s.h.)	
AHIS 3100	Visual Culture (AED*) (3 s.h.)	
AHIS 3350	Asian Art: India, China, Japan (3 s.h.)	
AHIS 4750	Studies in Art History (2-3 s.h.)	
		<b>45 s.h.</b>

\*\*When planning which courses to take to satisfy the MU Core Curriculum requirement, students should note that AHIS 2020 is NOT for Graphic Design majors.

**Graphic Design for Fine Arts Majors: Minor (21 s.h.)**

The Graphic Design minor offers Fine Arts major students electronic art media opportunities. This minor also provides professional preparation for art related employment in business and organizations. Students focus on visual forms of communication, including collateral design, logo work, typography, and advertising, package, and web design. Program culminates in a collaborative branding experience from concept to final project.

**REQUIRED MINOR COURSES:**

ART 1710	Graphic Design I (JRN)	3 s.h.
ART 1720	Digital Imaging <b>or</b>	
ART 1730	Digital Layout	3 s.h.
ART 2710	Graphic Design II	3 s.h.
ART 3740	Graphic Design III	3 s.h.
ART 4740	Graphic Design IV	3 s.h.
Minor electives:*		6 s.h.
ART 2050	Typography (3 s.h.)	
ART 2100	Illustration (3 s.h.)	
ART 3800	Web Design for Graphic Designers (3 s.h.)	
JRN 3130	Photography I (ART) (3 s.h.)	
JRN 3140	Photography II (ART) (3 s.h.)	
		<b>21 s.h.</b>

\*Minor electives are to be chosen from graphic design major electives not used in the Fine Arts major. Consult with an Art Department advisor before making course selections. One cooperative education placement is highly recommended.

**Graphic Design for Non-Art Majors: Minor (27 s.h.)**

The Graphic Design minor builds visual communication skills that are sought by employers in business, professional, and organizational settings. Introductory courses develop art and design foundations. Students then focus on visual communication, including logo work, environmental graphics, typography, advertising design, package design, and information design. Program completion includes creation of a portfolio of graphic design artwork.

**REQUIRED MINOR COURSES:**

ART 1010	Drawing Foundations for Art and Design	3 s.h.
ART 1030	Painting Foundations for Art and Design	3 s.h.
ART 1060	Printmaking Foundations for Art and Design	3 s.h.
ART 1710	Graphic Design I (JRN)	3 s.h.
ART 1720	Digital Layout <b>or</b>	
ART 1730	Digital Imaging	3 s.h.
ART 2710	Graphic Design II	3 s.h.

ART 3740	Graphic Design III	3 s.h.
ART 4740	Graphic Design IV	3 s.h.
AHIS 4260	History of Modern Design	3 s.h.
		<b>27 s.h.</b>

### Visual Communication and Design Certificate of Completion (15 s.h.)

This certificate enhances communication design skills for those in project management, organizational leadership, administrative support, or small businesses. Introductory coursework develops design skills and elective choices foster specific areas of expertise, from maximizing desktop publishing abilities to writing effective press releases.

All Visual Communication and Design Certificate students begin with ART 1710 Graphic Design I. Students then choose ART 1720 Digital Imaging or ART 1730 Digital Layout before completing ART 2710 Graphic Design II. Individual certificate programs are refined with selection of two elective courses that best suit their interests in further developing art, design, or writing expertise.

Portfolio presentation with Graphic Design advisor is required for skill set assessment prior to start of first semester in the Visual Communication Design Certificate of Completion.

#### CERTIFICATE REQUIREMENTS:

ART 1710	Graphic Design I (JRN)	3 s.h.
ART 1720	Digital Imaging <b>or</b>	
ART 1730	Digital Layout	3 s.h.
ART 2710	Graphic Design II	3 s.h.
	Certificate Electives:	6 s.h.
ART 1030	Painting Fnds for Art and Design (3 s.h.)	
ART 3740	Graphic Design III (3 s.h.)	
ART 3150	Photoshop (BCA/JRN) (3 s.h.)	
JRN 2050	Public Relations Writing (3 s.h.)	
JRN 3130	Photography I (ART) (3 s.h.)	
JRN 3570	Editing and Design (3 s.h.)	
WRT 2440	Technical Writing (3 s.h.)	
WRT 3440	Advanced Technical Writing (3 s.h.)	

**15 s.h.**

### ART HISTORY

See listing under ART.

### ASL EDUCATION

See listing under SIGN LANGUAGE STUDIES.

### BIOCHEMISTRY

#### Biochemistry Major: Bachelor of Sciences (38 s.h.)

##### REQUIRED MAJOR COURSES:

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
CHM 3310	Quantitative Analysis	4 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 3620	Biochemistry II (BIO)	4 s.h.
CHM 4410	Physical Chemistry I	4 s.h.
CHM 4420	Physical Chemistry II	4 s.h.
CHM 4950	Senior Seminar	2 s.h.
		<b>38 s.h.</b>

##### REQUIRED SUPPORT COURSES:

BIO 2250*	Basic Human Physiology	3 s.h.
BIO 2260*	Microbiology	4 s.h.
BIO 3010*	Genetics	4 s.h.
MIS 2800	Introduction to Visual Basic Programming	4 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2520	Calculus with Analytic Geometry II	4 s.h.
PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I**	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II**	4 s.h.
		<b>4 s.h.</b>
		<b>32 s.h.</b>

\*Biology minor includes these courses plus BIO 1030 and BIO 1040 and either BIO 3210 or ENV 3210.

\*\*Students planning graduate study are advised to select PHY 2630 and PHY 2640 in their plans.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

### BIOLOGY

#### Biology Major: Bachelor of Science (33-34 s.h.)

The major in Biology is designed to provide students with fundamental concepts as well as theoretical and practical experiences unique to the biological sciences. The curriculum provides students with the foundational knowledge and skills needed to pursue graduate or professional school; or a career in research, education or industry.

##### REQUIRED MAJOR COURSES:

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 4950	Senior Seminar	2 s.h.
	Major electives*	6 s.h.

##### COURSES IN CELLULAR OR MOLECULAR BIOLOGY: 7-8 s.h.

BIO 2260	Microbiology (4 s.h.)
BIO 3170	Parasitology (4 s.h.)
BIO 3280	Clinical Immunology & Serology (4 s.h.)
BIO 3610	Biochemistry I (CHM*) (4 s.h.)
BIO 3740	Cell Biology (3 s.h.)
BIO 4410	Molecular Biology (3 s.h.)
BIO 4520	Forensic Biology (4 s.h.)

##### COURSES IN EVOLUTION, EPIDEMIOLOGY

	<b>OR ECOLOGY:</b>	6 s.h.
BIO 3210	General Ecology (3 s.h.)	
BIO 3450	Epidemiology (3 s.h.)	
BIO 3750	Special Topics in Biology (1-3 s.h.)	
BIO 4010	Population Genetics (FOR)(3 s.h.)	
BIO 4700	Biological Investigation (1-4 s.h.)	

**33-34 s.h.**

##### REQUIRED SUPPORT COURSES:

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
MTH 2350	Probability and Statistics	4 s.h.
PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II	4 s.h.
		<b>4 s.h.</b>
		<b>24 s.h.</b>

\*Major electives may be selected from all BIO courses except BIO 1010, BIO 2250, or BIO 3150.

### Biology Minor (22 s.h.)

#### REQUIRED MINOR COURSES:

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 2250	Basic Human Physiology	3 s.h.
BIO 2260	Microbiology	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 3210	General Ecology <b>or</b>	
ENV 3210	Limnology: The Study of Lakes	<u>3 s.h.</u>
		<b>22 s.h.</b>

### Environmental Science for Biology Majors: Minor (24 s.h.)

#### REQUIRED MINOR COURSES:

CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
ENV 3210	Limnology: The Study of Lakes	3 s.h.
ENV 3320	Environmental Analysis	4 s.h.
ENV 4710	Environmental Pollutions	4 s.h.
ESS 3260	Meteorology	4 s.h.
	Minor electives (see major for choices)	<u>1 s.h.</u>
		<b>24 s.h.</b>

### DNA Analysis Certificate of Completion (22 s.h.)

#### REQUIRED CERTIFICATE COURSES:

BIO 3010	Genetics	4 s.h.
BIO 4010	Population Genetics (FOR)	4 s.h.
BIO 4410	Molecular Biology	3 s.h.
BIO 4520	Forensic Biology (FOR*)	4 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
MTH 2350	Probability and Statistics	<u>4 s.h.</u>
		<b>22 s.h.</b>

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## BIOMEDICAL SCIENCES

The undergraduate degree in Biomedical Sciences is an intensive applied science program designed to prepare students for advanced study in a range of health care fields. Students wishing to work in a medical laboratory can arrange their post-degree advanced training in laboratories within and outside the State of Michigan or can proceed towards admission into medical school or other professional health programs.

### Admission to the 3000-level MTE courses

The Biomedical Sciences major is designed to prepare students for advanced study in their chosen field. Students wishing admission to the 3000-level MTE courses must meet the following requirements:

- Complete a minimum 48 s.h. of credit (a minimum 12 s.h. taken at Madonna) with a cumulative GPA of 3.0.
- Submit a signed form for a criminal record background check.
- Submit a record of hepatitis B immunization or immunity.
- Complete the following courses with a cumulative GPA of 3.0 over these courses (taken at Madonna or at another institution) and with no more than one of these courses repeated because of an initial grade below C (2.0):
  - BIO 2260, Microbiology (with laboratory) 4 s.h.
  - BIO 2450, Human Anatomy and Physiology I, 4 s.h.

BIO 2460, Human Anatomy and Physiology II, 4 s.h.  
 BIO 3010, Genetics, 4 s.h.  
 CHM 3610, Biochemistry I (BIO), 4 s.h.  
 MTH 2350, Probability and Statistics, 4 s.h.

- Submit an application for admission to 3000-level MTE courses.

### Biomedical Sciences: Bachelor of Science (30 s.h.)

#### REQUIRED MAJOR COURSES:

BIO 3280	Clinical Immunology and Serology (MTE)	4 s.h.
BIO 4270	Clinical Bacteriology	4 s.h.
MTE 3050	Clinical Hematology and Hemostasis	3 s.h.
MTE 3070	Clinical Immunohematology	3 s.h.
MTE 3090	Urinalysis and Body Fluids	2 s.h.
MTE 3170	Parasitology (BIO*)	4 s.h.
MTE 3500	Medical Mycology and Virology (BIO*)	4 s.h.
MTE 3640	Clinical Chemistry (CHM)	3 s.h.
MTE 3700	Clinical Laboratory Operations	2 s.h.
MTE 4950	Senior Seminar	<u>1 s.h.</u>
		<b>30 s.h.</b>

#### REQUIRED SUPPORT COURSES:

BIO 2260	Microbiology	4 s.h.
BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 2460	Human Anatomy and Physiology II	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 4410	Molecular Biology	3 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
MTE 1010	Medical Terminology	2 s.h.
MTH 1210	Precalculus	5 s.h.
MTH 2350	Probability and Statistics	4 s.h.
PHY 2530	General Physics I	<u>4 s.h.</u>
		<b>50 s.h.</b>

#### ADDITIONAL PROGRAM REQUIREMENTS:

- Hepatitis B immunization or proof of immunity
- TB test (must be done annually)
- Criminal background check
- Pre-employment drug screening.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

### Biomedical Sciences: Associate of Science (37 s.h.)

This Associate of Science: Biomedical Sciences program prepares the student to enter a clinical program in radiography accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT) or a clinical program in diagnostic medical sonography (ultrasound) accredited by JRCEDMS. The AS: Biomedical Sciences also benefits students who are currently employed in the health care field as laboratory assistants.

#### REQUIRED MAJOR COURSES:

BIO 2260	Microbiology	4 s.h.
BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 2460	Human Anatomy and Physiology II	4 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
MTH 1210	Precalculus	5 s.h.
MTH 2350	Probability and Statistics	4 s.h.
PHY 2530	General Physics I	4 s.h.
PHY 2540	General Physics II	<u>4 s.h.</u>

37 s.h.

**ADDITIONAL PROGRAM REQUIREMENTS:**

- Hepatitis immunization
- TB test
- Background test

**Diagnostic Medical Sonography Imaging Pre-Professional Studies: Certificate of Completion (17 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

BIO 3710 Pathophysiology	3 s.h.
CHM 1610 Life Chemistry	2 s.h.
MIS 3350 Health Care Informatics	3 s.h.
MTE 1010 Medical Terminology	3 s.h.
MTE 2010 Introduction to Health Professions	2 s.h.
RST 4110 Medical Ethics (PHL)	<u>3 s.h.</u>
	17 s.h.

**Radiology Imaging Pre-Professional Studies: Certificate of Completion (14 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CHM 1610 Life Chemistry	4 s.h.
MIS 3350 Health Care Informatics	3 s.h.
MTE 1010 Medical Terminology	2 s.h.
MTE 2010 Introduction to Health Professions	2 s.h.
RST 4110 Medical Ethics (PHL)	<u>3 s.h.</u>
	14 s.h.

NOTE: Students wishing to work in diagnostic imaging areas within health care settings are required to complete a hospital-based training/education program post degree. *Clinical placements are competitive and not guaranteed.*

**BROADCAST AND CINEMA ARTS**

The Broadcast and Cinema Arts program uses an integrated theoretical and intensive hands-on approach to prepare students for careers in broadcast, film, and new media industries.

The curriculum, grounded in the liberal arts, offers a professional preparation that is based on field training and that encourages student input and innovation throughout. Students develop skills that characterize adaptable professionals with wide-ranging expertise that can be applied to positions in television, radio, film, and many different digital media contexts.

Students can qualify to teach television and radio production at the high school level with additional course completion in education (see in this Catalog CAREER AND TECHNICAL EDUCATION listing).

**Broadcast and Cinema Arts Major: Bachelor of Arts (47 s.h.)**

**REQUIRED MAJOR COURSES:**

BCA 2020 Cinema Studies (COM)	3 s.h.
BCA 2310 Modern Radio Techniques I	1 s.h.
BCA 2610 Television Production I (COM/JRN)	3 s.h.
BCA 2810 Field Production and Editing I	3 s.h.
BCA 3030 Writing for Radio, TV, and Film (JRN)	3 s.h.
BCA 3610 Television Production II (COM/JRN)	3 s.h.
BCA 3750 Television News Reporting and Production (JRN)	3 s.h.
BCA 3820 Field Production and Editing II (JRN)	3 s.h.
BCA 3830 Post Production	3 s.h.
BCA 4010 Mass Communication (COM/JRN*)	3 s.h.
BCA 4630 Directing and Producing for Television (JRN)	3 s.h.

BCA 4810, 4820, 4830* Capstone in Film Production	6 s.h.
BCA 4910 Cooperative Education	1 s.h.
BCA 3440 Talent and Performance for Television and Radio (COM) <b>or</b>	
COM 1050 Communication Concepts and Contexts <b>or</b>	
COM 2350 Public Speaking: Theory and Practice	3 s.h.
Major electives, <i>to be chosen from:</i>	6 s.h.
BCA: any course or workshop listed or cross-listed as BCA	
ART 3150 Photoshop (BCA/JRN) (3 s.h.)	
ART 3210 The Moving Image (BCA) (3 s.h.)	
COM 1050 Communication Concepts and Contexts (3 s.h.)	
COM 2350 Public Speaking: Theory and Practice (3 s.h.)	
COM 3410 Acting Techniques I (4 s.h.)	
COM 3420 Acting Techniques II (4 s.h.)	
JRN 1320 News Reporting (WRT) (3 s.h.)	
MUAP 2610 Lyric Theatre (1-2 s.h.)	
	<u>47 s.h.</u>

\*BCA 4810, 4820, 4830 together constitute a one-year course beginning in Winter semester and running through Spring semester and Fall semester of the same year. The student registering for BCA 4810 is committing to stay with the course for one calendar year.

**Broadcast and Cinema Arts Major: Associate of Arts (24 s.h.)**

**REQUIRED MAJOR COURSES:**

BCA 1010 Survey of Broadcast, Film, and Digital Media (JRN)	3 s.h.
BCA 2020 Cinema Studies (COM) <b>or</b>	
BCA 3440 Talent and Performance of Television and Radio (COM) <b>or</b>	
COM 1050 Communication Concepts and Context <b>or</b>	
COM 2350 Public Speaking: Theory and Practice	3 s.h.
BCA 2610 Television Production I (COM/JRN)	3 s.h.
BCA 2810 Field Production and Editing I	3 s.h.
BCA 3610 Television Production II (COM/JRN)	3 s.h.
BCA 3820 Field Production and Editing II (JRN)	3 s.h.
Major electives, <i>to be selected from all BCA courses</i>	6 s.h.
	<u>24 s.h.</u>

**Broadcast and Cinema Arts Minor (24 s.h.)**

**REQUIRED MINOR COURSES:**

BCA 1010 Survey of Broadcast, Film, and Digital Media (JRN)	3 s.h.
BCA 2610 Television Production I (COM/JRN)	3 s.h.
BCA 2810 Field Production and Editing I	3 s.h.
BCA 3610 Television Production II (COM/JRN)	3 s.h.
BCA 4010 Mass Communication (COM/JRN*)	3 s.h.
Minor electives, <i>to be selected from all BCA courses</i>	9 s.h.
	<u>24 s.h.</u>

**Post-Production for Film and Video Certificate of Completion (17 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

ART 3150 Photoshop (BCA/JRN)	3 s.h.
BCA 1800 Final Cut Pro Level I Certification	2 s.h.
BCA 2850 Audio for Film, Broadcast, and Media	3 s.h.
BCA 3830 Post Production	3 s.h.
BCA 3840 Visual Effects and Compositing I (ART)	3 s.h.
BCA 3850 Visual Effects and Compositing II (ART)	<u>3 s.h.</u>
	17 s.h.

# BUSINESS ADMINISTRATION

## Business Administration Major: Bachelor of Science

(42 s.h.)

### REQUIRED MAJOR COURSES:

BUS 4950	Business Capstone	3 s.h.
FIN 3150	Business Finance	3 s.h.
INB 3140	International Business	3 s.h.
MGT 3210	Operations Management	3 s.h.
MGT 3690	Entrepreneurship	3 s.h.
MIS 2400	Principles of Management Information Systems	3 s.h.
MKT 3310	Social Media Marketing	3 s.h.
QS 2500	Principles of Data Analytics	3 s.h.
SCM 2650	Supply Chain Management	3 s.h.
	<i>Specialty Concentration, select from (see below)</i>	15 s.h.
	Data Analytics <b>or</b>	
	Health Services Administration <b>or</b>	
	Human Resources Management <b>or</b>	
	International Business <b>or</b> Marketing <b>or</b>	
	Merchandising and Retail Management <b>or</b>	
	Supply Chain Management	
		<b>42 s.h.</b>

### REQUIRED BUSINESS FOUNDATION COURSES (18 S.H.):

ACC 2010	Principles of Accounting I	3 s.h.
ACC 2020	Principles of Accounting II	3 s.h.
BL 3330	Business Law	3 s.h.
BUS 3960	Business Ethics	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
WRT 3260	Business and Professional Writing (BUS)	3 s.h.
		<b>18 s.h.</b>

### REQUIRED SUPPORT COURSES:

ECN 2720	Principles of Microeconomics	3 s.h.
ECN 2730	Principles of Macroeconomics	3 s.h.
MGT 2360	Principles of Management	3 s.h.
MGT 3020	Organizational Behavior	3 s.h.
MIS 2390	Emerging Trends in Computer Technology and Applications	3 s.h.
MTH 1050	College Algebra	4 s.h.
MTH 2350	Probability and Statistics	4 s.h.
		<b>23 s.h.</b>

Required concentration—Select one concentration from (see below):

#### Data Analytics Concentration (15 s.h.)

QS 3120	Data Mining & Business Intelligence	3 s.h.
QS 3220	Prescriptive Analytics for Managerial Decisions	3 s.h.
QS 4150	Social Media Analytics & Web Mining	3 s.h.
QS 4240	Big Data Analytics & Visualization	3 s.h.
QS 4910	Internship*	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for QS 4910, at the discretion of the department.

#### Health Services Administration Concentration (15 s.h.)

HSA 3750	Health Care Management	3 s.h.
HSA 4250	Health Care Law	3 s.h.
HSA 4740	Health Care Finance	3 s.h.
HSA 4910	Internship*	3 s.h.

MIS 3350 Health Care Informatics 3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for HSA 4910, at the discretion of the department.

#### Human Resources Management Concentration (15 s.h.)

BL 3500	Employment Law	3 s.h.
MGT 3100	Strategic Human Resources Planning	3 s.h.
MGT 4220	Human Resources Selection, Tests, and Measurements	3 s.h.
MGT 4350	Compensation	3 s.h.
MGT 4910	Internship*	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for MGT 4910, at the discretion of the department.

#### International Business Concentration (15 s.h.)

HIS 4320	Foreign Policy History of the United States	3 s.h.
INB 4350	International Trade Structures and Systems	3 s.h.
INB 4450	International Management	3 s.h.
INB 4910	Internship*	3 s.h.
SCM 4300	Global Supply Chain Management	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for INB 4910, at the discretion of the department.

#### Marketing Concentration (15 s.h.)

MKT 3550	Consumer Behavior (HTM/MRM/NFS)	3 s.h.
MKT 3880	Professional Selling and Sales Management	3 s.h.
MKT 4230	Marketing Research	3 s.h.
MKT 4560	Marketing Management	3 s.h.
MKT 4910	Internship*	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for MKT 4910, at the discretion of the department.

#### Merchandising and Retail Management Concentration (15 s.h.)

MRM 3010	Merchandising for Brand Management (HTM)	3 s.h.
MRM 3080	Visual Merchandising	3 s.h.
MRM 3400	Retail Management (HTM/MKT)	3 s.h.
MRM 4470	Retail Merchandising	3 s.h.
MRM 4910	Internship*	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for MRM 4910 at the discretion, of the department.

#### Supply Chain Management Concentration (15 s.h.)

SCM 3500	Building Integrated Supply Chains	3 s.h.
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SCM 4100 Contemporary Logistics Management	3 s.h.
SCM 4300 Global Supply Chain Management	3 s.h.
SCM 4700 Strategic Supply Chain Management	3 s.h.
SCM 4910 Internship	3 s.h.

\*For a student with at least one year of full-time work experience related to the concentration, a 4000-level business course at 3 s.h., may be substituted for HSA 4910, at the discretion of the department.

### Business Administration and Leadership Major: Bachelor of Science (31 s.h.)

The Business Administration and Leadership program is an all-online offering to Haitian nationals with a minimum of two years of transfer credit who meet other specific admission criteria. The program leads to a Bachelor of Science in Business Administration and Leadership and a Certificate of Completion in Community Leadership.

#### REQUIRED MAJOR COURSES:

BUS 3950 Business & Society	3 s.h.
FIN 3150 Business Finance	3 s.h.
INB 3140 International Business	3 s.h.
MGT 3210 Operations Management	3 s.h.
MIS 2400 Principles of Management Information Systems	3 s.h.
MKT 4230 Marketing Research	3 s.h.
*SOC 1020 Introduction to Sociology	3 s.h.
*SOC 1300 Introduction to Community Leadership	1 s.h.
*SOC 3120 Diversity, Discrimination, and Social Justice	3 s.h.
*SOC 4700 Practice Methods IV: Communities (SW*)	3 s.h.
*SOC 4890 Seminar in Community Leadership	<u>3 s.h.</u>
	<b>31 s.h.</b>

\*Completion of the five starred courses also earns the Certificate of Completion in Community Leadership.

#### REQUIRED BUSINESS FOUNDATION COURSES (15 S.H.):

ACC 2010 Principles of Accounting I	3 s.h.
ACC 2020 Principles of Accounting II	3 s.h.
MGT 4950 Business Policy	3 s.h.
MKT 2440 Principles of Marketing	3 s.h.
QS 3550 Applied Business Statistics	<u>3 s.h.</u>
	<b>15 s.h.</b>

#### REQUIRED SUPPORT COURSES:

CIS 2380 Introduction to Computers	3 s.h.
ECN 2720 Principles of Microeconomics	3 s.h.
ECN 2730 Principles of Macroeconomics	3 s.h.
MGT 2360 Principles of Management	3 s.h.
MTH 1050 College Algebra	4 s.h.
MTH 2350 Probability and Statistics	<u>4 s.h.</u>
	<b>20 s.h.</b>

Note: SOC 4890 and MGT 4950 are to be taken together in the final semester with an internship integrated with both.

### Business Administration Major: Associate of Science (30 s.h.)

#### REQUIRED MAJOR COURSES:

ACC 2010 Principles of Accounting I	3 s.h.
ECN 2720 Principles of Microeconomics	3 s.h.
MGT 2360 Principles of Management	3 s.h.
MIS 2390 Emerging Trends in Computer Technology and Applications	3 s.h.

MKT 2440 Principles of Marketing	3 s.h.
Major electives (School of Business Courses)	<u>15 s.h.</u>
	<b>30 s.h.</b>

### Business Administration Minor (24 s.h.)

#### REQUIRED MINOR COURSES:

ACC 2010 Principles of Accounting I	3 s.h.
BUS 3960 Business Ethics	3 s.h.
ECN 2720 Principles of Microeconomics <b>or</b>	
ECN 2730 Principles of Macroeconomics	3 s.h.
INB 3140 International Business	3 s.h.
MGT 2360 Principles of Management	3 s.h.
MGT 3020 Organizational Behavior	3 s.h.
MIS 2400 Principles of Management Information Systems	3 s.h.
MKT 2440 Principles of Marketing	<u>3 s.h.</u>
	<b>24 s.h.</b>

### Entrepreneurship Certificate of Completion (18 s.h.)

Non-business majors are invited to this certificate: develop your own business around your passion and skills.

#### REQUIRED CERTIFICATE COURSES:

ACC 2010 Principles of Accounting I	3 s.h.
MGT 2360 Principles of Management	3 s.h.
MGT 3690 Entrepreneurship	3 s.h.
MKT 2440 Principles of Marketing	3 s.h.
MIS 2850 Web Design for Business Applications	3 s.h.
MKT 3100 Professional Selling	<u>3 s.h.</u>
	<b>18 s.h.</b>

#### REQUIRED SUPPORT COURSE:

MIS 2390 Emerging Trends in Computer Technology and Applications	3 s.h.
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### Fundamentals of Quality and Operations Leadership Certificate of Completion (9 s.h.)

#### REQUIRED CERTIFICATE COURSES:

MGT 3210 Operations Management	3 s.h.
QOM 3560 Teaming	3 s.h.
QOM 3630 Material and Purchasing Management	<u>3 s.h.</u>
	<b>9 s.h.</b>

### BUSINESS SPANISH

See listing under Spanish courses.

### CARE MANAGEMENT

See listings under GERONTOLOGY and under LONG TERM CARE ADMINISTRATION.

### CAREER AND TECHNICAL EDUCATION

#### Standard CTE Certificate (19 s.h.)

Individuals who have worked two years (4,000 hours) in a particular occupation included in the list below may earn a Standard CTE Certificate, valid for teaching in State-reimbursed vocational classrooms grade 9-12, provided that they also complete a bachelor degree program and have a major, minor, or equivalent training in the occupational area.

Madonna can recommend students for a Standard CTE Certificate in the following occupational areas:

- Automobile Technician
- Child and Custodial Care Services
- Construction Trades
- Cosmetology



Drafting and Design Technology  
 Family and Consumer Sciences  
 Graphics and Printing Technology and Communications  
 Personal and Culinary Services  
 Public Safety/Protective Services: Criminal Justice, Fire  
 Science  
 Radio and Television Broadcasting Technology  
 Therapeutic Services: Nursing Occupations

Alongside meeting the requirements related to occupational training, work experience, and the bachelor degree, the student must complete an application to the teacher education program. Admission requirements include completing EDU 2000, Introduction to Professional Educational Experiences, with a grade of C (2.0) or better, passing a basic skills test that meets the current teacher education program requirements, and maintaining a 2.75 GPA. The admission process to the teacher education program is described in detail in the EDUCATION portion of this Catalog.

A student can begin the Standard CTE Certificate required courses before the admission is complete but no 4000-level EDU course may be registered for prior to admission to the teacher education program.

In addition, the courses listed below are required:

**REQUIRED COURSES FOR STANDARD CTE CERTIFICATE:**

EDU 2000	Introduction to Professional Education Experiences	3 s.h.
EDU 3120	Educational Psychology	3 s.h.
EDU 3460	Instructional Media	3 s.h.
EDU 4250	Literacy Education in the Secondary School	4 s.h.
EDU 4450	Foundations of Vocational Education	2 s.h.
EDU 4590	Theory and Techniques of Instruction: Vocational Education (9-12)	<u>4 s.h.</u>
		<b>19 s.h.</b>

Students are also required to receive training in adult and child CPR and first aid before being recommended for the Standard CTE Certificate.

**The Standard CTE Certificate with a Secondary Standard Teaching Certificate in Family and Consumer Sciences:**

Students completing requirements for a Secondary Standard teaching certificate with a major in Family and Consumer Sciences must meet the FCS-specific requirements for the Certificate. The above-mentioned 4,000 hours of paid employment is replaced by the four FCS practica (FCS 2930, FCS 2940, FCS 3930, and FCS 3940) and the candidate must complete EDU 4450, Foundations of Vocational Education, 2 s.h., along with all required Professional Education courses. See listing under FAMILY AND CONSUMER SCIENCES.

**Professional CTE Certificate**

To advance from the Standard CTE Certificate to the Professional CTE Certificate requires the following:

- three years of successful teaching experience under the Standard CTE Certificate; **and**
- the state-required reading diagnostic course (see RDG 5520 below); **and**
- one of the following\*:
  - > 6 s.h. in a planned course of study (which can include the reading diagnostic course), **or**
  - > 150 SCECH's (State Continuing Education Clock Hours), **or**
  - > 150 clock hours of DPPD (District Provided Professional Development), **or**

> a combination of the three above to equal a total of 150 (25 SCECH's = 1 semester hour = 25 clock hours of DPPD).

\*All course work and professional development must be appropriate to the grade level and endorsement(s) of the certificate.

**REQUIRED COURSE FOR PROFESSIONAL CTE CERTIFICATE:**

RDG 5520	Reading Process, Assessment, and Instruction (for secondary teachers)	3 s.h.
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**RECOMMENDED COURSES FOR PROFESSIONAL CTE CERTIFICATE:**

If a candidate chooses to fulfill the planned course of study with semester-hour credit, courses from the following list, chosen in consultation with the Certification Officer, may be used to earn the Professional CTE Certificate:

EDU 3300	Exceptional Learner in the Classroom	3 s.h.
EDU 4250	Literacy Education in the Secondary School	4 s.h.
EDU 4400	Behavior Management in the Classroom	2 s.h.
EDU 4450	Foundations of Vocational Education	2 s.h.
EDU 4800	Educational Foundations	3 s.h.
	Selected Education workshops	1-3 s.h.
	Course work in a graduate degree program offered by the College of Education	

\*Electives may be earned in a post-bachelor or graduate-level program. A full list of master's degree programs offered by the College of Education can be found in the Graduate Catalog. Teachers should meet with the Certification Officer to determine the appropriate course work for the Professional CTE Certificate.

**CAREER COMMUNICATION**

See listing under COMMUNICATION STUDIES.

**CHEMISTRY**

**Chemistry Major: Bachelor of Science (38 s.h.)**

**REQUIRED MAJOR COURSES:**

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
CHM 3310	Quantitative Analysis	4 s.h.
CHM 3510	Advanced Inorganic Chemistry	4 s.h.
CHM 4410	Physical Chemistry I	4 s.h.
CHM 4420	Physical Chemistry II	4 s.h.
CHM 4510	Instrumental Analysis	4 s.h.
CHM 4950	Senior Seminar	<u>2 s.h.</u>
		<b>38 s.h.</b>

**RECOMMENDED ELECTIVES:**

CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 3620	Biochemistry II (BIO)	4 s.h.
CHM 4900	Problems in Chemistry	<u>1-4 s.h.</u>
		<b>9-12 s.h.</b>

**REQUIRED SUPPORT COURSES (21 S.H.):**

MIS 2800	Introduction to Visual Basic Programming	4 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2520	Calculus with Analytic Geometry II	4 s.h.
PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I*	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II*	<u>4 s.h.</u>
		<b>21 s.h.</b>

\*Students planning graduate study are advised to select PHY 2630 and PHY 2640 in their plan.

NOTE: Students seeking teacher certification are also required to take (1) CHM 3610, Biochemistry I, as part of the major, and (2) ESS 2160, Earth Science, or ESS 3290, Principles of Astronomy, as a support course.

### Chemistry Minor (20 s.h.)

#### REQUIRED MINOR COURSES:

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II or	
CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 3310	Quantitative Analysis	<u>4 s.h.</u>
		<b>20 s.h.</b>

### Environmental Science Minor for Chemistry majors (24 s.h.)

#### REQUIRED MINOR COURSES:

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
ENV 3210	Limnology: The Study of Lakes	3 s.h.
ENV 3320	Environmental Analysis	4 s.h.
ENV 4710	Environmental Pollutions	4 s.h.
ESS 3260	Meteorology	4 s.h.
	Minor electives (see major for choices)	<u>1 s.h.</u>
		<b>24 s.h.</b>

#### REQUIRED SUPPORT COURSE:

MTH 2350	Probability and Statistics	4 s.h.
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Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## CHILDREN AND FAMILIES

The Children and Families major builds a strong foundational framework for understanding child development birth through eight, as well as family and community contexts that promote learning and development. In facilitating the growth and development of young children in home, early care, and school contexts, students apply research-based practices to evaluate appropriate materials and promote learning activities and positive interactions. Students develop a repertoire of strategies to support the development of young children across all domains. The program emphasizes the relationships to support and empower families in ways that enhance their children's development and learning.

For a program that leads to Michigan teacher certification, see the listing under EARLY CHILDHOOD EDUCATION.

### Children and Families Major: Bachelor of Science (44 s.h.)

#### REQUIRED MAJOR COURSES:

CF 2160	Child Development Birth through Eight	3 s.h.
CF 3930	Preschool Practicum with Seminar	2 s.h.
CF 4920	Directed Teaching Seminar: Children and Families	1 s.h.
CF 4930	Directed Teaching: Children and Families	4 s.h.
CF 4950	Senior Seminar	2 s.h.
ECE 2250	Infant and Toddler Best Practices	3 s.h.
ECE 2320	Social Emotional Development in Young	

	Children	3 s.h.
ECE 2650	Play-Based Learning	3 s.h.
ECE 3100	Language and Emergent Literacy	3 s.h.
ECE 3160	Child Care Administration	3 s.h.
ECE 3310	Early Math and Science Education	3 s.h.
ECE 3580	Developing Early Childhood Curriculum	3 s.h.
ECE 3710	Inclusive Curriculum Birth to Eight	3 s.h.
ECE 4130	Home/School Partnerships (EDU)	3 s.h.
ECE 4160	Assessing Young Children	3 s.h.
NFS 2360	Child Nutrition	<u>2 s.h.</u>
		<b>44 s.h.</b>

#### REQUIRED SUPPORT COURSES:

CF 2210	Professional Writing for Early Childhood Education	3 s.h.
CF 4500	Issues Challenging Children and Families (FCS)	3 s.h.
CF 4220	Professionalism and Advocacy in Early Childhood	3 s.h.
RST 3530	Marriage and the Family (FCS/SOC)	<u>4 s.h.</u>
		<b>13 s.h.</b>

**Career and Technical Education Certification** for teaching Child Care in high school is available with a major in Children and Families and appropriate work experience. See CAREER AND TECHNICAL EDUCATION listing.

### Children and Families Major: Associate of Science (27 s.h.)

#### REQUIRED MAJOR COURSES:

CF 2160	Child Development Birth through Eight	3 s.h.
CF 3940	Preschool Practicum with Seminar	3 s.h.
ECE 2250	Infant and Toddler Best Practices	3 s.h.
ECE 2650	Play-Based Learning	3 s.h.
ECE 3100	Language and Emergent Literacy	3 s.h.
ECE 3160	Child Care Administration	3 s.h.
ECE 3580	Developing Early Childhood Curriculum	3 s.h.
ECE 3710	Inclusive Curriculum Birth to Eight	3 s.h.
ECE 4130	Home/School Partnerships (EDU)	<u>3 s.h.</u>
		<b>27 s.h.</b>

### Children and Families Minor (23 s.h.)

#### REQUIRED MINOR COURSES:

CF 2160	Child Development Birth through Eight	3 s.h.
CF 3930	Preschool Practicum with Seminar	2 s.h.
ECE 2250	Infant and Toddler Best Practices	3 s.h.
ECE 2650	Play-Based Learning	3 s.h.
ECE 3100	Language and Emergent Literacy	3 s.h.
ECE 3580	Developing Early Childhood Curriculum	3 s.h.
ECE 3710	Inclusive Curriculum Birth to Eight	3 s.h.
ECE 4130	Home/School Partnerships (EDU)	<u>3 s.h.</u>
		<b>23 s.h.</b>

### Infant-Toddler Caregiver Certificate of Completion (9 s.h.)

#### REQUIRED CERTIFICATE COURSES:

ECE 2250	Infant and Toddler Best Practices	3 s.h.
ECE 3100	Language and Emergent Literacy	3 s.h.
ECE 3710	Inclusive Curriculum Birth to Eight	<u>3 s.h.</u>
		<b>9 s.h.</b>

## CHURCH MUSIC

See listing under MUSIC.

## CLINICAL IMAGING SCIENCES

See listing under BIOMEDICAL SCIENCES.

## CLINICAL LABORATORY SCIENCES

## COMMUNICATION STUDIES

### Communication Studies Major: Bachelor of Arts (36-37 s.h.)

#### REQUIRED MAJOR COURSES:

COM 1050	Communication Concepts and Contexts	3 s.h.
COM 2120	Interpersonal Communication	3 s.h.
COM 2140	Argumentation and Persuasion	3 s.h.
COM 2350	Public Speaking: Theory and Practice	3 s.h.
COM 3100	Small Group Communication	3 s.h.
COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
COM 4950	Senior Seminar: Applied Communication Theory	3 s.h.

Required concentration, *select one from (see below):*

Oral Communication **or**  
Organizational Communication  
Public Advocacy **or**  
Public Communication **or**

15-16 s.h.  
**36-37 s.h.**

#### Oral Communication Concentration (15 s.h.)

Choose 15 s.h. from the following:

BCA 2810	Field Production and Editing I	(3 s.h.)
COM 2330	Interviewing Techniques	(3 s.h.)
COM 2550	Oral Interpretation of Literature (ENG)	(3 s.h.)
COM 3410	Acting Techniques I	(4 s.h.)
COM 3440	Talent and Performance for Television & Radio (BCA*)	(3 s.h.)
COM 4000	Rhetorical Theory and Criticism (WRT*)	(4 s.h.)
COM 4750	Topics in Communication	(3 s.h.)
COM 4910	Cooperative Education in Communication	(3 s.h.)
COM 4930	Communication Practicum	(3 s.h.)
MUAP 2610	Lyric Theatre	(1-3 s.h.)
SW 2160	Empathy Listening Skills (SOC)	(1 s.h.)
WRT 2050	Creative Writing	(3 s.h.)
Elective course work <i>agreed with the Communication advisor</i>		(1-6 s.h.)

#### Organizational Communication Concentration (15 s.h.)

COM 3520	Organizational Communication	(3 s.h.)
RST 4080	Moral Issues in Business (PHL)	(3 s.h.)
WRT 3260	Business and Professional Writing (BUS)	(3 s.h.)
Choose 6 credits from the following:		
COM 4000	Rhetorical Theory and Criticism (WRT*)	(4 s.h.)
COM 4750	Topics in Communication	(3 s.h.) (max. 6 s.h.)
COM 4910	Cooperative Education in Communication	(3 s.h.)
COM 4930	Communication Practicum	(3 s.h.)
JRN 1320	News Reporting (WRT)	(3 s.h.)

JRN 2050 Public Relations Writing (3 s.h.)

SW 2160 Empathy Listening Skills (SOC)  
(1 s.h.)

WRT 2440 Technical Writing (3 s.h.)

#### Public Advocacy Concentration (16 s.h.)

AGE 4040	Proposal Writing and Grant Administration (EM/SOC)	(3 s.h.)
JRN 2050	Public Relations Writing	(3 s.h.)
SOC 2020	Social Problems <b>or</b>	
RST 3100	Franciscan Values, Social Justice, and Service	(3 s.h.)
SOC 1300	Introduction to Community Leadership	(1 s.h.)
Individualized Theme Studies: <i>course work agreed with the Communication Advisor</i>		
(6 s.h.)		

#### Public Communication Concentration (15 s.h.)

COM 2550	Oral Interpretation of Literature (ENG) <b>or</b>	
COM 3410	Acting Techniques I	(3-4 s.h.)
JRN 2050	Public Relations Writing <b>or</b>	
WRT 3260	Business and Professional Writing (BUS)	(3 s.h.)
Individualized Theme Studies ( <i>Course work agreed with the Communication Advisor</i> )		
(8-9 s.h.)		

#### Communication Studies Minor (24-25 s.h.)

##### REQUIRED MINOR COURSES:

COM 1050	Communication Concepts and Contexts	3 s.h.
COM 2120	Interpersonal Communication	3 s.h.
COM 2140	Argumentation and Persuasion	3 s.h.
COM 2350	Public Speaking: Theory and Practice	3 s.h.
COM 3100	Small Group Communication	3 s.h.
COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
Two of the following courses:		6-7 s.h.
COM 2550	Oral Interpretation of Literature (ENG)	(3 s.h.)
COM 3520	Organizational Communication	(3 s.h.)
COM 4000	Rhetorical Theory and Criticism (WRT*)	(4 s.h.)
COM 4750	Topics in Communication	(3 s.h.)

**24-25 s.h.**

#### Speech Communication Minor (24 s.h.)

*NOTE: For teacher certification in Speech, it is the Speech Communication minor that must be completed.*

##### REQUIRED MINOR COURSES:

COM 1050	Communication Concepts and Contexts	3 s.h.
COM 2350	Public Speaking: Theory and Practice	3 s.h.
COM 2550	Oral Interpretation of Literature (ENG)	3 s.h.
COM 3100	Small Group Communication*	3 s.h.
COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
Minor electives, <i>to be chosen from:</i>		9 s.h.
COM 2330	Interviewing Techniques	(3 s.h.)
COM 2140	Argumentation and Persuasion	(3 s.h.)
COM 2610	Television Production I (BCA*/JRN)	(3 s.h.)
COM 3030	Children's Literature and Drama (ENG*)	(3 s.h.)

COM 3410	Acting Techniques I (4 s.h.)	
COM 3420	Acting Techniques II (4 s.h.)	
		<b>24 s.h.</b>

\*NOTE: If the Speech minor is being developed specifically for endorsement of an Elementary (K-8) teaching certificate, the student may choose to substitute an elective for COM 3100.

### Career Communication Certificate of Completion (18 s.h.)

#### REQUIRED CERTIFICATE COURSES:

COM 1050	Communication Concepts and Contexts	3 s.h.
COM 2140	Argumentation and Persuasion	3 s.h.
COM 2350	Public Speaking: Theory and Practice	3 s.h.
COM 3100	Small Group Communication	3 s.h.
Select 6 s.h. from the following:		
COM/JRN 3910/4910	Co-op/Internship (1-3 s.h.)	
JRN 1320	News Reporting (WRT) (3 s.h.)	
JRN 2050	Public Relations Writing (3 s.h.)	
WRT 2440	Technical Writing (3 s.h.)	
WRT 3260	Business and Professional Writing (3 s.h.)	
		<b>18 s.h.</b>

## COMMUNITY LEADERSHIP

The Sociology Program offers students the opportunity to earn an undergraduate degree in Community Leadership while fulfilling core curriculum and major coursework. The overall goal of the degree is to prepare students for active, lasting, civic engagement, and community leadership roles. Through coursework and service-learning projects, gain the necessary knowledge and skills to work for the betterment of diverse communities. The undergraduate degree is designed to provide students the fundamental skills needed for careers in fields such as policy advocacy, community development, and community organizing. Graduates of this degree will be able to seek employment in a variety of settings geared toward community development such as non-profit organizations, business, governmental agencies, churches, and educational institutions. The degree's focus on community change will enhance students' marketability for leadership in positions in organizations seeking individuals with social action and community organizing skills.

### Community Leadership Major: Bachelor of Arts (36-37 s.h.)

#### REQUIRED MAJOR COURSES:

COM 2350	Public Speaking: Theory and Practice	3 s.h.
JRN 2050	Public Relations Writing	3 s.h.
MGT 3020	Organizational Behavior	3 s.h.
PSC 1510	American Government	3 s.h.
RST 3100	Franciscan Values, Social Justice, & Service	3 s.h.
SOC 1020	Introduction to Sociology	3 s.h.
SOC 1300	Introduction to Community Leadership	1 s.h.
SOC 2020	Social Problems	3 s.h.
SOC 2140	Conflict Resolution (EDU/SW)	1 s.h.
SOC 3120	Diversity, Discrimination, and Social Justice	3 s.h.
SOC 4890	Seminar in Community Leadership	3 s.h.
SW 2290	Tools for Success in Social Work and Sociology (SOC)	1 s.h.
SW 4700	Practice IV: Communities (SOC)	3 s.h.

#### CAPSTONE CHOICE:

AGE 4040	Proposal Writing and Grant Administration (EM/SOC)(3 s.h.), <b>or</b>	3-4 s.h.
SOC 4930	Sociology Internship (2 s.h.), <b>and</b>	
SOC 4950	Sociology Seminar (2 s.h.)	

**36-37 s.h.**

### Community Leadership Certificate of Completion (13 s.h.)

#### REQUIRED CERTIFICATE COURSES:

SOC 1020	Introduction to Sociology	3 s.h.
SOC 1300	Introduction to Community Leadership	1 s.h.
SOC 3120	Diversity, Discrimination, and Social Justice	3 s.h.
SOC 4890	Seminar in Community Leadership	3 s.h.
SW 4700	Practice Methods IV: Communities (SOC)	3 s.h.
		<b>13 s.h.</b>

#### RECOMMENDED SUPPORT COURSE:

RST 3100	Franciscan Values, Social Justice, and Service	3 s.h.
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## COMPUTER SCIENCE

### Computer Science Major: Bachelor of Science (36 s.h.)

#### REQUIRED MAJOR COURSES:

CSC 1010	Explore Computer Science	1 s.h.
CSC 2080	Computer Science I	3 s.h.
CSC 2480	Computer Science II	3 s.h.
CSC 3030	Operating Systems	3 s.h.
CSC 3050	Computer Architecture	3 s.h.
CSC 3280	Analysis of Algorithms	3 s.h.
CSC 3290	Programming Language Concepts	3 s.h.
CSC 3910	Cooperative Education in Software	3 s.h.
CSC 4850	Seminar: Computers and Society	2 s.h.
Electives (12 s.h. to be chosen):		12 s.h.
CSC 2020 Web Design and Development (3 s.h.)		
CSC 2350 Web Programming (3 s.h.)		
CSC 2450 Introduction to Mobile Applications Programming (3 s.h.)		
CSC 3330 Software Engineering (3 s.h.)		
CSC 3350 Object-Oriented Programming (3 s.h.)		
CSC 3490 Artificial Intelligence (3 s.h.)		
CSC 3550 Mobile Game Programming (3 s.h.)		
CSC 4130 Language Theory (3 s.h.)		
		<b>36 s.h.</b>

Computer Science majors planning to apply to graduate school are advised to include CSC 4130 in their electives.

#### REQUIRED SUPPORT COURSES:

MTH 2450	Discrete Mathematics*	3 s.h.
MTH 2510	Calculus with Analytic Geometry I*	5 s.h.
MTH 2520	Calculus with Analytic Geometry II	4 s.h.
		<b>12 s.h.</b>

\*Both courses must be completed with a grade of C (2.0) or better within the first 20 hours of the Computer Science major.

### Computer Science Major: Associate of Science (30-32 s.h.)

30-32 hours from required courses listed above.

### Computer Science Minor (22 s.h.)

#### REQUIRED MINOR COURSES:

CSC 1010	Explore Computer Science	1 s.h.
CSC 2080	Computer Science I	3 s.h.
CSC 2480	Computer Science II	3 s.h.
CSC 3030	Operating Systems <b>or</b>	
CSC 3050	Computer Architecture	3 s.h.
Electives, 12 s.h. to be chosen:		12 s.h.
CSC 2020 Web Design and Development (3 s.h.)		

CSC 2350	Web Programming (3 s.h.)	
CSC 2450	Introduction to Mobile Applications Programming (3 s.h.)	
CSC 3030	Operating Systems (3 s.h.)	
CSC 3050	Computer Architecture (3 s.h.)	
CSC 3290	Programming Language Concepts (3 s.h.)	
CSC 3330	Software Engineering (3 s.h.)	
CSC 3350	Object-Oriented Programming (3 s.h.)	
CSC 3490	Artificial Intelligence (3 s.h.)	
CSC 3550	Mobile Game Programming (3 s.h.)	
CSC 3910	Cooperative Education in Software (1-3 s.h.)	
MTH 2510	Calculus with Analytic Geometry I (5 s.h.)	
		<b>22 s.h.</b>

**REQUIRED SUPPORT COURSE:**

MTH 2450	Discrete Mathematics	3 s.h.
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**CRIME LABORATORY TECHNICIAN**

See listing under FORENSIC SCIENCE.

**CRIMINAL JUSTICE**

**NOTE: With the exception of CJ 4950, Senior Seminar, all required courses are offered online as well as in classroom format. Many electives are offered throughout the year.**

**STUDENT DECORUM AND ETHICS:** Professional behavior, criminal record, and appropriated attitude are considered when determining admittance to or continuation in the Criminal Justice program. This includes adherence to Madonna University's Student Conduct Code.

If at any time a Criminal Justice faculty member has a concern about the decorum and/or ethical conduct of a Criminal Justice student, she/he may request the convening of a Criminal Justice faculty review committee, with the student, to determine if the student will remain in the Criminal Justice program and the conditions of continuation in the program. This committee will consist of the department chair and at least one additional full time Criminal Justice faculty member.

**Criminal Justice Major: Bachelor of Science (45 s.h.)**

**REQUIRED MAJOR COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 1210	Introduction to Corrections	3 s.h.
CJ 1550	Police Process and Community Relations	3 s.h.
CJ 2010	Criminal Justice Organization and Administration	3 s.h.
CJ 2350	American Judicial Process (PSC)	3 s.h.
CJ 3040	Criminal Law and Procedure (FOR)	3 s.h.
CJ 3210	Principles of Criminology (FOR/SOC)	3 s.h.
CJ 3230	Juvenile Justice	3 s.h.
CJ 4050	Constitutional Law (PSC)	3 s.h.
CJ 4110	Ethics in Criminal Justice	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	3 s.h.
CJ 4950	Senior Seminar	3 s.h.
	Major electives, to be chosen from:	9 s.h.
	CJ 1240 Introduction to Private Investigation (3 s.h.)	
	CJ 1250 Introduction to Private Security (3 s.h.)	
	CJ 3500 Homeland Security and Terrorism (3 s.h.) (EM)	
	CJ 3550 Parole and Probation (3 s.h.)	
	CJ 3820 Forensic Psychology (PSY*) (3 s.h.)	

CJ 4120	Organized Crime and Gangs in America (3 s.h.)	
CJ 4140	Drugs, Crime, and the Justice System (3 s.h.)	
CJ 4150	Criminal Investigation (FOR) (3 s.h.)	
CJ 4230	Homicide Investigation (3 s.h.)	
CJ 4750	Special Topics in Criminal Justice (3 s.h.)	
		<b>45 s.h.</b>

At least 21 hours of criminal justice courses, including CJ 4950, Criminal Justice Senior Seminar, must be completed at Madonna University.

**Criminal Justice Major: Associate of Science (24 s.h.)**

**REQUIRED MAJOR COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 1210	Introduction to Corrections	3 s.h.
CJ 1550	Police Process and Community Relations	3 s.h.
CJ 2350	American Judicial Process (PSC)	3 s.h.
CJ 3040	Criminal Law and Procedure (FOR)	3 s.h.
CJ 3210	Principles of Criminology (FOR/SOC)	3 s.h.
CJ 3230	Juvenile Justice	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>24 s.h.</b>

**Criminal Justice Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 1210	Introduction to Corrections	3 s.h.
CJ 1550	Police Process and Community Relations	3 s.h.
CJ 2350	American Judicial Process (PSC)	3 s.h.
CJ 3210	Principles of Criminology (FOR/SOC)	3 s.h.
CJ 3230	Juvenile Justice	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>21 s.h.</b>

**Animal Cruelty Investigation Certificate of Completion (9 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 4150	Criminal Investigation (FOR)	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	3 s.h.
HUM 3210	Do Animals Matter? (SSC)	<u>3 s.h.</u>
		<b>9 s.h.</b>

**Crime Scene Practice Certificate of Completion (16 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 3040	Criminal Law and Procedure (FOR)	3 s.h.
CJ 4230	Homicide Investigation	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	3 s.h.
FOR 1010	Introduction to Forensic Science	<u>4 s.h.</u>
		<b>16 s.h.</b>

**Homeland Security Certificate of Completion (15 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 3210	Principals of Criminology (FOR/SOC)	3 s.h.
CJ 3500	Homeland Security and Terrorism	3 s.h.
CJ 4150	Criminal Investigation (FOR)	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>15 s.h.</b>

**Private Investigation Certificate of Completion (15 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 1240	Introduction to Private Investigation	3 s.h.

CJ 2350	American Judicial Process (PSC)	3 s.h.
CJ 4150	Criminal Investigation (FOR)	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>15 s.h.</b>

**Private Security Certificate of Completion (9 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 1250	Introduction to Private Security	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>9 s.h.</b>

**Forensic Accounting Certificate of Completion (15 s.h.):**

**REQUIRED CERTIFICATE COURSES:**

ACC 2010	Principles of Accounting I	3 s.h.
ACC 3410	Accounting Information Systems	3 s.h.
ACC 4800*	Forensic Accounting	3 s.h.
CJ 4150	Criminal Investigation (FOR)	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	<u>3 s.h.</u>
		<b>15 s.h.</b>

\*Must be taken at Madonna University.

Note: No more than two of the courses in the certificate program will be accepted as transfer credit.

**Forensic Psychology Certificate of Completion (16 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 3210	Principles of Criminology (FOR/SOC)	3 s.h.
PSY 1010	General Psychology	3 s.h.
PSY 3420	Abnormal Psychology	4 s.h.
PSY 3820	Forensic Psychology (CJ)	<u>3 s.h.</u>
		<b>16 s.h.</b>

**DANCE**

**Dance Performance Major: Bachelor of Fine Arts (43 s.h.)**

This program is specifically designed for the student preparing for a professional career as a performer in the art of dance. The department of dance is committed to developing students of the highest technical proficiency, which is crucial to the integrity of the dance artist in performance. The program enables students to obtain a career in the dance industry (performance and/or choreography) and becomes tangible to the community through exhibition, presentation, discourse, and arts activism.

**ADMISSION PROCESS:** Acceptance into all dance programs is based on a formal dance audition. The audition is held by members of the dance faculty, generally four times throughout the academic year. Proficiency at the intermediate level in the ballet, modern or jazz dance idiom is required for acceptance as a dance major/minor.

After the completion of 14 s.h. of dance requirements, students may petition for an interview with the dance department faculty and request to change their academic program to the Dance Performance major. Based on the results of this process, the dance faculty may approve the request. In the event that the request is denied, the student will have an opportunity to schedule a second and final interview to petition for change of academic program, the following academic year. Transfer students must complete a minimum of one semester at Madonna University.

**REQUIRED MAJOR COURSES:**

DAN 1720	Dance Improvisation	1 s.h.
DAN 2010, 2020	Dance Theater Performance III, IV	1, 1 s.h.
DAN 2520	Partnering I	1 s.h.
DAN 2720	Dance Composition I	1 s.h.
DAN 3010, 3020	Dance Theater Performance V, VI	1, 1 s.h.
DAN 3050	Men's Technique I <b>or</b>	
DAN 3070	Pointe I	1 s.h.
DAN 3060	Men's Technique II <b>or</b>	
DAN 3080	Pointe II	1 s.h.
DAN 3460	Professional Theory	1 s.h.
DAN 3500, 3510	Ballet V, VI	3, 3 s.h.
DAN 3520	Partnering II	1 s.h.
DAN 3700, 3710	Modern V, VI	2, 2 s.h.
DAN 3720	Dance Composition II	1 s.h.
DAN 3760	Intermediate/Advanced Tap	1 s.h.
DAN 3770	Jazz	5 s.h.
DAN 4010, 4020	Dance Theater Performance VII, VIII	1, 1 s.h.
DAN 4500, 4510	Ballet VII, VIII	3, 3 s.h.
DAN 4700, 4710	Modern VII, VIII	2, 2 s.h.
DAN 4720	Senior Seminar	<u>3 s.h.</u>
		<b>43 s.h.</b>

**REQUIRED FOUNDATIONAL COURSES:**

DAN 1010, 1020	Dance Theater Performance I, II	1, 1 s.h.
DAN 1500, 1510	Ballet I, II	3, 3 s.h.
DAN 1700, 1710	Modern I, II	2, 2 s.h.
DAN 2500, 2510	Ballet III, IV	3, 3 s.h.
DAN 2700, 2710	Modern III, IV	<u>2, 2 s.h.</u>
		<b>22 s.h.</b>

**REQUIRED SUPPORT COURSES:**

DAN 2750	History of Dance	3 s.h.
MUS 1000	Fundamentals of Music	3 s.h.
TRE 1010	Fundamentals of Acting	3 s.h.
TRE 3010	Production Technology	<u>2 s.h.</u>
		<b>11 s.h.</b>

**Dance Major: Bachelor of Arts (45 s.h.)**

This degree is directed toward students who wish to major in dance, but would like to take advantage of the liberal arts academic experience by choosing a designated minor in a complimentary area of study. The program provides a personal learning environment designed to incorporate the diverse interests and needs of each student.

**ADMISSION PROCESS:** Acceptance into all dance programs is based on a formal dance audition. The audition is held by members of the dance faculty, generally four times throughout the academic year. Proficiency at the intermediate level in the ballet, modern or jazz dance idiom is required for acceptance as a dance major/minor.

**REQUIRED MAJOR COURSES:**

DAN 1010, 1020	Dance Theater Performance I, II	1, 1 s.h.
DAN 1500, 1510	Ballet I, II	3, 3 s.h.
DAN 1700, 1710	Modern I, II	2, 2 s.h.
DAN 1720	Dance Improvisation	1 s.h.
DAN 2010, 2020	Dance Theater Performance III, IV	1, 1 s.h.
DAN 2500, 2510	Ballet III, IV	3, 3 s.h.
DAN 2700, 2710	Modern III, IV	2, 2 s.h.
DAN 2720	Dance Composition I	1 s.h.
DAN 3010, 3020	Dance Theater Performance V, VI	1, 1 s.h.
DAN 3500, 3510	Ballet V, VI	3, 3 s.h.
DAN 3700, 3710	Modern V, VI	2, 2 s.h.
DAN 3720	Dance Composition II	1 s.h.
DAN 3760	Intermediate/Advanced Tap	1 s.h.

DAN 3770 Jazz	2 s.h.
DAN 4720 Senior Seminar	<u>3 s.h.</u>
	<b>45 s.h.</b>

cumulative grade point average of 3.0 or higher over these six courses.

**REQUIRED SUPPORT COURSES:**

DAN 2750 History of Dance	3 s.h.
MUS 1000 Fundamentals of Music	3 s.h.
TRE 1010 Fundamentals of Acting	3 s.h.
TRE 3010 Production Technology	<u>2 s.h.</u>
	<b>11 s.h.</b>

**Dance Minor (20 s.h.)**

The minor in dance fosters interest, passion and involvement in the expressive arts. This course of study is for students with prior dance experience who would like to continue their dance training and have an opportunity to perform. The intention of this program is to develop educated arts advocates who possess creative perspective.

**REQUIRED MINOR COURSES:**

DAN 1010, 1020 Dance Theater Performance I, II	1, 1 s.h.
DAN 1500 Ballet I	3 s.h.
DAN 1510 Ballet II	3 s.h.
DAN 1700 Modern I	2 s.h.
DAN 1710 Modern II	2 s.h.
DAN 3760 Intermediate/Advance Tap	1 s.h.
DAN 3770 Jazz	2 s.h.
DAN 2750 History of Dance	3 s.h.
TRE 3010 Production Technology	<u>2 s.h.</u>
	<b>20 s.h.</b>

**DATA ANALYTICS**

See concentration under BUSINESS ADMINISTRATION.

**DEAF COMMUNITY STUDIES**

See listing under SIGN LANGUAGE STUDIES.

**DEMENTIA CARE**

See listing under GERONTOLOGY.

**DIAGNOSTIC MEDICAL SONOGRAPHY**

See listing under BIOMEDICAL SCIENCES.

**DIETETICS**

The Madonna University Didactic Program in Dietetics is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The curriculum is designed to meet the Foundation Knowledge and Learning Outcomes for ACEND-accredited didactic programs. Students who successfully complete the program are given a verification statement.

**ADMISSION PROCESS:** Students interested in the Dietetics Program can declare a Pre-Dietetics major upon admission to Madonna University. Students seeking admission to the Dietetics Program must apply by July 1<sup>st</sup> for fall admissions or November 1<sup>st</sup> for winter admissions. To be accepted into the program, the applicant must meet the following requirements:

1. a minimum of 56 semester hours, completed at or successfully transferred to Madonna University, with a cumulative grade point average of 3.0 or higher over all Madonna and transfer courses;
2. successful completion of the equivalent of all of the following courses-NFS 2270 Human Nutrition, WRT 1010, WRT 1020, BIO 2250 Human Physiology, BIO 2260, or 2270 Microbiology; and CHM 2210 Organic Chemistry-with a

**ADMISSION OF TRANSFER STUDENTS TO PRE-DIETETICS:** To be admitted with the intent to pursue the pre-dietetics path, transfer students with over 74 semester hours completed at other institutions and post-degree students must have a cumulative G.P.A., of at least 3.0, have completed at least 2/3 of all course work attempted, and be in good academic and personal standing at prior institutions.

**ACADEMIC EXCELLENCE POLICY:** Students must earn grades of C or higher in all dietetics major and major support courses. A student who receives two grades below C (2.0) in any major or major support courses will automatically be dismissed from the program. Students are allowed to repeat one of the major or major support courses one time and count the second grade. After one repeat, the original grade below C (2.0) counts in relation to this policy.

**Dietetics Major (ACEND-Accredited/Didactic Program): Bachelor of Science (41 s.h.)**

**REQUIRED MAJOR COURSES:**

NFS 2000 Professional Issues in Dietetics	2 s.h.
NFS 2260 Introductory Food Science (FCS)	3 s.h.
NFS 2270 Human Nutrition (FCS/HTM)	3 s.h.
NFS 2760 Food Service Sanitation	2 s.h.
NFS 3220 Nutrition Assessment	2 s.h.
NFS 3250 Medical Nutrition Therapy I	3 s.h.
NFS 3380 Nutrition Education and Counseling	3 s.h.
NFS 3460 Food Service Management I (HTM)	3 s.h.
NFS 4250 Advanced Human Nutrition	4 s.h.
NFS 4380 Community Nutrition	2 s.h.
NFS 4420 Medical Nutrition Therapy II	3 s.h.
NFS 4460 Food Service Management II (HTM)	3 s.h.
NFS 4960 Experimental Foods and Research	3 s.h.
Major electives*	<u>5 s.h.</u>
	<b>41 s.h.</b>

\*Major electives may be selected from all NFS courses except NFS 2220 or NFS 2360.

**REQUIRED SUPPORT COURSES:**

BIO 2250 Basic Human Physiology	3 s.h.
BIO 2260 Microbiology <b>or</b>	
BIO 2270 Microbiology for Health Sciences	3-4 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 2210 Organic Chemistry I	4 s.h.
CHM 3610 Biochemistry I (BIO)	4 s.h.
MGT 2360 Principles of Management	3 s.h.
MTH 2350 Probability and Statistics	4 s.h.
SOC 1020 Introduction to Sociology	<u>3 s.h.</u>
	<b>28-29 s.h.</b>

Science and mathematics taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**DNA ANALYSIS**

See listing under BIOLOGY or FORENSIC SCIENCE.

**EARLY CHILDHOOD EDUCATION**

This program is for those who desire a K-8 teaching certificate with an early childhood specialization. The Early Childhood Education major is to be undertaken in conjunction with both the Professional Education sequence (see the Education

pages of this Catalog) and the Comprehensive Elementary Education major.

Those who do not want teacher certification are directed to the Children and Families program.

**Early Childhood Education Major: Bachelor of Science (35 s.h.)**

**REQUIRED MAJOR COURSES:**

CF 2160	Child Development Birth through Eight	3 s.h.
ECE 2250	Infant and Toddler Best Practices	3 s.h.
ECE 3100	Language and Emergent Literacy	3 s.h.
ECE 3160	Child Care Administration	3 s.h.
ECE 3580	Developing Early Childhood Curriculum	3 s.h.
ECE 3710	Inclusive Curriculum Birth to Eight	3 s.h.
ECE 3930	Preschool Practicum with Seminar	2 s.h.
ECE 4130	Home/School Partnerships (EDU)	3 s.h.
ECE 4160	Assessing Young Children	3 s.h.
ECE 4210	Design of Instruction for Children with Exceptional Learning Needs	3 s.h.
ECE 4220	Workshops in Early Childhood Education	1 s.h.
ECE 4700	Directed Teaching: Early Childhood	4 s.h.
ECE 4810	Directed Teaching Seminar: Early Childhood	<u>1 s.h.</u>
		<b>35 s.h.</b>

For a degree to be granted in Early Childhood Education, all courses in the Professional Education Sequence, *including Directed Teaching*, must be completed.

NOTE: Students who complete all K-5 certification requirements for Elementary Education, successfully complete Early Childhood major, and pass the MTTC examination #106 can earn the Early Childhood Education (General and Special Education) (ZS) endorsement.

**EDUCATION**

The Madonna University elementary and secondary teacher preparation programs are approved by the Michigan Department of Education and accredited by the Council for Accreditation of Educator Preparation (CAEP). The University recommends students for a Standard Teaching Certificate and for additional endorsements to existing certificates. The University also recommends students for CTE Standard Certificates in Career and Technical areas, Health Occupations, and Family and Consumer Sciences. (See Career and Technical Education listing in this Catalog.) Madonna University reserves the right to change program requirements to remain in compliance with changes in the State certification code.

**Standard Teacher Certification Programs**

Students may complete requirements for either Michigan elementary certification (K-5 or K-8) or Michigan secondary certification (6-12).

Students who are contemplating a career as a teacher are required to meet with an education department advisor immediately after being admitted to the University. The following four sets of course requirements must be met:

1. Core Curriculum.
2. A teaching major, selected from the list of MDE-approved majors.
3. A teaching minor, selected from the list of MDE-approved minors.
4. The Professional Education sequence of courses.

The separate discussions for elementary and secondary teaching certificates give more detail on these requirements.

Note that degree plans with teacher certification are longer than the minimum 120 s.h. required for the degree alone. Students are advised to review courses in the selected major and minor that may also meet core curriculum goals. (See also the information under When Courses May Satisfy More Than One Requirement.)

Transfer students are evaluated on an individual basis but must complete a minimum of 20 semester hours at Madonna University before being recommended for initial certification.

**Elementary Standard Teaching Certificate Programs**

The full plan of study for an elementary teaching certificate must include the following:

1. **CORE CURRICULUM** (see Core Curriculum for Baccalaureate Degree page). The following required courses, which can be used to meet Core Curriculum goals, are Required Support Courses to the Professional Education Sequence for elementary candidates, requiring a minimum grade of C (2.0) or better:
 

PSC 1510	American Government*	<b>or</b>	
GEO 3050	World Regional Geography		3 s.h.
PSY 1010	General Psychology		3 s.h.
SOC 1020	Introduction to Sociology		3 s.h.

\*Note: Elementary candidates who did not attend high school in the United States must complete PSC 1510, American Government.

2. and 3. **TEACHING MAJOR AND TEACHING MINOR** for elementary certification: The following plan choices have been approved by the Michigan Department of Education (MDE).

- General Science major with Elementary Curriculum minor.
- Language Arts major with Elementary Curriculum minor.
- Mathematics for Elementary Certification major with Elementary Curriculum minor.
- Social Studies major with Elementary Curriculum minor.
- Comprehensive Elementary Education major with Early Childhood Education major.
- Comprehensive Elementary Education major with ASL Education minor or major.
- Comprehensive Elementary Education major with Spanish for Teacher Certification minor or major.

The **Elementary Curriculum Minor (22-30 s.h.)** consists of the following courses:

AED 3160	Art Education in Elementary Schools (EDU)	2 s.h.
EDU 3350	Language Arts and Linguistics Foundations	3 s.h.
ENG 3030	Children's Literature and Drama (COM) <i>(Language Arts majors count this course in the major)</i>	3 s.h.
MTH 2330	Learning and Teaching Number Concepts (EDU) <i>(meets Goal 5; Mathematics for Elementary majors count this course in the major)</i>	3 s.h.
MTH 2340	Learning and Teaching Geometric and Statistical Concepts (EDU) <i>(not required for students with a major or minor in Mathematics for Elementary)</i>	3 s.h.
MUS 3090	Music for the Classroom Teacher (EDU)	2 s.h.
NSC 3730	Science Foundations I: Chemistry and Life Science (EDU) <i>(meets Goal 6A; not required of General Science majors)</i>	4 s.h.
NSC 3740	Science Foundations II: Earth Science, Physics, and Astronomy (EDU) <i>(meets Goal 6B; not required of General Science majors)</i>	4 s.h.
PED 3040	Physical Education and Health for the Elementary Classroom Teacher (EDU)	3 s.h.
SSC 3070	Social Studies Foundations (EDU)	<u>3 s.h.</u>



**22-30 s.h.**

4. The **PROFESSIONAL EDUCATION SEQUENCE** for elementary certification consists of the following courses:

EDU 2000	Introduction to Professional Education Experiences	3 s.h.
<i>Note: during EDU 2000, the student must complete and sign a Consent for Criminal Background Check. See advisors in the Education office for a sample form.</i>		
EDU 3120	Educational Psychology	3 s.h.
EDU 3210	Theory and Principles of Reading Instruction	3 s.h.
EDU 3300	The Exceptional Learner in the Classroom	3 s.h.
EDU 3460	Instructional Media	3 s.h.
EDU 4220	Reading in the Content Areas	3 s.h.
EDU 4400	Behavior Management in the Classroom	2 s.h.
EDU 4500	Theory and Techniques of Instruction: Elementary School (K-8)	4 s.h.
EDU 4700	Directed Teaching: Elementary School (K-8)	8 s.h.
EDU 4800	Foundations of Education	3 s.h.
EDU 4810	Seminar: Directed Teaching	1 s.h.
		<b>36 s.h.</b>

NOTE: For a degree to be granted in ASL Education, Early Childhood Education, General Science, or Math for Elementary Certification, all courses required in the Professional Education Sequence, including Directed Teaching, must be completed.

**Secondary Standard Teaching Certificate Programs**

The full plan of study for a secondary teaching certificate must include the following:

1. **CORE CURRICULUM** (see appropriate pages). The following required courses, which can be used to meet general education goals, are Required Support Courses to the Professional Education Sequence for secondary candidates, requiring a minimum grade of C (2.0) or better:

PSY 1010	General Psychology	3 s.h.
SOC 1020	Introduction to Sociology	3 s.h.

2. and 3. **TEACHING MAJOR AND TEACHING MINOR** for secondary certification: Secondary candidates must select a major and minor from the list of MDE approved major and minors. Exception: if one of the comprehensive majors is selected, an accompanying minor is not required. Comprehensive majors available are: Integrated Science, Music Education K-12, or Art Education K-12.

4. The **PROFESSIONAL EDUCATION SEQUENCE** for secondary certification consists of the following courses:

EDU 2000	Intro to Professional Education Experiences	3 s.h.
EDU 3120	Educational Psychology	3 s.h.
EDU 3210	Theory and Principles of Reading Instruction (K-12 candidates only)	3 s.h.
EDU 3300	The Exceptional Learner in the Classroom	3 s.h.
EDU 3460	Instructional Media	3 s.h.
EDU 4250	Literacy Education in the Secondary School	4 s.h.
EDU 4400	Behavior Management in the Classroom	2 s.h.
Theory and Techniques of Instruction, to be chosen from:		4 s.h.
EDU 4510	Theory and Techniques of Instruction: Art (K-12) (4 s.h.)	
EDU 4520	Theory and Techniques of Instruction: English and Communication Arts (6-12) (4 s.h.)	
EDU 4530	Theory and Techniques of Instruction: Foreign Languages (6-12) (4 s.h.)	

EDU 4540	Theory and Techniques of Instruction: Vocational Family and Consumer Sciences (6-12) (4 s.h.)	
EDU 4550	Theory and Techniques of Instruction: Mathematics (6-12) (4 s.h.)	
EDU 4560	Theory and Techniques of Instruction: Music (K-12) (4 s.h.)	
EDU 4570	Theory and Techniques of Instruction: Science (6-12) (4 s.h.)	
EDU 4580	Theory and Techniques of Instruction: Social Sciences (6-12) (4 s.h.)	
EDU 4590	Theory and Techniques of Instruction: Vocational Subjects (9-12) (4 s.h.)	
EDU 4620	Theory and Techniques of Instruction: Physical Education (K-12) (4 s.h.)	
Directed Teaching, to be chosen from:		8 s.h.
EDU 4670	Directed Teaching: Physical Education (K-12) (8 s.h.)	
EDU 4710	Directed Teaching: Art (K-12) (8 s.h.)	
EDU 4720	Directed Teaching: English and Communication Arts (6-12) (8 s.h.)	
EDU 4730	Directed Teaching: Foreign Languages (6-12) (8 s.h.)	
EDU 4740	Directed Teaching: Vocational Family and Consumer Sciences (6-12) (8 s.h.)	
EDU 4750	Directed Teaching: Mathematics (6-12) (8 s.h.)	
EDU 4760	Directed Teaching: Music (K-12) (8 s.h.)	
EDU 4770	Directed Teaching: Science (6-12) (8 s.h.)	
EDU 4780	Directed Teaching: Social Sciences (6-12) (8 s.h.)	
EDU 4790	Directed Teaching: Vocational/Technical (9-12) (8 s.h.)	
EDU 4800	Foundations of Education	3 s.h.
EDU 4810	Seminar: Directed Teaching	1 s.h.
		<b>34 -37 s.h.</b>

**Certificates Available in Teacher Education**

For more information on these certificates, see the Teacher Certification Specialist in the College of Education office.

**Essentials of Instruction Certificate of Completion (15 s.h.)****REQUIRED CERTIFICATE COURSES:**

EDU 2000	Introduction to Professional Education Experiences	3 s.h.
EDU 3120	Educational Psychology	3 s.h.
EDU 3210*	Theory and Principles of Reading Instruction	3 s.h.
EDU 3300	The Exceptional Learner in the Classroom	3 s.h.
EDU 3460	Instructional Media	3 s.h.
		<b>15 s.h.</b>

\*Required whether in elementary or secondary teaching track.

**Instruction of English Language Learners K-12 Certificate of Completion (12 s.h.)\*****REQUIRED CERTIFICATE COURSES:**

EDU 3120	Educational Psychology	3 s.h.
EDU 4400	Behavior Management in the Classroom	2 s.h.
EDU 3350	Language Arts and Linguistics Foundations (elementary)	3 s.h.
EDU 4250	Literacy Education in the Secondary School (secondary)	4 s.h.
		<b>12 s.h.</b>

\*Since this certificate is based on specific units built into its courses, all certificate courses must be taken at Madonna University. The above courses are required for teacher certification. By completing these courses a student also earns the Instruction of English Language Learners K-12 Certificate of Completion which is awarded by Madonna University with the

## **MADONNA UNIVERSITY TEACHER EDUCATION PROGRAMS**

**Approved by the Michigan Department of Education**

**Accredited by the Council for Accreditation of Educator Preparation**

### **Approved Secondary Majors and Minors**

#### **Majors**

- American Sign Language Education (K-12)\*\*
- Art Education (K-12)\*
- Biology
- Chemistry
- English
- Family and Consumer Sciences
- Integrated Science\*
- Mathematics
- Music Education (K-12)\*
- Physical Education and Health (K-12)
- Social Studies
- Spanish for Teacher Certification (K-12)

*\*Minors are not required with these majors.*

#### **Minors**

- American Sign Language Education (K-12)
- Biology
- Chemistry
- English Language and Literature
- History
- Mathematics
- Physics
- Political Science
- Spanish for Teacher Certification (K-12)

### **Approved Elementary Majors**

#### **Majors**

- American Sign Language Education (K-12)\*\*
- Early Childhood Education\*\*
- General Science\*\*
- Language Arts
- Mathematics for Elementary Certification\*\*
- Social Studies
- Spanish for Teacher Certification (K-12)

*\*\*For a degree to be granted in these majors, all courses in the Professional Education Sequence, including Directed Teaching, must be completed.*

processing of an Application for Undergraduate Certificate. Note that this certificate does not fulfill the requirements of an endorsement in English as a Second Language (NS) on a Michigan teaching certificate. For the NS endorsement, see the Madonna University Graduate Catalog, the Master of Arts in Teaching English to Speakers of Other Languages.

### **K-12 Programs: Art Education, Music Education, and Physical Education**

All candidates for certification in Art Education, Music Education, and the Physical Education major must fulfill requirements for K-12 endorsement on a secondary certificate and therefore must have experiences in theory and techniques of instruction and directed teaching experiences at both levels. The theory and techniques of instruction course and directed teaching for these three programs are K-12.

### **K-12 Programs: ASL Education and Spanish**

Candidates for certification in ASL Education or Spanish may elect to fulfill K-12 endorsement requirements on either an elementary or a secondary certificate. For K-12 endorsement, the student completes additional course work in theory and techniques of instruction and an additional half-semester of directed teaching beyond that required for the basic certificate. Please see an Education advisor for full details.

#### **Additional Requirements for ASL Education and Spanish:**

1) American Sign Language majors are required to pass the American Sign Language Proficiency Interview (ASLPI) at an "Advanced Low" rating or higher, prior to student teaching.

2) Spanish for Teacher Certification majors are required to complete satisfactorily a Senior Comprehensive Examination prior to student teaching. For the Senior Comprehensive, students take the Oral Proficiency Interview-Computer (OPIC) of the American Council on the Teaching of Foreign Languages (ACTFL).

### **Admission to the Teacher Education Program:**

Students planning to pursue a program in teacher education take the following steps:

- Declare intention of preparing for the profession of teaching either on the elementary or secondary level at the time of application to the University.
- Apply for admission to the Teacher Education program during the semester of enrollment in EDU 2000 (the third or fourth semester for full-time students).
- Meet the following criteria for admission to and retention in the program:

1. 2.75 or higher grade point average, both cumulative and in the major, in the minor, and in the professional education sequence;
2. completion of WRT 1010, WRT 1020, and PSY 1010 (or equivalents) with a grade of C (2.0) or better;
3. completion of EDU 2000 with a grade of C (2.0) or better;
4. satisfactory completion of Madonna's Teacher Education Program Pre-Professional Skills Test (Praxis I), recommended to be taken during the semester of enrollment in EDU 2000;
5. satisfactory completion of a basic skills test that meets the current Teacher Education Program requirements, recommended to be taken early in the program.
6. completed application form;
7. two recommendation forms testifying to personal integrity and social and academic competence;

- a) one from a University professor in your major (students in Comprehensive Elementary Education major must choose a content area professor outside the College of Education);
- b) one from any University professor other than from the College of Education or a professional reference outside the University;
- c) recommendations from friends or relatives are not acceptable.

8. plan of study signed by major-field academic advisor.

Applications for admission to the Teacher Education Program are reviewed and approved by the Teacher Education Committee.

### **Admission to Directed Teaching:**

The student applies for admission to Directed Teaching two semesters in advance, according to posted deadlines. At this time the student must submit evidence of the following:

1. academic competency as evidenced by a grade point average of 2.75 or better, both cumulative and in the major;
2. attainment of a grade of C (2.0) or better in professional education courses, major, minor, or planned program (note that completion of four of the required professional education courses requires prior to admission to the Teacher Education program);
3. evidence of growth in professional teaching competence; and
4. written recommendation from major advisor and departmental approval.

Applications for admission to Directed Teaching are reviewed and approved by the Teacher Education Committee.

Admission to the Teacher Education Program and admission to directed teaching do not guarantee eventual recommendation for a certificate. Students must maintain satisfactory standards, and a grade point average of 2.75 or better, to be retained in the program, and they must be recommended for certification by the Teacher Education Committee. Completion of the relevant subject area tests of the Michigan Tests for Teacher Certification (MTTC), and of the state-mandated CPR/First Aid certification, is also required.

### **Application for Michigan Standard Teaching Certificate**

Students completing teaching certificate requirements must apply for their certificates on the Michigan Online Educator Certification System (MOECS). After submitting the application through this system, it is reviewed by the Certification Officer at Madonna University for approval and recommendations to the State of Michigan. Full information about the application process is available in the Education office.

Completion of the relevant subject area tests of the Michigan Test for Teacher Certification (MTTC) is required before a certificate application may be processed.

Completion of the state-mandated CPR/First Aid certification is also required.

### **Programs for Certified Teachers**

The following programs are of particular interest to those certified teachers who wish to add another teaching endorsement to their current teaching certificate:

1. **EARLY CHILDHOOD EDUCATION (ZS) ENDORSEMENT.** See the Graduate Catalog for a description of this program.
2. **LEVEL CHANGES.** To add elementary certification to a secondary certificate or secondary certification to an elementary certificate, the student must complete the requirements of the requested endorsement. See the Certification Officer for more information.
3. **ADDITIONAL MAJOR OR MINOR.** An additional major or minor may be planned in any academic area certifiable through Madonna University (see table for Teacher Education Programs). The relevant subject area test of the Michigan Test for Teacher Certification (MTTC) is required when the major or minor is being completed.
4. **EDUCATIONAL TECHNOLOGY (NP) ENDORSEMENT.** See the Graduate Catalog for a description of this program.
5. **LEARNING DISABILITIES (SM) ENDORSEMENT.** See the Graduate Catalog for a description of this program.
6. **AUTISM SPECTRUM DISORDERS (SV) ENDORSEMENT.** See the Graduate Catalog for a description of this program.
7. **DEAF AND HARD OF HEARING (SL) ENDORSEMENT.** See the Graduate Catalog for a description of this program.
8. **READING SPECIALIST K-12 (BR) ENDORSEMENT.** See the Graduate Catalog under Literacy Education for a description of this program.
9. **ENGLISH AS A SECOND LANGUAGE (NS) ENDORSEMENT.** See the Graduate Catalogs under English Programs, Teaching English to Speakers of Other Languages, for a description of this program.
10. **SCHOOL ADMINISTRATOR PROGRAMS.** See the Graduate Catalog under Educational Leadership (MS), Catholic School Leadership (MS), and Educational Leadership (EdS) for a description of these programs.

For all Planned Programs, the student must take a minimum of 12 s.h. in residence at Madonna University in order for the University to make the certificate recommendation to the Michigan Department of Education. Transfer credits from accredited four-year institutions are evaluated on an individual basis.

Students in Planned Programs are expected to maintain a grade point average of 2.5 or better, and must earn a C (2.0) or better in each course used in the planned program, major, or minor.

Teachers in many of our planned programs are admitted to Madonna University as post-degree students and pay undergraduate tuition (except for the graduate reading course mentioned below).

Either RDG 5510 or RDG 5520, Reading Process, Assessment, and Instruction, 3 s.h., is required for the Professional Teaching certificate. See the Graduate Catalog for these courses.

All teachers are referred to the Graduate Catalog for a full listing of graduate programs suitable for teachers working toward the Professional Teaching certificate. Teachers who earned their Michigan Standard certificate through Madonna University pay undergraduate tuition for master degree programs.

## ELDERCARE PRACTICE

See listing under GERONTOLOGY.

## ELEMENTARY CURRICULUM MINOR

See within EDUCATION listing.

## ELEMENTARY EDUCATION

This elementary education major is the one to be selected with the Early Childhood Education major, the ASL Education major or minor, or the Spanish for Teacher Certification major or minor. The Comprehensive Elementary Education major can be elected only in conjunction with both the Professional Education sequence (see the Education pages of this Catalog) and one of these programs. Students seeking elementary teacher certification with General Science, Language Arts, Mathematics for Elementary, or Social Studies do not complete this plan. See Education section for more information.

### Comprehensive Elementary Education Major: Bachelor of Arts (45 s.h.)

#### REQUIRED MAJOR COURSES:

AED 3160	Art Education in Elementary Schools (EDU)	2 s.h.
EDU 3350	Language Arts and Linguistics Foundations	3 s.h.
EDU 4960	Senior Seminar for Elementary Educators	3 s.h.
ENG 3030	Children's Literature and Drama (COM)	3 s.h.
GEO 3050	World Regional Geography	3 s.h.
MTH 2330*	Learning and Teaching Number Concepts (EDU)	3 s.h.
MTH 2340*	Learning and Teaching Geometric and Statistical Concepts (EDU)	3 s.h.
MUS 3090	Music for the Classroom Teacher (EDU)	2 s.h.
NSC 3730*	Science Foundations I: Chemistry and Life Science (EDU)	4 s.h.
NSC 3740*	Science Foundations II: Earth Science, Physics, Astronomy (EDU)	4 s.h.
PED 3040	Physical Education and Health for the Elementary Classroom Teacher (EDU)	3 s.h.
PSY 1010*	General Psychology	3 s.h.
SOC 1020*	Introduction to Sociology	3 s.h.
SSC 3070	Social Studies Foundations (EDU)	3 s.h.
WL 2710	Language Acquisition	2 s.h.
	Electives, selected from the following:	1-5 s.h.
	<i>Major electives must be chosen if student needs to bring up credit total to 45 s.h.</i>	
	COM 1050* Communication Concepts and Contexts (3 s.h.)	
	EDU 4180 workshops (see College of Education for choices.)	
	ENG 2620 Language and Culture (3 s.h.)	
	HIS 2760 Michigan History (3 s.h.)	
	HIS 4631, 4632, 4633, or 4634, Global Studies (PSC) (3 s.h.)	
	PSC 1510* American Government** (3 s.h.)	<b>45 s.h.</b>

\*Starred courses meet Core Curriculum goals.

\*\*Note: Elementary candidates who did not attend high school in the United States must complete PSC 1510, American Government.

## EMERGENCY MANAGEMENT

### Emergency Management Major: Bachelor of Science (45 s.h.)

#### REQUIRED MAJOR COURSES:

CJ 1020	Introduction to Criminal Justice	3 s.h.
EM 1010	Introduction to Fire Protection and Prevention (FS*)	3 s.h.

EM 2010 Foundations of Emergency Management	3 s.h.
EM 2410 Emergency Communication	2 s.h.
EM 2420 Disaster Exercise Planning	1 s.h.
EM 3010 Resource Allocation and Planning	3 s.h.
EM 3020 Industrial Espionage and Operations Security	3 s.h.
EM 3490 Psychology of Traumatic Experiences (PSY*)	1 s.h.
EM 3500 Homeland Security and Terrorism (CJ*)	3 s.h.
EM 4040 Proposal Writing and Grant Administration (AGE*/SOC)	3 s.h.
EM 4510 Hazardous Materials I (FS/OSH*)	3 s.h.
EM 4950 Senior Seminar	2 s.h.
MGT 2360 Principles of Management	3 s.h.
MGT 3020 Organizational Behavior	3 s.h.
Electives, chosen from	9 s.h.
CJ 3040, Criminal Law and Procedure (FOR) (3 s.h.)	
CJ 4110, Ethics in Criminal Justice (3 s.h.)	
CJ 4150, Criminal Investigation (FOR) (3 s.h.)	
FS 4250, Fire and Arson Investigation (4 s.h.)	
FS 4400, Tactics and Strategy (3 s.h.)	
FS 4900, Fire Service Management (OSH) (3 s.h.)	
MIS 3440, Information Security (3 s.h.)	
OSH 2150, Building Construction (FS) (3 s.h.)	
OSH 3110, Industrial Safety and Health (3 s.h.)	
OSH 3520, Industrial Hygiene I (3 s.h.)	
OSH 3980, Industrial Hygiene II (3 s.h.)	
OSH 4520, Hazardous Materials II (3 s.h.)	
EMT/Paramedic licensure (prior learning credit, 9 s.h.)	

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**45 s.h.**

**REQUIRED SUPPORT COURSES:**

BIO 2250 Basic Human Physiology	3 s.h.
CHM 1110 General Chemistry I	4 s.h.
FOR 1010 Introduction to Forensic Science	4 s.h.
MTH 1050 College Algebra	4 s.h.
MTH 2350 Probability and Statistics	4 s.h.

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19 s.h.

**RECOMMENDED ELECTIVES:**

COM 1050 Communication Concepts and Contexts	3 s.h.
PHL 4080 Moral Issues in Business (RST) <b>or</b>	
PHL 4090 Environment Ethics (RST) <b>or</b>	
PHL 4110 Medical Ethics (RST)	3 s.h.
PSC 3030 International Relations	3 s.h.
PSC 3770 State and Local Government	3 s.h.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**Emergency Management Certificate of Achievement (31 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020 Introduction to Criminal Justice	3 s.h.
EM 1010 Introduction to Fire Protection and Prevention (FS*)	3 s.h.
EM 2010 Foundations of Emergency Management	3 s.h.
EM 2410 Emergency Communication	2 s.h.
EM 2420 Disaster Exercise Planning	1 s.h.
EM 3010 Resource Allocation and Planning	3 s.h.
EM 3020 Industrial Espionage and Operations Security	3 s.h.
EM 3490 Psychology of Traumatic Experiences (PSY*)	1 s.h.
EM 3500 Homeland Security and Terrorism (CJ*)	3 s.h.
EM 4040 Proposal Writing and Grant Administration (AGE*/SOC)	3 s.h.
EM 4510 Hazardous Materials I (FS/OSH*)	3 s.h.

WRT 1010 College Composition I	3 s.h.
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**31 s.h.**

**Emergency Management Certificate of Completion (19 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

EM 2010 Foundations of Emergency Management	3 s.h.
EM 2410 Emergency Communication	2 s.h.
EM 2420 Disaster Exercise Planning	1 s.h.
EM 3010 Resource Allocation and Planning	3 s.h.
EM 3020 Industrial Espionage and Operations Security	3 s.h.
EM 3490 Psychology of Traumatic Experiences (PSY*)	1 s.h.
EM 3500 Homeland Security and Terrorism (CJ*)	3 s.h.
EM 4040 Proposal Writing and Grant Administration (AGE*/SOC)	3 s.h.

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**19 s.h.**

**ENGLISH**

See also offerings in English/Journalism, Journalism and Public Relations, Language Arts, Professional and Technical Writing, and Writing.

**English Major: Bachelor of Arts (36 s.h.)**

**REQUIRED MAJOR COURSES:**

ENG 2230 World Literature	3 s.h.
ENG 2700 Critical Writing and Literary Analysis	3 s.h.
ENG 3110 American Literature I: Beginnings to the Civil War	3 s.h.
ENG 3120 American Literature II: The Post-Civil War to the Present	3 s.h.
ENG 3630 British Literature I: Medieval to Renaissance	3 s.h.
ENG 3640 British Literature II: Restoration to the Present	3 s.h.
ENG 4450 African American Literature	3 s.h.
ENG 4460 Ethnic American Literature	3 s.h.
ENG 4700 Studies in Literature	3 s.h.
ENG 4950 Senior Seminar	3 s.h.
Major electives to be chosen from:	6 s.h.
ENG 2080 Approaches to Grammar (3 s.h.)*	
ENG 2620 Language and Culture (3 s.h.)	
ENG 3030 Children's Literature and Drama (3 s.h.)**	
ENG 3500 Studies in Women's Literature (3 s.h.)	
ENG 4040 Literature for Young Adults (3 s.h.)	

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**36 s.h.**

\*Required for students seeking elementary or secondary certification.

\*\*Required for students seeking elementary certification.

**English Language and Literature Minor (22 s.h.)**

**REQUIRED MINOR COURSES:**

EDU 4221 Seminar for English Minors	1 s.h.
ENG 2230 World Literature	3 s.h.
ENG 2080 Approaches to Grammar	3 s.h.
ENG 2620 Language and Culture	3 s.h.
ENG 2700 Critical Writing and Literary Analysis	3 s.h.
ENG 3110 American Literature I: Beginning to the Civil War <b>or</b>	
ENG 3120 American Literature II: The Post-Civil War to the Present	3 s.h.
ENG 3630 British Literature I: Medieval or Renaissance <b>or</b>	
ENG 3640 British Literature II: Restoration to the Present	3 s.h.
ENG 4450 African American Literature <b>or</b>	
ENG 4460 Ethnic American Literature	3 s.h.

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**22 s.h.**

**Literature Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

ENG 2700	Critical Writing and Literary Analysis	3 s.h.
	Electives in literature (see <i>major literature courses</i> )	<u>18 s.h.</u>
		<b>21 s.h.</b>

**ENGLISH/JOURNALISM****English/Journalism Major: Bachelor of Arts (36 s.h.)****REQUIRED MAJOR COURSES:**

ENG 2700	Critical Writing and Literary Analysis	3 s.h.
JRN 1320	News Reporting (WRT)	3 s.h.
JRN 3570	Editing and Design	3 s.h.
ENG 4950	Senior Seminar	3 s.h.
	Major electives in English	13-14 s.h.
	Major electives in Journalism	<u>10-11 s.h.</u>
		<b>36 s.h.</b>

**English/Journalism Minor (24 s.h.)****REQUIRED MINOR COURSES:**

ENG 2700	Critical Writing and Literary Analysis	3 s.h.
JRN 1320	News Reporting (WRT)	3 s.h.
JRN 3570	Editing and Design	3 s.h.
	Minor electives in English	9 s.h.
	Minor electives in Journalism	<u>6 s.h.</u>
		<b>24 s.h.</b>

**ENGLISH LANGUAGE LEARNERS K-12**

See listing under EDUCATION.

**ENTREPRENEURSHIP**

Non-business majors are invited to this certificate: develop your own business around your passion and skills.

**Entrepreneurship Certificate of Completion (18 s.h.)****REQUIRED CERTIFICATE COURSES:**

ACC 2010	Principles of Accounting I	3 s.h.
MGT 2360	Principles of Management	3 s.h.
MGT 3690	Entrepreneurship	3 s.h.
MIS 2850	Web Design for Business Applications	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
MKT 3100	Professional Selling	<u>3 s.h.</u>
		<b>18 s.h.</b>

**REQUIRED SUPPORT COURSE:**

MIS 2390	Emerging Trends in Computer Technology and Applications	3 s.h.
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**ENVIRONMENTAL SAFETY AND HEALTH PROGRAM (ESHP)**

See listing under OCCUPATIONAL SAFETY, HEALTH, & FIRE SCIENCE.

**ENVIRONMENTAL SCIENCE****Environmental Science Major: Bachelor of Science (54 s.h.)****REQUIRED MAJOR COURSES:**

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
ENV 3210	Limnology: The Study of Lakes	3 s.h.
ENV 3320	Environmental Analysis	4 s.h.
ENV 4710	Environmental Pollutions	4 s.h.

ENV 4950	Senior Seminar	2 s.h.
ESS 3260	Meteorology	4 s.h.
PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I*	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II*	4 s.h.
	Major electives, to be chosen from:	5 s.h.
	BIO 2260 Microbiology (4 s.h.)	
	BIO 3170 Parasitology ((MTE) 4 s.h.)	
	CHM 3610 Biochemistry I (BIO) (4 s.h.)	
	ENV 2930, 3930 Internship in Environmental Science (1-4 s.h.)	
	ENV 3311 Sustainable Food Systems and Nutrition (NFS*) (3 s.h.)	
	ENV 4700 Environmental Investigation (1-4 s.h.)	
	ESS 2160 Earth Science (4 s.h.)	
	NFS 2760 Food Service Sanitation (2 s.h.)	
	OSH 4510 Hazardous Materials I (EM/FS) (3 s.h.)	
	WRT 2440 Technical Writing (3 s.h.)	
		<b>54 s.h.</b>

\*MTH 2510, Calculus with Analytic Geometry I, 5 s.h., is a prerequisite to PHY 2630 and PHY 2640. Students planning graduate study are advised to select PHY 2630 and PHY 2640 in their plans.

**REQUIRED SUPPORT COURSES:**

MTH 1210	Precalculus <b>or</b>	
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2350	Probability and Statistics	<u>4 s.h.</u>
		9 s.h.

**RECOMMENDED SUPPORT COURSES:**

Environmental Science majors are encouraged to select the following courses:

RST 3100	Franciscan Values, Social Justice, and Service*	3 s.h.
RST 4090	Environmental Ethics (PHL)	3 s.h.

\*RST 3100 fulfills Goal SC-8A of graduation requirements.

**Environmental Science for Biology Majors: Minor (24 s.h.)****REQUIRED MINOR COURSES:**

CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
ENV 3210	Limnology: The Study of Lakes	3 s.h.
ENV 3320	Environmental Analysis	4 s.h.
ENV 4710	Environmental Pollutions	4 s.h.
ESS 3260	Meteorology	4 s.h.
	Minor electives (see <i>major for choices</i> )	<u>1 s.h.</u>
		<b>24 s.h.</b>

**Environmental Science for Chemistry Majors: Minor (24 s.h.)****REQUIRED MINOR COURSES:**

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
ENV 3210	Limnology: The Study of Lakes	3 s.h.
ENV 3320	Environmental Analysis	4 s.h.
ENV 4710	Environmental Pollutions	4 s.h.
ESS 3260	Meteorology	4 s.h.
	Minor electives (see <i>major for choices</i> )	<u>1 s.h.</u>
		<b>24 s.h.</b>

**REQUIRED SUPPORT COURSE:**

MTH 2350	Probability and Statistics	4 s.h.
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Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## ESSENTIALS IN END-OF-LIFE CARE

### Essentials in End-of-Life Care Certificate of Completion (15 s.h.)

#### REQUIRED CERTIFICATE COURSES:

HSP 2210	Introduction to Palliative/End-of-Life Care Concepts	3 s.h.
HSP 3310	Management of the Bereavement Process	3 s.h.
HSP 3480	Psychosocial Domains of Palliative/End-of-Life Care (PSY)	3 s.h.
HSP 3500	Spiritual and Ethical Considerations in Palliative/End-of-Life Care	3 s.h.
HSP 4750	Emerging Issues in Palliative/End-of-Life Care	<u>3 s.h.</u>
		<b>15 s.h.</b>

## EXERCISE AND SPORT SCIENCE

The Exercise and Sport Science major at Madonna University encompasses classes on the basics of physical activity, fitness, and other aspects of sport movement. Topics include personal training, coaching principles, health and disease, physical activity, weight control, form and function of body systems, aging, and the psychological aspects of fitness and nutrition. Students learn how to perform CPR/First Aid and conduct specific training in cardiovascular endurance and strength/conditioning. Field experience opportunities are incorporated into the study of facility and event management.

### Exercise and Sport Science Major: Bachelor of Science (42 s.h.)

#### REQUIRED MAJOR COURSES:

BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 2460	Human Anatomy and Physiology II	4 s.h.
NFS 2470	Sports Nutrition	3 s.h.
PED 1200	Introduction to Athletic Training	2 s.h.
PED 2100	Health Fitness Assessment	3 s.h.
PED 2280	First Aid and Safety	2 s.h.
PED 2350	Kinesiology	2 s.h.
PED 3250	Motor Development	2 s.h.
PED 3300	Psychological Aspects of Fitness	3 s.h.
PED 3370	Cardio & Strength/Conditioning Training	3 s.h.
PED 3400	Physiology of Exercise	3 s.h.
PED 3700	Exercise Prescription for All Populations	3 s.h.
PED 4930	Practicum in Exercise Science	2 s.h.
SM 2710	Coaching Principles	3 s.h.
SM 3100	Facility Design & Event Management (HTM)	<u>3 s.h.</u>
		<b>42 s.h.</b>

### Exercise and Sport Science Minor (22 s.h.)

The Exercise and Sport Science minor at Madonna University encompasses classes on the basics of physical activity, fitness and other aspects of movement. Students will learn about personal training, health and disease, physical activity and weight control, aging, and the psychological aspects of fitness and nutrition. Specific training on cardiovascular endurance and strength/conditioning will be conducted. Students will engage in a wide range of activities and learn how to perform basic CPR/first aid.

#### REQUIRED MINOR COURSES:

NFS 2470	Sports Nutrition	3 s.h.
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PED 2100	Health Fitness Assessment	3 s.h.
PED 2280	First Aid and Safety	3 s.h.
PED 2350	Kinesiology	2 s.h.
PED 3300	Psychological Aspects of Fitness	3 s.h.
PED 3370	Cardio & Strength/Conditioning Training	3 s.h.
PED 3400	Physiology of Exercise	3 s.h.
PED 3700	Exercise Prescription for all Populations	<u>3 s.h.</u>
		<b>22 s.h.</b>

## FAMILY AND CONSUMER SCIENCES

### Family and Consumer Sciences Major: Bachelor of Science (37 s.h.)

#### REQUIRED MAJOR COURSES:

FCS 1250	Health Problems (NSC*)	4 s.h.
FCS 2260	Introductory Food Science (NFS*)	3 s.h.
FCS 2270	Human Nutrition (NFS*)	3 s.h.
FCS 2700	Child Psychology (PSY*)	4 s.h.
FCS 3130	Adolescent Psychology (PSY*)	4 s.h.
FCS 3530	Marriage and the Family (RST*/SOC)	4 s.h.
FCS 3700	Lifecycle Financial Planning (FIN*)	3 s.h.
FCS 3750	Human Shelter and Environment (MRM)	4 s.h.
FCS 4500	Issues Challenging Children and Families (CF*)	3 s.h.
FCS 4530	Teaching Personal Development and Career Planning	3 s.h.
FCS 4950	Senior Seminar	<u>2 s.h.</u>
		<b>37 s.h.</b>

#### REQUIRED SUPPORT COURSE:

SOC 1020	Introduction to Sociology	3 s.h.
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The Family and Consumer Sciences major may be added as a grades 6-8 endorsement to an existing Elementary teaching certificate. However, it may not be chosen for the initial Elementary teaching certificate.

### Secondary Teacher Certification and Career and Technical Certification

Majors in Family and Consumer Sciences who use this major in a plan for Secondary teacher certification must add the requirement for a Standard CTE Certificate to their program.

To the major must be added an additional four semester hours of practicum experience and an additional vocational education course beyond the full Professional Education Sequence, as listed below.

#### REQUIRED OCCUPATIONAL EDUCATION COURSES:

##### Required Practicum Courses:

FCS 2930	Practicum in Children and Youth Services	1 s.h.
FCS 2940	Practicum in Educational Services	1 s.h.
FCS 3930	Practicum in Family Services	1 s.h.
FCS 3940	Practicum in Consumer Services	<u>1 s.h.</u>
		<b>4 s.h.</b>

##### Required Specific Vocational Education Courses:

EDU 4450	Foundations of Vocational Education	2 s.h.
EDU 4540	Theory and Techniques of Instruction: Vocational Family Consumer Sciences (6-12)*	<u>4 s.h.</u>
		10 s.h.

\*Note: the course EDU 4540 is also a required part of the Professional Education Sequence.

Madonna University reserves the right to change program requirements to remain in compliance with changes in the State certification code.

## Family and Consumer Sciences Minor (21 s.h.)

### REQUIRED MINOR COURSES:

FCS 2260	Introductory Food Science (NFS*)	3 s.h.
FCS 2270	Human Nutrition (NFS*)	3 s.h.
FCS 2700	Child Psychology (PSY*)	4 s.h.
FCS 3130	Adolescent Psychology (PSY*)	4 s.h.
FCS 3700	Lifecycle Financial Planning (FIN*)	3 s.h.
FCS 3750	Human Shelter and Environment (MRM)	<u>4 s.h.</u>
		<b>21 s.h.</b>

Note: Teacher certification is not available with this minor.

## FILM MUSIC SCORING

See listings under MUSIC.

## FILM PRODUCTION

See BROADCAST AND CINEMA ARTS.

## FINE ARTS

See listing under ART.

## FIRE SCIENCE

### Fire Science Major: Bachelor of Science (30 s.h.)

#### REQUIRED MAJOR COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH)	3 s.h.
FS 2910	Cooperative Education I* <b>or</b>	
FS 2930	Internship I*	1-3 s.h.
FS 3500	Hydraulics and Water Supply (OSH)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 3690	Fire Protection Systems II (OSH)	3 s.h.
FS 3910	Cooperative Education II** <b>or</b>	
FS 3930	Internship II**	1-3 s.h.
FS 4400	Tactics and Strategy (OSH)	3 s.h.
FS 4510	Hazardous Materials I (EM/OSH*)	3 s.h.
FS 4950	Senior Seminar	2 s.h.
	Major electives	<u>1-5 s.h.</u>
		<b>30 s.h.</b>

#### REQUIRED SUPPORT COURSES:

CHM 1110	General Chemistry I	4 s.h.
MTH 1050 and 1060	College Algebra and Trigonometry <b>or</b>	
MTH 1210	Precalculus	5-7 s.h.
PHY 2530	General Physics I	4 s.h.
PHY 2540	General Physics II	<u>4 s.h.</u>
		<b>17-19 s.h.</b>

### Fire Science Major: Associate of Science (24 s.h.)

#### REQUIRED MAJOR COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH*)	3 s.h.
FS 2910	Cooperative Education I* <b>or</b>	
FS 2930	Internship I*	1-3 s.h.
FS 3500	Hydraulics and Water Supply (OSH)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 3690	Fire Protection Systems II (OSH)	3 s.h.
FS 4400	Tactics and Strategy (OSH)	3 s.h.
FS 4510	Hazardous Materials (EM/OSH*)	3 s.h.
	Major electives	<u>0-2 s.h.</u>
		<b>24 s.h.</b>

#### REQUIRED SUPPORT COURSES:

CHM 1110	General Chemistry I	4 s.h.
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MTH 1050 and 1060	College Algebra and Trigonometry <b>or</b>	
MTH 1210	Precalculus	5-7 s.h.
PHY 2530	General Physics I	4 s.h.
PHY 2540	General Physics II	<u>4 s.h.</u>
		<b>17-19 s.h.</b>

\*Required for preservice associate and baccalaureate students.

\*\*Required for preservice baccalaureate students.

## Fire Science Minor (20 s.h.)

### REQUIRED MINOR COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH*)	3 s.h.
FS 3500	Hydraulics and Water Supply (OSH)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 4510	Hazardous Materials I (EM/OSH*)	3 s.h.
	Minor electives	<u>5 s.h.</u>
		<b>20 s.h.</b>

## Fire Science Certificate of Achievement (30 s.h.)

### REQUIRED CERTIFICATE COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH*)	3 s.h.
FS 3500	Hydraulics and Water Supply (OSH)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 3690	Fire Protection Systems II (OSH)	3 s.h.
FS 4510	Hazardous Materials I (EM/OSH*)	3 s.h.
	Certificate electives	9 s.h.
WRT 1010	College Composition I	<u>3 s.h.</u>
		<b>30 s.h.</b>

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## FORENSIC ACCOUNTING

See listing under ACCOUNTING or CRIMINAL JUSTICE.

## FORENSIC PSYCHOLOGY

See listing under PSYCHOLOGY or CRIMINAL JUSTICE.

## FORENSIC SCIENCE

### Forensic Science Major: Bachelor of Science (35-36 s.h.)

Students interested in a Forensic Science major must complete a pre-forensic science block of courses with a minimum of a 2.75 GPA in the block, in order to be eligible to apply for acceptance into the Forensic Science Program.

Transfer students with over 60 semester hours completed at other institutions and post-degree students, to be admitted with the intent to pursue the pre-forensics path, must have a cumulative GPA of at least 2.8, have completed at least 2/3 of all course work attempted, and be in good academic and personal standing at prior institutions.

#### PRE-FORENSIC SCIENCE COURSES:

BIO 1030	General Biology I	(4 s.h.)
CHM 1110	General Chemistry I	(4 s.h.)
CHM 1120	General Chemistry II	(4 s.h.)
CHM 2210	Organic Chemistry I	(4 s.h.)



FOR 1010	Introduction to Forensic Science (4 s.h.)	
MTH 2350	Probability and Statistics (4 s.h.)	
MTH 2510	Calculus with Analytic Geometry I (5 s.h.)	
WRT 1020	College Composition II (3 s.h.)	

**REQUIRED MAJOR COURSES:**

FOR 1010	Introduction to Forensic Science	4 s.h.
FOR 3410	Impression and Trace Evidence Analysis	4 s.h.
FOR 3420	Firearm and Tool Mark Analysis	4 s.h.
FOR 3430	Introduction to Forensic Anthropology <b>or</b>	
FOR 4640	Toxicology (BIO)	3 - 4 s.h.
FOR 4520	Forensic Biology (BIO)	4 s.h.
FOR 4540	Forensic Chemistry I (CHM)	4 s.h.
FOR 4550	Forensic Chemistry II (CHM)	4 s.h.
FOR 4650	Ethics and Expert Testimony	3 s.h.
FOR 4950	Senior Seminar	2 s.h.
	Electives, selected from	3 s.h.
	BIO 2260 Microbiology (4 s.h.)	
	FOR 3210 Principles of Criminology (CJ*/SOC) (3 s.h.)	
	FOR 3430 Introduction to Forensic Anthropology (4 s.h.)	
	FOR 4010 Population Genetics (BIO*) (3 s.h.)	
	FOR 4640 Toxicology (BIO) (3 s.h.)	
	FOR 4910, 4920 Co-op (2-6 s.h.)	
	FOR 4930 Internship (1-4 s.h.)	

**35-36 s.h.**

**REQUIRED SUPPORT COURSES:**

BIO 1030	General Biology I	4 s.h.
BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 4410	Molecular Biology	3 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 4510	Instrumental Analysis	4 s.h.
FOR 3040	Criminal Law and Procedure (CJ*)	3 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2350	Probability and Statistics	4 s.h.
PHY 2630	Physics for Scientists and Engineers I	4 s.h.
PHY 2640	Physics for Scientists and Engineers II	<u>4 s.h.</u>

**47 s.h.**

**REQUIRED MINOR:**

At least one minor in Biology for Forensic Science Majors or Chemistry for Forensic Science Majors or is required with the Forensic Science major. Both minors are strongly recommended for students interested in pursuing Forensic Medicine.

Note: students who complete a Criminal Justice major or minor in conjunction with the Forensic Science major may not include CJ courses in the Forensic Science major. Review the rule When Courses May Satisfy More Than One Requirement in this catalog.

**Biology for Forensic Science Majors: Minor (26 s.h.)**

**REQUIRED MINOR COURSES:**

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 2460	Human Anatomy and Physiology II	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 4010	Population Genetics (FOR) <b>or</b>	
BIO 4640	Toxicology (FOR*)	3 s.h.
BIO 4410	Molecular Biology	<u>3 s.h.</u>

**26 s.h.**

**Chemistry for Forensic Science Majors: Minor (24 s.h.)**

**REQUIRED MINOR COURSES:**

CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II	4 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 4510	Instrumental Analysis	4 s.h.
CHM 4550	Forensic Chemistry II (FOR*)	<u>4 s.h.</u>

**24 s.h.**

**ADDITIONAL PROGRAM REQUIREMENTS:**

- Hepatitis A/B immunization
- Background check
- Participation in a national standardized assessment examination (e.g., American Board of Criminalistics) prior to graduation.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**Crime Scene Practice Certificate of Completion (16 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
CJ 3040	Criminal Law and Procedure (FOR)	3 s.h.
CJ 4230	Homicide Investigation	3 s.h.
CJ 4450	Interviewing and Investigative Report Writing	3 s.h.
FOR 1010	Introduction to Forensic Science	<u>4 s.h.</u>

**16 s.h.**

**DNA Analysis Certificate of Completion (22 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

BIO 3010	Genetics	4 s.h.
BIO 4010	Population Genetics (FOR)	3 s.h.
BIO 4410	Molecular Biology	3 s.h.
CHM 3610	Biochemistry I (BIO)	4 s.h.
FOR 4520	Forensic Biology (BIO)	4 s.h.
MTH 2350	Probability and Statistics	<u>4 s.h.</u>

**22 s.h.**

**Crime Laboratory Technician Certificate of Achievement (36-37 s.h.)**

**CERTIFICATE REQUIREMENTS:**

FOR 1010	Introduction to Forensic Science	4 s.h.
FOR 3410	Impression and Trace Evidence Analysis	4 s.h.
FOR 3420	Firearm and Tool Mark Analysis	4 s.h.
FOR 3430	Introduction to Forensic Anthropology <b>or</b>	
FOR 4640	Toxicology (BIO)	3-4 s.h.
FOR 4520	Forensic Biology (BIO)	4 s.h.
FOR 4540	Forensic Chemistry I (CHM)	4 s.h.
FOR 4550	Forensic Chemistry II (CHM)	4 s.h.
FOR 4650	Ethics and Expert Testimony	3 s.h.
WRT 1010	College Composition I	3 s.h.
	Certificate electives chosen from	3 s.h.
	FOR 3040 Criminal Law and Procedure (CJ*) (3 s.h.)	
	FOR 3210 Principles of Criminology (CJ*/SOC) (3 s.h.)	
	FOR 3430 Introduction to Forensic Anthropology (4 s.h.)	
	FOR 4150 Criminal Investigation (CJ*) (3 s.h.)	
	FOR 4640 Toxicology (BIO) (3 s.h.)	

**36-37 s.h.**

**Forensic Science Post-Bachelor Certificate of Achievement (minimum 30 s.h.)**

The Post-Bachelor Certificate of Achievement in Forensic Science is available to degree-holding students whose prior degree majors are too heavy in science to allow a Second Bachelor program in Forensic Science.

**REQUIRED CERTIFICATE COURSES:**

Each student's plan is individually written to cover those courses of the total 106-109 s.h. listed that were not taken for the original bachelor degree. The plan requires all of the following courses not previously completed with a grade of C (2.0) or better:

Forensic Science Required Major Courses	35-36 s.h.
Forensic Science Required Support Courses	47 s.h.
Required Minor Courses	24-26 s.h.
RST 4110 Medical Ethics (PHL) <b>or</b>	
RST 4140 Life/Death Issues	<u>3-4 s.h.</u>
	<b>minimum 30 s.h.</b>

While the minimum requirement for the certificate is 30 s.h. post-bachelor at Madonna University, meeting all requirements makes the plans of some students longer. For those for whom the plan might be short, additional courses to fulfill the 30 s.h. residency requirement are available from the Forensic Science electives group.

Science and mathematics courses taken more than seven year previously may need to be repeated, at the discretion of the program director. *(This policy is general across all Science and Mathematics programs.)*

**GENERAL MUSIC**

See listing under MUSIC.

**GENERAL SCIENCE**

**General Science Major: Bachelor of Science (40 s.h.)**

The degree of Bachelor of Science with a major in General Science is available only at the completion of all requirements for the Elementary (K-8) Standard Teaching Certificate. A student who begins the program for teacher certification but does not complete it for any reason must change to another major to complete degree requirements.

Students completing the Bachelor of Science using the General Science major must add the course EDU 4470, Theory and Techniques of Science Instruction: Elementary School, 1 s.h., to the Professional Education requirements listed in the Education section of this Catalog.

**REQUIRED MAJOR COURSES:**

BIO 1030 General Biology I	4 s.h.
BIO 1040 General Biology II	4 s.h.
BIO 2250 Basic Human Physiology	3 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 1610 Introduction to Life Chemistry	4 s.h.
ESS 2160 Earth Science	4 s.h.
ESS 3040 Oceans	3 s.h.
ESS 3290 Principles of Astronomy	4 s.h.
PHY 2530 General Physics I	4 s.h.
PHY 2540 General Physics II	4 s.h.
GSC 4950 Senior Seminar	<u>2 s.h.</u>
	<b>40 s.h.</b>

**REQUIRED SUPPORT COURSES:**

MTH 1050 and 1060 College Algebra and Trigonometry **or**

MTH 1210 Precalculus 5-7 s.h.

For a degree to be granted in General Science, all courses in the Professional Education sequence, *including Directed Teaching*, must be completed.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. *(This policy is general across all Science and Mathematics programs.)*

**GENERAL STUDIES**

**General Studies Major: Bachelor of Arts (30 s.h.)**

**REQUIRED MAJOR COURSES:**

GST 3020 Introduction to General Studies	3 s.h.
GST 4950 General Studies Senior Seminar	3 s.h.
Arts & Humanities courses	6 s.h.
Natural Sciences courses	6 s.h.
Social Sciences courses	6 s.h.
Electives, approved by advisor	<u>6 s.h.</u>
	<b>30 s.h.</b>

Notes: 1) All courses in the major must be approved by the Program Advisor. 2) A minimum of 12 s.h. in the major must be Upper Division courses. 3) At least 50% of the major requirements must be completed in residence\* at Madonna University. \*For more on residency, see Residency section in this catalog.

**GERONTOLOGY**

All students working toward a minor, certificate, associate degree, or bachelor degree in Gerontology are required to complete a series of approved professional contacts. This assures that each student has been introduced to a wide range of current programs, services, and organizations available in the field of gerontology.

**Gerontology Major: Bachelor of Science (33 s.h.)\***

**REQUIRED MAJOR COURSES:**

AGE 1070 Introduction to the Aging Experience	3 s.h.
AGE 2010 Intro. to Alzheimer's Disease and Other Dementias (PSY)	1 s.h.
AGE 2300 Programs and Services for Older Adults	3 s.h.
AGE 3020 Program Development for Adult Education and Events (EDU)	3 s.h.
AGE 3030 Spirituality of Aging (RST)	1 s.h.
AGE 3070 Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3150 How and Why the Body Ages	3 s.h.
AGE 3700 Legal Issues for Older Adults	3 s.h.
AGE 4150 Societies and Aging <b>or</b>	
AGE 4250 Public Policy and Resources in Aging	2 s.h.
AGE 4760 Internship in Aging Studies	4 s.h.
AGE 4770 Professional Development Seminar	2 s.h.
AGE 4950 Gerontology Senior Seminar	2 s.h.
Major electives	<u>3 s.h.</u>
	<b>33 s.h.</b>

\*A minimum of 16 s.h. in the major must be taken at Madonna University.

**Gerontology Major: Associate of Science (28 s.h.)**

**REQUIRED MAJOR COURSES:**

AGE 1070 Introduction to the Aging Experience	3 s.h.
AGE 2010 Intro. to Alzheimer's Disease and Other Dementias (PSY)	1 s.h.
AGE 2300 Programs and Services for Older Adults	3 s.h.
AGE 3030 Spirituality of Aging (RST)	1 s.h.

AGE 3070	Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3700	Legal Issues for Older Adults	3 s.h.
AGE 4150	Societies and Aging	2 s.h.
AGE 4760	Internship in Aging Studies	4 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
	Major electives	<u>3 s.h.</u>
		<b>28 s.h.</b>

**Gerontology Minor (20 s.h.\*)**

**REQUIRED MINOR COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
	Minor electives**	<u>17 s.h.</u>
		<b>20 s.h.</b>

\*A minimum of 8 s.h. must be in upper division courses at Madonna University.

\*\*AGE 4760 and 4770 may not be used to satisfy the minor elective requirements.

**Activity and Program Planning Certificate of Achievement (31 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2010	Intro. to Alzheimer's Disease and Other Dementias	1 s.h.
AGE 3020	Program Development for Adult Education and Events (EDU)	3 s.h.
AGE 3070	Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3100	Enriching Life in Later Years	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3500	Mental Health and the Older Adult	3 s.h.
AGE 3850	Documentation and Assessment	3 s.h.
AGE 4760	Internship in Aging Studies	4 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
WRT 1010	College Composition I	<u>3 s.h.</u>
		<b>31 s.h.</b>

**PREREQUISITE COURSE:**

PSY 1010	General Psychology	3 s.h.
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**Care Management Certificate of Achievement (33 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2010	Intro. to Alzheimer's Disease and Other Dementias (PSY)	1 s.h.
AGE 2240	Supporting Family Caregivers	2 s.h.
AGE 2300	Programs and Services for Older Adults	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3500	Mental Health and the Older Adult	3 s.h.
AGE 3700	Legal Issues for Older Adults	3 s.h.
AGE 3850	Documentation and Assessment	3 s.h.
AGE 3900	Care Management for Older Adults	3 s.h.
AGE 4760	Internship in Aging Studies	4 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
WRT 1010	College Composition I	<u>3 s.h.</u>
		<b>33 s.h.</b>

**PREREQUISITE COURSE:**

PSY 1010	General Psychology	3 s.h.
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**Gerontology Certificate of Achievement (31 s.h.)**

**PREREQUISITE CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2010	Intro. to Alzheimer's Disease and Other Dementias (PSY)	1 s.h.
AGE 2300	Programs and Services for Older Adults	3 s.h.

AGE 3020	Program Development for Adult Education and Events (EDU)	3 s.h.
AGE 3030	Spirituality of Aging (RST)	1 s.h.
AGE 3070	Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3700	Legal Issues for Older Adults	3 s.h.
AGE 4150	Societies and Aging <b>or</b>	
AGE 4250	Public Policy and Resources in Aging	2 s.h.
AGE 4760	Internship in Aging Studies	4 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
WRT 1010	College Composition I	<u>3 s.h.</u>
		<b>31 s.h.</b>

**PREREQUISITE COURSE:**

PSY 1010	General Psychology	3 s.h.
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**Aging and Older Adults Certificate of Completion (9 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 3070	Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3150	How and Why the Body Ages	<u>3 s.h.</u>
		<b>9 s.h.</b>

**Dementia Care Certificate of Completion (11 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2010	Intro. to Alzheimer's Disease and Other Dementias (PSY)	1 s.h.
AGE 2240	Supporting Family Caregivers	2 s.h.
AGE 3100	Enriching Life in Later Years	3 s.h.
AGE 3460	Addressing Behavior Changes in Dementia (PSY)	<u>2 s.h.</u>
		<b>11 s.h.</b>

**Eldercare Practice Certificate of Completion (14 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2240	Supporting Family Caregivers	2 s.h.
AGE 3500	Mental Health and the Older Adults	3 s.h.
AGE 3850	Documentation and Assessment	3 s.h.
AGE 3900	Care Management for Older Adults	<u>3 s.h.</u>
		<b>14 s.h.</b>

**Note: All AGE courses have been approved for continuing education credit in the renewal of the Nursing Home Administrator License.**

**GRAPHIC DESIGN**

See listing under ART.

**HEALTH CARE INFORMATICS**

See listing under HEALTH SCIENCES.

**HEALTH SCIENCES**

**Health Sciences Major: Bachelor of Science (45 s.h.)**

**REQUIRED MAJOR COURSES:**

HSC 3450	Evidence-Based Practice	2 s.h.
HSC 3500	Navigating the U.S. Health Care System	3 s.h.
HSC 3610	Safety Across Health Care Settings	3 s.h.
HSC 3650	Quality and Clinical Transformation	4 s.h.
HSC 4700	Health Promotion	3 s.h.
HSC 4900	Professional Role Seminar	2 s.h.
HSC 4930	Internship in Health Sciences I	3 s.h.
HSC 4940	Internship in Health Sciences II	3 s.h.
MIS 3350	Health Care Informatics	3 s.h.
MTE 1010	Medical Terminology	2 s.h.

*Choose one concentration from (see below):*

Population Health Care Management **or**  
 Health Care Informatics and  
 Quality Systems Management

17 s.h.

**45 s.h.**

**Concentration in Population Health Care Management (17 s.h.)**

AGE 2300 Programs and Services for Older Adults 3 s.h.  
 AGE 3900 Care Management for Older Adults 3 s.h.  
 HSC 4950 Senior Seminar 2 s.h.  
 HSP 3500 Spiritual and Ethical Consideration in Palliative/End-of-Life Care 3 s.h.  
 NFS 3380 Nutrition Education and Counseling **or**  
 PSY 3100 Health Psychology 3 s.h.  
 SOC 3620 Society and Health: Sociological Perspectives 3 s.h.

**Concentration in Health Care Informatics and Quality Systems Management (17 s.h.)**

HSC 4960 Senior Seminar 2 s.h.  
 MGT 3260 Human Behavior and Leadership 3 s.h.  
 MIS 2400 Principles of Management Information Systems 3 s.h.  
 MIS 2700 System Analysis and Design 3 s.h.  
 MIS 3470 Health Care Data Analytics 3 s.h.  
 MIS 3700 Information Systems Project Management 3 s.h.

**REQUIRED SUPPORT COURSES:**

BIO 2450 Human Anatomy and Physiology I 4 s.h.  
 BIO 2460 Human Anatomy and Physiology II 4 s.h.  
 COM 2120 Interpersonal Communication 3 s.h.  
 MTH 2350 Probability and Statistics 4 s.h.  
 NFS 2220 General Nutrition for the Health Professional 2 s.h.  
 NFS 2230 Therapeutic Nutrition for the Health Professional 2 s.h.  
 PHL 4110 Medical Ethics (RST\*) 3 s.h.  
 PSY 1010 General Psychology 3 s.h.  
 PSY 2450 Life Span Developmental Psychology 4 s.h.  
 SOC 1020 Introduction to Sociology 3 s.h.  
**32 s.h.**

**HEALTH CARE MANAGEMENT/HEALTH SERVICES ADMINISTRATION**

See concentration under BUSINESS ADMINISTRATION

**HISTORY**

**History Major: Bachelor of Arts (30 s.h.)**

The study of history will teach you to respond to open-ended, real-life problems related to a wide variety of human experiences in time. You will learn valuable techniques of analysis, synthesis, inquiry, research, and writing, which will prepare you for many career options, in the areas of education, law, government, and others. Note: Teacher certification candidates are referred to the major in Social Studies, rather than History, for a teaching certificate major.

**REQUIRED MAJOR COURSES:**

HIS 1090 Ancient and Medieval World 3 s.h.  
 HIS 2320 United States to 1900 3 s.h.  
 HIS 2760 Michigan History 3 s.h.

HIS 3310 Early Modern World: Age of Discovery and Revolution 3 s.h.  
 HIS 3320 Modern World 3 s.h.  
 HIS 3420 Minority Groups in America 3 s.h.  
 HIS 4320 Foreign Policy History of the United States 3 s.h.  
 HIS 4540 United States in the Modern Era 3 s.h.  
 HIS 4960 History and Social Science Seminar (SSC) 3 s.h.  
 Major electives, choose one: 3 s.h.  
 HIS 4631 Global Studies: Modern Africa (PSC) (3 s.h.) **or**  
 HIS 4632 Global Studies: Modern Asia (PSC) (3 s.h.) **or**  
 HIS 4633 Global Studies: Modern Latin America (PSC) (3 s.h.) **or**  
 HIS 4634 Global Studies: Modern Middle East (PSC) (3 s.h.)

**30 s.h.**

**History Minor (21 s.h.)**

An introduction to main themes related to the historical experiences of the United States and World cultures, developing techniques of open-ended problem-solving, interpretation, and writing. The History Minor is designed to supplement professional majors.

**REQUIRED MINOR COURSES:**

HIS 1090 Ancient and Medieval World 3 s.h.  
 HIS 2320 United States to 1900 3 s.h.  
 HIS 2760 Michigan History 3 s.h.  
 HIS 3310 Early Modern World: Age of Discovery and Revolution 3 s.h.  
 HIS 3320 Modern World 3 s.h.  
 HIS 3420 Minority Groups in America 3 s.h.  
 HIS 4540 United States in the Modern Era 3 s.h.  
**21 s.h.**

**American History and Government Certificate of Completion (9 s.h.)**

An examination of American History and traditions of government with an emphasis on the ideals and experiences of the American people.

**REQUIRED CERTIFICATE COURSES:**

HIS 2320 United States to 1900 3 s.h.  
 HIS 4540 United States in the Modern Era 3 s.h.  
 PSC 1510 American Government 3 s.h.  
**9 s.h.**

**World History Certificate of Completion (9 s.h.)**

Study the major historical events, personalities and themes of selected world cultures from their earliest days to the present, with special attention to the diversity and commonality of human experiences in time.

**REQUIRED CERTIFICATE COURSES:**

HIS 1090 Ancient and Medieval World 3 s.h.  
 HIS 3310 Early Modern World: Age of Discovery and Revolution 3 s.h.  
 HIS 3320 Modern World 3 s.h.  
**9 s.h.**

**HOMELAND SECURITY**

See listing under CRIMINAL JUSTICE.

**HOSPICE AND PALLIATIVE STUDIES**

See ESSENTIALS IN END-OF-LIFE CARE.

## HOSPITALITY AND TOURISM MANAGEMENT

### Hospitality and Tourism Management Major: Bachelor of Science (40 s.h.)

#### REQUIRED MAJOR COURSES:

HTM 3010	Merchandising for Brand Management (MRM*)	3 s.h.
HTM 3080	Visual Merchandising (MKT/MRM*)	3 s.h.
HTM 3100	Facility Design and Event Management (SM*)	3 s.h.
HTM 3210	Meeting and Event Management	3 s.h.
HTM 3260	Travel and Tourism	3 s.h.
HTM 3360	Lodging Management I (MGT/NFS)	3 s.h.
HTM 3400	Retail Management (MKT/MRM*)	3 s.h.
HTM 3550	Consumer Behavior (MKT*/MRM/NFS)	3 s.h.
HTM 3640	Hospitality Architecture and Interior Design (FCS/MRM)	3 s.h.
HTM 4260	Club Management (MGT/SM)	3 s.h.
HTM 4360	Lodging Management II (MGT/NFS)	2 s.h.
HTM 4370	Marketing Hospitality Services (MKT)	3 s.h.
HTM 4910	Internship	3 s.h.
HTM 4950	Senior Seminar	<u>2 s.h.</u>
		<b>40 s.h.</b>

#### REQUIRED MINOR:

A minor in Business Administration (24 s.h.) is required with the Hospitality and Tourism Management major.

### Hospitality and Tourism Management Minor (24 s.h.)

#### REQUIRED MINOR COURSES:

HTM 3010	Merchandising for Brand Management (MRM*)	3 s.h.
HTM 3080	Visual Merchandising (MKT/MRM*)	3 s.h.
HTM 3210	Meeting and Event Management	3 s.h.
HTM 3260	Travel and Tourism	3 s.h.
HTM 3360	Lodging Management I (MGT/NFS)	3 s.h.
HTM 3400	Retail Management (MKT/MRM*)	3 s.h.
HTM 4370	Marketing Hospitality Services (MKT)	3 s.h.
MGT 2360	Principles of Management	<u>3 s.h.</u>
		<b>24 s.h.</b>

## HUMAN RESOURCES MANAGEMENT

The program in Human Resources Management is offered only to students in our outreach center in China and limited to students admitted through Madonna University's partners for the program. Other students are referred to the Business Administration major with a concentration in Human Resources Management.

### Human Resources Management Major: Associate of Science (21 s.h.)

#### REQUIRED MAJOR COURSES:

BL 3500	Employment Law	3 s.h.
FIN 3150	Business Finance	3 s.h.
MGT 3020	Organizational Behavior	3 s.h.
MGT 3100	Strategic Human Resource Planning	3 s.h.
MGT 3270	Human Resources Development	3 s.h.
MGT 4350	Compensation	3 s.h.
MGT 3210	Operations Management	<u>3 s.h.</u>
		<b>21 s.h.</b>

#### REQUIRED SUPPORT COURSES:

ACC 2010	Principles of Accounting I	3 s.h.
ACC 2020	Principles of Accounting II	3 s.h.
CIS 2380	Introduction to Computers	3 s.h.
ECN 2720	Principles of Microeconomics	3 s.h.
ECN 2730	Principles of Macroeconomics	3 s.h.

MGT 2360	Principles of Management	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
MTH 2300	Business Calculus	4 s.h.
QS 3550	Applied Business Statistics	<u>3 s.h.</u>
		<b>28 s.h.</b>

## HUMANE STUDIES

See listing under SOCIOLOGY.

## INFANT-TODDLER CAREGIVER

See listing under CHILDREN AND FAMILIES.

## INSTRUCTION OF ENGLISH LANGUAGE LEARNERS K-12

See listing under EDUCATION.

## INSTRUMENTAL PERFORMANCE

See listing under MUSIC.

## INTEGRATED SCIENCE

The Integrated Science major is especially intended for the Secondary (grades 6-12) science teacher. It is a comprehensive major and does not require a minor for teacher certification.

Students selecting an interdisciplinary science major as preparation for professional and graduate studies are referred to the Natural Science major.

### Integrated Science Major: Bachelor of Science (59-63 s.h.)

The student must complete (a) all the required core and required Mathematics support courses, (b) all the courses listed for one of the three groups Biology emphasis, or Chemistry emphasis, or Physics emphasis, and (c) a starred (\*) course from one of the other two emphasis groups.

#### REQUIRED CORE COURSES:

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 2250	Basic Human Physiology	3 s.h.
BIO 3210	General Ecology	3 s.h.
ESS 2160	Earth Science	4 s.h.
ESS 3040	Oceans	3 s.h.
ESS 3290	Astronomy	4 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I**	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II**	<u>4 s.h.</u>

Selected \* course 4 s.h.

Selected Emphasis group 10-14 s.h.

**59-63 s.h.**

#### BIOLOGY EMPHASIS COURSES:

*BIO 2260	Microbiology	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 4950	Senior Seminar	2 s.h.
MTH 2350	Probability and Statistics	4 s.h.

#### CHEMISTRY EMPHASIS COURSES:

*CHM 2220	Organic Chemistry II <b>or</b>	
*CHM 3610	Biochemistry I (BIO)	4 s.h.

CHM 3310	Quantitative Analysis	4 s.h.
CHM 4950	Senior Seminar	2 s.h.

**PHYSICS EMPHASIS\*\* COURSES:**

PHY 2710	Fundamental Electronics	4 s.h.
PHY 3510	Modern Physics: Atomic and Nuclear	4 s.h.
*PHY 4510	Electronics: Digital Techniques	4 s.h.
NSC 4950	Senior Seminar	2 s.h.

\*\* Students completing the Integrated Science major with a Physics emphasis must select PHY 2630 and PHY 2640 in the Core courses and MTH 2510 in the Required Support Courses.

**REQUIRED SUPPORT COURSES:**

MTH 1050 and 1060	College Algebra and Trigonometry	or	
MTH 1210	Precalculus	or	
MTH 2510	Calculus with Analytic Geometry I		5-7 s.h.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**INTERDISCIPLINARY STUDIES**

See instead GENERAL STUDIES.

**INTERNATIONAL BUSINESS & ECONOMICS**

The program in International Business and Economics is a degree-completion for students in our outreach center in Dubai and limited to students admitted through Madonna University's partners for the program. On-campus students are referred to the Business Administration major with a concentration in International Business.

**International Business and Economics Major: Bachelor of Science (31 s.h.)**

**REQUIRED MAJOR COURSES:**

BUS 3950	Business and Society	3 s.h.
ECN 3940	Economic Geography	3 s.h.
FIN 3150	Business Finance	3 s.h.
INB 3140	International Business	3 s.h.
INB 4350	International Trade Structures and Systems	3 s.h.
INB 4450	International Management	3 s.h.
INB 4500	International Business and Culture Experience	3 s.h.
INB 4930	Internship	2 s.h.
PSC 3010	International Relations	4 s.h.
PSC 3210	Comparative Politics	4 s.h.
		<b>31 s.h.</b>

**REQUIRED BUSINESS FOUNDATION COURSES (18 S.H.)**

ACC 2010	Principles of Accounting I	3 s.h.
ACC 2020	Principles of Accounting II	3 s.h.
BL 3330	Business Law I	3 s.h.
MGT 4950	Business Policy	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
QS 3550	Applied Business Statistics	3 s.h.
		<b>18 s.h.</b>

**REQUIRED SUPPORT COURSES:**

CIS 2380	Introduction to Computers	3 s.h.
ECN 2720	Principles of Microeconomics	3 s.h.
ECN 2730	Principles of Macroeconomics	3 s.h.
FIN 3700	Life Cycle Financial Planning (FCS)	3 s.h.
MGT 2360	Principles of Management	3 s.h.
MGT 3020	Organizational Behavior	3 s.h.
MGT 3100	Strategic Human Resource Planning	3 s.h.

MGT 3690	Entrepreneurship	3 s.h.
MKT 3730	Principles of Advertising	3 s.h.
MTH 2350	Probability and Statistics	4 s.h.
		<b>31 s.h.</b>

**INTERNATIONAL RELATIONS**

**International Relations Certificate of Completion (9 s.h.)**

The Certificate of Completion in International Relations is designed to provide an additional credential for Political Science majors, an additional credential for those minoring in Political Science, and any student seeking to enhance job marketability in a globalized world.

**REQUIRED CERTIFICATE COURSES:**

HIS 4320	Foreign Policy History of the United States	3 s.h.
PSC 3030	International Relations	3 s.h.
PSC 3410	Comparative Politics	3 s.h.
		<b>9 s.h.</b>

**INTERNATIONAL STUDIES**

**International Studies Certificate of Completion (18 s.h.)**

The Certificate of Completion in International Studies provides students with the opportunity to add significant global and 21<sup>st</sup> century dimensions to their chosen field of study. This certificate will increase students' marketability by adding a globally-informed perspective to their credential set as they embark on different career paths. Students in any major may add the certificate, and the 18 semester-hour plan of study makes the International Studies certificate a good practical match for many areas of study.

**REQUIRED CERTIFICATE COURSES:**

**WORLD HISTORY**

HIS 1090	Ancient and Medieval World	or	
HIS 3310	Early Modern World	or	
HIS 3320	Modern World		3 s.h.

**GLOBAL POLITICS IN INTERDISCIPLINARY PERSPECTIVE**

HIS 1010	World Problems (PSC)	or	
HIS 4631	Global Studies: Modern Africa (PSC)	or	
HIS 4632	Global Studies: Modern Asia (PSC)	or	
HIS 4633	Global Studies: Modern Latin America (PSC)	or	
HIS 4634	Global Studies: Modern Middle East (PSC)	or	
SOC 2020	Social Problems		3 s.h.

**DIPLOMACY/INTERNATIONAL RELATIONS**

HIS 4320	Foreign Policy History of the United States	or	
PSC 3030	International Relations		3 s.h.

**PROFESSIONAL PERSPECTIVES**

INB 3140	International Business	or	
	Professional Course in Student's Major with International Component		3 s.h.

**LANGUAGE/HUMANITIES**

	Any SPA, WL, or SLS class that is at least 3 s.h.	or	
ENG 2230	World Literature	and	a study abroad experience in a country where English is not the dominant language
		or	
ENG 2230	World Literature and proof of basic conversational proficiency in a language other than English		3 s.h.

**INTERNATIONAL STUDIES SEMINAR**

INT 4950	International Studies Seminar		3 s.h.
			<b>18 s.h.</b>

Note: Students must also have completed a study abroad experience, which could also involve courses directly applied to one or more of the categories above.

## JOURNALISM AND PUBLIC RELATIONS

### Journalism and Public Relations Major: Bachelor of Arts (46 s.h.)

#### REQUIRED MAJOR COURSES:

JRN 1320	News Reporting (WRT)	3 s.h.
JRN 1710	Graphic Design (ART*)	3 s.h.
JRN 2050	Public Relations Writing	3 s.h.
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3130	Photography I (ART)	3 s.h.
JRN 3160	News Production	2 s.h.
JRN 3570	Editing and Design	3 s.h.
JRN 4010	Mass Communication (BCA/COM)	3 s.h.
JRN 4160	Advanced News Production	2 s.h.
JRN 4750	Special Topics in Journalism/Public Relations	1-3 s.h.
JRN 4910	Journalism/Public Relations Practicum/Cooperative Education	3-12 s.h.
ENG 4950	Senior Seminar	3 s.h.
	Major electives, to be chosen from:	14 s.h.
	ART 2710 Graphic Design II (3 s.h.)	
	ART 3740 Graphic Design III (3 s.h.)	
	ART 4740 Graphic Design IV (3 s.h.)	
	ENG 2080 Approaches to Grammar (3 s.h.)	
	ENG 2620 Language and Culture (3 s.h.)	
	JRN 2100 Media Relations in Sport (SM*) (3 s.h.)	
	JRN 2610 Television Production I (BCA*/COM) (3 s.h.)	
	JRN 3140 Photography II (ART) (3 s.h.)	
	JRN 3150 Photoshop (ART*/BCA) (3 s.h.)	
	JRN 3610 Television Production II (BCA*/COM) (3 s.h.)	
	JRN 4050 Advanced Public Relations (3 s.h.)	
	MIS 2850 Web Design for Business Applications (3 s.h.)	
	MKT 2440 Principles of Marketing (3 s.h.)	
	MKT 3550 Consumer Behavior (HTM/MRM/NFS) (3 s.h.)	
	MKT 3870 Sales Management (3 s.h.)	
	MKT 4560 Marketing Management (3 s.h.)	
	WRT 2050 Creative Writing (3 s.h.)	
	WRT 2440 Technical Writing (3 s.h.)	
	WRT 3260 Business and Professional Writing (3 s.h.)	
		<b>46 s.h.</b>

### Journalism and Public Relations Major: Associate of Arts (24 s.h.)

#### REQUIRED MAJOR COURSES:

JRN 1320	News Reporting (WRT)	3 s.h.
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3130	Photography I (ART)	3 s.h.
JRN 3160	News Production	2 s.h.
JRN 3570	Editing and Design	3 s.h.
	Minor electives	<u>10 s.h.</u>
		<b>24 s.h.</b>

#### REQUIRED SUPPORT COURSES (6 S.H. TO BE CHOSEN FROM):

ART 2710	Graphic Design II	3 s.h.
JRN 1710	Graphic Design I (ART*)	3 s.h.
JRN 2910, 3910	Practicum/Cooperative Education	1-6 s.h.
MKT 2440	Principles of Marketing	3 s.h.
MKT 3550	Consumer Behavior (HTM/MRM/NFS)	<u>3 s.h.</u>
		<b>minimum 6 s.h.</b>

### Journalism Minor (20 s.h.)

#### REQUIRED MINOR COURSES:

JRN 1320	News Reporting (WRT)	3 s.h.
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3160	News Production	3 s.h.
JRN 3570	Editing and Design	2 s.h.
JRN 4160	Advanced News Production	2 s.h.
	Minor electives	<u>7 s.h.</u>
		<b>20 s.h.</b>

## LANGUAGE ARTS

The Language Arts major is specifically designed for the Elementary Grades (K-8) English Language Arts teacher. See the EDUCATION listing for full information on teacher certification requirements. Students desiring an English/Language Arts major as preparation for graduate study or employment other than teaching should consult with an Arts and Humanities advisor about alternative majors.

### Language Arts Major: Bachelor of Arts (36 s.h.)

#### REQUIRED MAJOR COURSES:

COM 1050	Communication: Concepts and Contexts <b>or</b>	
COM 2350	Public Speaking: Theory and Practice	3 s.h.
COM 2120	Interpersonal Communication <b>or</b>	
COM 3100	Small Group Communication	3 s.h.
COM 2550	Oral Interpretation of Literature (ENG)	3 s.h.
ENG 2080	Approaches to Grammar	3 s.h.
ENG 2620	Language and Culture	3 s.h.
ENG 2700	Critical Writing and Literary Analysis	3 s.h.
ENG 3030	Children's Literature and Drama (COM)	3 s.h.
ENG 4450	African American Literature <b>or</b>	
ENG 4460	Ethnic American Literature	3 s.h.
ENG 4040	Literature for Young Adults (EDU)	3 s.h.
JRN 4010	Mass Communication (BCA/COM)	3 s.h.
WRT 2050	Creative Writing <b>or</b>	
WRT 3100	Advanced Composition	3 s.h.
ENG 4950	Senior Seminar	<u>3 s.h.</u>
		<b>36 s.h.</b>

## LEGAL ASSISTANT

Listing is now under PARALEGAL STUDIES and NURSE PARALEGAL.

## LONG TERM CARE ADMINISTRATION

All students working toward an associate degree or bachelor degree in Long Term Care Administration are required to complete a series of approved professional contacts. This assures that each student has been introduced to a wide range of current programs, services, and organizations available in the field of long term care.

### Long Term Care Administration Major: Bachelor of Science (52 s.h.\*)

#### REQUIRED MAJOR COURSES:

ACC 2000	Survey of Accounting	3 s.h.
AGE 1070	Introduction to the Aging Experience	3 s.h.
AGE 2300	Programs and Services for Older Adults	3 s.h.
AGE 3070	Psychology of Midlife and Aging (PSY)	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3700	Legal Issues for Older Adult	3 s.h.
AGE 4150	Societies and Aging <b>or</b>	
AGE 4250	Public Policy and Resources in Aging	2 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
AGE 4850	Gerontology Management	3 s.h.
AGE 4950	Gerontology Senior Seminar	2 s.h.
MGT 2360	Principles of Management	3 s.h.

MGT 3020	Organizational Behavior	3 s.h.
MGT 3100	Strategic Human Resources Planning	3 s.h.
MGT 3690	Entrepreneurship	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
	Required concentration, choose one from (see below):	
	Care Management <b>or</b>	
	Nursing Home Administration Management	
		<u>10 s.h.</u>
		<b>52 s.h.</b>

\*A minimum of 16 s.h. of the major must be taken at Madonna University.

In addition to the above required courses, Long Term Care Administration majors at the baccalaureate level must select a 10 semester-hour concentration in either Care Management or in Nursing Home Administration, as indicated below.

**Concentration in Care Management (10 s.h.)**

AGE 3850	Documentation and Assessment (3 s.h.)	
AGE 3900	Care Management for Older Adults (3 s.h.)	
AGE 4760	Internship in Aging Studies (4 s.h.)	

**Concentration in Nursing Home Administration (10 s.h.)**

AGE 4760	Internship in Aging Studies (4 s.h.)	
AGE 4870	Nursing Home Administration I (3 s.h.)	
AGE 4880	Nursing Home Administration II (3 s.h.)	

**Long Term Care Administration Major: Associate of Science (29 s.h.)**

**REQUIRED MAJOR COURSES:**

ACC 2000	Survey of Accounting	3 s.h.
AGE 2300	Programs and Services for Older Adults	3 s.h.
AGE 3150	How and Why the Body Ages	3 s.h.
AGE 3700	Legal Issues for Older Adults	3 s.h.
AGE 4250	Public Policy and Resources in Aging	2 s.h.
AGE 4760	Internship in Aging Studies	4 s.h.
AGE 4770	Professional Development Seminar	2 s.h.
AGE 4850	Gerontology Management	3 s.h.
AGE 4870	Nursing Home Administration I	3 s.h.
AGE 4880	Nursing Home Administration II	<u>3 s.h.</u>
		<b>29 s.h.</b>

**REQUIRED SUPPORT COURSES:**

AGE 1070	Introduction to the Aging Experience	3 s.h.
MGT 2360	Principles of Management	3 s.h.
MKT 2440	Principles of Marketing	<u>3 s.h.</u>
		9 s.h.

**Nursing Home Administration Pre-Licensure Certificate of Completion (9 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

AGE 4850	Gerontology Management	3 s.h.
AGE 4870	Nursing Home Administration I	3 s.h.
AGE 4880	Nursing Home Administration II	<u>3 s.h.</u>
		<b>9 s.h.</b>

Note: All AGE courses have been approved for continuing education credit in the renewal of the Nursing Home Administrator License.

**LPN to BSN**

See listing under NURSING.

**MANAGEMENT**

See BUSINESS ADMINISTRATION.

**MARKETING**

See also the BUSINESS ADMINISTRATION major, Marketing concentration.

**Marketing Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

MGT 2360	Principles of Management	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
MKT 3550	Consumer Behavior (HTM/MRM/NFS)	3 s.h.
	Marketing electives	<u>12 s.h.</u>
		<b>21 s.h.</b>

**MATHEMATICS**

**Mathematics Major: Bachelor of Science (31 s.h.)**

**REQUIRED MAJOR COURSES:**

MTH 2350	Probability and Statistics	4 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2520	Calculus with Analytic Geometry II	4 s.h.
MTH 3300	Abstract Algebra	3 s.h.
MTH 3410	Linear Algebra	3 s.h.
MTH 3510	Calculus with Analytic Geometry III	4 s.h.
MTH 4510	Introduction to Real Analysis	3 s.h.
MTH 4650	Foundations of College Geometry	3 s.h.
MTH 4950	Senior Seminar	<u>2 s.h.</u>
		<b>31 s.h.</b>

**REQUIRED SUPPORT COURSE (3 S.H.)**

CSC 2080	Computer Science I	3 s.h.
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**Mathematics Minor (22 s.h.)**

**REQUIRED MINOR COURSES:**

MTH 2350	Probability and Statistics	4 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2520	Calculus with Analytic Geometry II	4 s.h.
*MTH 3300	Abstract Algebra	3 s.h.
*MTH 3410	Linear Algebra	3 s.h.
*MTH 4650	Foundations of College Geometry	<u>3 s.h.</u>
		<b>22 s.h.</b>

\*Required for secondary mathematics teacher preparation; students not in preparation for teaching may consult with a Mathematics advisor about electives.

**REQUIRED SUPPORT COURSE (3 S.H.)**

CSC 2080	Computer Science I	3 s.h.
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Mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**MATHEMATICS FOR ELEMENTARY CERTIFICATION**

**Mathematics for Elementary Certification Major: Bachelor of Science (31 s.h.)**

The degree of Bachelor of Science with a major in Mathematics for Elementary Certification is available only at the completion of all requirements for Elementary (K-8) Standard teaching certificate. A student who begins the



program for teacher certification but does not complete it for any reason must change to another major to complete degree requirements.

**REQUIRED MAJOR COURSES:**

MTH 1210	Precalculus	5 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2330	Learning and Teaching of Number Concepts	3 s.h.
MTH 2350	Probability and Statistics*	4 s.h.
MTH 3330	Algebraic Thinking and Proportional Reasoning	4 s.h.
MTH 3340	Geometry for Elementary Teachers*	4 s.h.
MTH 4330	Reasoning and Proof in the Elementary Mathematics Classroom	2 s.h.
MTH 4340	Technology in the Elementary Mathematics Classroom	2 s.h.
MTH 4960	Senior Seminar: Issues in Elementary Mathematics Education	<u>2 s.h.</u>
		<b>31 s.h.</b>

For a degree to be granted in Mathematics for Elementary Certification, all courses in the Professional Education Sequence, including *Directed Teaching*, must be completed.

**Mathematics for Elementary Certification Minor (25 s.h.)**

**REQUIRED MINOR COURSES:**

MTH 1210	Precalculus	5 s.h.
MTH 2510	Calculus with Analytic Geometry I	5 s.h.
MTH 2330	Learning and Teaching of Number Concepts	3 s.h.
MTH 2350	Probability and Statistics*	4 s.h.
MTH 3330	Algebraic Thinking and Proportional Reasoning	4 s.h.
MTH 3340	Geometry for Elementary Teachers*	<u>4 s.h.</u>
		<b>25 s.h.</b>

\*Students who have completed both MTH 2350 and MTH 3340 do not need to take MTH 2340 for the Elementary Curriculum Minor.

Mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (*This policy is general across all Science and Mathematics programs.*)

**MEDICAL TECHNOLOGY**

See instead BIOMEDICAL SCIENCES.

**MENTAL HEALTH**

See listing under PSYCHOLOGY.

**MERCHANDISING AND RETAIL MANAGEMENT**

See concentration under BUSINESS ADMINISTRATION.

**MUSIC**

**Music Major: Bachelor of Arts (43-49 s.h.)**

General Music concentration or  
Music Management concentration

**Music Major: Bachelor of Music (62-65 s.h.)**

Church Music concentration or  
Film Music Scoring concentration or  
Instrumental Performance concentration or  
Music Education concentration or  
Piano Performance concentration or  
Vocal Performance concentration or

**Music Minor (24 s.h.)**

**Certificate of Achievement**

Piano Pedagogy (30 s.h.)

**Certificate of Completion**

Film Music Scoring (16 s.h.)

Musical Theatre (23 s.h.)

All music majors are required to pass an applied music audition in their primary instrument/voice, except in the Music Management concentration. We recommend that you meet this requirement before beginning the program. Music management concentrators must show sufficient skill in their chosen applied area to be able to succeed in the Theory sequence and the upper division music courses.

All music students must pass a basic theory skills test before registering for MUS 1130, Theory I. In the event that you express interest in the music program but do not have at least two years' music experience, we recommend that you take applied piano and tutoring in basic theory and ear training skills (reading treble and bass clefs, constructing major and minor scales, reading meter signatures, etc.) before taking MUS 1130 and MUS 1140, Theory I and Sight-singing and Ear Training I.

All Music majors complete a 26 s.h. core curriculum in addition to an area of concentration as listed above. Students selecting a concentration in Church Music or in Music Management must also complete specified required support courses.

Each music concentration requires a minimum of four semesters of group performance credit. We strongly urge you to participate in a group performance experience each semester that you are enrolled (excepting summer) as part of a rich college-music life.

We enthusiastically welcome music minors into the music program. Applied music requirements for this area are determined by each faculty member individually. We recommend that you take your eight hours of applied music in one instrument; if you choose to study in more than one area, then a majority of the eight hours must be in one instrument.

Advanced placement or credit by evaluation is based upon assessment of prior musical training.

Written approval of the Music Department, prior to registration, is required for all piano and voice courses.

Note: The MU Core Curriculum selection for Goal CC2 MUS 2020 Music Through the Ages does not apply to a music major or minor.

**Music Core Required in all concentrations:**

All Music major concentrations have a common core consisting of 20 s.h. of music theory courses and 6 s.h. of history of music literature. See the individual plans of study for details.

**General Music Concentration: Bachelor of Arts (49 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

*THEORETICAL STUDIES:*

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.

MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (23 S.H.):**

MUAP 4010	Orchestration <b>or</b>	
MUAP 4100	Applied Composition	2 s.h.
MUAP	Applied Music electives ( <i>instrumental/vocal</i> )	12 s.h.
MUAP	Group Performance	4 s.h.
MUS 3110	<b>and</b> MUS 3120 Diction <b>or</b>	
MUS 4040	Conducting and Performing Techniques <b>or</b>	
MUS 4070	Choral Techniques	2 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
		<u>23 s.h.</u>
		<b>49 s.h.</b>

**Music Management Concentration: Bachelor of Arts (43-45 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (17-19 S.H.):**

MUAP	Major Applied Music electives ( <i>instrumental/vocal</i> )	8 s.h.
MUAP	Group Performance	4 s.h.
MUS 3910, 4910	Music Management Cooperative Education I, II	2-4 s.h.
MUS 4950	Music Management Seminar	2 s.h.
MUS 4960	Senior Seminar in Music	1 s.h.
		<u>17-19 s.h.</u>
		<b>43-45 s.h.</b>

**REQUIRED SUPPORT COURSES:**

ACC 2010	Principles of Accounting I	3 s.h.
ACC 2020	Principles of Accounting II	3 s.h.
BL 3330	Business Law	3 s.h.
MGT 2360	Principles of Management	3 s.h.
MKT 2440	Principles of Marketing	3 s.h.
MKT 3550	Consumer Behavior (HTM/MRM/NFS)	<u>3 s.h.</u>
		<b>18 s.h.</b>

**Church Music Concentration: Bachelor of Music (65 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (39 S.H.):**

MUAP	Major Applied Music electives ( <i>keyboard</i> )	16 s.h.
MUAP	Minor Applied Music electives ( <i>instrumental/vocal</i> )	8 s.h.
MUAP	Group Performance ( <i>a minimum 6 s.h. must be MUAP 1080, Chorale</i> )	8 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4070	Choral Techniques	2 s.h.
MUS 4170	Church Music (RST)	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
		<u>39 s.h.</u>
		<b>65 s.h.</b>

**REQUIRED SUPPORT COURSE:**

RST 3490	Worship and Sacraments	3 s.h.
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**Film Music Scoring Concentration: Bachelor of Music (58 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (32 S.H.):**

BCA 2020	Cinema Studies (COM)	3 s.h.
MUAP 4010	Orchestration	2 s.h.
MUAP 4100	Applied Composition	4 s.h.
MUAP 4770	Film Scoring I**	2 s.h.
MUAP 4780	Film Scoring II	2 s.h.
MUAP 4790	Film Scoring III	2 s.h.
MUAP	Applied Piano electives	8 s.h.
MUAP	Group Performance	4 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4040	Conducting	2 s.h.
MUS 4960	Senior Seminar	<u>1 s.h.</u>
		<u>32 s.h.</u>
		<b>58 s.h.</b>

\*\*NOTE: A piano proficiency test is required prior to MUAP 4770.

**Instrumental Performance Concentration: Bachelor of Music (65 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (39 S.H.)**

MUAP 4010	Orchestration	2 s.h.
MUAP	Major Applied Music electives ( <i>instrumental</i> )	16 s.h.
MUAP	Minor Applied Music electives ( <i>instrumental/vocal</i> )	6 s.h.
MUAP	Group Performance	8 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4040	Conducting and Performing Techniques	2 s.h.
MUS 4750	Special Topics in Music	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
		<u>39 s.h.</u>
		<b>65 s.h.</b>

Note: Junior and senior recitals are required of all performance majors.

**Music Education Concentration: Bachelor of Music (65 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (39 S.H.):**

MUAP	Applied Music electives ( <i>instrumental/vocal</i> )	14 s.h.
MUAP	Group Performance	8 s.h.
MUS 3110 and MUS 3120	Diction or	
MUAP 4010	Orchestration	2 s.h.
MUS 3630	Strings Pedagogy	2 s.h.
MUS 3650	Woodwinds Pedagogy	2 s.h.

MUS 3660	Brass Pedagogy	1 s.h.
MUS 3670	Percussion Pedagogy	1 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4040	Conducting and Performing Techniques	2 s.h.
MUS 4800	Teaching of Music at the Elementary Level	2 s.h.
MUS 4850	Teaching of Music at the Secondary Level	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
	(2 semesters of MUAP 2610 required for vocal majors)	

39 s.h.  
**65 s.h.**

**RECOMMENDED SUPPORT COURSE (vocal specialists):**

MUS 4070	Choral Techniques	2 s.h.
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**Note:** Basic proficiency tests in theory, piano, and sight-singing are required of all music education majors after the sophomore level courses are completed.

**Note further:** The Music major with Music Education concentration, in conjunction with the Teacher Education Program, results in an endorsement to teach Music Education K-12 on a Secondary Standard teaching certificate. Music endorsement is not available on an initial teaching certificate that is Elementary.

**Piano Performance Concentration: Bachelor of Music (65 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (39 S.H.):**

MUAP	Applied Piano electives	16 s.h.
MUAP	Minor Applied Music electives ( <i>instrumental/vocal</i> )	6 s.h.
MUAP	Group Performance	8 s.h.
MUS 3540	Piano Pedagogy I	2 s.h.
MUS 3550	Piano Pedagogy II	2 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4750	Special Topics in Music	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
		<u>39 s.h.</u>
		<b>65 s.h.</b>

Note: Junior and senior recitals are required of all performance majors.

**Vocal Performance Concentration: Bachelor of Music (65 s.h.)**

**REQUIRED MUSIC CORE COURSES (26 S.H.):**

**THEORETICAL STUDIES:**

MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.

MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	1 s.h.
MUS 4020	Contrapuntal Techniques	2 s.h.

**HISTORICAL ANALYSIS:**

MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>26 s.h.</b>

**REQUIRED CONCENTRATION COURSES (39 S.H.):**

MUAP	Applied Voice electives	16 s.h.
MUAP	Minor Applied Instrument electives	6 s.h.
MUAP	Group Performance, MUAP 2610, Lyric Theater	4 s.h.
MUAP	Group Performance, other	4 s.h.
MUS 3110	Diction 1: English and Italian	1 s.h.
MUS 3120	Diction 2: French and German	1 s.h.
MUS 4030	Form and Analysis	2 s.h.
MUS 4040	Conducting and Performing Techniques	2 s.h.
MUS 4750	Special Topics in Music	2 s.h.
MUS 4960	Senior Seminar in Music	<u>1 s.h.</u>
		<u>39 s.h.</u>
		<b>65 s.h.</b>

Note: Junior and senior recitals are required of all performance majors.

**Music Minor (24 s.h.)**

**REQUIRED MINOR COURSES:**

MUAP	Applied Music electives ( <i>majority of hours to be taken in one area</i> )	8 s.h.
MUAP	Group Performance	2 s.h.
MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	<u>3 s.h.</u>
		<b>24 s.h.</b>

**Piano Pedagogy Certificate of Achievement (33 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

MUAP 1210	Piano	2 s.h.
MUAP 1220	Piano	2 s.h.
MUAP 2210	Piano	2 s.h.
MUAP 2220	Piano	2 s.h.
MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 3330	History of Music Literature I	3 s.h.
MUS 3340	History of Music Literature II	3 s.h.
MUS 3540	Piano Pedagogy I	2 s.h.
MUS 3550	Piano Pedagogy II	2 s.h.
WRT 1010	College Composition I	<u>3 s.h.</u>
		<b>33 s.h.</b>

**Film Music Scoring Certificate of Completion (16 s.h.)**

**CERTIFICATE REQUIREMENTS:**

MUAP	Two semesters of Applied Piano	4 s.h.
MUAP 4100	Applied Composition	2 s.h.
MUAP 4770	Film Scoring I*	2 s.h.
MUAP 4780	Film Scoring II	2 s.h.

MUAP 4790	Film Scoring III	2 s.h.
MUS 1800	Introduction to Music Technology	2 s.h.
MUS 4030	Form and Analysis	<u>2 s.h.</u>
		<b>16 s.h.</b>

**REQUIRED SUPPORT COURSES:**

MUAP 4010	Orchestration	2 s.h.
MUS 1130	Theory I	3 s.h.
MUS 1140	Sight-singing and Ear Training I	1 s.h.
MUS 1330	Theory II	3 s.h.
MUS 1340	Sight-singing and Ear Training II	1 s.h.
MUS 2130	Theory III	3 s.h.
MUS 2140	Sight-singing and Ear Training III	1 s.h.
MUS 2330	Theory IV	3 s.h.
MUS 2340	Sight-singing and Ear Training IV	<u>1 s.h.</u>
		<b>18 s.h.</b>

**RECOMMENDED SUPPORT COURSE:**

MUS 4040	Conducting and Performing Techniques	2 s.h.
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\*NOTE: A piano proficiency test is required prior to MUAP 4770.

**Musical Theatre Certificate of Completion (23 s.h.)**

The Musical Theatre Certificate of Completion is an initial training program designed to give beginning to intermediate instruction of musical theatre techniques in drama, dance, and singing.

**CERTIFICATE REQUIREMENTS:**

DAN 1100	Elementary Ballet <b>or</b> more advanced ballet course	3 s.h.
DAN 1200	Elementary Tap or more advanced tap course	3 s.h.
MUAP	Voice	4 s.h.
MUAP	Piano	2 s.h.
MUAP 1110	Coaching for the Singer	1 s.h.
MUAP 2610	Lyric Theatre	2 s.h.
MUS 1000	Fundamentals of Music <b>or</b>	
MUS 1130	Theory I	3 s.h.
TRE 1010	Fundamentals of Acting	3 s.h.
TRE 3010	Production Technology	<u>2 s.h.</u>
		<b>23 s.h.</b>

**NATURAL SCIENCE**

**Natural Science Major: Bachelor of Science (53-56 s.h.)**

Consists of courses in the pure sciences of Biology, Chemistry, and Physics distributed as follows: a core of minimum 22 s.h. in one area and a track of 15-16 s.h. in each of the other two.

**Students working toward teacher certification should comply with the plan for Integrated Science (for grades 6-12 certification) or with the plan for General science (for grades K-8 certification).**

**BIOLOGY CORE\*:**

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 2250	Basic Human Physiology	3 s.h.
BIO 2260	Microbiology	4 s.h.
BIO 3010	Genetics	4 s.h.
BIO 3210	General Ecology	3 s.h.
BIO 4950	Senior Seminar	<u>2 s.h.</u>
		<b>24 s.h.</b>

\*MTH 2350, Probability and Statistics, 4 s.h., is required if the Biology core is selected.

**CHEMISTRY CORE:**

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 2220	Organic Chemistry II <b>or</b>	
CHM 3610	Biochemistry I (BIO)	4 s.h.
CHM 3310	Quantitative Analysis	4 s.h.
CHM 4950	Senior Seminar	<u>2 s.h.</u>
		<b>22 s.h.</b>

**PHYSICS CORE:**

PHY 2630	Physics for Scientists and Engineers I**	4 s.h.
PHY 2640	Physics for Scientists and Engineers II**	4 s.h.
PHY 2710	Fundamental Electronics	4 s.h.
PHY 3510	Modern Physics: Atomic and Nuclear	4 s.h.
PHY 4510	Electronics: Digital Techniques	4 s.h.
NSC 4950	Senior Seminar	<u>2 s.h.</u>
		<b>22 s.h.</b>

\*\* MTH 2510, Calculus with Analytic Geometry I, 5 s.h., is a prerequisite to PHY 2630 and PHY 2640.

To complete a natural science major with a core in any of the above areas, students must also choose two of the following tracks which are different from the core.

**BIOLOGY TRACK:**

BIO 1030	General Biology I	4 s.h.
BIO 1040	General Biology II	4 s.h.
BIO 2250	Basic Human Physiology	3 s.h.
BIO 2260	Microbiology	<u>4 s.h.</u>
		<b>15 s.h.</b>

**CHEMISTRY TRACK:**

CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry	4 s.h.
CHM 3610	Biochemistry I (BIO*)	<u>4 s.h.</u>
		<b>16 s.h.</b>

**PHYSICS TRACK:**

PHY 2530	General Physics I <b>or</b>	
PHY 2630	Physics for Scientists and Engineers I**	4 s.h.
PHY 2540	General Physics II <b>or</b>	
PHY 2640	Physics for Scientists and Engineers II**	4 s.h.
PHY 3510	Modern Physics: Atomic and Nuclear	4 s.h.
PHY 4510	Electronics: Digital Techniques	<u>4 s.h.</u>
		<b>16 s.h.</b>

**REQUIRED SUPPORT COURSES:**

MTH 1050 and 1060	College Algebra and Trigonometry <b>or</b>	
MTH 1210	Precalculus <b>or</b>	
MTH 2510	Calculus with Analytic Geometry I	5-7 s.h.

\*\* MTH 2510, Calculus with Analytic Geometry I, 5 s.h., is a prerequisite to PHY 2630 and PHY 2640. Students planning graduate study are advised to select PHY 2630 and PHY 2640.

**Natural Science Major: Associate of Science (30 s.h.)****REQUIRED MAJOR COURSES:**

Biology course	4 s.h.
Chemistry course	4 s.h.
Physics course	4 s.h.
Major electives	<u>18 s.h.</u>
	<b>30 s.h.</b>

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion

of the program director. (This policy is general across all Science and Mathematics programs.)

**Natural Science Minor (24 s.h.)**

24 s.h., including courses selected from Biology, Chemistry, and/or Physics with a minimum of 8 s.h. in any one of the above areas and independent of courses in the major field.

**NUCLEAR MEDICINE TECHNOLOGY**

See listing under BIOMEDICAL SCIENCES.

**NURSE PARALEGAL****Nurse Paralegal Post-BSN Certificate of Achievement (30 s.h. \*)****REQUIRED CERTIFICATE COURSES:**

LAW 1000	Introduction to Paralegal Studies	3 s.h.
LAW 1010	Legal Research and Writing I	3 s.h.
LAW 2560	Legal Research on the Internet	3 s.h.
LAW 2570	Litigation	3 s.h.
LAW 3210	Legal Research and Writing II	3 s.h.
LAW 4220	Torts: An Overview of Negligence	3 s.h.
LAW 4230	Medical-Legal Concepts and Medical Records	3 s.h.
LAW 4270	Evidence	3 s.h.
LAW 4930 <b>or</b> 4940	Internship	1-3 s.h.
LAW 4950	Legal Seminar	3 s.h.
	LAW electives	<u>0-2 s.h.</u>
		<b>30 s.h.</b>

\*10 semester hours of legal specialty courses must be in traditional classroom format.

**THE MADONNA UNIVERSITY PARALEGAL STUDIES PROGRAM IS APPROVED BY THE AMERICAN BAR ASSOCIATION**

Completion of the Nurse Paralegal Certificate requirements DOES NOT AUTHORIZE graduates to practice law as an attorney.

Admission to courses other than LAW 1000 requires departmental approval.

Two letters of recommendation attesting to the applicant's abilities and integrity are required.

The last twenty semester hours of legal courses, including LAW 4950, Legal Seminar, must be completed at Madonna University.

**NURSING**

Madonna University offers a Bachelor of Science in Nursing (BSN) degree for beginning nursing students, and degree-completion programs for licensed practical nurses (LPNs) and registered nurses (RNs). (Note that the College of Nursing and Health also offers a Health Sciences major for entry into related health careers. See listing under Health Sciences.)

The nursing programs was accredited from 1970-2006 by the National League for Nursing Accreditation Commission (NLNAC), and has been accredited by the Commission on Collegiate Nursing Education (CCNE) from 2006 to the present.

The University also offers the Master of Science in Nursing (MSN) degree with majors in Nursing Administration and several Nurse Practitioner specialties and the Doctor of

Nursing Practice (DNP). Also offered are several post-master certificates. See the Graduate Catalog for information about these programs.

### Program Description

A covenant of caring and learning is the foundation of the undergraduate nursing curriculum model. The curricular model concepts of professional nursing practice, holistic caring, and dynamics of systems converge in a background of a learner-centered community and relationship-centered care. The covenant stresses integrity, compassion, spirituality, and ethical behavior.

Theory portions of some undergraduate nursing courses are offered in an online format/hybrid. There are also increasing opportunities to take MU Core Curriculum courses online.

### Pre-Nursing Admission

Admission to Nursing is a two-step process. Step 1 is Admission to Pre-Nursing, which occurs year-round. Step 2 is Admission to the Nursing Major, which occurs twice yearly, in February for Fall admissions and August for Winter admissions.

*NOTE: These requirements are for U.S. citizens and permanent residents only. International students, please see advising.*

### Step 1: Admission Requirements for First-Year students applying to Pre-Nursing

1. A minimum of 2.8 grade point average in high school college preparatory courses.
2. ACT, Enhanced ACT, or SAT scores indicating strong potential to succeed in the program (minimum 960 SAT score or an 18 ACT composite score).
3. At least one year each of high school algebra, biology, and chemistry with a grade of C (2.0) or higher; two years of high school algebra strongly recommended.

### Direct-from-High-School Admission

- minimum cumulative high school GPA of 3.2 or higher;
- completion of one year of biology and chemistry and two years of algebra with grades of B or better;
- SAT score of 1100 or an ACT composite score of 22 or higher;
- applications received by December 1 for the subsequent fall semester will receive priority decisions;
- applications received after December 1 for the subsequent fall semester will be reviewed upon receipt and decisions made on space available basis;
- within 4 weeks of direct admission offer, students will accept or decline admission.

In order to maintain direct-to-nursing admission status, the student must:

- maintain his/her high school GPA at 3.2 or higher through graduation;
- enroll at Madonna University in the fall semester for which accepted;
- successfully pass all nursing prerequisite and support courses with grades of C (2.0) or higher;
- maintain a cumulative GPA of 3.0 or higher at Madonna University;
- complete prerequisite courses to the nursing major and be ready for the nursing major within two years of enrollment.

### Step 1: Admission Requirements for Transfer students applying to Pre-Nursing

1. A required minimum cumulative GPA from all colleges and/or universities depends on the number of credit hours attempted:
  - 1-16 credit hours: 2.5 Cumulative GPA
  - 17-30 credit hours: 2.75 GPA
  - 31+ credit hours: 3.0 GPA
2. Completion of at least one semester of each algebra, biology, and chemistry at the college/university level with a grade of C (2.0) or higher.
3. Certain required prerequisite courses are part of the nursing department's academic excellence policy (see courses marked with asterisks below). Students with more than one grade below C (2.0) in courses included in the academic excellence policy are not considered for the upper division major, even after the courses have been repeated for higher grades. Students whose record indicates lack of success in another nursing program are also not considered.

See elsewhere in this Catalog for additional details on the admission of transfer students.

### Step 1: Admission Requirements for Post-Degree students applying to Pre-Nursing

1. The required minimum cumulative GPA from all colleges/universities attended for students who have already earned a bachelor's degree from a regionally accredited university is 2.8.

Students not meeting the above requirements for their student type/status, but who meet the general university requirements will be admitted as *Undeclared*.

### Step 2: Admission Requirements for the Nursing Major

Students should apply for Admission to the Nursing Major by January 31<sup>st</sup> for Fall entrance to the major; by July 31<sup>st</sup> for Winter entrance. (Admission application deadlines may be subject to change.) Late application for a requested semester will not be considered. The following are minimum requirements for consideration:

1. Already accepted to Health Sciences pre-nursing as of January 31 for August nursing admission and as of July 31 for January nursing admissions.
2. Expect to complete all prerequisite courses as listed with the major (see below), and complete the Madonna University Writing Assessment and any required writing course work, the semester prior to desired admission. A delay in completion of prerequisites would delay consideration for admission to the major. Note that prerequisite courses transferred from other institutions must be transcribed to the Madonna University record by June 1 if beginning the nursing major in September and by September 1 if beginning the major in January.
3. Notify the Nursing Admissions Committee in writing by the appropriate deadline date of desire and intent to begin the nursing major.
4. Overall Madonna GPA of 3.0 or higher. Students who entered Madonna directly from high school and meet eligibility for the major are considered first. Applicants who hold bachelor or higher degrees are considered next. Next priority for admission is given to transfer students.

- Grade of C (2.0) or higher in all required support courses. Any grade below C (2.0) in a required support course must be repeated at Madonna University for a grade of C (2.0) or better.
- Certain required prerequisite courses are part of the nursing department's academic excellence policy (see courses marked with asterisks below). Students with more than one grade below C (2.0) at any institution in any courses included in the academic excellence policy are not considered for the upper division major, even after the courses have been repeated for higher grades.
- Satisfactory score on standardized entrance test. Students admitted to Madonna University directly from high school with ACT composite scores of 20 or higher are not required to take an entrance test.

#### NOTES:

Acceptance to the Nursing and Health Sciences major is contingent on a satisfactory Criminal Background Check, Sex Offenders Registry Check, and submission of technical standard documents. Students are required to submit documentation of health status and immunizations on admission to the Nursing major and Health sciences major courses.

Once a student begins upper-level nursing courses, the student must earn a grade of C (2.0) or higher in all nursing (NUR) courses. Nursing Department policy states that two grades below C (2.0) in nursing (NUR) courses or those courses included in the academic excellence policy results in automatic dismissal from the nursing program. This policy still applies when original grades are replaced. There is also a limit on the number of withdrawals permitted from nursing courses.

#### Admission Requirements for LPNs applying to the Nursing program

LPNs are admitted directly to the Nursing major if they meet the above-listed requirements for Pre-Nursing, with the addition of:

- Current unencumbered Michigan LPN license.
- Resume of professional work experience.
- Minimum cumulative GPA of 3.0 from all colleges and/or universities.

NOTE: There is potential for LPNs to earn some required NUR credits by evaluation/examination.

#### Admission Requirements for RNs applying to the Nursing program

RNs are admitted directly to the Nursing major if they meet the following requirements:

- Submission of official transcripts from all colleges or post-secondary institutions attended.
- Minimum cumulative GPA of 2.50 from all colleges and/or universities.
- Current unencumbered Michigan RN license or RN license in a state that participates in the National Council for State Authorization Reciprocity Agreements (NC-SARA).

#### Prerequisites to Nursing Major:

BIO 2270*	Microbiology for Health Sciences	3 s.h.
BIO 2450*	Human Anatomy and Physiology I	4 s.h.
BIO 2460*	Human Anatomy and Physiology II	4 s.h.
BIO 3710*	Pathophysiology	3 s.h.
CHM 1610*	Introduction to Life Chemistry	4 s.h.

MTH 2350*	Probability and Statistics	4 s.h.
NFS 2220*	General Nutrition for the Health Professional	2 s.h.
NFS 2230*	Therapeutic Nutrition for the Health Professional	2 s.h.
PSY 1010	General Psychology	3 s.h.
PSY 2450	Life-Span Developmental Psychology	4 s.h.
SOC 1020	Introduction to Sociology	3 s.h.
WRT 1010	College Composition I	3 s.h.
WRT 1020	College Composition II	<u>3 s.h.</u>
		<b>42 s.h.</b>

#### Nursing Major: Bachelor of Science in Nursing (53 s.h.)

(Basic/generic students and LPN-to-BSN students)

##### REQUIRED MAJOR COURSES:

NUR 2810	Introduction to Professional Nursing	3 s.h.
NUR 2830	Health Assessment and Promotion	3 s.h.
NUR 3420	Pharmacology	3 s.h.
NUR 3460	Holistic Mental Health Nursing Care	4 s.h.
NUR 3480	Holistic Nursing Care Adults and Families I	5 s.h.
NUR 3960	Evidence-Based Scholarship and Practice	2 s.h.
NUR 3970	Population Focused Older Adult and Family	5 s.h.
NUR 3980	Holistic Nursing Care of Adults and Families II	4 s.h.
NUR 4410	Holistic Nursing Care of Children and Families	4 s.h.
NUR 4430	Population-Focused Professional Nursing	5 s.h.
NUR 4450	Holistic Nursing Care of Women and Families	4 s.h.
NUR 4820	Holistic Care Immersion	5 s.h.
NUR 4840	Dynamic Nursing Leadership	3 s.h.
NUR 4950	Transitions to Professional Nursing Praxis	<u>3 s.h.</u>
		<b>53 s.h.</b>

##### REQUIRED SUPPORT COURSES:

COM 2120	Interpersonal Communication	3 s.h.
HSP 3500	Spiritual and Ethical Considerations in Palliative/End-of-Life Care	3 s.h.
MIS 3350	Health Care Informatics	3 s.h.
RST 4110	Medical Ethics (PHL)	<u>3 s.h.</u>
		<b>12 s.h.</b>

NOTE: Only students admitted into the Nursing major may enroll in NUR courses.

#### Progress in the Nursing Major

Admitted Nursing major students must maintain the following:

- Minimum grade of C (2.0) in all nursing and required support courses, and a minimum cumulative GPA of 2.0.

NOTE: Two grades below C (2.0) in nursing major courses or in those designated by the department's academic excellence policy, whether earned in pre-nursing status or after admission to the nursing major, result in automatic dismissal from the nursing major. Please see the current edition of the Department of Nursing Undergraduate Student Handbook for a full discussion of dismissal and appeal policies.

- Proficiency in communication skills.
- Evidence of personal integrity, emotional stability, social competence, and a positive attitude. The University reserves the right to request a student's withdrawal from the program or nursing course because of unsatisfactory performance in the theory or clinical phases of the program and/or for inappropriate behavior.

NOTE: The nursing curriculum may be completed on a part-time basis.

## Degree Completion Plan for RNs

The College of Nursing and Health provides educational opportunities for Registered Nurses. Building on the competencies acquired in their educational programs, RNs are expected to broaden their nursing theory base and to acquire and demonstrate synthesis of the natural and behavioral sciences. The program will prepare them for nurse leadership roles across the continuum of care and ready them for advanced study in nursing and related fields.

Degree completion students must meet all MU Core Curriculum and support course requirements. These courses may be transferred or the student may choose to earn additional credits by examination in psychology, anatomy/physiology, microbiology, sociology, art or music, and English literature.

Time to complete will vary with enrollment pattern, depending upon individual background and personal goals. The BSN requires a minimum total of 120 semester hours for graduation.

## BSN Degree Completion Plan for Registered Nurses (RNs) (19 s.h.)

After completing 12 s.h. at Madonna University, RN students are eligible for additional transcribed credits based on licensure and experience. Together, the transcribed credits and coursework for the RN-BSN degree completion program are equivalent to the content and semester hours of the prerequisite, nursing, and required support courses for the nursing major. This does not include the maximum of 74 s.h. transferred from community colleges.

### Prerequisites to RN-BSN Major:

BIO 2270*	Microbiology for Health Sciences	3 s.h.
BIO 2450*	Human Anatomy and Physiology I	4 s.h.
BIO 2460*	Human Anatomy and Physiology II	4 s.h.
BIO 3710*	Pathophysiology	3 s.h.
CHM 1610*	Introduction to Life Chemistry	4 s.h.
NFS 2220*	General Nutrition for the Health Professional	2 s.h.
NFS 2230*	Therapeutic Nutrition for the Health Professional	2 s.h.
PSY 1010	General Psychology	3 s.h.
PSY 2450	Life-Span Developmental Psychology	4 s.h.
SOC 1020	Introduction to Sociology	3 s.h.
WRT 1010	College Composition I	3 s.h.
WRT 1020	College Composition II	<u>3 s.h.</u>
		<b>36 s.h.</b>

### REQUIRED MAJOR COURSES:

NUR 3010	Transitions in Professional Nursing	3 s.h.
NUR 3470	Evidence Based Nursing Practice	3 s.h.
NUR 3800	Health Promotion, Risk Reduction, and Disease Prevention	3 s.h.
NUR 4300	Population Based Care	4 s.h.
NUR 4720	Health Assessment and Promotion for the RN-BSN	3 s.h.
NUR 4980	Nursing Leadership for Promoting Quality and Safety Seminar	<u>3 s.h.</u>
		<b>19 s.h.</b>

Completion time will vary based on individual transferable credit and circumstances, with option for prior learning credit.

### REQUIRED SUPPORT COURSES:

HSP 3500	Spiritual and Ethical Considerations in Palliative/End of Life Care	3 s.h.
PHL 4110	Medical Ethics (RST*)	<u>3 s.h.</u>
		<b>6 s.h.</b>

## NURSING HOME ADMINISTRATION

See listing under LONG TERM CARE ADMINISTRATION.

## NUTRITION

### Nutrition Minor (20 s.h.)

The Nutrition Minor provides an opportunity for non-major students to broaden their understanding of the science of nutrition and the complex interaction between food and health. Elective courses allow students to focus on specific areas of food and nutrition. The minor does not meet the requirements to become a registered dietitian nutritionist (RDN).

#### REQUIRED MINOR COURSES:

NFS 2260	Introductory Food Science (FCS)	3 s.h.
NFS 2270	Human Nutrition (FCS/HTM)	3 s.h.
NFS 3120	Nutrition Through the Life Cycle	3 s.h.
	Electives in NFS, 11 s.h. to be chosen from:	11 s.h.
NFS 2230	Therapeutic Nutrition for the Health Professional (2 s.h.)	
NFS 2290	Topics in Food and Nutrition (1 s.h.; max 3 s.h.)	
NFS 3290	Topics in Food and Nutrition (1 s.h.; max. 3 s.h.)	
NFS 3311	Sustainable Food Systems and Nutrition (ENV)(3 s.h.)	
NFS 2470	Sports Nutrition (3 s.h.)	
NFS 2420	Nutrition for the Aging (AGE) (2 s.h.)	
NFS 3220	Nutrition Assessment (2 s.h.)	
NFS 3380	Nutrition Education and Counseling (3 s.h.)	
NFS 3460	Food Service Management I (HTM) (3 s.h.)	
NFS 4380	Community Nutrition (2 s.h.)	
		<u>20 s.h.</u>

## NUTRITION AND FOOD SERVICE MANAGEMENT

### Nutrition and Food Service Management Major: Bachelor of Science (40-41 s.h.)

#### REQUIRED MAJOR COURSES:

NFS 2260	Introductory Food Science (FCS)	3 s.h.
NFS 2270	Human Nutrition (FCS)	3 s.h.
NFS 2760	Food Service Sanitation	2 s.h.
NFS 3220	Nutrition Assessment	2 s.h.
NFS 3250	Medical Nutrition Therapy I	3 s.h.
NFS 3460	Food Service Management I (HTM)	3 s.h.
NFS 4250	Advanced Human Nutrition	4 s.h.
NFS 4460	Food Service Management II (HTM)	3 s.h.
NFS 4950	Senior Seminar	2 s.h.
	Electives in NFS*	4 s.h.
	Choose one concentration from (see below):	11-12 s.h.
	Early Childhood <b>or</b>	
	Older Adults	
		<b>40-41 s.h.</b>

\*Major electives may be selected from all NFS courses except NFS 2220 or NFS 2360.

#### Early Childhood Concentration (12 s.h.)

CF 2160	Child Development Birth through Eight (3 s.h.)	
ECE 2250	Infant and Toddler Best Practices (3 s.h.)	
ECE 3160	Child Care Administration (3 s.h.)	



NFS 3120 Nutrition Through the Life Cycle (3 s.h.)

**Older Adults Concentration (11 s.h.)**

AGE 1070\* Introduction to the Aging Experience (3 s.h.)

AGE 3070\* Psychology of Midlife and Aging (PSY) (3 s.h.)

AGE 3150\* How and Why the Body Ages (3 s.h.)

NFS 2420 Nutrition for the Aging (2 s.h.)

\* Completing these three courses earns the Certificate of Completion in Aging and Older Adults.

**REQUIRED SUPPORT COURSES:**

BIO 2250	Basic Human Physiology	3 s.h.
BIO 2270	Microbiology for Health Sciences	3 s.h.
CHM 1610	Introduction to Life Chemistry	4 s.h.
MGT 2360	Principles of Management	<u>3 s.h.</u>
		<b>13 s.h.</b>

**Nutrition and Food Service Management Major: Associate of Science (24 s.h.)**

**REQUIRED MAJOR COURSES:**

NFS 2260	Introductory Food Science (FCS)	3 s.h.
NFS 2270	Human Nutrition (FCS/HTM)	3 s.h.
NFS 2420	Nutrition for the Aging (AGE)	2 s.h.
NFS 2760	Food Service Sanitation	2 s.h.
NFS 3120	Nutrition through the Life Cycle	3 s.h.
NFS 3460	Food Service Management I (HTM)	3 s.h.
NFS 4950	Senior Seminar	2 s.h.
	Major electives*	<u>6 s.h.</u>
		<b>24 s.h.</b>

\*Major electives may be selected from all NFS courses except NFS 2220 or NFS 2360.

**REQUIRED SUPPORT COURSES:**

BIO 2250	Basic Human Physiology	3 s.h.
MGT 2360	Principles of Management	<u>3 s.h.</u>
		<b>6 s.h.</b>

**Nutrition and Food Service Management Minor (20 s.h.)**

**REQUIRED MINOR COURSES:**

NFS 2260	Introductory Food Science (FCS)	3 s.h.
NFS 2270	Human Nutrition (FCS/HTM)	3 s.h.
NFS 2760	Food Service Sanitation	2 s.h.
NFS 3120	Nutrition through the Life Cycle	3 s.h.
NFS 3460	Food Service Management I	3 s.h.
	NFS electives*	<u>6 s.h.</u>
		<b>20 s.h.</b>

\*Minor electives may be selected from all NFS courses except NFS 2220 or NFS 2360.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## NUTRITIONAL SCIENCES

**Nutritional Sciences Major: Bachelor of Science (30 s.h.)**

**REQUIRED MAJOR COURSES:**

BIO 4950	Senior Seminar	2 s.h.
NFS 2260	Introductory Food Science (FCS)	3 s.h.
NFS 2270	Human Nutrition (FCS)	3 s.h.
NFS 3220	Nutrition Assessment	2 s.h.
NFS 3250	Medical Nutrition Therapy I	3 s.h.
NFS 4250	Advanced Human Nutrition	4 s.h.

NFS 4420	Medical Nutrition Therapy II	3 s.h.
NFS 4960	Experimental Foods and Research	3 s.h.
	Major electives*	<u>7 s.h.</u>
		<b>30 s.h.</b>

\*Major electives may be selected from all NFS courses except NFS 2220 or NFS 2360.

**REQUIRED SUPPORT COURSES:**

BIO 2260	Microbiology	4 s.h.
BIO 2450	Human Anatomy and Physiology I	4 s.h.
BIO 2460	Human Anatomy and Physiology II	4 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1120	General Chemistry II	4 s.h.
CHM 2210	Organic Chemistry I	4 s.h.
CHM 3610	Biochemistry I (BIO)	<u>4 s.h.</u>
		<b>28 s.h.</b>

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## OCCUPATIONAL SAFETY AND HEALTH

**Occupational Safety and Health Minor (24 s.h.)**

**REQUIRED MINOR COURSES:**

OSH 1020	Standards and Regulations	3 s.h.
OSH 3220	Inspection and Survey of Facilities (FS)	3 s.h.
OSH 3310	Safety Program Management	3 s.h.
OSH 3520	Industrial Hygiene I	3 s.h.
OSH 3980	Industrial Hygiene II	3 s.h.
OSH 4510	Hazardous Material I (EM/FS)	3 s.h.
	Minor electives	<u>6 s.h.</u>
		<b>24 s.h.</b>

**REQUIRED SUPPORT COURSES:**

BIO 2250	Basic Human Physiology*	<b>or</b>
NSC 1250	Health Problems* (FCS/NFS)	3-4 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1610	Introduction to Life Chemistry	4 s.h.
MTH 1050	College Algebra <b>and</b> MTH 1060 Trigonometry <b>or</b>	
MTH 1210	Precalculus	5-7 s.h.
PHY 2350	General Physics I	<u>4 s.h.</u>
		<b>20-23 s.h.</b>

\*Student with current EMT licenses may apply for alternative credit for this requirement.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

**Occupational Safety and Health Certificate of Achievement (30 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

OSH 1020	Standards and Regulations	3 s.h.
OSH 3220	Inspection and Survey of Facilities (FS)	3 s.h.
OSH 3310	Safety Program Management	3 s.h.
OSH 3520	Industrial Hygiene I	3 s.h.
OSH 3980	Industrial Hygiene II	3 s.h.
OSH 4510	Hazardous Materials I (EM/FS)	3 s.h.
WRT 1010	College Composition I	3 s.h.
	Certificate electives	<u>9 s.h.</u>
		<b>30 s.h.</b>

# OCCUPATIONAL SAFETY, HEALTH, AND FIRE SCIENCE

## Occupational Safety, Health, and Fire Science Major: Bachelor of Science (42 s.h.)

### REQUIRED MAJOR COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH*)	3 s.h.
FS 2910	Cooperative Education I* <b>or</b>	
FS 2930	Internship I*	1-3 s.h.
FS 3220	Inspection and Survey of Facilities (OSH*)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 3690	Fire Protection Systems II (OSH)	3 s.h.
FS 3910	Cooperative Education II** <b>or</b>	
FS 3930	Internship II**	1-3 s.h.
FS 4900	Fire Service Management	3 s.h.
OSH 1020	Standards and Regulations	3 s.h.
OSH 3110	Industrial Safety and Health <b>or</b>	
OSH 3310	Safety Program Management	3 s.h.
OSH 3520	Industrial Hygiene I	3 s.h.
OSH 3980	Industrial Hygiene II	3 s.h.
OSH 4510	Hazardous Material I (EM/FS)	3 s.h.
OSH 4950	Senior Seminar	2 s.h.
	Major electives	<u>1-7 s.h.</u>
		<b>42 s.h.</b>

### REQUIRED SUPPORT COURSES:

BIO 2250	Basic Human Physiology*** <b>or</b>	
BIO 2450 AND 2460	Anatomy and Physiology I <b>and</b> II*** <b>or</b>	
NSC 1250	Health Problems (FCS/NFS)***	3-8 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1610	Introduction to Life Chemistry	4 s.h.
MTH 1050 and 1060	College Algebra <b>and</b> Trigonometry <b>or</b>	
MTH 1210	Precalculus	5-7 s.h.
PHY 2530	General Physics I	4 s.h.
PHY 2540	General Physics II	<u>4 s.h.</u>
		<b>24-31 s.h.</b>

\*Required for preservice associate and baccalaureate students.

\*\*Required preservice baccalaureate students.

\*\*\*Students with current EMT licenses may apply for alternative credit for this requirement.

## Occupational Safety, Health, and Fire Science Major: Associate of Science (30 s.h.)

### REQUIRED MAJOR COURSES:

FS 1010	Introduction to Fire Protection and Prevention (EM)	3 s.h.
FS 2150	Building Construction (OSH*)	3 s.h.
FS 2910	Cooperative Education I* <b>or</b>	
FS 2930	Internship I*	1-3 s.h.
FS 3220	Inspection and Survey of Facilities (OSH*)	3 s.h.
FS 3680	Fire Protection Systems I (OSH)	3 s.h.
FS 3690	Fire Protection Systems II (OSH)	3 s.h.
OSH 1020	Standards and Regulations	3 s.h.
OSH 3310	Safety Program Management <b>or</b>	
FS 4900	Fire Service Management	3 s.h.
OSH 3520	Industrial Materials I (EM/FS)	3 s.h.
OSH 4510	Hazardous Materials I (EM/FS)	3 s.h.
	Major electives	<u>0-2 s.h.</u>
		<b>30 s.h.</b>

### REQUIRED SUPPORT COURSES:

BIO 2250	Basic Human Physiology*** <b>or</b>	
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BIO 2450 and 2460	Anatomy and Physiology I and II*** <b>or</b>	
NSC 1250	Health Problems*** (FCS/NFS)	3-8 s.h.
CHM 1110	General Chemistry I	4 s.h.
CHM 1610	Introduction to Life Chemistry	4 s.h.
MTH 1050	College Algebra <b>and</b> 1060 Trigonometry <b>or</b>	
MTH 1210	Precalculus	5-7 s.h.
PHY 2530	General Physics I	4 s.h.
PHY 2540	General Physics II	<u>4 s.h.</u>
		<b>24-31 s.h.</b>

\* Required for preservice associate and baccalaureate students.

\*\* Required for preservice baccalaureate students.

\*\*\* Students with current EMT licenses may apply for alternative credit for this requirement.

Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (This policy is general across all Science and Mathematics programs.)

## Environmental Safety and Health Program (ESHP) Certificate of Completion (17 s.h.)

### REQUIRED CERTIFICATE COURSES:

FS 3690	Fire Protection Systems II (OSH)	3 s.h.
OSH 1020	Standards and Regulations	3 s.h.
OSH 3110	Industrial Safety and Health	3 s.h.
OSH 3210	Construction Safety	2 s.h.
OSH 3220	Inspection and Survey of Facilities (FS)	3 s.h.
OSH 3980	Industrial Hygiene II	<u>3 s.h.</u>
		<b>17 s.h.</b>

## ORGANIZATIONAL LEADERSHIP

The Bachelor of Arts: Organizational Leadership will provide students with a strong skill set for leading change, fostering creativity and innovation in their organizations. An emphasis will be placed on the following: interpersonal communication, team-building, collaboration, conflict resolution, ethical reasoning, critical thinking and data-informed strategic decision making. The program will help students assume leadership roles in organizational settings in the public, private, and nonprofit sectors.

## Organizational Leadership Major: Bachelor of Arts (30 s.h.)

### REQUIRED MAJOR COURSES:

COM 3100	Small Group Communication	3 sh.
COM 3520	Organizational Communication	3 s.h.
FIN 3700	Life Cycle Financial Planning (FCS)	3 s.h.
INB 3140	International Business	3 s.h.
MGT 3100	Strategic Human Resource Planning	3 s.h.
MGT 3210	Operations Management	3 s.h.
MGT 3260	Human Behavior and Leadership	3 s.h.
MGT 4960	Seminar in Leadership	3 s.h.
QS 2500	Principles of Data Analytics	3 s.h.
SOC 3120	Diversity, Discrimination, & Social Justice	<u>3 s.h.</u>
		<b>30 s.h.</b>

### FOUNDATION COURSES (15 S.H.)

ACC 2000	Survey of Accounting <b>or</b>	
ACC 2010	Principles of Accounting I	3 s.h.
BL 3330	Business Law	3 s.h.
BUS 3960	Business Ethics	3 s.h.

COM 2120 Interpersonal Communication	3 s.h.
MKT 2440 Principles of Marketing	<u>3 s.h.</u>
	<b>15 s.h.</b>

**REQUIRED SUPPORT COURSES:**

ECN 2710 Economics for Human Services <b>or</b>	
ECN 2720 Principles of Microeconomics <b>or</b>	
ECN 2730 Principles of Macroeconomics	3 s.h.
MGT 2360 Principles of Management	3 s.h.
MGT 3020 Organizational Behavior	3 s.h.
MTH 2350 Probability and Statistics	4 s.h.
MIS 2400 Principles of Management Information Systems	<u>3 s.h.</u>
	<b>16 s.h.</b>

**PARALEGAL STUDIES**

The mission of the Paralegal Studies program is to prepare two-year, four-year, and post-baccalaureate students for careers as paralegals. The program teaches practical paralegal skills in conjunction with a liberal arts education. This allows graduates to serve a modern, multicultural society with a valuable skill. The mission also includes educating B.S.N.-credentialed nurses to become nurse paralegals (see listing under NURSE PARALEGAL).

The objectives of the Paralegal Studies program are to produce an extremely competent and well-rounded individual who is able to assist an attorney in various areas of the law. These objectives are met through carefully designed academic requirements and extensive academic advising.

**Paralegal Studies Major: Bachelor of Science (42 s.h. \*)**

**REQUIRED MAJOR COURSES:**

LAW 1000 Introduction to Paralegal Studies	3 s.h.
LAW 1010 Legal Research and Writing I	3 s.h.
LAW 2560 Legal Research on the Internet	3 s.h.
LAW 2570 Litigation	3 s.h.
LAW 3210 Legal Research and Writing II	3 s.h.
LAW 3670 Law Office Economics and Technology	3 s.h.
LAW 4930 <b>or</b> 4940 Internship	1-3 s.h.
LAW 4950 Legal Seminar	3 s.h.
LAW electives	<u>18-20 s.h.</u>
	<b>42 s.h.</b>

\*10 semester hours of legal specialty courses must be in traditional classroom format.

**Paralegal Studies Major: Associate of Science (30 s.h. \*)**

**REQUIRED MAJOR COURSES:**

LAW 1000 Introduction to Paralegal Studies	3 s.h.
LAW 1010 Legal Research and Writing I	3 s.h.
LAW 2560 Legal Research on the Internet	3 s.h.
LAW 2570 Litigation	3 s.h.
LAW 3210 Legal Research and Writing II	3 s.h.
LAW 3670 Law Office Economics and Technology	3 s.h.
LAW 4930 <b>or</b> 4940 Internship	1-3 s.h.
LAW 4950 Legal Seminar	3 s.h.
LAW electives	<u>6-8 s.h.</u>
	<b>30 s.h.</b>

\*10 semester hours of legal specialty courses must be in traditional classroom format.

**Paralegal Studies Post-Baccalaureate Certificate of Achievement (30 s.h. \*)**

**REQUIRED CERTIFICATE COURSES:**

LAW 1000 Introduction to Paralegal Studies	3 s.h.
LAW 1010 Legal Research and Writing I	3 s.h.
LAW 2560 Legal Research on the Internet	3 s.h.
LAW 2570 Litigation	3 s.h.
LAW 3210 Legal Research and Writing II	3 s.h.
LAW 3670 Law Office Economics and Technology	3 s.h.
LAW 4930 <b>or</b> 4940 Internship	1-3 s.h.
LAW 4950 Legal Seminar	3 s.h.
LAW electives	<u>6-8 s.h.</u>
	<b>30 s.h.</b>

\*10 semester hours of legal specialty courses must be in traditional classroom format.

**THE MADONNA UNIVERSITY PARALEGAL STUDIES PROGRAM IS APPROVED BY THE AMERICAN BAR ASSOCIATION**

Completion of the Paralegal Studies program degree requirements DOES NOT AUTHORIZE to practice law as an attorney.

Admission to courses other than LAW 1000 requires departmental approval.

Two letters of recommendation attesting to the applicant's abilities and integrity are required.

The last twenty semester hours of legal courses, including LAW 4930/4940 Internship and LAW 4950 Legal Seminar, must be completed at Madonna University.

**PASTORAL MINISTRY**

A Pastoral Ministry major or minor assists in exploring how students can make a difference through living out their faith and serving those in need. Studies in this field can prepare students for service in parishes or church communities, in the areas of religious education, social concerns, liturgy, parish administration, or children's, youth, or young adult ministry. They can be a step toward graduate level studies in ministry or in religious studies. Students may choose this program because of already being involved in ministry and desiring deeper preparation for it.

The Archdiocese of Detroit encourages Catholic students who feel called to ministry to pursue an academic degree program such as this one.

**Pastoral Ministry Major: Bachelor of Arts (33 s.h.)**

**REQUIRED MAJOR COURSES:**

RST 2240 Theology of Ministry	3 s.h.
RST 2560 Old Testament: Torah and Historical Writings	3 s.h.
RST 2570 Old Testament: Prophets and Wisdom Literature	3 s.h.
RST 2580 New Testament: The Four Gospels	3 s.h.
RST 2590 New Testament: Acts, Epistles, and Revelation	3 s.h.
RST 2990 Principles of Catholic Social Doctrine (PHL)	3 s.h.
RST 3150 Christian Spirituality	3 s.h.
RST 3490 Worship and Sacraments	3 s.h.
RST 3610 Pastoral Counseling	3 s.h.
RST 4080 Moral Issues in Business (PHL) <b>or</b>	
RST 4090 Environmental Ethics (PHL) <b>or</b>	
RST 4110 Medical Ethics (PHL)	3 s.h.
RST 4950 Senior Seminar: Sharing Your Faith	<u>3 s.h.</u>
	<b>33 s.h.</b>

**REQUIRED SUPPORT COURSES:**

COM 1050 Communication Concepts and Contexts	3 s.h.
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PHL 1010	Introduction to Philosophy	3 s.h.
PHL	Second Philosophy course	3 s.h.
SOC 2160	Empathy Listening Skills (SW*)	<u>1 s.h.</u>
		<b>10 s.h.</b>

**RECOMMENDED SUPPORT COURSE:**

COM 2330	Interviewing Techniques	3 s.h.
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**Pastoral Ministry Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

RST 2240	Theology of Ministry	3 s.h.
RST 2560	Old Testament: Torah and Historical Writings	3 s.h.
RST 2580	New Testament: The Four Gospels	3 s.h.
RST 3150	Christian Spirituality	3 s.h.
RST 3490	Worship and Sacraments	3 s.h.
RST 3610	Pastoral Counseling	3 s.h.
RST 4080	Moral Issues in Business (PHL) <b>or</b>	
RST 4090	Environmental Ethics (PHL) <b>or</b>	
RST 4110	Medical Ethics (PHL)	<u>3 s.h.</u>
		<b>21 s.h.</b>

**REQUIRED SUPPORT COURSES:**

COM 1050	Communication Concepts and Contexts	3 s.h.
PHL 1010	Introduction to Philosophy	3 s.h.
SOC 2160	Empathy Listening Skills (SW*)	<u>1 s.h.</u>
		<b>7 s.h.</b>

**PHARMACY**

See PRE-PROFESSIONAL PROGRAMS.

**PHILOSOPHY**

Philosophy uses the gift of human reason to explore the "big questions" about the nature of reality and of the human person, about human meaning, purpose, and values, about the nature of God, and about how to live. The Philosophy minor offers the opportunity to examine these questions from diverse perspectives, encouraging critical thinking about them, while giving particular attention to the Catholic ethical and philosophical tradition.

**Philosophy Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

PHL 1010	Introduction to Philosophy	3 s.h.
PHL 2010	Logic	3 s.h.
PHL 3650	Philosophy of Knowledge	3 s.h.
PHL 4080	Moral Issues in Business (RST*) <b>or</b>	
PHL 4090	Environment Ethics (RST*) <b>or</b>	
PHL 4110	Medical Ethics (RST*)	3 s.h.
PHL 4230	Metaphysics	3 s.h.
	Electives ( <i>Philosophy courses</i> )	<u>6 s.h.</u>
		<b>21 s.h.</b>

**PHYSICAL EDUCATION AND HEALTH**

**Physical Education and Health K-12 Major: Bachelor of Science (46 s.h.)**

**REQUIRED MAJOR COURSES:**

BIO 2250	Basic Human Physiology	3 s.h.
PED 2010	History of PE & Health	2 s.h.
PED 2280	First Aid & Safety	2 s.h.
PED 2350	Kinesiology	2 s.h.
PED 2410	Concepts: Nutrition, Mental, Emotional & Social Health	3 s.h.
PED 2420	Concepts: Communicable & Non-Communicable Diseases/Sexual Health	3 s.h.
PED 2430	Concepts: Drug Use & Abuse, Consumer	

	Health, & Safety	3 s.h.
PED 2500	Fitness Principles	1 s.h.
PED 3250	Motor Development	2 s.h.
PED 3350	Adapted Physical Education	2 s.h.
PED 3370	Cardio & Strength Conditioning	3 s.h.
PED 3400	Physiology of Exercise	3 s.h.
PED 3520	Curriculum & Instruction of Health and Physical Education	3 s.h.
PED 3810	Assessment: Team Sports	2 s.h.
PED 3820	Assessment: Individual Sports	2 s.h.
PED 3830	Movement for Elementary Physical Education	1 s.h.
PED 4620	Instructional Methods of Teaching Secondary Physical Education	3 s.h.
PED 4630	Instructional Methods of Teaching Elementary Physical Education and Health	3 s.h.
PED 4670	Measurement and Evaluation in PE & Health	

3 s.h.  
**46 s.h.**

**PHYSICS**

**Physics Minor (20 s.h.)**

**REQUIRED MINOR COURSES:**

PHY 2630	Physics for Scientists and Engineers I	4 s.h.
PHY 2640	Physics for Scientists and Engineers II	4 s.h.
PHY 2710	Fundamental Electronics	4 s.h.
PHY 3510	Modern Physics: Atomic and Nuclear	4 s.h.
PHY 4510	Electronics: Digital Techniques	<u>4 s.h.</u>
		<b>20 s.h.</b>

**REQUIRED SUPPORT COURSE:**

MTH 2510	Calculus with Analytic Geometry I	5 s.h.
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Science and mathematics courses taken more than seven years previously may need to be repeated, at the discretion of the program director. (*This policy is general across all Science and Mathematics programs.*)

**PIANO PEDAGOGY/PIANO PERFORMANCE**

See listing under MUSIC.

**POLITICAL SCIENCE**

**Political Science Major: Bachelor of Arts (31 s.h.)**

An examination of the fundamental principles and functions of political science, including topics related to government, citizenship, political parties, the electoral process, the operation of state and local governments, and international relations. The political science major offers four different track options: American Politics, Comparative Politics and Area Studies, International Politics, and Pre-Law. All four tracks require a total of thirty-one credits, which include nineteen core credits and twelve elective credits from the selected concentration. An internship is part of the core requirements and the program is designed to prepare students for a variety of careers in federal, state, and local government, non-profit organizations, international organizations, business, teaching and law.

**REQUIRED MAJOR COURSES:**

PSC 1510	American Government	3 s.h.
PSC 3030	International Relations* <b>or</b>	
PSC 3410	Comparative Politics**	3 s.h.
PSC 4310	Political Theory	3 s.h.
SW 3960	Social Research Methods (SOC)	4 s.h.
PSC 4930	Internship	3 s.h.

PSC 4950 Senior Seminar 3 s.h.  
 Choose one concentration from (see below): 12 s.h.  
 American Politics **or**  
 Comparative Politics and Area Studies **or**  
 International Politics **or**  
 Pre-Law

**31 s.h.**

**American Politics Concentration (12 s.h.)**

PSC 3770 State and Local Government (3 s.h.)  
 PSC 4010 Parties and Elections (3 s.h.)  
 HIS 4320 Foreign Policy History of the United States (3 s.h.)  
 HIS 4540 United States in the Modern Era (3 s.h.)

**Comparative Politics and Area Studies Concentration (12 s.h.)**

(\*Students choosing this option must take PSC 3030 as major requirement)

PSC 3410 Comparative Politics (3 s.h.)  
 Select three courses from the following:  
 PSC 4631 Global Studies: Modern Africa (HIS\*) (3 s.h.)  
 PSC 4632 Global Studies: Asia (HIS\*) (3 s.h.)  
 PSC 4633 Global Studies: Modern Latin America (HIS\*) (3 s.h.)  
 PSC 4634 Global Studies: Modern Middle East (HIS\*) (3 s.h.)

**International Politics Concentration (12 s.h.)**

(\*\*Students choosing this option must take PSC 3410 as major requirement.)

PSC 3030 International Relations (3 s.h.)  
 HIS 4320 Foreign Policy History of the United States (3 s.h.)  
 HIS 3310 Early Modern World (3 s.h.)  
 HIS 3320 Modern World (3 s.h.)

**Pre-Law Concentration (12 s.h.)**

LAW 1010 Legal Research and Writing I (3 s.h.)  
 LAW 1020 Law, Society, and Politics (SOC/PSC) (3 s.h.)  
 PSC 2350 American Judicial Process (CJ\*) (3 s.h.)  
 PSC 4050 Constitutional Law (CJ\*) (3 s.h.)

**Political Science Minor (21 s.h.)**

An examination of the fundamental principles and functions of political science, including topics related to government, citizenship, political parties, the electoral process, the operation of state and local governments, and international relations. The political science minor is designed to enhance student's credentials for a variety of careers in journalism, business, teaching, criminal justice, federal, state, and local government, non-profit organizations, international organizations, and law.

**REQUIRED MINOR COURSES:**

PSC 1510 American Government 3 s.h.  
 PSC 3030 International Relations **or**  
 PSC 3410 Comparative Politics 3 s.h.  
 PSC 3770 State and Local Government 3 s.h.  
 PSC 4310 Political Theory 3 s.h.  
 Minor electives 9 s.h.  
**21 s.h.**

NOTE: For those students seeking teacher certification, PSC 3030 International Relations and PSC 3410 Comparative Politics are both required.

**PRE-CLINICAL IMAGING SCIENCES**

See listing under BIOMEDICAL SCIENCES; DIAGNOSTIC MEDICAL SONOGRAPHY IMAGING PRE-PROFESSIONAL STUDIES; RADIOLOGY IMAGING PRE-PROFESSIONAL STUDIES.

**PRE-ENGINEERING**

Engineering schools and programs vary in requirements. Students should consult the Program advisor in the Department of Physical and Applied Sciences to become familiar with the exact requirements of the program(s) to which application will be made.

**PRE-LAW**

Law schools do not prescribe particular curricula for admission. Madonna University, therefore, approaches the preparation for law on an individual basis, tailoring the program of each student to individual needs and desires. Thus, students may major in communication studies, English, history, paralegal studies, political science, psychology, or other liberal arts. Students are advised to meet with the pre-law advisor (in the History and Paralegal Department) from their first semester in college to discuss their individual career plans.

**PRE-PROFESSIONAL PROGRAMS**

**Pre-Dentistry, Pre-Medicine, Pre-Optometry, Pre-Pharmacy, Pre-Physical Therapy, Pre-Physician Assistant, Pre-Podiatry, Pre-Veterinary (Baccalaureate level)**

Students preparing for a health professions career may major in any area whose free electives allow completion of the basic courses required by the professional schools to which they will be applying.

In addition to reviewing the plans below, students are advised to begin meeting with the Pre-Professional advisor (in the College of Natural and Social Sciences) at first enrollment at Madonna to discuss their individual career plans and tailored academic plans.

**Pre-Dentistry Certificate of Achievement (35 s.h.)**

The certificate of achievement in Pre-Dentistry is designed for students who wish to earn a certificate along with their B.S./B.A. Students planning to enroll in a particular school of dentistry after graduation should work with an advisor to verify that all courses required pre-admission are taken.

**REQUIRED CERTIFICATE COURSES:**

BIO 1030 General Biology I 4 s.h.  
 BIO 1040 General Biology II 4 s.h.  
 CHM 1110 General Chemistry I 4 s.h.  
 CHM 1120 General Chemistry II 4 s.h.  
 CHM 2210 Organic Chemistry I 4 s.h.  
 CHM 2220 Organic Chemistry II 4 s.h.  
 PHY 2530 General Physics I **or**  
 PHY 2630 Physics for Scientists and Engineers I 4 s.h.  
 PHY 2540 General Physics II **or**  
 PHY 2640 Physics for Scientists and Engineers II 4 s.h.  
 WRT 1010 College Composition I 3 s.h.  
**35 s.h.**

**SUGGESTED SUPPORT COURSES:**

BIO 2260 Microbiology (with laboratory)	4 s.h.
BUS 1010 <b>or</b> MGT 2360 (a business course)	3 s.h.
CHM 2220 Organic Chemistry II	4 s.h.
CHM 3610 Biochemistry (BIO)	4 s.h.
MTH 2350 Probability and Statistics	4 s.h.
PSY 1010 General Psychology	3 s.h.
SOC 1020 Introduction to Sociology	<u>3 s.h.</u>
	<b>21 s.h.</b>

**Pre-Medicine Certificate of Achievement (39 s.h.)**

The certificate of achievement in Pre-Medicine is designed for students who wish to earn a certificate along with their B.S./B.A. *Students planning to enroll in a particular medical or osteopathy school after graduation should work with an advisor to verify that all courses required pre-admission are taken.*

**REQUIRED CERTIFICATE COURSES:**

BIO 1030 General Biology I	4 s.h.
BIO 1040 General Biology II	4 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 1120 General Chemistry II	4 s.h.
CHM 2210 Organic Chemistry I	4 s.h.
CHM 2220 Organic Chemistry II	4 s.h.
CHM 3610 Biochemistry I (BIO)	4 s.h.
PHY 2530 General Physics I <b>or</b>	
PHY 2630 Physics for Scientists and Engineers I	4 s.h.
PHY 2540 General Physics II <b>or</b>	
PHY 2640 Physics for Scientists and Engineers II	4 s.h.
WRT 1010 College Composition I	<u>3 s.h.</u>
	<b>39 s.h.</b>

**Pre-Optometry Certificate of Achievement (51 s.h.)**

The certificate of achievement in Pre-Optometry is designed for students who wish to earn a certificate along with their B.S./B.A. *Students planning to enroll in a particular optometry school after graduation should work with an advisor to verify that all courses required pre-admission are taken.*

**REQUIRED CERTIFICATE COURSES:**

BIO 1030 General Biology I	4 s.h.
BIO 1040 General Biology II	4 s.h.
BIO 2260 Microbiology (with laboratory)	4 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 1120 General Chemistry II	4 s.h.
CHM 2210 Organic Chemistry I	4 s.h.
CHM 2220 Organic Chemistry II	4 s.h.
COM 2350 Public Speaking: Theory and Practice	3 s.h.
MTH 2350 Probability and Statistics	4 s.h.
MTH 2510 Calculus with Analytic Geometry I	5 s.h.
PHY 2530 General Physics I <b>or</b>	
PHY 2630 Physics for Scientists and Engineers I	4 s.h.
PHY 2540 General Physics II <b>or</b>	
PHY 2640 Physics for Scientists and Engineers II	4 s.h.
WRT 1010 College Composition I	<u>3 s.h.</u>
	<b>51 s.h.</b>

**SUGGESTED SUPPORT COURSES:**

ACC 2000 Survey of Accounting	3 s.h.
BIO 2450 Anatomy and Physiology I	4 s.h.
BIO 2460 Anatomy and Physiology II	4 s.h.
BIO 3010 Genetics	4 s.h.
CHM 3610 Biochemistry I (BIO)	4 s.h.
MGT 2360 Principles of Management	<u>3 s.h.</u>
	<b>22 s.h.</b>

Pre-Optometry students also should consider taking advanced Cell Biology and Embryology.

**Pre-Pharmacy Certificate of Achievement (40 s.h.)**

The certificate of achievement in Pre-Pharmacy is designed for students who wish to earn a certificate along with their B.S./B.A. *Students planning to enroll in a particular pharmacy school after graduation should work with an advisor to verify that all courses required pre-admission are taken.*

**REQUIRED CERTIFICATE COURSES:**

BIO 1030 General Biology I	4 s.h.
BIO 2450 Anatomy and Physiology I	4 s.h.
BIO 2260 Microbiology (with laboratory)	4 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 1120 General Chemistry II	4 s.h.
CHM 2210 Organic Chemistry I	4 s.h.
CHM 2220 Organic Chemistry II	4 s.h.
MTH 2510 Calculus with Analytic Geometry I	5 s.h.
PHY 2530 General Physics I <b>or</b>	
PHY 2630 Physics for Scientists and Engineers I	4 s.h.
WRT 1010 College Composition I	<u>3 s.h.</u>
	<b>40 s.h.</b>

The above courses are required for admission to any of the three pharmacy schools in Michigan. See the Pre-Pharmacy advisor for more information about other course requirements specific to the school to which you will apply.

*Physical Therapy schools and programs vary in requirements. Students should consult an advisor to become familiar with the exact requirements of the program(s) to which application will be made.*

**Pre-Physician Assistant Certificate of Achievement (34 s.h.)**

The certificate of achievement in Pre-Physician Assistant is designed for students who wish to earn a certificate along with their B.S./B.A. *Students planning to enroll in a particular physician assistant school after graduation should work with an advisor to verify that all courses required pre-admission are taken.*

**REQUIRED CERTIFICATE COURSES:**

BIO 2260 Microbiology (with laboratory)	4 s.h.
BIO 2450 Human Anatomy and Physiology I	4 s.h.
BIO 2460 Human Anatomy and Physiology II	4 s.h.
CHM 1110 General Chemistry I	4 s.h.
CHM 2210 Organic Chemistry I	4 s.h.
PSY 1010 General Psychology	3 s.h.
PSY 2450 Life Span Developmental Psychology	4 s.h.
MTH 2350 Probability and Statistics	4 s.h.
WRT 1010 College Composition I	<u>3 s.h.</u>
	<b>34 s.h.</b>

**SUGGESTED SUPPORT COURSES:**

BIO 1030 General Biology I	4 s.h.
BIO 3010 Genetics	4 s.h.
BIO 5550 Advanced Human Physiology	3 s.h.
CHM 3610 Biochemistry I (BIO)	4 s.h.
MTE 1010 Medical Terminology	2 s.h.
NFS 2220 General Nutrition for the Health Professional	2 s.h.
NFS 2230 Therapeutic Nutrition for the Health Professional	2 s.h.
RST 4110 Medical Ethics (PHL)	<u>3 s.h.</u>
	<b>24 s.h.</b>

### Pre-Physical Therapy, Pre-Podiatry, Pre-Veterinary

Schools and programs vary in requirements for admission. Students should consult the Program advisor in the College of Natural and Social Sciences to become familiar with the exact requirements of the program(s) to which application will be made.

### PRE-RADIOGRAPHY; PRE-NUCLEAR MEDICINE TECHNOLOGY; PRE-DIAGNOSTIC MEDICAL SONOGRAPHY

See listing under BIOMEDICAL SCIENCES.

### PRIVATE INVESTIGATION/PRIVATE SECURITY

See listing under CRIMINAL JUSTICE.

### PROFESSIONAL AND TECHNICAL WRITING

The Professional and Technical Writing major prepares students for careers that require expertise in written communication. Corporations, health care industries, state and local governments, and technology-based businesses are examples of potential employers. A minor or certificate is required with this major (see below). For students interested in preparation as a general writer with other areas of focus, see the Writing program, also listed in this Catalog.

#### Professional and Technical Writing Major: Bachelor of Arts (38-41 s.h.)

##### REQUIRED MAJOR COURSES:

COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
ENG 2620	Language and Culture	3 s.h.
JRN 2050	Public Relations Writing <b>or</b>	
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3570	Editing and Design	3 s.h.
WRT 2440	Technical Writing	3 s.h.
WRT 3440	Advanced Technical Writing	3 s.h.
WRT 3490	Publication Software for Technical Writers	3 s.h.
WRT 4910	Cooperative Education in Writing <b>or</b>	
WRT 4930	Writing Practicum	3 s.h.
WRT 4950	Senior Seminar: Writing for Publication	3 s.h.
	Major electives, five courses at a minimum to be chosen from the following:	14-17 s.h.
AGE 4040	Proposal Writing and Grant Administration (EM/SOC) (3 s.h.)	
BCA 1010	Survey of Broadcast, Film, and Digital Media (JRN) (3 s.h.)	
BCA 3030	Writing for Radio, TV, and Film (JRN) (3 s.h.)	
COM 2140	Argumentation and Persuasion (3 s.h.)	
ENG 2700	Critical Writing and Literary Analysis (3 s.h.)	
JRN 2050	Public Relations Writing (3 s.h.)	
JRN 2860	Editorial and Feature Writing (3 s.h.)	
MIS 2850	Web Design for Business Applications (3 s.h.)	
WRT 1320	News Reporting (JRN*) (3 s.h.)	
WRT 2050	Creative Writing (3 s.h.)	
WRT 3100	Advanced Composition (3 s.h.)	
WRT 3260	Business and Professional Writing (BUS) (3 s.h.)	
WRT 4750	Topics in Writing (1-4 s.h.)	

**38-41 s.h.**

##### REQUIRED MINOR OR CERTIFICATE:

Students completing the major in Professional and Technical Writing must also complete a Minor or Certificate of

Achievement. First-year students in Professional and Technical Writing might want to consider a double major. Refer to the Undergraduate Programs of Study in this Catalog or its updates for available minors, majors, or certificates. (The programs in English/Journalism, Journalism and Public Relations, and Writing are excluded from being selected for this requirement.)

#### Professional and Technical Writing Minor (24-27 s.h.)

##### REQUIRED MINOR COURSES:

COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
JRN 2050	Public Relations Writing <b>or</b>	
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3570	Editing and Design	3 s.h.
WRT 2440	Technical Writing	3 s.h.
WRT 3440	Advanced Technical Writing	3 s.h.
WRT 3490	Publication Software for Technical Writers	3 s.h.
	Minor electives, to be chosen from list of major courses and electives above.	<u>6-9 s.h.</u>

**24-27 s.h.**

#### Professional and Technical Writing Post-Baccalaureate Certificate of Completion (20-24 s.h.)

##### REQUIRED CERTIFICATE COURSES:

COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
JRN 2050	Public Relations Writing <b>or</b>	
JRN 2860	Editorial and Feature Writing	3 s.h.
JRN 3570	Editing and Design	3 s.h.
WRT 2440	Technical Writing	3 s.h.
WRT 3440	Advanced Technical Writing	3 s.h.
	Electives, to be chosen from the following	5-9 s.h.
AGE 4040	Proposal Writing and Grant Administration (EM/SOC) (3 s.h.)	
BCA 3030	Writing for Radio, TV, and Film (JRN) (3 s.h.)	
JRN 2050	Public Relations Writing (3 s.h.)	
JRN 2860	Editorial and Feature Writing (3 s.h.)	
MIS 2850	Web Design for Business Applications (3 s.h.)	
WRT 1320	News Reporting (JRN*) (3 s.h.)	
WRT 3260	Business and Professional Writing (BUS) (3 s.h.)	
WRT 3490	Publication Software for Technical Writers (3 s.h.)	
WRT 4750	Topics in Writing (1-4 s.h.)	

**20-24 s.h.**

**NOTE: See also the Writing major under Writing.**

### PSYCHOLOGY

#### Psychology Major: Bachelor of Science:

##### General Concentration (39-40 s.h.)

##### Mental Health Concentration (53 s.h.)

All entering Psychology majors declare as Psychology-General Concentration. After completing PSY 1030 with a grade of B (3.0) or better, as well as the Madonna University writing requirement, a student will select one of the two concentrations in consultation with his/her assigned Psychology Department advisor.

##### REQUIRED MAJOR COURSES:

PSY 1010	General Psychology	3 s.h.
PSY 1030	Tools for Success in Psychology	1 s.h.
PSY 2450	Life-Span Developmental Psychology	4 s.h.
PSY 2660	Social Psychology	3 s.h.
PSY 3830	Research and Quantitative Methods I	4 s.h.

PSY 3840	Research and Quantitative Methods II	4 s.h.
PSY 4220	Theories of Personality	4 s.h.
PSY 4300	Cognitive Psychology	4 s.h.
PSY 4500	Behavioral Neuroscience (BIO)	4 s.h.
PSY 4950	Seminar in Psychology	<u>2 s.h.</u>
		<b>33 s.h.</b>

Choose one concentration from (see below):

General **or**  
Mental Health

6-20 s.h.  
**39-53 s.h.**

### General Concentration (6-7 s.h.)

*Specialty courses; select two courses:*

PSY 2760	Psychological Testing and Measurement (3 s.h.)
PSY 3100	Health Psychology (3 s.h.)
PSY 3420	Abnormal Psychology (4 s.h.)
PSY 3520	Industrial/Organizational Psychology (BUS) (3 s.h.)
PSY 3720	Introduction to Clinical Psychology (3 s.h.)
PSY 3820	Forensic Psychology (CJ) (3 s.h.)

### Mental Health Concentration (20 s.h.)

PSY 2760	Psychological Testing and Measurement (3 s.h.)
PSY 3420	Abnormal Psychology (4 s.h.)
PSY 3720	Introduction to Clinical Psychology (3 s.h.)
PSY 4700	Mental Health Field Placement & Seminar I (5 s.h.)
PSY 4710	Mental Health Field Placement & Seminar II (5 s.h.)

### PREREQUISITE COURSES FOR MSCP SECONDARY ADMISSION: (Note: The three courses below are required for Mental Health Concentration students seeking MSCP Secondary Admission)

PSY 4100	Introduction to Clinical Theory	3 s.h.
PSY 4400	Psychological Assessment I	4 s.h.
PSY 4600	Psychopathology in Adults	4 s.h.

### Psychology Minor (25-27 s.h.)

#### REQUIRED MINOR COURSES:

PSY 1010	General Psychology	3 s.h.
PSY 1030	Tools for Success in Psychology	1 s.h.
PSY 2450	Life-Span Developmental Psychology	4 s.h.
PSY 2760	Psychological Testing and Measurement	3 s.h.
PSY 4300	Cognitive Psychology	4 s.h.
PSY 4500	Behavioral Neuroscience (BIO)	4 s.h.
	Minor electives (select two courses)	6-8 s.h.
PSY 2660	Social Psychology (3 s.h.)	
PSY 2700	Child Psychology (4 s.h.)	
PSY 3070	Psychology of Midlife and Aging (AGE*)(3 s.h.)	
PSY 3100	Health Psychology (3 s.h.)	
PSY 3130	Adolescent Psychology (4 s.h.)	
PSY 3420	Abnormal Psychology (4 s.h.)	
PSY 3520	Industrial/Organizational Psychology (BUS) (3 s.h.)	
PSY 3820	Forensic Psychology (CJ) (3 s.h.)	
PSY 4220	Theories of Personality (4 s.h.)	
		<b>25-27 s.h.</b>

### Forensic Psychology Certificate of Completion (16 s.h.)

#### REQUIRED CERTIFICATE COURSES:

PSY 1010	General Psychology	3 s.h.
CJ 1020	Introduction to Criminal Justice	3 s.h.

CJ 3210	Principles of Criminology (FOR/SOC)	3 s.h.
PSY 3420	Abnormal Psychology	4 s.h.
PSY 3820	Forensic Psychology (CJ)	<u>3 s.h.</u>
		<b>16 s.h.</b>

### Industrial/Organizational Psychology Certificate of Completion (16 s.h.)

#### REQUIRED CERTIFICATE COURSES:

PSY 1010	General Psychology	3 s.h.
PSY 2660	Social Psychology	3 s.h.
PSY 3520	Industrial/Organizational Psychology (BUS)	3 s.h.
PSY 4300	Cognitive Psychology	4 s.h.
MGT 2360	Principles of Management	<u>3 s.h.</u>
		<b>16 s.h.</b>

### Advanced Research Certificate of Completion (9 s.h.) (Limited to Psychology Majors)

#### REQUIRED CERTIFICATE COURSES:

PSY 2760	Psychological Testing and Measurement	3 s.h.
PSY 4850	Advanced Research and Quantitative Methods I	3 s.h.
PSY 4860	Advanced Research and Quantitative Methods II	<u>3 s.h.</u>
		<b>9 s.h.</b>

### PUBLIC RELATIONS

See JOURNALISM AND PUBLIC RELATIONS.

### QUALITY AND OPERATIONS LEADERSHIP

See listing under BUSINESS ADMINISTRATION.

### RADIOGRAPHY

See listing under BIOMEDICAL SCIENCES; DIAGNOSTIC MEDICAL SONOGRAPHY IMAGING PRE-PROFESSIONAL STUDIES; RADIOLOGY IMAGING PRE-PROFESSIONAL STUDIES.

### RELIGIOUS STUDIES

Religious Studies explores the "big questions" at the heart of human existence, theological questions that lead to reflection upon the divine revelation to humankind that opens the door to a deeper relationship with God. Reflecting Madonna's identity as a Catholic University in the Franciscan tradition, the Religious Studies program fosters an understanding of the religious and moral dimensions of human experience by examining religious sources, traditions, beliefs, and practices, with an emphasis on the revelation of the Word of God through Sacred Scripture and the Catholic tradition. Special attention is given to Franciscan, Christian-humanistic values, with an awareness of other faith traditions and a concern for social justice, in preparation for teaching, pastoral ministry, and graduate studies. Students may pursue either a major or a minor in this field, and may find it valuable to combine this with another major.

### Religious Studies Major: Bachelor of Arts (31 s.h.)

#### REQUIRED MAJOR COURSES:

RST 1500	Catholicism	3 s.h.
RST 2150	History of the Church	3 s.h.
RST 2560	Old Testament: Torah and Historical Writings <b>or</b>	
RST 2570	Old Testament: Prophets and Wisdom Literature	3 s.h.
RST 2580	New Testament: The Four Gospels <b>or</b>	
RST 2590	New Testament: Acts, Epistles, and Revelation	3 s.h.
RST 2990	Principles of Catholic Social Doctrine (PHL)	3 s.h.



RST 3150	Christian Spirituality	3 s.h.
RST 3490	Worship and Sacraments	3 s.h.
RST 4080	Moral Issues in Business (PHL) <b>or</b>	
RST 4090	Environmental Ethics (PHL) <b>or</b>	
RST 4110	Medical Ethics (PHL)	3 s.h.
RST 4160	Ecclesiology	3 s.h.
RST 4240	Christology	3 s.h.
RST 4960	Senior Thesis	<u>1 s.h.</u>
		<b>31 s.h.</b>

**REQUIRED SUPPORT COURSES:**

PHL 1010	Introduction to Philosophy	3 s.h.
PHL 1050	Philosophy of Person	3 s.h.
PHL 4150	Philosophy of Religion (RST)	<u>3 s.h.</u>
		9 s.h.

**Religious Studies Major: Associate of Arts (24 s.h.)**

**REQUIRED MAJOR COURSES:**

RST 1500	Catholicism	3 s.h.
RST 2150	History of the Church	3 s.h.
RST 2560	Old Testament: Torah and Historical Writings <b>or</b>	
RST 2570	Old Testament: Prophets and Wisdom Literature	3 s.h.
RST 2580	New Testament: The Four Gospels <b>or</b>	
RST 2590	New Testament: Acts, Epistles, and Revelation	3 s.h.
RST 2990	Principles of Catholic Social Doctrine (PHL)	3 s.h.
RST 3150	Christian Spirituality	3 s.h.
RST 3490	Worship and Sacraments	3 s.h.
RST 4080	Moral Issues in Business (PHL) <b>or</b>	
RST 4090	Environmental Ethics (PHL) <b>or</b>	
RST 4110	Medical Ethics (PHL)	<u>3 s.h.</u>
		<b>24 s.h.</b>

**REQUIRED SUPPORT COURSES:**

PHL 1010	Introduction to Philosophy	3 s.h.
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**Religious Studies Minor (21 s.h.)**

**REQUIRED MINOR COURSES:**

RST 1500	Catholicism	3 s.h.
RST 2150	History of the Church	3 s.h.
RST 2560	Old Testament: Torah and Historical Writings <b>or</b>	
RST 2570	Old Testament: Prophets and Wisdom Literature	3 s.h.
RST 2580	New Testament: The Four Gospels <b>or</b>	
RST 2590	New Testament: Act, Epistles, and Revelation	3 s.h.
RST 3150	Christian Spirituality	3 s.h.
RST 3490	Worship and Sacraments	3 s.h.
RST 4080	Moral Issues in Business (PHL) <b>or</b>	
RST 4090	Environmental Ethics (PHL) <b>or</b>	
RST 4110	Medical Ethics (PHL)	<u>3 s.h.</u>
		<b>21 s.h.</b>

**REQUIRED SUPPORT COURSE:**

PHL 1010	Introduction to Philosophy	3 s.h.
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**RETAIL MERCHANDISING**

See Merchandising and Retail Management under BUSINESS ADMINISTRATION.

**RN TO BSN**

See listing under NURSING.

**SIGN LANGUAGE STUDIES**

**Sign Language Interpreting Studies Major (Bachelor of Arts)**

**Deaf Community Studies Major (Bachelor of Arts)**

Deaf Community Studies Minor for Interpreting Studies or ASL Education Majors

**ASL Education Major (Bachelor of Arts)**

ASL Education Minor

**American Sign Language Minor**

American Sign Language (ASL) is the language of the American Deaf Community and an integral part of Deaf culture. The Madonna University Sign Language Studies (SLS) Department strives to provide a quality educational experience which will allow students to fulfill their academic goals and function as an exemplar of the language and culture of Deaf people.

The key component of the program is language acquisition. Learning American Sign Language (ASL) is a complex process, requiring mastery of vocabulary, grammatical structure, linguistic functions, syntax, culture, and history of the language. Emphasis is also placed on the sociocultural aspects of American Deaf culture and the right of Deaf children and adults to learn and use American Sign Language.

At the bachelor degree level, we offer three majors: Deaf Community Studies, Sign Language Interpreting Studies, and ASL Education.

Students studying ASL as a language for communication with the Deaf community may pursue a minor in Sign Language Studies. Students pursuing this program are encouraged to consider a second major in one of the many human services fields available at Madonna University. (See the chart of Madonna University majors.)

Please direct all questions to the SLS department.

**Transfer credit for courses in American Sign Language**

Students with prior SLS-related experience are able to receive recognition for learning at other institutions and real-life experience. Madonna University SLS does not offer the option to transfer SLS-related courses as "course equivalents" until students are evaluated on an individual basis and are placed into the appropriate SLS course. Based on this placement, students then receive transfer credit for appropriate lower-level SLS courses.

Transfer students are encouraged to contact the department to arrange for an evaluation and advising.

**Admission to any Sign Language Studies Program (major and minor)**

Adequate progress in American Sign Language course work is essential prior to enrollment in the Interpreting Studies, the Deaf Community Studies, or the ASL Education programs. Students admitted to Madonna University for the Sign Language Studies program (majors or minor), must apply for specific admission into the Sign Language Interpreting Studies major, the Deaf Community Studies major, or the ASL Education major or minor during SLS 1020, Beginning American Sign Language II. Transfer students placed above SLS 1020 during their evaluation must apply for admission to a Sign Language Studies program within their first semester in the program. The Sign Language Studies program consists of two components: the ASL core and the specialized courses in the

major for Interpreting Studies, Deaf Community Studies, and ASL Education.

The application process includes an application form with a required essay during SLS 1020 and an interview with SLS faculty during SLS 3010. Students will receive notification of their application and interview results in writing from the department. A copy will be sent to the Office of the Registrar, to facilitate the student's change of declared major.

Students of the Sign Language Studies department must fulfill Madonna University's writing requirement, including taking the Writing Assessment and completing any required course work with a B (3.0) or better, before the end of their third semester of study.

### Returning after suspending enrollment

Returning students of the SLS department who have previously suspended their course work for two consecutive semesters or more must be re-evaluated for placement into the program.

### Continuation in any Sign Language Studies Program (major and minor)

**Linguistic Competence:** According to university policy, a grade earned in a major course that is lower than a C (2.0) is not a passing grade. SLS department policy states that a course may be taken a maximum of two (2) times. For example, a student who receives two withdrawal grades, or a withdrawal grade and a grade lower than a C (2.0), or two grades lower than a C (2.0), is not allowed to continue in the program.

**STUDENT DECORUM:** Professional behavior and appropriate attitude are considered when determining admittance or continuation in the program. This includes adherence to Madonna University's Student Handbook. If at any time a faculty member has a concern about the decorum of a student, she/he may request the convening of a faculty review committee, with the student, to determine the conditions of continuation in the program.

### Continuation in the Interpreting Studies Major, specifically

**ENGLISH LANGUAGE COMPETENCE:** Students in the Interpreting studies program must achieve a passing score on an English language assessment specified by the department prior to enrolling in SLS 3410.

**ASL COMPETENCE:** A student with a cumulative GPA in all SLS courses lower than 3.0 will not be allowed to enroll in SLS 3410, the first course in the interpreter course sequence. To continue in the SLS Interpreting Studies major, a student must maintain a minimum cumulative GPA of 3.0 for all SLS courses, and must demonstrate adherence to the NAD-RID Code of Professional Conduct.

Students who maintain a minimum cumulative GPA of 3.0 for all SLS courses have an interview with the SLS Review Committee during their enrollment in SLS 3010, to determine the student's potential for success in the interpreting profession.

### Sign Language Interpreting Studies Major: Bachelor of Arts (60 s.h.)

#### PREREQUISITES TO THE MAJOR:

SLS 1000	Sign Language in Society	3 s.h.
SLS 1010	Beginning American Sign Language I	4 s.h.

#### REQUIRED MAJOR CORE COURSES:

SLS 1020	Beginning American Sign Language II	4 s.h.
SLS 2010	Intermediate American Sign Language I	4 s.h.
SLS 2020	Intermediate American Sign Language II	4 s.h.
SLS 2310	Deaf Culture	3 s.h.
SLS 3010	Advanced American Sign Language I	3 s.h.
SLS 3020	Advanced American Sign Language II	3 s.h.
SLS 3290	Fingerspelling and Numbers in ASL	2 s.h.
SLS 3810	American Sign Language: Registers	3 s.h.
SLS 4010	American Sign Language: Discourse	3 s.h.
SLS 4220	American Sign Language: Structure	4 s.h.
SLS 4950	Senior Seminar	<u>2 s.h.</u>
		35 s.h.

#### REQUIRED INTERPRETING STUDIES COURSES:

SLS 3410	Fundamentals of Interpretation and Transliteration	3 s.h.
SLS 4250	Contrastive Text Analysis: ASL and English for Interpreters	3 s.h.
SLS 4450	Simultaneous Interpretation for Interpreters	3 s.h.
SLS 4610	English to ASL: Interpreting Laboratory	3 s.h.
SLS 4750	Interpreting in Specialized Settings ( <i>two different topics required, 1 s.h. each</i> )	2 s.h.
SLS 4810	ASL to English: Interpreting Laboratory	3 s.h.
SLS 4850	Advanced Interpreting Laboratory	2 s.h.
SLS 4900	Interpreter Assessment and Credentialing	2 s.h.
SLS 4930	Field Observation: ASL Interpreting	2 s.h.
SLS 4940	Field Placement: ASL Interpreting	<u>2 s.h.</u>
		<u>25 s.h.</u>
		<b>60 s.h.</b>

#### RECOMMENDED SUPPORT COURSES:

COM 2350	Public Speaking: Theory and Practice	3 s.h.
ENG 2080	Approaches to Grammar	3 s.h.
NSC 1250	Health Problems (FCS/NFS)	4 s.h.
SLS 2110	Orientation to Deafness	3 s.h.
SLS 4710	Selected Seminar Topics	1-3 s.h.

### Deaf Community Studies Major: Bachelor of Arts (58 s.h.)

#### PREREQUISITES TO THE MAJOR:

SLS 1000	Sign Language in Society	3 s.h.
SLS 1010	Beginning American Sign Language I	4 s.h.

#### REQUIRED MAJOR CORE COURSES:

SLS 1020	Beginning American Sign Language II	4 s.h.
SLS 2010	Intermediate American Sign Language I	4 s.h.
SLS 2020	Intermediate American Sign Language II	4 s.h.
SLS 2310	Deaf Culture	3 s.h.
SLS 3010	Advanced American Sign Language I	3 s.h.
SLS 3020	Advanced American Sign Language II	3 s.h.
SLS 3290	Fingerspelling and Numbers in ASL	2 s.h.
SLS 3810	American Sign Language: Registers	3 s.h.
SLS 4010	American Sign Language: Discourse	3 s.h.
SLS 4220	American Sign Language: Structure	4 s.h.
SLS 4950	Senior Seminar	<u>2 s.h.</u>
		35 s.h.

#### REQUIRED DEAF COMMUNITY STUDIES COURSES:

CF 2160	Child Development Birth through Eight	3 s.h.
SLS 2110	Orientation to Deafness	3 s.h.
SLS 2450	Deafness and Community Resources	3 s.h.
SLS 3470	Deaf People and the Law	2 s.h.
SLS 4040	ASL Literature and Drama	3 s.h.
SLS 4941	Field Placement: Deaf Community Studies	3 s.h.
SOC 2020	Social Problems	3 s.h.
WRT 3260	Business and Professional Writing (BUS)	<u>3 s.h.</u>

23 s.h.  
**58 s.h.**

**RECOMMENDED SUPPORT COURSES:**

COM 2350	Public Speaking: Theory and Practice	3 s.h.
ENG 2080	Approaches to Grammar	3 s.h.
NSC 1250	Health Problems (FCS/NFS)	4 s.h.
SLS 4710	Selected Seminar Topics	1-3 s.h.

**Deaf Community Studies Minor for Interpreting Studies or ASL Education Majors (23 s.h.)**

**REQUIRED MINOR COURSES:**

CF 2160	Child Development: Birth through Eight	3 s.h.
SLS 2110	Orientation to Deafness	3 s.h.
SLS 2450	Deafness and Community Resources	3 s.h.
SLS 3470	Deaf People and the Law	2 s.h.
SLS 4040	ASL Literature and Drama (for Interpreting Studies majors) <b>or</b>	
SLS 4710	Selected Seminar Topics (three different topics required; for ASL Education majors)	3 s.h.
SLS 4941	Field Placement: Deaf Community Studies	3 s.h.
SOC 2020	Social Problems	3 s.h.
WRT 3260	Business and Professional Writing (BUS)	<u>3 s.h.</u>

**23 s.h.**

**ASL Education Major: Bachelor of Arts (30 s.h.)\***

**PREREQUISITES TO THE MAJOR:**

SLS 1010	Beginning American Sign Language I	4 s.h.
SLS 1020	Beginning American Sign Language II	4 s.h.
SLS 2010	Intermediate American Sign Language I	4 s.h.
SLS 2020	Intermediate American Sign Language II	4 s.h.

**REQUIRED MAJOR COURSES:**

SLS 1000	Sign Language in Society	3 s.h.
SLS 2310	Deaf Culture	3 s.h.
SLS 3010	Advanced American Sign Language I	3 s.h.
SLS 3020	Advanced American Sign Language II	3 s.h.
SLS 3290	Fingerspelling and Numbers in ASL	2 s.h.
SLS 3810	American Sign Language: Registers	3 s.h.
SLS 4040	ASL Literature and Drama	3 s.h.
SLS 4220	American Sign Language: Structure	4 s.h.
EDU 4630	Theory and Techniques of Instruction: Foreign Languages (K-12)	2 s.h.
SLS 4950	Senior Seminar	2 s.h.
WL 2710	Language Acquisition	<u>2 s.h.</u>

**30 s.h.**

For a degree to be granted in ASL Education, all courses required in the Professional Education Sequence, including Directed Teaching, must be completed.

\*American Sign Language majors are required to pass the American Sign Language Proficiency Interview (ASLPI) at an "Advanced Low" rating or higher, prior to student teaching.

**ASL Education Minor (21 s.h.)**

**PREREQUISITES TO THE MINOR:**

SLS 1010	Beginning American Sign Language I	4 s.h.
SLS 1020	Beginning American Sign Language II	4 s.h.
SLS 2010	Intermediate American Sign Language I	4 s.h.
SLS 2020	Intermediate American Sign Language II	4 s.h.

**REQUIRED MINOR COURSES:**

SLS 1000	Sign Language in Society	3 s.h.
SLS 2310	Deaf Culture	3 s.h.
SLS 3010	Advanced American Sign Language I	3 s.h.
SLS 3020	Advanced American Sign Language II	3 s.h.
SLS 3290	Fingerspelling and Numbers in ASL	2 s.h.
SLS 4040	ASL Literature and Drama	3 s.h.

EDU 4630	Theory and Techniques of Instruction: Foreign Languages (K-12)	2 s.h.
WL 2710	Language Acquisition	<u>2 s.h.</u>

**21 s.h.**

**American Sign Language Minor (30 s.h.)**

**REQUIRED MINOR COURSES:**

SLS 1000	Sign Language in Society	3 s.h.
SLS 1010	Beginning American Sign Language I	4 s.h.
SLS 1020	Beginning American Sign Language II	4 s.h.
SLS 2010	Intermediate American Sign Language I	4 s.h.
SLS 2020	Intermediate American Sign Language II	4 s.h.
SLS 2310	Deaf Culture	3 s.h.
SLS 3010	Advanced American Sign Language I	3 s.h.
SLS 3020	Advanced American Sign Language II	3 s.h.
SLS 3290	Fingerspelling and Numbers in ASL	<u>2 s.h.</u>

**30 s.h.**

**SOCIAL STUDIES**

**Social Studies Major: Bachelor of Arts (39 s.h.)**

Social Studies is a strong group major providing important ideas, concepts, and theory from the areas of history, political science, geography, and economics. The major was specifically designed for teacher education students, but is available to all students who wish an interdisciplinary study.

REQUIRES 39 S.H. (21 S.H. UPPER DIVISION) DISTRIBUTED AS FOLLOWS:

- Course work must include classes from the following: HIS, PSC, ECN, and GEO.
- 18 s.h. core (9 s.h. upper division) in HIS.

**REQUIRED MAJOR COURSES:**

- ECN 2710 Economics for Human Services 3 s.h.
- ECN 4520 Economic and Business History of the U.S. (HIS\*) 3 s.h.
- GEO 1210 Introduction to Geography 3 s.h.
- GEO 3050 World Regional Geography 3 s.h.
- PSC 1510 American Government 3 s.h.
- PSC 3030 International Relations 3 s.h.
- SSC 4960 History and Social Science Seminar (HIS\*) 3 s.h.
- Minimum of 12 s.h. in United States History, which must include: 12 s.h.
  - HIS 2320 United States to 1900 (3 s.h.)
  - HIS 2760 Michigan History (3 s.h.)
  - HIS 3420 Minority Groups in America (3 s.h.)
  - HIS 4540 United States in the Modern Era (3 s.h.)
- One of the following: 3 s.h.
  - HIS 1090 Ancient and Medieval World (3 s.h.) **or**
  - HIS 3310 Early Modern World: Age of Discovery and Revolution (3 s.h.) **or**
  - HIS 3320 Modern World (3 s.h.)
- One of the following: 3 s.h.
  - HIS 4631 Global Studies: Modern Africa (PSC) (3 s.h.)
  - HIS 4632 Global Studies: Modern Asia (PSC) (3 s.h.)
  - HIS 4633 Global Studies: Modern Latin America (PSC) (3 s.h.)
  - HIS 4634 Global Studies: Modern Middle East (PSC) (3 s.h.)

**39 s.h.**

**SOCIAL WORK**

Madonna University offers a Bachelor of Social Work (B.S.W.) degree program which is accredited by the Council on Social Work Education. The B.S.W. program is designed to prepare

students for entry-level professional employment and for graduate professional education.

Social Work involves enhancing the problem-solving and coping capacities of people; linking people with systems that provide them with resources, services, and opportunities; and promoting humane services, especially for oppressed and vulnerable populations. Emphasis is placed on the value and the strengths of diverse cultures.

The Social Work curriculum is founded on the premise that a social worker needs a well-integrated program of liberal arts content, specific professional content, a global perspective, and a professionally-guided field practicum. These experiences focus on the delivery of services to individuals, families, groups, and organizations, and/or communities within Generalist Practice.

### Admission to the B.S.W. Program

Students must apply for admission to the program after completing SW 2300 with a grade of C (2.0) or better and completion of the required support courses with a C (2.0) or better (see below). Applicants must also demonstrate aptitude for social work practice as evidenced in service-learning experiences and recommendations. A GPA of 2.5 or better and completion of at least 45 s.h. of MU Core Curriculum coursework are required at the time of admission. Applications to the social work program are accepted yearly in the fall. Only students formally admitted to the program are merited to enroll in 4000-level SW classes.

Students may take SW 2300 as a corequisite with SW 3400 and SW 3450 provided that required support courses have been completed. These social work courses must be completed before students may continue in the sequence of the program.

### Nondiscrimination Policy

The Social Work program provides a learning context that appreciates and recognizes the positive value of diversity and difference. With this as our guide, the program abides by the Nondiscrimination Policy of Madonna University.

### Social Work Distance Learning Program—Gaylord

The Social Work Program offers its B.S.W. degree program to students in Northern Michigan with in face-to-face sessions through the University Center at Gaylord. Designed for transfer students, the part-time program may be completed in 2-1/2 years with classes scheduled to accommodate the working adult student. The Gaylord Social Work Distance Learning Program replicates the main campus part-time degree completion program and is accredited by the Council on Social Work Education.

### Social Work Major: Bachelor of Social Work (46 s.h.)

#### REQUIRED MAJOR COURSES:

SW 2290	Tools for Success in Social Work and Sociology (SOC)	1 s.h.
SW 2300	Introduction to Social Work	4 s.h.
SW 3400	Human Behavior and the Social Environment I	3 s.h.
SW 3410	Human Behavior and the Social Environment II	3 s.h.
SW 3450	Practice Methods I: Individuals	3 s.h.
SW 3750	Practice Methods II: Groups and Families	3 s.h.
SW 3960	Social Research Methods (SOC)	4 s.h.
SW 4260	Social Welfare History and Policy	4 s.h.
SW 4350	Practice Methods III: Organizations	3 s.h.

SW 4700	Practice Methods IV: Communities (SOC)	3 s.h.
SW 4750	Senior Integrative Capstone	3 s.h.
SW 4800	Field Practicum I	4 s.h.
SW 4850	Field Practicum Seminar I	2 s.h.
SW 4900	Field Practicum II	4 s.h.
SW 4950	Field Practicum Seminar II	2 s.h.
		<b>46 s.h.</b>

These courses must be taken in sequence. Students must successfully complete a total of 30 hours of service learning at the sophomore and junior levels and 400 hours of field experience at the senior level.

#### REQUIRED SUPPORT COURSES:

BIO 1010	Introductory Biology <b>or</b>	
BIO 2250	Basic Human Physiology	3-4 s.h.
PSC 1510	American Government	3 s.h.
PSY 1010	General Psychology	3 s.h.
SOC 1020	Introduction to Sociology	3 s.h.
SOC 2140	Conflict Resolution (EDU/SW)	1 s.h.
SW 2160	Empathy Listening Skills (SOC)	1 s.h.
		<b>14-15 s.h.</b>

### Social Work Certificate of Completion (16 s.h.)

The Social Work program offers students the opportunity to earn a Social Work Certificate of Completion while fulfilling general education and major course work. The overall goal of the certificate program is to prepare students for positions in social service settings.

Through coursework and service-learning projects, students gain the essential values, knowledge and skills for social services activities and jobs. This certificate is designed for those who wish to work in a variety of social service settings such as non-profit organizations, businesses, Government agencies, churches, and other institutions. The program is structured so a student completing it would meet criteria for the State of Michigan's License for Social Service Technician.

#### REQUIRED CERTIFICATE COURSES:

SW 2300	Introduction to Social Work	4 s.h.
SW 3400	Human Behavior and Social Environment I	3 s.h.
SW 3410	Human Behavior and Social Environment II	3 s.h.
	Certificate electives, <i>minimum of 6 s.h. from the following</i>	6 s.h.
SW 3450	Practice Methods I: Individuals (3 s.h.)	
SW 3750	Practice Methods II: Groups and Families (3 s.h.)	
SW 3960	Social Research Methods (SOC) (4 s.h.)	
SW 4260	Social Welfare History and Policy (4 s.h.)	
SW 4350	Practice Methods III: Organizations (3 s.h.)	
SW 4700	Practice Methods IV: Communities (SOC) (3 s.h.)	
	SOC 4930 Sociology Internship (2 s.h.)	
		<b>16 s.h.</b>

### Addiction Studies Certificate of Completion (12 s.h.)

The Certificate of Completion is a credential from Madonna University. A student planning to also be certified as a State of Michigan Certified Alcohol and Drug Counselor (CADC) should meet with the Addiction Studies advisor prior to undertaking the Madonna certificate.

#### REQUIRED CERTIFICATE COURSES:

AS 2000	Introduction to Addictions	1 s.h.
AS 3430	Dynamics of Addiction	1 s.h.
AS 3440	Family Systems	1 s.h.

AS 4840 Ethical Professional Practices (PSY/SW)	1 s.h.
PSY 1010 General Psychology	3 s.h.
Addiction Studies electives	<u>5 s.h.</u>
	<b>12 s.h.</b>

SOC 3620 Society and Health: Sociological Perspectives	3 s.h.
SOC 4700 Practice Methods IV: Communities (SW*)	3 s.h.
Minor electives*	<u>5 s.h.</u>
	<b>20 s.h.</b>

## SOCIOLOGY

The Sociology major provides students with the opportunity to gain the necessary skills to succeed in the 21<sup>st</sup> century's labor market which is fast-changing, increasingly global and technologically driven. Twenty-first century careers are also marked by constant change and increasing diversity. Many of the jobs that students seek after graduating are those that require analytic problem-solving, communication, collaboration, multicultural and global understandings, and effective writing skills. For students planning training in closely related fields such as social work, psychology, marketing, sign language studies, criminal justice, social services, counseling or personnel, course work in research methods, sociological theory, and other substantive areas will provide a solid foundation for admission to graduate school.

**NOTE: All of the core courses in the Sociology major are offered online. Only SOC 1020, Introduction to Sociology, has an alternate on-ground section. Students may find many but not all of the degree requirements in the MU Core Curriculum are offered with significant online components.**

### Sociology Major: Bachelor of Arts (34 s.h.)

#### REQUIRED MAJOR COURSES:

SOC 1020 Introduction to Sociology	3 s.h.
SOC 2020 Social Problems	3 s.h.
SOC 2290 Tools for Success in Social Work and Sociology (SW*)	1 s.h.
SOC 3950 Social Theory	3 s.h.
SOC 3960 Social Research Methods (SW*)	4 s.h.
SOC 4700 Practice Methods IV: Communities (SW*)	3 s.h.
SOC 4900 Applied Social Research Methods	2 s.h.
SOC 4930 Sociology Internship	2 s.h.
SOC 4950 Sociology Seminar	2 s.h.
Major electives*	<u>11 s.h.</u>
	<b>34 s.h.</b>

\*Electives may be chosen from remaining courses listed or cross-listed in Sociology (see Course Description section of Catalog).

Students are encouraged to discuss expanding career opportunities in sociology with their sociology advisor.

### Humane Studies Minor (20 s.h.)

#### REQUIRED MINOR COURSES:

AGE 4040 Proposal Writing and Grant Administration (EM/SOC)	3 s.h.
HUM 3210 Do Animals Matter? (SSC)	3 s.h.
HUM 3410 Sustainability: Vision and Values (RST/SOC)	3 s.h.
HUM 4300 Humane Studies (SOC)	3 s.h.
RST 3100 Franciscan Values, Social Justice, and Service	3 s.h.
SOC 1300 Introduction to Community Leadership	1 s.h.
SOC 3120 Diversity, Discrimination and Social Justice	3 s.h.
SOC 3710 Special Topics in Sociology	<u>1 s.h.</u>
	<b>20 s.h.</b>

### Sociology Minor (20 s.h.)

#### REQUIRED MINOR COURSES:

SOC 1020 Introduction to Sociology	3 s.h.
SOC 2020 Social Problems	3 s.h.
SOC 3120 Diversity, Discrimination, and Social Justice	3 s.h.

\*Electives may be chosen from remaining courses listed or cross-listed in Sociology (see Course Description section of Catalog).

### Community Leadership Certificate of Completion (13 s.h.)

The Sociology Program offers students the opportunity to earn a Certificate of Completion in Community Leadership while fulfilling University core curriculum and major course work. The overall goal of the certificate program is to prepare students for active, lasting, civic engagement, and community leadership roles. Through coursework and service-learning projects, gain the necessary knowledge and skills to work for the betterment of diverse communities. The Certificate is designed for those who wish to work in a variety of settings geared toward community development such as non-profit organizations, businesses, governmental agencies, churches, and educational institutions. The program's focus on community change will enhance students' marketability for leadership positions in organization seeking individuals with social action and community organizing skills.

#### REQUIRED CERTIFICATE COURSES:

SOC 1020 Introduction to Sociology	3 s.h.
SOC 1300 Introduction to Community Leadership	1 s.h.
SOC 3120 Diversity, Discrimination, and Social Justice	3 s.h.
SOC 4700 Practice Methods IV: Communities (SW*)	3 s.h.
SOC 4890 Seminar in Community Leadership	<u>3 s.h.</u>
	<b>13 s.h.</b>

#### RECOMMENDED SUPPORT COURSE:

RST 3100 Franciscan Values, Social Justice, and Service	3 s.h.
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## SPANISH

**Spanish Major: Bachelor of Arts (32 s.h. beyond elementary level.\*)**

#### REQUIRED MAJOR COURSES:

SPA 2230 Intermediate Spanish I	3 s.h.
SPA 2240 Intermediate Spanish II	3 s.h.
SPA 3250 Cultures of Spain and Spanish America	3 s.h.
SPA 3260 Cultures of Latinos in the U.S.	3 s.h.
SPA 3310 Oral and Written Composition	4 s.h.
SPA 4300 Spanish Linguistics	3 s.h.
SPA 4400 Spanish Language and Culture in the U.S.	3 s.h.
Electives in SPA and/or WL 4900	<u>10 s.h.</u>
	<b>32 s.h.</b>

**Spanish Minor (22 s.h. beyond elementary level.\*)**

#### REQUIRED MINOR COURSES:

SPA 2230 Intermediate Spanish I	3 s.h.
SPA 2240 Intermediate Spanish II	3 s.h.
SPA 3250 Cultures of Spain and Spanish America <b>or</b>	
SPA 3260 Cultures of Latino in the U.S.	3 s.h.
SPA 3310 Oral and Written Composition	4 s.h.
SPA 4300 Spanish Linguistics <b>or</b>	
SPA 4400 Spanish Language and Culture in the U.S.	3 s.h.
Electives in SPA and/or WL 4900	<u>6 s.h.</u>
	<b>22 s.h.</b>

SPA 1030, SPA 1040, are elementary level courses not applicable toward major or minor.

Spanish majors and minors are encouraged to inquire about opportunities for study abroad.

**Spanish for Law Enforcement Certificate of Completion  
(12 s.h.)**

**REQUIRED CERTIFICATE COURSES:**

CJ 1020	Introduction to Criminal Justice	3 s.h.
*SPA 1030	Elementary Spanish I	3 s.h.
*SPA 1040	Elementary Spanish II	3 s.h.
SPA 1110	Spanish for Criminal Justice (CJ)	<u>3 s.h.</u>
		<b>12 s.h.</b>

\*Students who place into higher-level Spanish courses, or who would otherwise not reach 50% of certificate course work at Madonna University are advised to substitute higher-level SPA courses into the certificate.

**Spanish for Teacher Certification Major: Bachelor of Arts  
(32 s.h. beyond intermediate level. \*\*)**

**REQUIRED MAJOR COURSES:**

SPA 3250	Cultures of Spain and Spanish America	3 s.h.
SPA 3260	Cultures of Latino in the U.S.	3 s.h.
SPA 3310	Oral and Written Composition	4 s.h.
SPA 4100	Survey of Literature in Spanish	4 s.h.
SPA 4300	Spanish Linguistics	3 s.h.
SPA 4400	Spanish Language and Culture in the U.S.	3 s.h.
WL 2710	Language Acquisition	2 s.h.
	Electives in SPA and/or WL 4900	<u>10 s.h.</u>
		<b>32 s.h.</b>

Spanish for Teacher Certification majors are required to complete satisfactorily a Senior Comprehensive Examination prior to student teaching. For the Senior Comprehensive, students take the Oral Proficiency Interview-Computer (OPIC) of the American Council on the Teaching of Foreign Languages (ACTFL).

**Spanish for Teacher Certification Minor (22 s.h. beyond intermediate level.\*\*)**

**REQUIRED MINOR COURSES:**

SPA 3250	Cultures of Spain and Spanish America <b>or</b>	
SPA 3260	Cultures of Latinos in the U.S.	3 s.h.
SPA 3310	Oral and Written Composition	4 s.h.
SPA 4100	Survey of Literature in Spanish	4 s.h.
SPA 4300	Spanish Linguistics <b>or</b>	
SPA 4400	Spanish Language and Culture in the U.S.	3 s.h.
WL 2710	Language Acquisition	2 s.h.
	Electives in SPA and/or WL 4900	<u>6 s.h.</u>
		<b>22 s.h.</b>

Spanish minors for Teacher Certification are required to complete satisfactorily a Senior Comprehensive Examination prior to student teaching. For the Senior Comprehensive, students take the Oral Proficiency Interview-Computer (OPIC) of the American Council on the Teaching of Foreign Languages (ACTFL).

\*\*SPA 1030, SPA 1040 and SPA 2230, SPA 2240 are intermediate-level courses, not applicable toward major or minor for teacher certification.

**SPEECH COMMUNICATION**

This is the program to select when seeking teacher certification in Speech.

**Speech Communication Minor (24 s.h.)**

**REQUIRED MINOR COURSES:**

COM 1050	Communication Concepts and Contexts	3 s.h.
COM 2350	Public Speaking: Theory and Practice	3 s.h.

COM 2550	Oral Interpretation of Literature (ENG)	3 s.h.
COM 3100	Small Group Communication*	3 s.h.
COM 4010	Mass Communication (BCA/JRN*)	3 s.h.
	Minor electives, to be chosen from:	9 s.h.
	COM 2330 Interviewing Techniques (3 s.h.)	
	COM 2140 Argumentation and Persuasion (3 s.h.)	
	COM 2610 Television Production I (BCA*/JRN) (3 s.h.)	
	COM 3030 Children's Literature and Drama (ENG*) (3 s.h.)	
	COM 3410 Acting Techniques I (4 s.h.)	
	COM 3420 Acting Techniques II (4 s.h.)	
		<hr/> <b>24 s.h.</b>

\*NOTE: If the Speech minor is being developed specifically for endorsement of an Elementary (K-8) teaching certificate, the student may choose to substitute an elective for COM 3100.

See also the listings under Communication Studies.

**SPORT MANAGEMENT**

**Sport Management Major: Bachelor of Science  
(39-41 s.h.)**

**REQUIRED MAJOR COURSES:**

SM 1100	Introduction to Sport Management	3 s.h.
SM 2100	Media Relations in Sport	3 s.h.
SM 2300	Social Issues in Sport Management	3 s.h.
SM 2930	Practicum in Sport/Recreation	1-3 s.h.
SM 3100	Facility Design and Event Management (HTM)	3 s.h.
SM 3300	Sport Marketing	3 s.h.
SM 4100*	Legal and Ethical Aspects of Sport	3 s.h.
SM 4300*	Budgeting and Financing of Sport	3 s.h.
SM 4500*	Gender and Race in Sport	3 s.h.
SM 4930*	Sport Management Internship	3 s.h.
SM 4950*	Senior Seminar in Sport Management	2 s.h.
	Required concentration, choose from (see below):	9 s.h.
	Business <b>or</b>	
	Journalism	
		<hr/> <b>39-41 s.h.</b>

**REQUIRED SUPPORT COURSES:**

BL 3330	Business Law	3 s.h.
MKT 2440	Marketing	<u>3 s.h.</u>
		<b>6 s.h.</b>

**Business Concentration (9 s.h.)**

Select 9 s.h. from the following:

ACC 2000	Survey of Accounting (3 s.h.)
BUS 3260	Business and Professional Writing (WRT*) (3 s.h.)
ECN 2720	Principles of Microeconomics (3 s.h.)
MIS 2850	Web Design for Business Appl. ( <u>3 s.h.</u> )
	<b>minimum 9 s.h.</b>

**Journalism Concentration (9 s.h.)**

Select 9 s.h. from the following:

JRN 2050	Public Relations Writing (3 s.h.)
JRN 3160	News Production (sport reporting) (2 s.h.)
JRN 4050	Advanced Public Relations (3 s.h.)
JRN 4160	Advanced News Production (sport editing) (2 s.h.)
JRN 4750	Special Topics: Sport Journalism ( <u>1 s.h.</u> )
	<b>minimum 9 s.h.</b>

**Sport Management Minor (24 s.h.)****REQUIRED MINOR COURSES:**

SM 1100	Introduction to Sport Management	3 s.h.
SM 2100	Media Relations in Sport	3 s.h.
SM 2300	Social Issues in Sport Management	3 s.h.
SM 3100	Facility Design and Event Management (HTM)	3 s.h.
SM 3300	Sport Marketing	3 s.h.
SM 4100*	Legal and Ethical Aspects of Sport	3 s.h.
SM 4300*	Budgeting and Financing of Sport	3 s.h.
SM 4500*	Gender and Race in Sport	<u>3 s.h.</u>
		<b>24 s.h.</b>

**Coaching Certificate of Completion (9 s.h.)**

The Sport Management Coaching Certificate of Completion complements the Sport Management and Physical Education programs and provides students with formal training for a career or position in coaching children or adolescents, increasing their marketability. Students will develop a deeper understanding of the knowledge and skills required for effective and successful coaches for today's coaching environment. Select courses from Sport Management, Physical Education and Psychology programs are integrated into the certificate requirements.

**REQUIRED CERTIFICATE COURSES:**

PED 1200	Introduction to Athletic Training	<i>or</i>	
PED 2280	First Aid and Safety		2 s.h.
PSY 2700	Child Psychology (FCS)	<i>or</i>	
PSY 3130	Adolescent Psychology (FCS)		4 s.h.
SM 2710	Coaching Principles		<u>3 s.h.</u>
			<b>9 s.h.</b>

**Sport Management Post-Baccalaureate Certificate of Achievement (30 s.h.)****REQUIRED CERTIFICATE COURSES:**

SM 1100	Introduction to Sport Management	3 s.h.
SM 2100	Media Relations in Sport	3 s.h.
SM 2300	Social Issues in Sport Management	3 s.h.
SM 2930	Practicum in Sport/Recreation	1 s.h.
SM 3100	Facility Design and Event Management (HTM)	3 s.h.
SM 3300	Sport Marketing	3 s.h.
SM 4100*	Legal and Ethical Aspects of Sport	3 s.h.
SM 4300*	Budgeting and Financing of Sport	3 s.h.
SM 4500*	Gender and Race in Sport	3 s.h.
SM 4930*	Sport Management Internship	3 s.h.
SM 4950*	Senior Seminar in Sport Management	<u>2 s.h.</u>
		<b>30 s.h.</b>

\*Note: Only declared majors, minors, and certificate students may take 4000-level courses.

**SPORT MEDIA AND COMMUNICATION****Sport Media and Communication Minor (21 s.h.)****REQUIRED MINOR COURSES:**

ART 1730	Digital Layout	3 s.h.
BCA 2610	Television Production I (COM/JRN)	3 s.h.
JRN 2050	Public Relations Writing	3 s.h.
SM 2100	Media Relations in Sport (JRN)	3 s.h.
SM 3910	Internship	3 s.h.
Minor elective courses: Choose two		6 s.h.
ART 1720	Digital Imaging (3 s.h.)	
BCA 2810	Field Production and Editing I (JRN) (3 s.h.)	
JRN 4010	Mass Communication (BCA/COM) (3 s.h.)	
SM 1100	Introduction to Sport Management (BUS) (3 s.h.)	

**SUPPLY CHAIN MANAGEMENT**

See concentration under BUSINESS ADMINISTRATION.

**SUSTAINABILITY STUDIES**

Sustainability Studies offers an interdisciplinary exploration of the effects our actions have on the earth. Courses prepare students to bring sustainable practices into their workplace, community, and personal lives. Through classes in various fields of study, students will not only gain an understanding of the world's current sustainability challenges, but also the tools and knowledge to solve these problems.

**Sustainability Studies Minor (24 s.h.)****REQUIRED MINOR COURSES:**

AGE 4040	Proposal Writing and Grant Administration (EM/SOC)	<i>or</i>	
PSC 3770	State and Local Government		3 s.h.
BIO 2100	Human Ecology	<i>or</i>	
ENV 4700	Environmental Investigations		3 s.h.
ECN 2710	Economics for Human Services	<i>or</i>	
MGT 3260	Human Behavior and Leadership		3 s.h.
HSC 4700	Health Promotion	<i>or</i>	
NFS 3311	Sustainable Food Systems and Nutrition (ENV)		3 s.h.
HUM 3410	Sustainability: Vision and Values (RST/SOC)		3 s.h.
HUM 4300	Humane Studies (SOC)		3 s.h.
JRN 2050	Public Relations Writing	<i>or</i>	
RST 4090	Environmental Ethics (PHL)		3 s.h.
SUS 3930	Internship in Sustainability Studies	<u>3 s.h.</u>	
			<b>24 s.h.</b>

**Sustainability Studies Certificate of Completion (12 s.h.)****REQUIRED CERTIFICATE COURSES:**

HUM 3410	Sustainability: Vision and Values (RST/SOC)		3 s.h.
HUM 4300	Humane Studies (SOC)		3 s.h.
		Electives, select two from the following:	6 s.h.
AGE 4040	Proposal Writing and Grant Administration (EM/SOC) (3 s.h.)		
BIO 2100	Human Ecology (3 s.h.)		
ECN 2710	Economics for Human Services (3 s.h.)		
ENV 4700	Environmental Investigations (3 s.h.)		
HSC 4700	Health Promotion (3 s.h.)		
JRN 2050	Public Relations Writing (3 s.h.)		
MGT 3260	Human Behavior and Leadership (3 s.h.)		
NFS 3311	Sustainable Food Systems and Nutrition (ENV) (3 s.h.)		
PSC 3770	State and Local Government (3 s.h.)		
RST 4090	Environmental Ethics (PHL) (3 s.h.)		
			<b>12 s.h.</b>

**TECHNICAL WRITING**

See PROFESSIONAL AND TECHNICAL WRITING.

**TELEVISION AND VIDEO COMMUNICATIONS**

See BROADCAST AND CINEMA ARTS.

**TOURISM**

See HOSPITALITY AND TOURISM MANAGEMENT.

## VISUAL ARTS EDUCATION

See listing under ART.

## VISUAL COMMUNICATION

See listing under ART.

## VOCAL PERFORMANCE

See listing under MUSIC.

## WRITING

Designed for the student who is pursuing or exploring a career as a writer, this general major provides a theoretical framework, intensive practice, and professional guidance. A broad choice of electives allows students to focus on their own areas of interest. For careers in corporations, health care industries, state and local governments, and technology-based businesses, see the Professional and Technical Writing program.

### Writing Major: Bachelor of Arts (36-39 s.h.)

#### REQUIRED MAJOR COURSES:

ENG 2620	Language and Culture	3 s.h.
JRN 2050	Public Relations Writing <b>or</b>	
JRN 2860	Editorial and Feature Writing	3 s.h.
WRT 2050	Creative Writing	3 s.h.
WRT 2440	Technical Writing <b>or</b>	
WRT 3260	Business and Professional Writing	3 s.h.
WRT 4000	Rhetorical Theory and Criticism (COM)	4 s.h.
WRT 4950	Senior Seminar: Writing for Publication	3 s.h.
	Major electives, six courses at a minimum to be chosen from the following:	17-20 s.h.
AGE 4040	Proposal Writing and Grant Administration (EM/SOC) (3 s.h.)	
BCA 1010	Survey of Broadcast, Film, and Digital Media (JRN) (3 s.h.)	
BCA 3030*	Writing for Radio, TV, and Film (JRN) (3 s.h.)	
COM 2140	Argumentation and Persuasion (3 s.h.)	
COM 4010	Mass Communication (BCA/JRN*) (3 s.h.)	
ENG 2700	Critical Writing and Literacy Analysis (3 s.h.)	
JRN 1320	News Reporting (WRT) (3 s.h.)	
JRN 2050	Public Relations Writing (3 s.h.)	
JRN 2860	Editorial and Feature Writing (3 s.h.)	
JRN 3570	Editing and Design (3 s.h.)	
MIS 2850	Web Design for Business Applications (3 s.h.)	
WRT 2440	Technical Writing (3 s.h.)	
WRT 3100	Advanced Composition (3 s.h.)	
WRT 3250	Writing Creative Nonfiction (4 s.h.)	
WRT 3260	Business and Professional Writing (BUS) (3 s.h.)	
WRT 3490	Publication Software for Technical Writers (3 s.h.)	
WRT 4750	Topics in Writing (1-4 s.h.)	
WRT 4910	Cooperative Education in Writing (3 s.h.)	
WRT 4930	Writing Practicum (3 s.h.)	
		<b>36-39 s.h.</b>

\* Note:

BCA\*/COM/JRN 3030 requires a prerequisite of BCA\*/COM/JRN 2610, Television Production I, 3 s.h.

### Writing Minor (24-28 s.h.)

#### REQUIRED MINOR COURSES:

ENG 2620	Language and Culture	3 s.h.
JRN 2050	Public Relations Writing <b>or</b>	
JRN 2860	Editorial and Feature Writing	3 s.h.
WRT 2050	Creative Writing	3 s.h.
WRT 2440	Technical Writing <b>or</b>	
WRT 3260	Business and Professional Writing (BUS)	3 s.h.
WRT 4000	Rhetorical Theory and Criticism (COM)	4 s.h.
	Minor electives, chosen from major electives	<u>8-12 s.h.</u>
		<b>24-28 s.h.</b>



# **Section III:**

**Course**

**Descriptions**

# Course Descriptions

**WHAT FOLLOWS IS A DESCRIPTION of all undergraduate-level courses offered at Madonna University. Students are encouraged to see their academic advisors to review courses and to make course selections.**

An asterisk (\*) is included in parentheses after the rubric of a course which is cross-listed from another department; the asterisk indicates the department from which the course originates and in which the full course description can be found. Example:

**FCS 2270 Human Nutrition (NFS\*) 3 s.h.**

This course originates in the Nutrition and Food Science (NFS) Department. The full course description is found at NFS 2270.

## COURSE NUMBERING GUIDELINES

The following guidelines for course numbering are intended to facilitate an understanding of and the consistent use of the course numbering system at Madonna University, particularly for student advisement and new course development.

1xxx = 1000 level courses are open to all students (e.g., PSY 1010).

2xxx = 2000 level courses are open to sophomores, juniors, seniors, and qualified first year students (e.g., HUM 2040.)

3xxx = 3000 level courses are open to juniors, seniors, and other qualified first year students (e.g. NSC 3250.)

4xxx = 4000 level courses are open to seniors and other qualified students (e.g., HIS 4320).

Although some courses at and above the 2000 level do not have explicit prerequisites, there is an implicit prerequisite of class standing or comparable level of academic preparation for such course.

All students should be encouraged to work at the level of their ability. Although students in upper grade levels are permitted to take courses numbered in the lower sequences, they should be discouraged for doing so habitually.

The difficulty of course work increases with thousands place only (i.e., CHM 3610 is not necessarily more difficult than CHM 3310.)

### SECONDARY DIVISIONS:

x180, x190 = Courses offered for the short term (e.g., BUS 4190)  
x200, x600 = Independent Study (e.g., HUM 3600)

x802, x803 = Study Abroad

x910, x920 = Co-op or Internship coordinated through the Office of Career Development (e.g., JRN 4910)

x930, x940 = Internship/Practicum through departmental arrangements (e.g., INB 4930)

4960 = Senior Seminar (e.g. SSC 4960)

## Accounting (ACC)

**ACC 2000 Survey of Accounting 3 s.h.**

Survey for students in non-business majors and non-business minors. Introduction to both financial and managerial accounting concepts and topics: reading and interpreting a complete set of financial statements for an organization, the complete set of financial statements for an organization, the conceptual foundation and terminology of financial accounting, understanding the nature and role of an internal control system, and analyzing financial and non-financial data to assist managers in making operating decisions.

**ACC 2010 Principles of Accounting I 3 s.h.**

An introduction to the theory and concepts of financial accounting, including generally accepted accounting principles and issues as to classification, recognition, realization, measurement, and reporting. Emphasis on the accounting process, including preparation of basic financial statements and the accounting for and analysis of transactions affecting assets, selected liabilities, and equity. Prerequisite: MTH 1050 or equivalent.

**ACC 2020 Principles of Accounting II 3 s.h.**

Continued study of the theory and concepts of financial accounting. Emphasis on accounting for and the analysis of transactions affecting selected liabilities, special topics, and types of entities. An introduction to managerial-cost accounting principles and techniques of analysis, including budgeting, cash flows, product and standard costing, short-term operational decisions, financial ratio analysis and capital budgeting. Prerequisite: ACC 2010.

**ACC 3030 Intermediate Accounting I 3 s.h.**

An intermediate level examination of the basic accounting statements and underlying accounting principles. Topics include: present value concepts, current assets and liabilities, and tangible and intangible assets. Prerequisite: ACC 2020.

**ACC 3040 Intermediate Accounting II 3 s.h.**

A continuation of the intermediate level examination of the basic accounting statements and underlying accounting principles. Topics include: accounting for leases, pensions, income taxes, earnings per share, financial statement analysis, long-term liabilities, equity transactions, and cash flow statements. Prerequisite: ACC 3030. *Must be taken at Madonna University.*

**ACC 3400 Accounting Information Systems 4 s.h.**

Involves a study of fundamental principles of accounting and information systems data and analysis related primarily to corporations and to cost and management accounting topics encountered by accounting and computer personnel. Design and control of systems for the origination, development, and use of accounting information systems are studied including an analysis of computer usage for accounting applications. Emphasis is placed on the inter-

relationship among the components of accounting systems and the use of the personal computer in the maintenance and reporting of accounting information. Prerequisite: CIS 2380 and ACC 2010.

**ACC 3410 Accounting Information Systems 3 s.h.**

Involves a study of fundamental principles of accounting and information systems data and analysis as they relate to business enterprises and processes. Design and control of systems for the origination, development, and use of accounting information systems are studied. Emphasis is placed on the inter-relationship among the components of accounting systems; the use of technology in the design, maintenance, and reporting of accounting information; and the importance of internal controls to mitigate risk.

**ACC 3580 Taxation I 4 s.h.**

A study of the principles of taxation emphasizing the individual as a taxable entity. Included is a study of tax law as it pertains to inclusions in gross income, exclusions from gross income, and deductions available to the taxpayer. Prerequisites: ACC 2020 and BL 3330 or instructor's consent. *Must be taken at Madonna University.*

**ACC 3590 Taxation 4 s.h.**

This course examines the United States tax laws and introduces the fundamental taxation concepts, including the definition of income, computation of tax liability, exclusions from income, basis, deductions available, and the assignment of income. Emphasis is placed on the taxation of individuals and various business entities.

**ACC 3610 Taxation II 3 s.h.**

Continued study of principles of taxation; emphasis on business entities, estates, and trusts. Prerequisite: ACC 3580

**ACC 3910 Cooperative Education 1 s.h.**

**ACC 4050 Advanced Accounting 3 s.h.**

Advanced accounting theory as it applies to partnerships, consolidated financial statements, bankruptcy, and international accounting. Prerequisite: ACC 3040.

**ACC 4060 Government and Non-Profit Accounting 3 s.h.**

Emphasis placed on in-depth analysis of accounting principles and procedures applicable to governmental units and non-profit organizations. Prerequisite: ACC 3040.

**ACC 4500 Auditing 3 s.h.**

Analysis of the audit process, the audit examination, and procedures for completing the audit test. Emphasis on generally accepted auditing standards and professional ethics. Prerequisite: ACC 3040.

**ACC 4700 Advanced Managerial/Cost Accounting 3 s.h.**

Advanced study of various costing methodologies and their interrelationship to managerial issues for planning, managing, controlling, and evaluating business operations. Topics include standard costing and variance analysis, sales variances, process costing issues, allocation methods for service departments and joint/by-product costs, determination of cost functions, pricing, interrelationship with operations research, and strategic control systems. Prerequisites: FIN 3150 and QS 2500. *Must be taken at Madonna.*

**ACC 4710-4750 Seminars 1-3 s.h (max 4 s.h.)**

Prerequisites for all seminars: Junior level or full-time work experience. Students are limited to a total of 4 s.h. of seminars.

**ACC 4710 Brunch with an Expert Seminar 1 s.h.**

**ACC 4720 Literature Review Seminar 3 s.h.**

**ACC 4730 Research Seminar 3 s.h.**

**ACC 4740 General Topic Semester 1-3 s.h.**

**ACC 4750 Leadership Seminar 1 s.h.**

**ACC 4800 Forensic Accounting 3 s.h.**

The objectives and procedures associated with forensic accounting and fraud audits. Topics include audit procedures and responsibilities associated with fraud, criminal law issues and procedures, internal control and information systems design, the Sarbanes-Oxley Act, and issues associated with identity theft. Prerequisites: ACC 2010 and ACC 3410.

**ACC 4900 Contemporary Issues In Cost Management 3 s.h.**

Current Issues in management accounting practice and theory, includes activity-based management techniques, performance motivation and evaluation issues, and cost of quality. Students critically evaluate the applicability of new ideas and strategies to the contemporary business environment. Prerequisite/Corequisite: ACC 4700.

**ACC 4910 Internship 3 s.h.**

Students are supervised by a faculty member in the School of Business. Students perform accounting related tasks that enhance their understanding of career opportunities in accounting.

## Addiction Studies (AS)

**AS 2000 Introduction to Addictions 1 s.h.**

Introduction to the field of addiction studies and the scope of chemical and non-substance related addiction issues in the United States. Definition of terms, review of different theories of addiction, examination of the disease concept of chemical and non-substance-related addictions, and of the continuum of care options for clients. Discussion of standards for ethical behavior in the field and opportunities for professional practice.

**AS 2120 Diverse Populations 1 s.h.**

Examination of special needs, issues, and interventions for individuals with chemical dependency problems and non-substance related addictions and their significant others specific to culture, customs, race, ethnicity, language, age, religion, gender, sexual preference, disabilities, criminal background, and other cultural characteristics. Emphasis placed on cultural competence and unique diversity issues in Southeastern Michigan.

**AS 2450 Addiction Studies: Counseling Models 1 s.h.**

Overview of counseling models used in the field of chemical dependency treatment: empathic understanding, case management, problem solving, use of cognitive-behavioral, and solution-orientated and relapse prevention approaches.

**AS 3390 Addiction Studies: Dual Diagnosis (PSY) 1 s.h.**

An introduction to understanding the assessment and treatment of individuals who have a dual disorder of mental illness and chemical dependency, including presentation of specific intervention strategies and program designs.

**AS 3430 Dynamics of Addiction** 1 s.h.

This course examines different perspectives on the identification, assessment, and treatment of an individual with a chemical and/or a non-substance related addictive disorder from person-in-environment & risk/resilience perspectives. Topics include the personal, community, and social costs of addiction, effective treatment, and harm reduction strategies, individual and family self-help, the obstacles to treatment revision, and approaches to relapse prevention.

**AS 3440 Family Systems** 1 s.h.

Chemical and non-substance related addictions: analysis of family roles, rules, relationships, and rituals. Discussion of the dynamics of codependency, issues for minor and adult children of chemically and non-substance related families, family violence, psychosocial and economic issues, and resources for family recovery.

**AS 3460 Addiction Studies: Prevention** 1 s.h.

An overview of current strategies used in prevention programs. Introduction to school-based and community programs on the primary, secondary, and tertiary levels of prevention. Review of local, state, and national efforts including campus prevention.

**AS 3540 Substance Use and HIV** 1 s.h.

An introduction to issues relevant to the chemical dependency treatment field as it encounters the impact of HIV factors related to treatment considerations, methods for reducing high risk behaviors, prevention measures, high risk groups, social interventions, and epidemiologic and psychiatric data; pertinent information on the connection between drug use and HIV in the treatment field.

**AS 3560 Addiction Studies: Grief and Loss** 1 s.h.

Intervention strategies presented to deal with this vital therapeutic issue, including the Twelve Steps of Alcoholics Anonymous.

**AS 3620 Addiction: Adolescence** 1 s.h.

Identification of issues unique to adolescent chemical dependence. Analysis of the stages of emotional growth and social development, effects on parents and siblings, and obstacles to treatment.

**AS 3630 Addiction Studies: Older Adults (AGE)** 1 s.h.

The issues of chemical dependency and older adult. Focus on assessment, psychosocial factors, treatment strategies, mode; program designs, and other community resources that address this high-risk client population.

**AS 3650 Women and Addiction: Gender-Responsive Approaches** 1 s.h.

The purpose of this course is to set forth a biopsychosociocultural framework to identify and analyze issues specifically related to women with chemical and non-

substance-related addictions. Discussion includes emotional and psychological dynamics; the principles of gender-specific treatment; the impact of societal values; the relationship between addictions and trauma; engagement, treatment, and retention strategies; barriers to treatment; relapse and ethical issues.

**AS 3760 Disordered Gambling** 1 s.h.

An introduction of the dynamics of gambling as an addictive behavior: types of gambling opportunities, the scope of the problem, types of gamblers, contemporary screening and assessment instruments, co-morbidity with alcohol dependence, intervention strategies, and multi-faceted family issues. At-risk populations, such as adolescents and older adults, are highlighted.

**AS 3870 Neurobiology of Drug Addiction (PSY)** 1 s.h.

An overview of normal brain functioning and the influence of addictive drugs like heroin and cocaine on brain cells; the evidence for the brain's reward pathway as a crucial neural substrate for drug addiction; drug tolerance, dependence, and withdrawal defined in neurophysiological terms.

**AS 4490 Addiction Studies: Planning and Treatment** 1 s.h.

Introducing the process of planning and treatment in the field: assessment of problems, development of treatment plans, creation of behaviorally-specific goals and objectives, designing interventions, and planning for the termination of treatment. Students learn skills in clinical problem solving and the documentation of interventions and outcomes.

**AS 4840 Ethical Professional Practices (PSY/SW)** 1 s.h.

Issues that impact ethical decision making as carried out in counseling practice: the ethical standards set by professional associations, steps to making ethical decisions in professional practice, development of the counselor's ethical identity, a comprehensive analysis of cultural considerations as they relate to ethical decision making and legal issues.

**AS 4930 Addiction Studies: Practicum** 1-4 s.h.

An opportunity to pursue field work directly related to chemical dependency treatment. The experience includes observation, data collection, and direct service. A capstone course that integrates the content of addiction studies courses with actual practice.

## **Aging Studies (AGE)**

**AGE 1070 Introduction to the Aging Experience** 3 s.h.

Never before in human history have so many people lived into old age. This aging population impacts the aging individual, families, communities, and social policy. An overview of the field of aging, with attention to the cultural, social, psychological, and economic factors which influence the life of the older adult.

**AGE 2010 Introduction to Alzheimer's Disease and Other Dementias (PSY)** 1 s.h.

An overview of Alzheimer's disease and other causes of dementia in older adults. Topics include diagnosis and current

approaches to managing these diseases. Course must precede AGE 3460.

**AGE 2240 Supporting Family Caregivers 2 s.h.**

An overview of the informal and formal resources available to the caregiver responsible for the mental, physical, and emotional well-being of an aged family member.

**AGE 2300 Programs and Services for Older Adults 3 s.h.**

Focus on the continuum of care. Lectures by practitioners in gerontology on the range of programs, services, and resources available for older adults and family caregivers.

**AGE 2420 Nutrition for the Aging (NFS\*) 2 s.h.**

**AGE 3020 Program Development for Adult Education and Events (EDU) 3 s.h.**

Prepares students to design programs that respond to the learning potential and learning needs of older adults. Application of a comprehensive planning methodology which includes needs assessment, marketing, budgeting, optimal learning environment, learning objectives, lesson plans, and delivery strategies.

**AGE 3030 Spirituality of Aging (RST) 1 s.h.**

Explores the spiritual tasks of the later years with an emphasis on integrating and understanding of those tasks into the practitioner's own journey of aging into their professional work with older adults.

**AGE 3070 Psychology of Midlife and Aging (PSY) 3 s.h.**

What does it really mean to be a grown up? Examine adult psychological development from midlife to later years, including behavior and coping strategies as well as the cognitive, personality, and intellectual changes that occur with aging. Prerequisite: PSY 1010.

**AGE 3100 Enriching Life in Later Years 3 s.h.**

Exploration of strategies to identify meaningful pursuits in later life and methods of facilitating life enrichment in a variety of settings with individuals of all levels of ability. Students apply concepts, theories, resources, engagement strategies, and standards of practice for successful activity programs.

**AGE 3150 How and Why the Body Ages 3 s.h.**

Study processes that affect normal aging of the human body, as well as age-related chronic diseases. Examination of strategies that contribute to health and vitality into later life. Focus on life choices through the life span to promote positive responses to physical aging.

**AGE 3460 Addressing Behavior Changes in Dementia (PSY) 2 s.h.**

Explores the causes of challenging behaviors in people with dementia and discusses strategies for addressing these behaviors. Prerequisite: AGE 2010.

**AGE 3500 Mental Health and the Older Adult 3 s.h.**

Basic engagement skills for working with older adults. Information and Interventions related to common mental health issues in older people. Practice in empathic listening, basic interviewing, and problem-solving skills. Symptoms of some common mental health problems and strategies to

obtain help for older individuals with those problems. Includes an academic service-learning experience.

**AGE 3630 Addiction Studies: Older Adults (AS\*) 1 s.h.**

**AGE 3700 Legal Issues for Older Adults 3 s.h.**

An overview of legal issues typically encountered by people in their later years with emphasis on laws and policies affecting management of their care, substitute decision making, public benefits, and medical treatment issues.

**AGE 3850 Documentation and Assessment 3 s.h.**

An overview of documentation and assessments in the field of human services with a strong emphasis on the practice of gerontology. Content includes the biopsychosocial assessment, behaviorally-specific care planning, care management, care path design, and other documentation required in settings that serve older adults.

**AGE 3900 Care Management for Older Adults 3 s.h.**

The theory and practice of care management. Content includes the five core functions, development of comprehensive care plans, monitoring of client's progress toward achieving intervention goals, and discussion of ethical practice standards. The role of diversity, client rights, and professional values in the practice of care management also addressed.

**AGE 4040 Proposal Writing and Grant Administration (EM/SOC) 3 s.h.**

Students learn about the role of grants in agency funding and develop the basic skills needed to write a successful proposal to compete for funds from outside sources. Topics include: generating program ideas, researching funding sources; establishing and maintaining collaborative partnerships; proposal planning and development; and the establishing and analyzing program metrics, administration, reporting, and accounting for funds and program deliverables.

**AGE 4150 Societies and Aging 2 s.h.**

Globally, societies are facing rapidly aging populations. Examination of the social and cultural forces that impact the process of aging and the status and roles of older adults in world societies. The course analyzes: social factors, such as race, gender and class that influence aging; the integration of older adults into society; and the way in which population aging affects a society as a whole.

**AGE 4250 Public Policy and Resources in Aging 2 s.h.**

Examination of public policies, legislation, and resources related to older people. Focus on the role of gerontology professionals in policy decision-making and the role of ethics. Analysis of structure and functions of service delivery systems and organizations.

**AGE 4760 Internship in Aging Studies 4 s.h.**

Professionally supervised practical experience (225 clock hours) in organizations that provide services and opportunities to benefit older adults. Must be taken concurrently with AGE 4770, Professional Development Seminar.

**AGE 4770 Professional Development Seminar 2 s.h.**

Uses the internship experience to apply principles of professional values, ethics, communication, and relationships. Students learn concepts in conflict resolution, leadership, and capacity building. In addition they apply job search strategies and activities. Must be taken concurrently with AGE 4760, Internship in Aging Studies.

**AGE 4850 Gerontology Management 3 s.h.**  
Examination of gerontology management techniques. Focus on basic principles of management as they relate to senior living and human services.

**AGE 4870 Nursing Home Administration I 3 s.h.**  
An overview of health, administrative, and leadership concerns in a nursing home. Topics include: Federal and State regulations in relation to public policy and leadership, pharmacology, infection control, nursing, quality assurance, insurances, and accounting and budgeting.

**AGE 4880 Nursing Home Administration II 3 s.h.**  
An overview of health, administrative, and leadership concerns in a nursing home. Topics include: Federal and State regulations in relation to life safety code, social services and activity therapy, dietary services, physical plant, and occupational safety and health; normal aging; and the legal environment of a licensed nursing home.

**AGE 4950 Gerontology Senior Seminar 2 s.h.**  
Methodological and philosophical foundations of gerontology. Students prepare and present original research paper and formulate an individual approach to aging. *To be taken during the senior year.*

## Applied Science (APS)

**APS 2910 Cooperative Education I 1-4 s.h.**  
Supervised work experience in a professional setting related to the student's area of specialization. Prerequisite: approval of advisor.

**APS 2930 Internship I 1-4 s.h.**  
Supervised work experience in a professional setting related to the student's area of specialization. Prerequisite: approval of advisor.

**APS 3020 Field Experience 1-4 s.h.**  
Credit awarded to individuals for evidence of completion of licensure programs in a technical field and/or full-time employment of two or more years in applied technology. Documentation of competencies required.

**APS 3910 Cooperative Education II 1-4 s.h.**  
Advanced semi-professional level assignments in on-the-job applications related to the student's area of specialization. Prerequisite: approval of advisor.

**APS 3930 Internship II 1-4 s.h.**  
Advanced semi-professional level assignments in on-the-job applications related to the student's area of specialization. Prerequisite: approval of advisor.

**APS 4950 Senior Seminar 2 s.h.**

Preparation and presentation of a library research paper or project that integrates knowledge gained in the technology core of the applied science discipline. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Art (ART)

**ART 1010 Drawing Foundations for Art and Design 3 s.h.**  
Introduction to drawing and two-dimensional design with a variety of media and approaches. Students explore observational and expressive drawing along with elements and principles of art and design. No prior experience needed.

**ART 1030 Painting Foundations for Art and Design 3 s.h.**  
Introduction to painting with a variety of acrylic and watercolor media. Students explore observational and expressive painting techniques and learn color theory along with the elements and principles of art and design. No prior experience needed.

**ART 1040 Ceramics Foundations for Art and Design 3 s.h.**  
Introduction to hand building clay vessels and sculptural forms using a variety of expressive methods. Students explore forming and glazing techniques along with art elements and design principles. No prior experience needed.

**ART 1060 Printmaking Foundations for Art and Design 3 s.h.**  
Introduction to printmaking with relief printing, silkscreen and intaglio. Students explore creative expression with each printmaking process, along with the elements and principles of art and design. No prior experience needed.

**ART 1710 Graphic Design I (JRN) 3 s.h.**  
Overview of the field of graphic design, with emphasis on basic terminology, process, and procedure. The elements and principles of successful graphic design are introduced and practiced through hand-rendered and digital projects. Corequisite: ART 1720, ART 1730, or permission of instructor.

**ART 1720 Digital Imaging 3 s.h.**  
An introduction to the uses of **Adobe Illustrator**. Students master key **Adobe Illustrator** program functions, including tools and palettes, in creating digital images. In this course students create projects that demonstrate a clear understanding of these digital visual communication tools.

**ART 1730 Digital Layout 3 s.h.**  
An introduction to and use of **Adobe InDesign** for creating clear, creative layouts of visual communications. Students master key program functions, including tools and palettes, in creating digital layouts using **Adobe InDesign**.

**ART 2010 Drawing II 3 s.h.**  
Drawing a variety of subjects, students continue to develop skills and person approaches to creating expressive compositions while exploring tools and media. Includes introduction to drawing the human figure and alternative drawing methods. Prerequisite: ART 1010.

**ART 2030 Painting II 3 s.h.**

Introduction to using traditional materials, tools and methods of oil painting. Painting from a variety of subjects including the human figure, students continue to develop skills and personal approaches to creating expressive compositions. Prerequisite: ART 1030.

**ART 2040 Ceramics II 3 s.h.**

Forming clay using a variety of subjects, students continue to develop skills and personal approaches to creating expressive sculptural forms and vessels while exploring tools and media. Course includes expansion of hand building and glazing techniques and learning the basic of wheel throwing and kiln firing. Prerequisite: ART 1040.

**ART 2050 Typography 3 s.h.**

An exploration of the history and current use of typography within the graphic design community. With introduction to terminologies, letterforms, and the uses of typography as an art form, these aspects are explored through the creation of hand-rendered and digital projects. Students are encouraged to use typography to meet specific graphic needs for specific target audiences. Recommended prerequisite: ART 1720 or ART 1730 or permission of instructor.

**ART 2060 Printmaking II 3 s.h.**

Drawing from a variety of subjects, students continue to develop skills and personal approaches to creating expressive compositions with more complex relief printing techniques. Course emphasizes quality printing, experimentation, and relevant aesthetics. Prerequisite: ART 1060.

**ART 2100 Illustration 3 s.h.**

An overview of the field of Illustration, with introduction of the use of research, and reference materials. Projects explore composition and use of different media. Students are encouraged to develop conceptual solutions to specific needs and visually communicate those solutions to a target audiences. Prerequisite or corequisite: ART 1010, ART 1030, or permission of instructor.

**ART 2710 Graphic Design II 3 s.h.**

Exploration of the printing process and formats for graphic design. The elements and principles of successful graphic design are developed to an intermediate level of proficiency through design projects that include editorial design, book design, identity branding, environmental design, and packaging design. Prerequisite: ART 1710; corequisite: ART 1720 or ART 1730.

**ART 3010 Drawing III- Advanced Studio 3 s.h.**

Exploration of anatomy and drawing the human figure, with focus on proportion, gesture, and composition. Includes continued experimentation with drawing techniques and materials. Individualized goals to be determined with instructor at start of course. Prerequisite: ART 1010 and ART 2010.

**ART 3030 Painting III- Advanced Studio 3 s.h.**

Continue skill and concept development in water-based, oil or alternative painting media and methods. May include approaches to collage and mixed media. Course continues painting the human figure. Individualized goals to be determined with instructor at start of course. Prerequisites: ART 1030 and ART 2030.

**ART 3040 Ceramics III- Advanced Studio 3 s.h.**

Individualized instruction in advanced technical and aesthetic skills in using the potter's wheel and more sophisticated hand building techniques to create functional or sculptural objects. Kiln firing and glaze mixing skills are expanded. Creative goals are determined with instructor at the start of the course. Prerequisites: ART 1040 and ART 2040.

**ART 3060 Printmaking III- Advanced Studio 3 s.h.**

In-depth exploration of serigraphy (silkscreen) and techniques, with additional emphasis on quality printing, experimental and multi-screen printing, and aesthetics. Individualized goals to be determined with instructor at start of course. Prerequisites: ART 1060 and ART 2060.

**ART 3130 Photography I (JRN\*) 3 s.h.**

**ART 3140 Photography II (JRN\*) 3 s.h.**

**ART 3150 Photoshop (BCA/JRN) 3 s.h.**

Introduction to a variety of image processing capabilities, with an emphasis on the development of original raster images related to art, design, and motion graphics. Students learn various components of **Adobe Photoshop**, including image conversion, compositing, color correction, and manipulating layers, working with paths, and print preparation.

**ART 3210 The Moving Image (Animation) (BCA) 3 s.h.**

The creation of movement and animation through the use of sequential images, drawing, and software tools. Methods of hand-drawn animation, rotoscoping, keyframe animation, and compositing. Students develop filmmaking skills from concept to finished work through group projects, classroom workshops, and individual projects. Prerequisites: ART 1050; ART 2070, and ART 3150; or permission of instructor.

**ART 3740 Graphic Design III 3 s.h.**

Examination of advanced terminology, processes, and procedures, and collaborative work in graphic design. Special emphasis on advertising design formats, including ad campaigns, guerilla advertising, and promotional advertising. Prerequisite: ART 2710 or permission of instructor.

**ART 3800 Web Design for Graphic Designers 3 s.h.**

Students build on previous computer and design skills to master key program functions, including tools and palettes, in constructing websites. Course addresses uses of specific web-design programs such as Flash or Dreamweaver. Recommended prerequisite: ART 1720, ART 1730, ART 3150, or permission of instructor.

**ART 3840 Visual Effects and Compositing I (BCA\*) 3 s.h.**

**ART 3850 Visual Effects and Compositing II (BCA\*) 3 s.h.**

**ART 4010 Drawing IV- Advanced Studio 3 s.h.**

Focused experimentation with materials, refinement of techniques and artistic problem solving are emphasized for developing a personal body of work. Independent drawing challenges and creative goals are determined with instructor at the start of the course. Prerequisites: ART 1010, ART 2010, and ART 3010.

**ART 4030 Painting IV- Advanced Studio 3 s.h.**  
Experimentation with materials, refinement of techniques and artistic problem solving are emphasized for developing a personal body of work. Independent painting challenges and creative goals are determined with instructor at start of course. Prerequisite: ART 1030, ART 2030 and ART 3030.

**ART 4040 Ceramics IV- Advanced Studio 3 s.h.**  
Experimentation with materials, refinement of techniques and artistic problem solving are emphasized for developing a personal body of work. Independent ceramic challenges and creative goals are determined with instructor at the start of the course. Prerequisites: ART 1040, ART 2040, and ART 3040.

**ART 4060 Printmaking IV- Advanced Studio 3 s.h.**  
Experimentation with materials, refinement of techniques and artistic problem solving are emphasized for developing a personal body of work. New planographic techniques are presented. Independent printmaking challenges and creative goals are determined with instructor. Prerequisites: ART 1060, ART 2060, and ART 3060.

**ART 4400 Independent Studio A 2-3 s.h. (max. 9 s.h.)**  
Independent guided work in an expanded art discipline, experimental media or new techniques. Artistic challenges and creative goals are determined with instructor. Permission of Art Department Chair and instructor required.

**ART 4410 Independent Studio B 2-3 s.h. (max. 9 s.h.)**  
Independent guided work in an expanded art discipline, experimental media or new techniques. Artistic challenges and creative goals are determined with instructor. Permission of Art Department Chair and instructor required.

**ART 4740 Graphic Design IV 3 s.h.**  
Advanced-level exploration of processes and procedures in graphic design. Special emphasis on branding and identity design is achieved through individual and collaborative projects using research and conceptual skills. Development of professional quality student portfolio. Prerequisite: ART 3740.

**ART 4960 Senior Seminar 3 s.h.**  
All Art Department majors complete their programs with Senior Seminar research, critical reflection, and planning for professional of a body of creative work, and require participation in producing the senior art exhibition.

## Art Education (AED)

**AED 3100 Visual Culture (AHIS) 3 s.h.**  
Course scans the increasingly visual phenomena that influence the lives of twenty-first century people. Analytic tools of semiotics are used to look beyond the surface of visual communications to underlying content and motivations.

**AED 3160 Art Education in Elementary Schools (EDU) 2 s.h.**  
This survey of the purpose, scope, and developmental sequencing of Art Education in elementary schools focuses on childhood cognition and creativity. Focus is on identifying and practicing with authentic art experiences for children. Hands-on instruction with elementary level art materials utilizes the Elements and Principles of Art of Design, creativity, and

imagination. Methods for infusing the visual arts cross the elementary curriculum are explored. Pre-professional collaboration between Elementary and Art classroom teachers is fostered.

**AED 3170 Art Education in Elementary Schools Field Experience 1 s.h.**  
Field experience in Elementary Art classrooms. Corequisite: AED 3160. *For Art Education Major students only.*

**AED 3800 Principles of Elementary Visual Arts Education 3 s.h.**  
Developmentally appropriate visual arts techniques, teaching strategies, lesson design and presentation, classroom observations, and the theories, history, and philosophy of visual arts education for the elementary age child. *Includes 15 hours of field placement.*

**AED 3810 Principles of Secondary Visual Arts Education 3 s.h.**  
Visual arts techniques, teaching strategies, lesson design and portfolio presentation, classroom observation, and the theories, history, and philosophy of visual arts education for the secondary student. *Includes 15 hours of field placement.*

## Art History (AHIS)

**AHIS 2020 Monuments, Media, and Culture in World Art 3 s.h.**  
This introduction to the visual arts provides a strong foundation for understanding, and appreciation for human creativity across time and cultures. Students learn fundamental concepts about art, are exposed to a wide variety of artworks from around the world, and learn to observe how the visual arts reflect our respective cultures and impacts our daily lives. (Not for art majors.)

**AHIS 3100 Visual Culture (AED\*) 3 s.h.**

**AHIS 3240 Art History: Ancient to Renaissance 3 s.h.**  
Investigation of art making across cultures from over 250,000 years of prehistory through the time of the early Renaissance. Multicultural artistic innovations across the world are charted chronologically. Using art history as a framework, human history is reflected back to us.

**AHIS 3270 Art History: Renaissance to 20<sup>th</sup> Century 3 s.h.**  
Investigation of innovations in artwork across world cultures from the time of the Renaissance in Italy to art made across the globe in the early 20<sup>th</sup> century.

**AHIS 3290 Dynamic Detroit Architecture 3 s.h.**  
Study of Detroit architecture in the context of the development of American society and contemporary politics. Class work is supported by required field trips to significant architectural sites.

**AHIS 3350 Asian Art: India, China, Japan 3 s.h.**  
Focused study on the paintings, sculpture, buildings, and landscape architecture of India, China, and Japan. Artifacts and aesthetics are correlated with historic, social, and cultural forces. Emphasis is on investigation of continuing traditions and new stylistic content.

**AHIS 4160 Art History: 20<sup>th</sup> Century to Contemporary 3 s.h.**



Investigation of international art breakthroughs from the 20<sup>th</sup> century to the present day. Beginning with art movements that influenced the development of modernism and other “avant-garde” concepts, continuing through to contemporary expressions in the visual arts, emphasis is placed on understanding historical and cultural contexts.

**AHIS 4260 History of Modern Design 3 s.h.**

Investigation of the development and impact of modern design as it emerged through the Industrial Revolution of the 19<sup>th</sup> century and progressed through the 20<sup>th</sup> century modernism, post-modernism, and the design trends of the 21<sup>st</sup> century. Aesthetics of modern design are analyzed, as are the philosophies and theories of the designers creating these. Students look at the relationship of design to technology, the needs of society, the environment, and industry.

**AHIS 4750 Studies in Art History 2-3 s.h. (max. 9 s.h.)**

Course allows independent research on a focused area of Art History study. Study topic, readings, research and meeting times are determined in collaboration with the instructor. Prerequisites: AHIS 3240 and AHIS 3270.

## **Biology (BIO)**

**BIO 1010 Introductory Biology 4 s.h.**

A course for non-science majors, presenting biological concepts influencing individual decisions affecting community structure and the state of the world. Lecture 3 hours, laboratory 3 hours.

**BIO 1030 General Biology I 4 s.h.**

Fundamental biological principles and problems as they apply to molecular, cellular, and organismic levels of the biosphere. Lecture 3 hours, laboratory 3 hours. Prerequisite or corequisite: CHM 1110 or equivalent; one year each of high school biology and chemistry highly recommended.

**BIO 1040 General Biology II 4 s.h.**

Fundamental biological principles and problems as they apply to evolutionary theory, biosystematics, plant structure and function, animal behavior, and ecological concepts. Lecture 3 hours, laboratory 3 hours. Prerequisite: one year each of high school biology and chemistry highly recommended; BIO 1030 recommended but not required.

**BIO 2100 Human Ecology 3 s.h.**

Study of the interrelationships and impact of humans on the environment. Addresses political, sociological and ecological consequences of human-environment interaction. Topics include habitat destruction, consequences of pollution, loss of biodiversity, conservation biology, and sustainability.

**BIO 2250 Basic Human Physiology 3 s.h.**

Non-laboratory study of the functioning of the body systems considering the integration and control of life processes in the cells, tissues, organs, and systems of the human body. Not applicable to Biology major but may be applied to Biology minor.

**BIO 2260 Microbiology 4 s.h.**

Fundamental principles of microbiology with emphasis on the biology of bacteria and other microbes (metabolism, genetics, growth, and death), their ecological relationships in

natural and controlled environments, and the interactions of pathogenic microorganisms and their human and animal hosts. Prerequisites: CHM 1110 or CHM 1610; and BIO 1030 or BIO 2250 or BIO 2450.

**BIO 2270 Microbiology for Health Sciences 3 s.h.**

A non-laboratory study of the fundamentals of microbiology geared to preparation of nurses and other health care professionals. The role of microbes as causative agents of infectious disease, focusing on human and human disease processes, relative to humans and their diverse environments. Application of scientific understandings to health care settings and to food preparation and spoilage. Prerequisites: biology and chemistry course work, both (a) BIO 1010 or BIO 2250 or BIO 2450 or BIO 2460, and (b) CHM 1610 or CHM 2210.

**BIO 2450 Human Anatomy and Physiology I 4 s.h.**

Study of anatomical terminology, the cell, the sense organs, and the structure and function of the integumentary, skeletal, muscular, nervous, and endocrine systems. Lecture 3 hours, laboratory 3 hours. Prerequisite: one year each of high school biology and chemistry.

**BIO 2460 Human Anatomy and Physiology II 4 s.h.**

Study of circulation, respiration, digestion, excretion, reproduction and development, fluids and electrolytes, and acid-base balance. Lecture 3 hours, laboratory 3 hours. Prerequisite: BIO 2450.

**BIO 3010 Genetics 4 s.h.**

Principles of genetic theory that provide a working knowledge of the three divisions of genetics: transmission genetics, molecular genetics, and population genetics. Topics include cell division, principles of heredity, statistical analysis, microbial genetics, cancer genetics, genetics in metabolism, development and behavior, and genetic engineering. Lecture 3 hours, laboratory 3 hours. Prerequisites: BIO 1030 or BIO 2260; MTH 2350.

**BIO 3150 Human Genetics and Society 3 s.h.**

The new genetics theory that provide a working knowledge of the three divisions of genetics: transmission genetics, molecular genetics, and population genetics. Students research topics of contemporary significance using tools of classical genetics such as the pedigree and the genetic code as well as RFLP markers, PCR technology, and cytogenetics based on DNA probes. (*For non-science majors; does not apply to Biology major or minor.*)

**BIO 3170 Parasitology (MTE) 4 s.h.**

Study focuses upon the morphology, classification, and clinical diagnosis of major human parasites. Laboratory emphasizes the identification of parasitic adult and larval forms as observed in clinical specimens. Lecture 2 hours, laboratory 6 hours. Prerequisite: BIO 2260.

**BIO 3210 General Ecology 3 s.h.**

Study of the principles of ecological interdependence and interaction between plants and animals with each other and with their environment. An overview of research methods used in field studies complements theoretical concepts in lecture. Lecture 2 hours, laboratory/field 3 hours. Prerequisite: 6 s.h. in biology; MTH 2350.

**BIO 3280 Clinical Immunology and Serology (MTE) 4 s.h.**

A lecture/laboratory course that introduces basic concepts and terminology of innate, humoral, and cellular immunity. Development and function of cellular response; basics of antigenicity. Students learn about immunity as it relates to transplantation, infectious disease, and autoimmune conditions. In laboratory practice, students become familiar with the purpose, principles, and performance of common methods of detection and measurements of the immune response, including techniques of ELISA, agglutination, and immuno-precipitation. Lecture 3 hours, laboratory 3 hours. Prerequisites: BIO 2450 and BIO 2460; CHM 2210; recommend BIO 3010.

**BIO 3450 Epidemiology 3 s.h.**

The study of disease rates, distribution of disease, and prevention of diseases within human populations. General health promotion, experimental studies for both infectious and chronic disease and statistical methods in epidemiology will be examined. Prerequisites: BIO 1030; MTH 2350 recommended.

**BIO 3500 Medical Mycology and Virology (MTE) 4 s.h.**

Studies in the isolation and identification of medically important fungi and viruses with emphasis on the disease involved and on current diagnostic methods used in the laboratory. Laboratory sessions to consist of identification, specimen collection, and the processing of fungi and viruses. Lecture 2 hours, laboratory 6 hours. Prerequisites: BIO 2260.

**BIO 3610 Biochemistry I (CHM\*) 4 s.h.****BIO 3620 Biochemistry II (CHM\*) 4 s.h.****BIO 3710 Pathophysiology 3 s.h.**

Study of mechanisms of disease processes affecting hematologic, immune, cardiovascular, respiratory, neural, liver and biliary, gastrointestinal, and endocrine systems with associated manifestations, diagnosis, and treatment regimens. Prerequisites: BIO 2450 and BIO 2460.

**BIO 3740 Cell Biology 3 s.h.**

The study of structural details and the molecular functions of the different parts of the eukaryotic cell, with emphasis on endocytosis, intra-membrane transport, protein targeting, organelle biosynthesis, protein sorting, exocytosis, cell shape, motility, cell-to-cell interaction, signal transduction and cell cycling. Cellular functions that are required for cell growth and programmed cell death will be explored. Emphasis is placed on examination of experimental approaches taken to elucidate certain biology principles. Prerequisites: BIO 1030, BIO 2260, BIO 3010.

**BIO 3750 Special Topics in Biology 1-3 s.h. (max. 6 s.h.)**

Workshops or seminars include topics related to biology, such as evolution, animal behavior, cell biology, biometry, or related issues. (May be repeated for credit, as topics vary. Students may apply up to 3 s.h. of BIO 3750 toward Biology major requirements. Additional topics credits are optional.

**BIO 4010 Population Genetics (FOR) 3 s.h.**

Theory and application of population genetics with emphasis on mathematical and statistical methods for describing specific populations, genetic make-up and diversity. 3 hours of lecture per week. Prerequisites: BIO 3010, MTH 1210, and MTH 2350.

**BIO 4270 Clinical Bacteriology 4 s.h.**

Study of the qualitative and quantitative aspects of bacteriology in relation to diseases as found in humans. Methods of detection, isolation, and enumeration, toxin production, and techniques in the identification of pathogenic bacteria. Lecture 2 hours, laboratory 6 hours. Prerequisite: BIO 2260; BIO 3280 recommended.

**BIO 4410 Molecular Biology 3 s.h.**

Introductory course in molecular biology, which includes a comprehensive overview of prokaryotic and eukaryotic genome structure and function examined through the lens of molecular biotechnology, with practical application of molecular biology techniques in the laboratory. 2 hours lecture; 3 hours laboratory per week. Prerequisites: BIO 3010 and CHM 3610 (BIO).

**BIO 4500 Behavioral Neuroscience (PSY\*) 4 s.h.****BIO 4520 Forensic Biology (FOR\*) 4 s.h.****BIO 4640 Toxicology (FOR\*) 3 s.h.****BIO 4700 Biological Investigation 1-4 s.h. (max. 4 s.h.)**

Independent research, directed reading, or special problems under the supervision of a faculty member. Prerequisites: recommendation of major advisor and problem director.

**BIO 4950 Senior Seminar 2 s.h.**

Preparation and presentation of a scientific paper. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Broadcast and Cinema Arts (BCA)

**BCA 1010 Survey of Broadcast, Film, and Digital Media (JRN) 3 s.h.**

An overview of the telecommunication industry its technical and economic nature, and its consideration as both a product of social forces and as a social force itself.

**BCA 1800 Final Cut Pro Level I Certification 2 s.h.**

Basic editing functions and features within Final Cut Pro Level software. Students complete basic setup, customize preferences and settings, capture video and audio, mark and edit clips, mix sounds, add titles, create transitions, and apply filters. At the end of the course students take the Apple Final Cut Pro Level I certification test.

**BCA 2020 Cinema Studies (COM) 3 s.h.**

Introduction to the language, art, and culture of film including the study of classic and contemporary films and their aesthetic, cultural, and social significance.

**BCA 2310 Modern Radio Techniques I 1 s.h.**

Introduction to the concepts and techniques of radio production, including basic recording, mixing, and editing techniques. Students produce station promos, ID's, interviews, and documentaries, and perform live as DJs or announcers.

**BCA 2320 Modern Radio Techniques II** 1 s.h.  
Advanced concepts and techniques of radio productions, including a focus on radio interviewing techniques and the art of sound editing. Students produce a short documentary, applying advanced techniques. Prerequisite: BCA 2310.

**BCA 2610 Television Production I (COM/JRN)** 3 s.h.  
Basic studio production techniques, including set-up and operation of cameras, microphones, recorders, lights, and control room equipment. Emphasis on hands-on team approach. *Recommended for BCA majors during their first year.*

**BCA 2810 Field Production and Editing I (JRN)** 3 s.h.  
Introduction to basic concepts and practices of single camera field production, including directing theory, camera technique, sound, lighting, and editing. Preferred prerequisite or corequisite: BCA 2610 or permission of instructor.

**BCA 2850 Audio for Film, Broadcast, and Media** 3 s.h.  
Study and hands-on use of hardware and software for recording and manipulation of audio signals; creation of high-quality sound reproduction, and audio effects for film, television, and radio. Focus on field and studio recording and use of digital editing tools for music, voice, and sound effects.

**BCA 3030 Writing for Radio, TV, and Film (JRN)** 3 s.h.  
Theory and practice of writing scripts for radio, television, and film. Introduction to the techniques of storytelling, storyboarding, production tracking, and budgeting. Prerequisite: BCA 2610 or permission of instructor.

**BCA 3150 Photoshop (ART\*/JRN)** 3 s.h.

**BCA 3210 The Moving Image (Animation) (ART\*)** 3 s.h.

**BCA 3440 Talent and Performance for Television and Radio (COM)** 3 s.h.  
Instruction and practice in performing for radio and television (as reporter, host, spokesperson, etc.) including voice, poise, and on-camera technique. Prerequisite or corequisite: BCA 2610 or BCA 2810 or permission of program director or course instructor.

**BCA 3510 On-Location Team Experience** 1-3 s.h. (max. 6 s.h.)  
Intensive participation in a film production; highly collaborative community service using production, teamwork, and leadership skills. Out-of-town venues, such as Hollywood, require the student to pay for travel and lodging. *Recommended prerequisites: BCA 2610 and BCA 2810. May be repeated for credit; a maximum of 3 s.h. may be applied within a BCA major or minor; additional credits may be earned as free electives.*

**BCA 3610 Television Production II (COM/JRN)** 3 s.h.  
Advanced studio production techniques, with emphasis on technical directing, camera techniques, lighting methods,

and integration of field-produced tapes. Prerequisite: BCA 2610 or permission of instructor.

**BCA 3750 Television News Reporting and Production (JRN)** 3 s.h.

The concepts and practices of field and remote video production in electronic news gathering with emphasis on broadcast standards and ethical decision-making. Prerequisites: BCA 2610 and BCA 2810.

**BCA 3820 Field Production and Editing II (JRN)** 3 s.h.

Advanced field production and editing, with emphasis on visual and oral storytelling, creative camera and lighting techniques, shot continuity, audio, graphics, and special effects. Includes an academic service-learning experience. Prerequisite: BCA 2810.

**BCA 3830 Post Production** 3 s.h.

Advanced post-production tools, techniques, and special effects used in video and film editing to create a message, tell a story, or elicit a feeling or emotion. Prerequisite: BCA 2810.

**BCA 3840 Visual Effects and Compositing I (ART)** 3 s.h.

Aspects of visual effects and compositing for film and video: students solve problems faced when dealing with visual integration, discover solutions to working with poorly shot scenes, rotoscoping, 2D tracking, color grading, as well as wire and rig removal. Prerequisites: BCA 2810; or ART 1050 and ART 1710; or permission of instructor.

**BCA 3850 Visual Effects and Compositing II (ART)** 3 s.h.

Advanced visual effects and compositing theory and techniques, including blue-screen compositing and 3D environments. Prerequisites: BCA 3840 or permission of instructor.

**BCA 3910, 3920 Cooperative Education** 1-4 s.h. (max. 4 s.h.)  
Academically related work experience.

**BCA 4010 Mass Communication (JRN\*/COM)** 3 s.h.

**BCA 4630 Directing and Producing for Television (JRN)** 3 s.h.  
The theory and practice of producing and directing television programs. Students produce and/or direct a program that meets broadcast standards. Prerequisite: BCA 2810 and BCA 3610 and permission of instructor.

**BCA 4810, 4820, 4830 Capstone in Film Production** 2 s.h ea.

Creating a film as part of a production team, using the knowledge, skills, techniques, and theories of industry. Emphasis on the creative process, the kinds of decisions that are made, and the strategies that are developed in the production of a film. The student's final product is submitted for external judging. This course runs three consecutive semesters with a grade given at the end of the final semester. Prerequisites: BCA 2610, BCA 2810, and permission of instructor. *No grade for BCA 4810 or BCA 4820 until the completion of BCA 4830.*

**BCA 4910, 4920 Cooperative Education** 1-4 s.h. (max. 4 s.h.)  
Academically related work experience.

## Business Administration (BUS)

**BUS 1010 Contemporary Society and the Organization 3 s.h.**

The dynamics of contemporary administrative, social and political influences on the organizations; laws and regulatory agencies and their impact on the organization; career opportunities in the organization. *General elective only; does not apply toward Business majors.*

**BUS 1100 Introduction to Sport Management (SM\*) 3 s.h.****BUS 3260 Business and Professional Writing (WRT\*) 3 s.h.****BUS 3520 Industrial/Organizational Psychology (PSY\*) 3 s.h.****BUS 3530 Foundations of e-Commerce 3 s.h.**

The core concepts of e-commerce management and strategy. Emphasis on the decision-making process used to begin, develop, and run an e-business and an organizational model which shows the relationship between management and human resource administration, marketing, accounting, finance, statistical analysis, consumer demand, and technology. Prerequisites: CIS 2380, MKT 2440, and MGT 2360.

**BUS 3950 Business and Society 3 s.h.**

A conceptual course which studies the historic and sociological relationship between business and society, the development of economic and management thought, the social responsibility of business. Prerequisites: junior standing, MKT 2440, and MGT 2360.

**BUS 3960 Business Ethics 3 s.h.**

A conceptual course focused on the social and ethical issues, facing business. Approaches to processes that foster ethical decision-making in today's complex global business environment are examined. A variety of means, including case studies, are used to examine such topics as corporate social responsibility, global citizenship, ethical, corporate culture, working conditions, environmental impact issues, and codes of conduct. Prerequisites: MKT 2440 and MGT 2360; junior standing.

**BUS 4100 Legal and Ethical Aspects of Sport (SM\*) 3 s.h.****BUS 4170-4750 Seminars 1-3 s.h. (max. 4 s.h.)**

Prerequisites for all seminars: junior level or full-time work experience. Students are limited to a total of 4 s.h. seminars.

**BUS 4710 Brunch with an Expert Seminar 1 s.h.****BUS 4720 Literature Review Seminar 3 s.h.****BUS 4730 Research Seminar 3 s.h.****BUS 4740 General Topic Seminar 1-3 s.h.****BUS 4750 Leadership Seminar 1 s.h.****BUS 4910 Internship 3 s.h.**

Supervised professional work experience in the area of specialization. Completed in the last two semester of the program.

**BUS 4950 Business Capstone 3 s.h.**

Capstone course; students bring to bear all the experience of their study in aspects of accounting, business administration, finance, economics, international business, legal environment

of business, quantitative systems, and management information systems through developmental exercises and practice. Three major components comprise the course: the strategic analysis of an organization; strategic decision making utilizing a simulation, and completion of the Comprehensive Business Exam. Senior standing; to be taken the last semester prior to graduation (fall or winter only).

**Business Law (BL)****BL 3330 Business Law 3 s.h.**

Study of the law and the legal process as it related to business and society. Emphasis on the law of contracts, sales under the U.C.C., negotiable instruments, secured transactions, and agency. Basic concepts of the law of crimes and torts, including product liability, are covered.

**BL 3500 Employment Law 3 s.h.**

Recognizing those organizational policies and practices that may put the firm's assets at risk. Emphasis on the statutory, case, and regulatory, approaches which business must understand in order to be successful.

**Chemistry (CHM)****CHM 1010 Introductory Principles of Chemistry 4 s.h.**

A study of the basic principles of general chemistry and their applications including: systems of measurement; structure and properties of atoms; the periodic table; chemical symbols and their equations; stoichiometry; introduction to chemical bonding; solutions; acids, bases, and salts. Lecture 3 hours, recitation 1 hour, laboratory 2 hours. Prerequisite: one year of high school algebra or MTH 1040 with grade of C (2.0) or better. *(May be used to satisfy the physical science general education requirement with laboratory and the chemistry prerequisite for CHM 1110. Does not apply toward Chemistry major or minor.)*

**CHM 1110 General Chemistry I 4 s.h.**

Principles of chemistry, including atomic structure and periodicity, chemical bonding, stoichiometry, gas laws, solution concepts, acid-base theory, redox processes, and equilibrium. Lecture 3 hours, laboratory 3 hours. Prerequisites: one year of high school chemistry or CHM 1010 with grade of C (2.0) or better; one year of high school algebra or MTH 1040 with grade of C (2.0) or better. Two years of high school algebra highly recommended, or MTH 1040 and 1050 with grades of C (2.0) or better.

**CHM 1120 General Chemistry II 4 s.h.**

Principles of thermodynamics, kinetics, equilibrium systems, proton transfer, electrochemistry, and nuclear chemistry. Laboratory projects related to each major subject area. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110 or equivalent; MTH 1050 or equivalent.

**CHM 1610 Introduction to Life Chemistry 4 s.h.**

Integrated organic and biochemical principles related to normal functioning of the human body. Lecture 3 hours, laboratory 3 hours. Prerequisite: high school chemistry with graduation within the past two years, or CHM 1010 or CHM 1110 within the past two years, with a grade of C (2.0) or

better, or chemistry placement test. (Does not apply toward chemistry major or minor.)

**CHM 2210 Organic Chemistry I 4 s.h.**

Structure and classification of compounds of carbon, with stress on the aliphatics; IUPAC nomenclature; properties, characteristic reactions of the common functional groups, especially of the oxygen functions; concepts of stereochemistry; introduction to mechanisms; stress on Bronsted and Lewis acid/base processes. Laboratory exercises directed to demonstration of mechanistic processes. Lecture 3 hours, laboratory 3 hours. Prerequisite: CHM 1110 or equivalent; CHM 1120 highly recommended.

**CHM 2220 Organic Chemistry II 4 s.h.**

More extensive study of reaction mechanism, aromatics, spectroscopy, and polymerization. Laboratory exercises directed to aromatic substitution reactions, chromatography, and systematic identification of organic functional groups. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110 and CHM 2210; CHM 1120 highly recommended.

**CHM 3310 Quantitative Analysis 4 s.h.**

Theory and technique of classical quantitative analysis, including acquisition and evaluation of analytical data from gravimetry, titrimetry, potentiometry, and spectrophotometry techniques. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110, CHM 1120, and CHM 2210; MTH 1210 or equivalent.

**CHM 3510 Advanced Inorganic Chemistry 4 s.h.**

Descriptive chemistry of the representative elements, transition metal complexes and organometallic compounds; ligand field theory, molecular orbital and valence bonds theories, symmetry and group theory, nuclear chemistry. Prerequisites: CHM 1110, CHM 1120, MTH 1210 or equivalent.

**CHM 3610 Biochemistry I (BIO) 4 s.h.**

Principles of biochemistry; major metabolic and biosynthetic pathways; structure and conformation of biological molecules and their molecular biology. Laboratory exercises in enzyme kinetics, electrophoresis, chromatography, and DNA isolation and manipulation. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110 and CHM 2210.

**CHM 3620 Biochemistry II (BIO) 4 s.h.**

Advanced treatment of modern topics, including DNA structure and function; gene control; recombinant techniques; and newer techniques of protein design and engineering. Laboratory exercises in molecular cloning, transformation, DNA transfer techniques, immunoprecipitation, and mutagenesis studies. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110, CHM 2210, and CHM 3610 (BIO).

**CHM 3640 Clinical Chemistry (MTE\*) 3 s.h.**

**CHM 4410 Physical Chemistry I 4 s.h.**

Kinetics, mechanisms, rate laws, properties of solids, liquids, and gases; kinetic theory of gases, phase rules, thermodynamics, equilibria, chemical activity, and electrochemistry; introduction to statistical mechanics. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1120, CHM

2210; MTH 2510, MTH 2520; PHY 2530 or PHY 2630, PHY 2540 or PHY 2640.

**CHM 4420 Physical Chemistry II 4 s.h.**

Atomic and molecular structure, quantum theory and mechanics, analytical spectroscopy, selection rules, photochemistry. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 4410; MTH 2510, MTH 2520; PHY 2530 or PHY 2630, PHY 2540 or 2640.

**CHM 4510 Instrumental Analysis 4 s.h.**

Theory and techniques of modern instrumental analysis including UV, visible, and IR spectrophotometry; NMR, EPR, and mass spectroscopies; electrochemistry; chromatography including HPLC; other current topics. Lecture 3 hours, laboratory 3 hours. Prerequisites: CHM 1110, CHM 1120, CHM 2210; MTH 1210 or MTH 2510 and MTH 2520; PHY 2530, PHY 2540.

**CHM 4530 Forensic Chemistry (FOR\*) 4 s.h.**

**CHM 4900 Problems in Chemistry 1-4 s.h. (max. 4 s.h.)**

Advanced study in a special area of interest in laboratory or library research studies. Prerequisite: recommendation of major advisor.

**CHM 4950 Senior Seminar 2 s.h.**

Preparation and presentation of a scientific paper. *Taken by student with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Children and Families (CF)

*See also Early Childhood Education (ECE).*

**CF 2210 Professional Writing for Early Childhood Education 3 s.h.**

Strategies that promote the development of professional writing skills for teachers in early education settings. Students learn how to write, review, and edit a variety of genres and formats used in the early childhood field such as journal articles, grant requests for proposals, family newsletters, and web content. Applying various strategies that incorporate technology and digital resources, students enhance their writing skills to produce a range of professional documents.

**CF 2160 Child Development Birth through Eight 3 s.h.**

Growth and development of the young child from birth through age eight, including both typical and atypical characteristics and needs of young children, with a particular focus on theory and current research in the field. Exploration of ways to create learning environments that are healthy, respectful, responsive, supportive, and challenging for young children. Introduction of the Universal Education Vision and Principles.

**CF 3930 Preschool Practicum with Seminar 2 s.h.**

Practicum of 120 clock hours in an early education center in either an infant, toddler or preschool classroom. Cumulative assumption of responsibilities in the early childhood classroom. Prerequisites: ECE 2650 and ECE 3100; corequisite: ECE 3580. Observe posted deadlines for submission of application forms.

**CF 3940 Preschool Practicum with Seminar 3 s.h.**

Practicum of 90-180 clock hours in a child care center with a seminar to support students in the experience Cumulative assumption of responsibilities in the early childhood classroom. Prerequisites: ECE 2650 and ECE 3100. Corequisite: ECE 3580. Observe posted deadlines for submission of application forms.

**CF 4220 Professionalism and Advocacy in Early Childhood 3 s.h.**

In-depth exploration of professional opportunities in the early childhood field, current trends and issues regarding education and public policy, and approaches to mentoring and coaching others in education. Through awareness of opportunities for leadership, students explore career paths in the field of early childhood education. Students investigate avenues for growth and advocacy incorporating strategies for leading others, gathering resources, and meeting the needs of every child in education settings. Pre- or corequisite: CF 4500.

**CF 4500 Issues Challenging Children and Families (FCS) 3 s.h.**

A survey of issues that present challenges to children and families. Students learn how current societal factors present stress to the family as it seeks to nurture the emotional/social and cognitive development of children. Assessment of community resources available for families.

**CF 4920 Directed Teaching Seminar: Children and Families**

**1 s.h.**

The forum to reflect upon and discuss the student's practicum/directed teaching experiences. Introduction to action research as a tool for self-reflection and continued professional development.

**CF 4930 Directed Teaching: Children and Families 4 s.h.**

*For Children and Families majors who complete the entire major at Madonna University.* Supervised teaching in a pre-K setting. Prerequisites: CF 3930 and advisor approval. Observe posted deadlines for submission of application forms.

**CF 4950 Senior Seminar 2 s.h.**

In-depth consideration of issues in a related field; integration and verification of exit-level competencies.

**Communication Studies (COM)**

**COM 1050 Communication Concepts and Contexts 3 s.h.**

Principles of communication applied to interpersonal, group, and public speaking situations. Emphasis on verbal and nonverbal communication, listening, persuasive techniques, delivery, and responding to messages. Opportunity to practice speaking skills.

**COM 2020 Cinema Studies (BCA\*) 3 s.h.**

**COM 2120 Interpersonal Communication 3 s.h.**

Analysis of communication skills vital to personal and professional success. Examines the role of communication in interpersonal relationships from their inception through termination. Specific areas of focus include: listening, non-verbal behavior, empathy, assertiveness, relationship development, and conflict resolution skills.

**COM 2140 Argumentation and Persuasion 3 s.h.**

The study of argument as a process of inquiry and advocacy and the communicative means to change attitudes, beliefs, behaviors, as well as motivate people to action. Practical experience in: evidence, analysis, and reasoning; organization and case building; refutation and cross-examination; and audience analysis. Students apply theory to a variety of topics and contexts.

**COM 2330 Interviewing Techniques 3 s.h.**

Addresses theoretical principles and communication skills essential for professional careers. Includes informative, persuasive, journalistic, health, and employment interviews.

**COM 2350 Public Speaking: Theory and Practice 3 s.h.**

Focus on the building of public speaking skills needed in education, personal life, and careers in order to effectively communicate thoughts and feelings. Students evaluate the communication efforts of others and increase their critical listening skills.

**COM 2550 Oral Interpretation of Literature (ENG) 3 s.h.**

The skills of expressive reading to elicit listener response to the text, using vocal and physical expression, Prose, poetry, and drama analyzed for meaning and mood.

**COM 2610 Television Production I (BCA\*/JRN) 3 s.h.**

**COM 3030 Children's Literature and Drama (ENG\*) 3 s.h.**

**COM 3100 Small Group Communication 3 s.h.**

An analysis of communication interaction in small groups. Address group formation, decision making strategies, roles and norms, leadership, and conflict management. Students participate in classroom groups and evaluate group performance.

**COM 3410, 3420 Acting Techniques I, II 4, 4 s.h.**

Basic forms and methods of expression, including voice projection and diction; development of individual talents in pantomime, improvisation, acting, and oral interpretation. Lecture and laboratory.

**COM 3440 Talent and Performance for Television and Radio (BCA\*) 3 s.h.**

**COM 3520 Organizational Communication 3 s.h.**

An introduction to the major theories of communication interaction in and between organizations. Specific topic areas include: communication networks, leadership, communication ethics, communication climate, organizational persuasion, organizational culture, communication and change, and conducting the communication audit.

**COM 3610 Television Production II (BCA\*/JRN) 3 s.h.**

**COM 4000 Rhetorical Theory and Criticism (WRT\*) 4 s.h.**

**COM 4010 Mass Communication (BCA/JRN\*) 3 s.h.**

**COM 4750 Topics in Communication 3 s.h. (max. 6 s.h.)**

A specialized course addressing a particular area of communication. May be repeated for credit with a new topic.

**COM 4910 Cooperative Education in Communication 3 s.h.**

On-campus or on-the-job experience in communication (paid). Prerequisite: departmental approval.

**COM 4930 Communication Practicum 3 s.h.**

On-campus or on-the-job experience in communication (unpaid). Prerequisite: departmental approval.

**COM 4950 Senior Seminar: Applied Communication Theory 3 s.h.**

A capstone course for seniors. Analysis of several preeminent theories of human communication, with application to students' major areas of specialization within the field. Prerequisites: senior standing and COM 1050, COM 2120, COM 2140, COM 2350, COM 3100, COM 4010.

## Computer Information Systems (CIS)

*For related course work on a professional level, see listing under Management Information Systems (MIS).*

**CIS 2250 Computer Fundamentals 2 s.h.**

Introduction to the fundamentals of computers for the non-technical person. Study of the operating functions of both the hardware and software components of an information system. Emphasis on hands-on experience with word processing, spreadsheet, and database management systems. Study of the evolution, application, and ethical aspects of computer systems. *No credit toward majors in business or management information systems.*

**CIS 2380 Introduction to Computers 3 s.h.**

Study of the evolution of computers and the operating functions of the hardware, systems software, application software, data communications, and ethics of data storage and retrieval; exploration of the integration and application of information and processing in the business environment and in the global society; hands-on experience with word processing, electronic spreadsheets, graphics, database management, and electronic mail.

## Computer Science (CSC)

**CSC 1010 Explore Computer Science 1 s.h.**

This course introduces students to the exciting field of computer science and the potential careers and opportunities currently available to computer science graduates. Students will have the opportunity to hear from guest speakers from a variety of computer industries who will discuss the current trends in computing and technology. Hands-on projects will provide students with an introduction to the computing and programming profession. Students will also learn the importance of professional and ethical computing and the impact of computing on society.

**CSC 2020 Web Design and Development 3 s.h.**

A comprehensive introduction to web design using the newest versions of HTML and CSS, web-based applications, social networking, web searching, and commercial web authoring software. This project-based course will culminate in students creating a professional commercially-ready website.

**CSC 2080 Computer Science I 3 s.h.**

An introductory course in the field of computer science. Topics include fundamentals of computation and algorithmic problem solving, data types, procedures, control structures, arrays, and applications. *Recommended as the first computer science course taken by students in mathematics and science, as well as by those wishing to concentrate in computer science.*

**CSC 2350 Web Programming 3 s.h.**

Students learn how to write server-side scripting programs using programming languages such as PHP and Perl. Using these languages, students will create dynamic web pages and write scripts to process HTML forms. Prerequisite: CSC 2080.

**CSC 2450 Introduction to Mobile Applications Programming 3 s.h.**

Introductory concepts of mobile device programming, with emphasis on developing applications for mobile devices that run on the Android platform. Creation of both standalone programs and program suites for mobile marketplace commerce systems where applications can be deployed. Prerequisite: CSC 2080 or consent of department.

**CSC 2480 Computer Science II 3 s.h.**

A continuation of Computer Science I. Emphasis placed on object-oriented programming, covering topics such as classes, objects, instances, inheritance, etc. Other topics include abstract data types, pointers, recursion, searching, and sorting. Prerequisite: CSC 2080.

**CSC 3030 Operating Systems 3 s.h.**

Focuses on the major components of a computer operating system and the general operation of these components. Course concepts include: memory management, processor management, processes, communication and synchronization, shared resources, resource allocation, device management, file management, and security issues. Prerequisite: CSC 2080.

**CSC 3050 Computer Architecture 3 s.h.**

Study of: digital logic circuits and their components, numeric and character data representation within computer memory, instruction formats and addressing modes, register transfer and micro-operations, micro-programmed control, the differences between CISC and RISC architectures, and pipelined and vector processing. Prerequisite: CSC 2080.

**CSC 3280 Analysis of Algorithms 3 s.h.**

The study of data structures and their relationship to algorithms. Concepts include: algorithm and data abstraction, analysis of both iterative and recursive algorithms to determine time and space complexity, and various sorting, graph, and hashing algorithms. Students design programs to study algorithms and their application utilizing various data structures such as lists, queues, stacks, and trees. Prerequisite: CSC 2480.

**CSC 3290 Programming Language Concepts 3 s.h.**

Focuses on the study of programming languages. Topics include the history of programming languages, virtual machines, the representation of data types, sequence and data control, type checking, memory management, programming language semantics, and parsing. Various

current and historical programming languages are compared, including C++, Fortran, Pascal, Ada, Java, JavaScript, Python, Perl, PHP, and Lisp. Prerequisite: CSC 2080.

**CSC 3330 Software Engineering 3 s.h.**

Overview of software engineering as a discipline. Topics include: software life cycle models, project management, requirements gathering and documentation, user interface design, system design and modeling, and software testing. Prerequisite: CSC 2080.

**CSC 3350 Object-Oriented Programming 3 s.h.**

Focuses on developing programming applications using object-oriented programming languages such as C++ and Java. Basic programming concepts studied include: control structures, arrays, methods, strings, and objects. Advanced topics such as graphics, user interface components, exception handling, multithreading, multimedia, and streaming applications are also covered. Prerequisite: CSC 2480.

**CSC 3490 Artificial Intelligence 3 s.h.**

Introduction to a wide range of issues and methods in artificial intelligence. Topics covered include: reasoning and problem solving, heuristic search, game playing, knowledge representation, natural language processing, logic, and expert systems. Students are also introduced to the LISP programming language. Prerequisite: CSC 3290.

**CSC 3550 Mobile Game Programming 3 s.h.**

Creating games for mobile platforms using a systematic approach, focused on games that run on the Android platform. Weaving in audio and video and consideration of factors such as user inputs involved in playing a game. Prerequisite: CSC 2450 or consent of department.

**CSC 3910 Cooperative Education in Software 1-3 s.h. (max. 3 s.h.)**

Cooperative education experience with emphasis on computer programming or software engineering. Non-lecture, interactive course designed to enable students to gain valuable on-the-job work experience. Prior to registration, student must obtain signature of advisor. Prerequisite: consent of advisor. May be repeated for credit.

**CSC 4130 Language Theory 3 s.h.**

A study of regular languages, grammars and expressions, finite-state automata and their relationship to regular languages, context-free languages and grammars, and language recognition with stack machines and parsers. Course includes introduction to properties of formal languages. computability, undecidability, and computational complexity. Prerequisite: CSC 3290.

**CSC 4850 Seminar: Computers and Society 2 s.h.**

A research and seminar course. Students are expected to do research, form opinions, and express and defend those opinions in classroom discussions on the various topics covered by the course. Topics include the study of the positive and negative impacts of computers in society related to areas such as the Internet, automation, robotics, artificial intelligence, computer crime, computer ethics, and computer

professionalism. Prerequisites: Senior status and major in Computer Science.

## Criminal Justice (CJ)

**CJ 1020 Introduction to Criminal Justice 3 s.h.**

An overview of the criminal justice system in the United States. The history of law enforcement; the political, sociological, and philosophic background of police functions, the courts and corrections system; constitutional problems as they relate to the police function; and the use of recent technology in criminal justice is explored.

**CJ 1110 Spanish for Criminal Justice (SPA\*) 3 s.h.**

**CJ 1210 Introduction to Corrections 3 s.h.**

An overview of the post-correctional process as a function of the criminal justice system in contemporary society; the development of correctional philosophy, theory, history and practice; a description of institutional operation, programming and management; special populations; the effects of institutionalization upon individuals; alternatives to incarceration; survey of career opportunities. Prerequisite: CJ 1020.

**CJ 1240 Introduction to Private Investigation 3 s.h.**

An overview of the private investigation industry, including but not limited to employment opportunities, history/evolution, methods and management of private investigations, sources of information, investigative technology, and ethical and public policy considerations related to private investigations.

**CJ 1250 Introduction to Private Security 3 s.h.**

An introduction to the historical, philosophical, and legal framework for security operations. An overview of the private security industry and analyzes specific processes and programs utilized in providing security. The role of private security in work place violence prevention and theft protection in retail establishments.

**CJ 1550 Police Process and Community Relations 3 s.h.**

An overview of the police function and responsibility at the local, state and federal level. Examination of the philosophy, history, character, structure, function, and complexity and limitations imposed on law enforcement in a democratic society. Police operations examined relative to effectiveness in crime control, delivery of service, and order maintenance. Prerequisite: CJ 1020.

**CJ 2010 Criminal Justice Organization and Administration 3 s.h.**

Organization and management of the various criminal justice agencies through the United States. Includes systems of management, substance abuse as a management problem, and systems analyses and their relationships.

**CJ 2350 American Judicial Process (PSC) 3 s.h.**

Analysis of the American state and federal court systems; history, traditions, and philosophy underlying the American system of justice; legal systems and law; court structures and roles: judges, prosecutors, attorneys, litigants; and the



adjudication process: arrest to arraignment, trials, juries, and sentencing.

**CJ 2910 Practicum/Cooperative Education in Criminal Justice**  
**3 s.h.**

Internship in an approved criminal justice setting designed to provide opportunities to synthesize theory with practice. Laboratory 32 hours for each semester hour, available for cooperative education.

**CJ 3010 Basic Criminal Justice Training** **3 s.h.**

Credit awarded to those who have successfully completed an approved Michigan regional police or correctional academy, federal law enforcement academy, or equivalent CJ instruction.

**CJ 3020 Field Experience** **3 s.h.**

Credit awarded by the chairperson for one year full-time experience in an appropriate area of the criminal justice system.

**CJ 3040 Criminal Law and Procedure (FOR)** **3 s.h.**

This course examines the elements of criminal law, its purposes and its legal function. The course will focus on case law that relates to the laws of arrest, search and seizure, the rights and duties of officers and its citizens. Students will study the elements necessary to establish crime and criminal intent, sources of criminal law, criminal investigation procedures, criminal responsibility and general court procedures.

**CJ 3210 Principles of Criminology (FOR/SOC)** **3 s.h.**

Study of the incidence, type, causes, and theories of adult deviant behavior. Emphasis is placed upon current crime trends and statistics and the processes involved in dealing with crime.

**CJ 3230 Juvenile Justice (SOC)** **3 s.h.**

Theories of causation and prevention of delinquency; role of the courts, policy prevention programs, institutions in the control, and prevention of juvenile delinquency.

**CJ 3500 Homeland Security and Terrorism (EM)** **3 s.h.**

Examination of the nature of the threat to the United States and how America is responding to the danger of terrorism, international and domestic. The policies, principles, strategies, organizations, and programs that are responsible for protecting the homeland. The efforts of the federal government, state, and local governments, as well as business and private citizens, are explored. Prerequisite: CJ 1020 or permission of instructor.

**CJ 3550 Parole and Probation** **3 s.h.**

Examination of the history and philosophy of probation, aftercare, parole, and other community-based programs for juvenile and adult clients; function and operation of parole authorities; statutory authorization; case law; current practices and trends. Prerequisites: CJ 1020 and CJ 1210.

**CJ 3820 Forensic Psychology (PSY\*)** **3 s.h.**

**CJ 3910 Practicum/Cooperative Education in Criminal Justice**  
**3 s.h.**

Internship in an approved criminal justice setting designed to provide opportunities to synthesize theory with practice. Laboratory 32 hours for each semester hour, available for cooperative education.

**CJ 4050 Constitutional Law (PSC)** **3 s.h.**

Introduction to constitutional law, political theory. Historical examination of the major Supreme Court decisions which have contributed to contemporary judicial interpretations of the Constitution.

**CJ 4110 Ethics in Criminal Justice** **3 s.h.**

An examination of the multitude of ethical dilemmas encountered in the criminal justice system. Ethical issues inherent in a variety of practical situations identified and discussed. Focus on problem solving strategies, interpersonal skills, and professional considerations relevant to criminal justice practitioners. Course discussions and group work provide a foundation for ethical decision-making related to policing, the courts, corrections, interpersonal relations, and diversity.

**CJ 4120 Organized Crime and Gangs in America** **3 s.h.**

An exploration of the history, scope, and methods of controlling organized crime and street gangs in America with emphasis on local, regional, and statewide crime control efforts. The social implications of both organized crime and gangs. Research and discussion of federal and state laws aimed at curbing this type of crime.

**CJ 4140 Drugs, Crime and the Justice System** **3 s.h.**

Study of issues and problems relating to drug and alcohol abuse, impact of substance use in individual health and societal progress, identification and classification of abused drugs, problems faced by law enforcement efforts to control.

**CJ 4150 Criminal Investigation (FOR)** **3 s.h.**

Integration of principles and procedures of criminal investigation; conduct at a crime scene; search, collection, and preservation of evidence; interviewing; methods used in crime laboratories; and planning for effective courtroom participation. Prerequisite: CJ 1020.

**CJ 4230 Homicide Investigation** **3 s.h.**

Study of many facets which comprise a thorough, sound, and reliable homicide investigation; inquiry into new investigative techniques as well as a review of State laws concerning homicide. Consideration of case preparation, warrant writing, arrest, arraignment, and preliminary examinations.

**CJ 4450 Interviewing and Investigative Report Writing** **3 s.h.**

The art of interviewing and interrogation and the comprehensive skills necessary for the integration and documentation of information that is obtained from a wide variety of sources. Prerequisite: CJ 1020.

**CJ 4750 Special Topics in Criminal Justice 1-3 s.h. (max. 4 s.h.)**

A specialized course dealing, each time it is scheduled, with some particular aspect of criminal justice not usually included in other criminal justice course offerings. Examination of contemporary issues, problems, present status, future development, and the criminal justice response to a specific problem.

**CJ 4910 Practicum/Cooperative Education in Criminal Justice**  
**3 s.h.**

Internship in an approved criminal justice setting designed to provide opportunities to synthesize theory with practice. Laboratory 32 hours for each semester hour, available for cooperative education.

**CJ 4950 Criminal Justice Seminar** **3 s.h.**

Capstone course providing a critical analysis of contemporary criminal justice practices and procedures, current issues, trends, new programs, and court decisions affecting the criminal justice system. Topics such as multiculturalism, ethics, corruption, crime, civil/criminal liability, victimology, and public policy are considered. Prerequisite: senior standing and department approval.

## **Dance (DAN)**

**DAN 1010, 1020 Dance Theater Performance I, II** **1, 1 s.h.**

**DAN 2010, 2020 Dance Theater Performance III, IV** **1, 1 s.h.**

**DAN 3010, 3020 Dance Theater Performance V, VI** **1, 1 s.h.**

**DAN 4010, 4020 Dance Theater Performance VII, VIII** **1, 1 s.h.**

A performance course for the student participating as a member of the Madonna University Dance Department (MDD). Under the supervision of dance faculty, this course includes practical experience in auditioning, rehearsing, dance performance, and all elements of concert production.

**DAN 1100 Elementary Ballet** **3 s.h.**

Principles of classical ballet technique designed for the non-major.

**DAN 1200 Elementary Tap** **3 s.h.**

Elementary level tap dance technique. This course is designed to develop the rhythm and coordination of basic steps and routines.

**DAN 1500, 1510 Ballet I, II** **3, 3 s.h.**

Ballet technique for the first-year dance major/minor. To be taken in sequence. Prerequisite for DAN 1510: DAN 1500. For students in the major/minor only.

**DAN 1700, 1710 Modern I, II** **2, 2 s.h.**

Modern technique for the first-year dance major/minor. To be taken in sequence. Prerequisite for DAN 1710: DAN 1700. For students in the major/minor only.

**DAN 1720 Dance Improvisation** **1 s.h.**

This course explores the foundation of dance improvisation, including individual work, as well as work with partners and in groups. The basic history, theory, and practice of dance improvisation, to include the work of contributors to the field, are covered. Course work serves as an introduction to dance composition and/or choreography through the medium of improvisation.

**DAN 2500, 2510 Ballet III, IV** **3, 3 s.h.**

Ballet technique for the second-year dance major/minor. To be taken in sequence. Prerequisite for DAN 2510: DAN 2500. For students in the major/minor only.

**DAN 2520 Partnering I** **1 s.h.**

Theory and basic technique in the art of partnering. This course explores partnering in all dance forms. For students in the major/minor only.

**DAN 2700, 2710 Modern III, IV** **2, 2 s.h.**

Modern technique for the second-year dance major/minor. To be taken in sequence. Prerequisite for DAN 2710: DAN 2700. For students in the major/minor only.

**DAN 2720 Dance Composition I** **1 s.h.**

Designed as a method for beginning choreography students to investigate the different approaches to dance composition. This course combines the theory and practice of dance composition, including individual work as well as work with partners and collaborative group studies. To be taken in sequence. Prerequisite: DAN 1720.

**DAN 2750 History of Dance** **3 s.h.**

Surveys the development of dance in its many forms; trends, philosophies, dance activities, and dance personalities, from its multi-cultural roots in primitive expression to the rise of ballet through the Romantic Era and concluding with current experimental trends in dance.

**DAN 3050 Men's Technique I** **1 s.h.**

Study of dance technique for the male dancer. The course introduces movement required of the male dancer within the ballet idiom. Practical study of fundamental jumps and turns based on the musculature of the male physique. For students in the major/minor only.

**DAN 3060 Men's Technique II** **1 s.h.**

Study of dance technique for the male dancer. The course further explores the broad range of movement required of the male dancer within the ballet idiom. Practical study of advanced jumps and complex turns included in classical ballet repertory. To be taken in sequence. Prerequisite: DAN 3050.

**DAN 3070 Pointe I** **1 s.h.**

Study of ballet technique "en pointe." Pointe I course work is designed for the dancer with little or no previous experience in the pointe technique. For students in the major/minor only.

**DAN 3080 Pointe II** **1 s.h.**

Study of ballet technique "en pointe." Pointe II course work is designed for the dancer with previous experience in the pointe technique. To be taken in sequence. Prerequisite: DAN 3070.

**DAN 3460 Professional Theory** **1 s.h.**

A detailed analysis and progressive study of theories available to the dance professional.

**DAN 3500, 3510 Ballet V, VI** **3, 3 s.h.**

Ballet technique for the third-year dance major/minor. To be taken in sequence. Prerequisite for DAN 3510: DAN 3500. For students in the major/minor only.

**DAN 3520 Partnering II** 1 s.h.

Continuation of studies in the art of partnering. This course further explores partnering techniques in all dance forms. To be taken in sequence. Prerequisite: DAN 2520.

**DAN 3700, 3710 Modern V, VI** 2, 2 s.h.

Modern technique for the third-year dance major/minor. To be taken in sequence. Prerequisite for DAN 3710: DAN 3700. For students in the major/minor only.

**DAN 3720 Dance Composition II** 1 s.h.

Designed to give the more experienced student the tools to use in dance composition on an exploratory basis. Also reviews the theories and techniques of composition garnered in earlier courses. To be taken in sequence. Prerequisite: DAN 2720.

**DAN 3760 Intermediate/Advanced Tap** 1 s.h.

Intermediate and advanced level tap dance technique. This course is designed to further develop and master the rhythm and coordination of more complex tap steps and routines. For students in the major/minor only.

**DAN 3770 Jazz** 1 s.h. (max. 14 s.h.)

Intermediate and advanced level jazz dance technique; emphasis on more complex jazz dance exercises and routines. For students in the major/minor only.

**DAN 4500, 4510 Ballet VII, VIII** 3, 3 s.h.

Ballet technique for the fourth-year dance major/minor. To be taken in sequence. Prerequisite for DAN 4510: DAN 4500. For students in the major/minor only.

**DAN 4700, 4710 Modern VII, VIII** 2, 2 s.h.

Modern technique for the fourth-year dance major/minor. To be taken in sequence. Prerequisite for DAN 4710: DAN 4700. For students in the major/minor only.

**DAN 4720 Senior Seminar** 3 s.h.

Designed for the graduating senior as a completion of studies in technique and choreographic skills for the undergraduate dance degree (BFA/Dance Performance, BA/Dance). A final theatre performance showcases the culmination of student design, choreography, and performance. To be taken in sequence. Prerequisite: DAN 3720.

## Diagnostic Medical Sonography (DMS)

**DMS 1100 Diagnostic Medical Sonography I** 8 s.h.

Clinical practice in CAAHEP diagnostic medical sonography program. Prerequisite: departmental approval.

**DMS 1150 Diagnostic Medical Sonography II** 8 s.h.

Clinical practice in CAAHEP diagnostic medical sonography program. Prerequisite: departmental approval.

**DMS 1500 Diagnostic Medical Sonography III** 8 s.h.

Clinical practice in CAAHEP diagnostic medical sonography program. Prerequisite: departmental approval.

**DMS 2000 Diagnostic Medical Sonography IV** 8 s.h.

Clinical practice in CAAHEP diagnostic medical sonography program. Prerequisite: departmental approval.

## Early Childhood Education (ECE)

**ECE 2250 Infant and Toddler Best Practices** 3 s.h.

Understanding typical and atypical development of infants and toddlers in order to create developmentally appropriate learning environments meeting Michigan Standards of Quality for Infant and Toddler Programs. Creating respectful, responsive, supportive, and challenging learning experiences and activities for all infants and toddlers. Strategies for partnering with families to support infant and toddler development.

**ECE 2320 Social Emotional Development in Young Children** 3 s.h.

Study of the complex development of children's executive function skills and self-regulation in relation to classroom management and social emotional development in early childhood. Application of strategies for establishing positive behaviors and promoting conflict resolution, together with developmentally appropriate strategies to decrease challenging behaviors. Students comprehend the impact of prolonged toxic stress and adverse childhood experiences. The framework presented in this course enables students to establish a sense of community in early childhood classrooms and coordinate their approach to provide families with at-home strategies to strengthen early social emotional development. Prerequisite: CF 2160.

**ECE 2650 Play-Based Learning** 3 s.h.

The importance of play as a vehicle for learning in early childhood curricula. The design, implementation, assessment of play-based learning experiences upon developmentally-appropriate practices and related standards in art, mathematics, literacy, social studies, movement, music, and science. Integration of play-based creative experiences in the content areas into daily and weekly plans for children's learning. Focus on developmentally-appropriate assessment so that planned activities promote development and learning for all children. Prerequisite: CF 2160. Prerequisite or corequisite: ECE 2250.

**ECE 3100 Language and Emergent Literacy** 3 s.h.

Students apply theory- and research-based strategies to promote the emergent literacy of infants, toddlers, preschoolers, and kindergarteners. Through an exploration of multiple genres, including books that represent all types of diversity, students learn to scaffold children's literacy development across all early learning domains and content areas. Incorporates the use of developmentally appropriate technology designed to enhance literacy experiences and comprehension. Activities support parents in fostering literacy in the home, including those for whom English is a second language.

**ECE 3160 Child Care Administration** 3 s.h.

Requirements for infant, toddler, and early childhood care in center-based programs. Exploration of curriculum within centers for all groups. Leadership component highlights administrative skills, collaboration, planning, organizing, assembling resources, supervision of early childhood professionals, and advocacy for and support of young children and families. Prerequisite or corequisite: ECE 2650.

**ECE 3310 Early Math and Science Education 3 s.h.**

Application of research-based strategies that promote the development of early math and science skills in infants, toddlers, and preschoolers. Students learn how to identify math and science developmental skill sequences across different domains; assess, evaluate, and develop appropriate activities for centers and classrooms to promote skill development; and, create activities designed to extend math and science learning in the home. Prerequisite: ECE 2650.

**ECE 3580 Developing Early Childhood Curriculum 3 s.h.**

Theories and strategies to respond to differences between and within children; Bloom's taxonomy and learning differences in children. Adapting the science, social studies, and mathematics curriculum to meet the needs of all in students in an integrated curriculum and foster social competence in children. Techniques to include technology in the curriculum. The course highlights the Universal Education Vision and Principles. Prerequisites: ECE 2650 and ECE 3100. Corequisite: ECE 3930.

**ECE 3710 Inclusive Curriculum Birth to Eight 3 s.h.**

Identification of infants, toddlers, and preschooler with special needs, accessing services, planning activities, and adapting the environment in order to program effectively. Collaboration with parents and professionals to advocate for and provide individualized programs and services for very young children with special needs is also emphasized, including participation in Individualized Family Service Plans and Individualized Education Plans. Prerequisite: ECE 3100.

**ECE 3930 Preschool Practicum with Seminar 2 s.h.**

Practicum of 120 clock hours in an early education center in either an infant, toddler, or preschool classroom. Cumulative assumption of responsibilities in the early childhood classroom. Prerequisites: ECE 2650 and ECE 3100; corequisite: ECE 3580. *Observe posted deadlines for submission of application forms.*

**ECE 4130 Home/School Partnerships (EDU) 3 s.h.**

The role of the family in children's learning and development; the importance of forming positive home/school relationships with all families; strategies for working in partnership with parents, caregivers, and other professionals for the purpose of supporting the learning and development of children. Readings and experiences designed to foster the desire to and knowledge of ways to advocate for children and their families.

**ECE 4160 Assessing Young Children 3 s.h.**

The goals, benefits, use, and misuse of assessment and the skills required for observation, documentation, and effective assessment strategies. Responsible assessment practices and partnering with parents and other professional to positively influence children's development and learning. Multiple types of developmentally-appropriate assessment and their use in

driving instruction. A field component is included. Prerequisite: ECE 3580.

**ECE 4210 Design of Instruction for Children with Exceptional Learning Needs 3 s.h.**

Design and implementation of learning experiences for children with exceptionalities through the use of learning supports and transition planning, and including the use of adaptive, assistive, and augmentative technologies. Students work in a professional team context to support developmentally appropriate practice. Includes a field component. Prerequisite: ECE 3710.

**ECE 4220 Early Childhood Education Workshops 1 s.h.**

This workshop-based course focuses on the methods and materials relevant for candidates taking the Michigan ZS (Early Childhood and Special Education) Endorsement test. Prerequisite: ECE 4210.

**ECE 4700 Directed Teaching: Early Childhood 4 s.h.**

Supervised teaching in a K-3 school setting. 240 clock hours over 12 weeks required. Prerequisite: approval of advisor and admission to directed teaching. Corequisite: ECE 4810. *Note: the Early Childhood directed teaching application form is different from the College of Education directed teaching application form. The same deadlines for submission apply to both deadlines for submission apply to both applications.*

**ECE 4810 Directed Teaching Seminar: Early Childhood 1 s.h.**

The forum to reflect upon and discuss practicum experiences in a supervised setting. Implementation of Positive Behavioral Support. Action research as a tool for self-reflection and continued professional development. Corequisite: ECE 4700.

## Earth/Space Science (ESS)

**ESS 2160 Earth Science 4 s.h.**

Encompasses the rocky surface of our planet as related to the earth's mineral and energy resources, oceans, climate, interaction with the sun, history as a member of the solar system, and fate in the hands of humanity. Includes laboratory. *Interdisciplinary course designed for General Science, Integrated Science, and non-science majors.*

**ESS 3040 Oceans 3 s.h.**

Introduction to the whole range of human interactions with the sea; includes special emphasis on environmental considerations and advancements associated with exploring the sea. *Interdisciplinary course designed for General Science, Integrated Science, and non-science majors.*

**ESS 3260 Meteorology 4 s.h.**

Introduction to the fundamentals of weather and climate: understanding of the various atmospheric phenomena that interact to produce daily weather occurrences and global climate patterns; meteorological phenomena, and issues involving hurricanes, tornadoes, thunderstorms, floods, ozone depletion, potential global warming, and growing environmental concerns. Laboratory exercises directed to extracting and analyzing data from the Madonna weather station and exercises related to the above topics.

**ESS 3290 Principles of Astronomy** 4 s.h.  
 Provides a comprehensive introduction to astronomy. Topics include the solar system, stars, galaxies, cosmology, and history of astronomy. Astronomical laboratory investigations are part of the course. *Interdisciplinary course designed for non-science majors and for majors in General and Integrated Science.*

## Economics (ECN)

**ECN 2710 Economics for Human Services** 3 s.h.  
 A survey of the discipline of economics with special reference to a market-driven economy. Attention given to economic policy in relation to social issues and problems, including government and the quality of life, distribution of wealth and income, unemployment, poverty, the disadvantaged, respect for the law, public health, and aid to the Third World. (No credit for School of Business majors.)

**ECN 2720 Principles of Microeconomics** 3 s.h.  
 Theories of production and cost, demand, supply, competition, consumer behavior, and distribution of income. Prerequisite: MTH 1050.

**ECN 2730 Principles of Macroeconomics** 3 s.h.  
 Measurement and determination of economic activity and development, aggregate income, and employment. Emphasis on consumption, monetary policy, taxes, government, investment, and expenditures. Prerequisites: MTH 1050.

**ECN 3940 Economic Geography** 3 s.h.  
 Geography from an economic perspective: locations and locational changes in primary, secondary, and tertiary production services; a comparative analysis of global demography; role and rise of the city and the metropolis; effects of technology; nations and regional and strategic political and commercial alignments and realignments; natural and human resources; the less-developed, more-developed, and developing worlds; "core" and "periphery"; multinational corporations and the "global village." Prerequisites: ECN 2720, INB 3140, and MGT 2360.

**ECN 4520 Economic and Business History of the United States (HIS\*)** 3 s.h.

## Education (EDU)

**EDU 2000 Introduction to Professional Education Experiences** 3 s.h.  
 Introduces the student to the realities of the teaching profession, the structure and operations of schools, current educational issues and trends, and the foundations of education. Course work includes observation and participation in classroom settings. Lecture 2 hours, laboratory 1 hour. Prerequisite: PSY 1010 and WRT 1020. *Note: during EDU 2000, the student must complete and sign a Consent for Criminal Background Check. See advisors in the Education Office for a sample form.*

**EDU 2010 Introductory Education Field Experience** 1 s.h.  
 Observations and participation in classroom settings. Designed for students who have completed an introductory education

course equivalent to EDU 2000, but do not have the required field experience.

**EDU 2140 Conflict Resolution (SOC/SW\*)** 1 s.h.

**EDU 2330 Learning and Teaching Number Concepts (MTH\*)** 3 s.h.

**EDU 2340 Learning and Teaching Geometric and Statistical Concepts (MTH\*)** 3 s.h.

**EDU 3020 Program Development for Adult Education and Events (AGE\*)** 3 s.h.

**EDU 3040 Physical Education and Health for the Elementary Classroom Teacher (PED\*)** 3 s.h.

**EDU 3070 Social Studies Foundations (SSC\*)** 3 s.h.

**EDU 3090 Music for the Classroom Teacher (MUS\*)** 2 s.h.

**EDU 3120 Educational Psychology** 3 s.h.  
 Focus on the learning process: role of the teacher in learning; efficiency of learning as it is affected by the developmental processes; psychological principles that are central to the learning process and their relationship to the teaching situation; variables in learning; and evaluation of the outcomes of learning. Application of learning theory and multicultural concepts in a field-based context. Includes a 1 hour field experience (30 clock hours). Prerequisites: PSY 101 and EDU 2000.

**EDU 3130 Field Experience for Educational Psychology** 1 s.h.  
 Observations and participation in classroom settings. Designed for students who have completed an educational psychology course equivalent to EDU 3120, but do not have the required field experience.

**EDU 3160 Art Education in Elementary Schools (AED\*)** 2 s.h.

**EDU 3210 Theory and Principles of Reading Instruction (elementary and K-12)** 3 s.h.  
 Study of the theory and process in developmentally-appropriate, evidence-based reading/writing instruction, including language and literacy acquisition, word recognition, comprehension and fluency, vocabulary, methods of instruction and assessment, program development, and planning of differentiated instruction. Prerequisites: PSY 1010 and EDU 2000. Prerequisite or corequisite: EDU 3120.

**EDU 3300 The Exceptional Learner in the Classroom** 3 s.h.  
 Development of a working knowledge of the historical perspective of present special education programs, the effects of litigation, and the continuum of special education services. Identifying, evaluating, and differentiating instruction for students with special needs by way of a continuum of services in the least-restrictive environment. Response-to-intervention; positive behavior support; collaboration with school personnel and parents; community resources. Thirty-clock-hour field experience required.

**EDU 3310 The Exceptional Learner Field Experience** 1 s.h.

Observations and participation in classroom settings that include exceptional learners. Designed for students who have completed an exceptional learner course equivalent to EDU 3300, but who do not have the College of Education's associated 30 hours field experience. Advisor permission required.

**EDU 3350 Language Arts and Linguistics Foundations 3 s.h.**

Application of linguistic theory to language arts education, including an overview of structural and transformational linguistics, and its impact on oral and written communication; techniques of handwriting, and exploration of the theory and techniques of listening, speaking, and writing effectively in the English language. Prerequisite: EDU 3210.

**EDU 3460 Instructional Media 3 s.h.**

Use of media and technology in the classroom to enhance teacher productivity and student learning. Development of objective-based lesson plans using technology to support a constructivist approach to establishing a learning environment. Demonstration of the ability to use commercially available software to prepare classroom presentations and instructional web sites. Issues related to "fair usage" and copyrights addressed.

**EDU 3730 Science Foundations I: Chemistry and Life Science (NSC\*) 4 s.h.**

**EDU 3740 Science Foundations II: Earth Science, Physics, and Astronomy (NSC\*) 4 s.h.**

**EDU 4040 Literature for Young Adults (ENG\*) 3 s.h.**

**EDU 4130 Home/School Partnerships to Support Learners (ECE\*) 3 s.h.**

**EDU 4220 Reading in the Content Areas (elementary only) 3 s.h.**

Study of the principles, techniques, and processes of evidence-based literacy instruction needed for students to be independent, strategic learners in the content areas taught in elementary and middle school. Application of learned principles and practices to teaching situations through the tutorial field experience. Lecture 2 hours; laboratory 1 hour. Prerequisites: EDU 3120, EDU 3210, and admission to the Teacher Education Program.

**EDU 4250 Literacy Education in the Secondary School 4 s.h.**

Introduction to the theoretical foundation for teaching reading and writing as cognitive processes essential for higher cognitive thinking, critical literacy, and mastery of the content areas taught in middle schools and high schools. Emphasis is placed on the principles, techniques, and processes of evidence-based literacy instruction to enable students to be independent, strategic learners in the secondary schools. Application of learned principles and practice in a one-on-one teaching situation. Lecture 3 hours, laboratory 1 hour. Prerequisite: EDU 3120 and admission to the Teacher Education Program.

**EDU 4400 Behavior Management in the Classroom 2 s.h.**

Focus on understanding the role of the teacher in facilitating change in the classroom; the nature of, and factors affecting student behavior; the investigation and evaluation of classroom management models; and strategies for handling disruptive student behavior, with emphasis on prevention of classroom problems. Application of classroom management strategies, anti-bullying and classroom/student interventions in actual problem situations. Prerequisites: EDU 3120 and admission to the Teacher Education Program.

**EDU 4421 Seminar for English Minors 1 s.h.**

Methods and materials relevant for candidates who will be taking the Michigan Test for Teacher Certification in secondary English. Of special interest to those with a minor in English and a major in a non-English language arts field.

**EDU 4423 Seminar for Speech Minors 1 s.h.**

Methods and materials relevant for candidates who will be taking the Michigan Test for Teacher Certification in secondary Speech. Of special interest to those with a minor in Speech and a major in a non-English language arts field.

**EDU 4430 Theory and Techniques of Instruction: Foreign Language (K-8) 2 s.h.**

Theory of instruction, methods, and materials of foreign language in the elementary and middle school; observations of classroom procedures; and participation in simulation and micro-teaching. Emphasis on the application of effective instructional theory and practice, sound decision making, and multicultural education in a field-based context. Prerequisites: EDU 3120 and admission to the Teacher Education Program. Prerequisites or corequisites: EDU 4500.

**EDU 4450 Foundations of Vocational Education 2 s.h.**

Principles of vocational education; understanding the learning process in the vocational education classroom, particularly as applied to work-based learning; working with individual differences (developmental, cultural, motivational) as students are guided to increasingly complex work-based learning. Prerequisites: EDU 3120, EDU 3300, and admission to the Teacher Education Program.

**EDU 4470 Theory and Techniques of Science Instruction: Elementary School 1 s.h.**

Theories of instruction, methods, and materials for teaching science in the elementary and middle school. Attention is focused on the special skills needed to manage science activities, including topics of safety and experimentation with live animals, the application of the scientific method to classroom inquiry and an awareness of social/economic impacts of science and technology. Lecture 1 hour. Prerequisites: EDU 2000 and EDU 3120. Corequisite: EDU 4500.

**EDU 4500 Theory and Techniques of Instruction: Elementary School (K-8) 4 s.h.**

Theory of instruction, methods, and materials in the elementary school curriculum; observation of classroom practice and procedures; and participation in a field placement in which students gain experience in planning, teaching, and assessment. Emphasis on the application of effective instructional theory and practice for diverse student populations. Students develop lesson plans that integrate their

major disciplines into a multidisciplinary curriculum unit. They demonstrate competence using a variety of lesson planning, teaching, and assessment strategies to address student needs and optimize student outcomes. Lecture 3 hours, laboratory 1 hour. Prerequisites: EDU 2000, EDU 3120, and admission to the Teacher Education Program.

**EDU 4510-4590 Theory and Techniques of Instruction: Major Field (Secondary) 4 s.h.**

Theory of instruction, methods, and materials in the secondary subject-matter fields in which students expect to teach; observations of classroom procedures; and participation in a field placement in which students plan, teach, and assess student performance. Emphasis is on the application of effective instructional theory and practice for diverse student populations. Students develop unit plans within their disciplines that demonstrate their competence in lesson planning, while employing a variety of teaching and assessment strategies. Lecture 3 hours, laboratory 1 hour. Students may not sign up for fewer than 4 s.h. unless approved by the Department. In special circumstances (such as extended student teaching), courses may be taken for smaller increments, with approval of the Dean's Office. Offered Fall only. Prerequisites: EDU 2000 and EDU 3120 and admission to the Teacher Education Program.

**EDU 4510 Theory and Techniques of Instruction: Art (K-12) 4 s.h.**

**EDU 4520 Theory and Techniques of Instruction: English and Communication Arts (6-12) 4 s.h.**

**EDU 4530 Theory and Techniques of Instruction: Foreign Language (6-12) 4 s.h.**

**EDU 4540 Theory and Techniques of Instruction: Vocational Family and Consumer Sciences (6-12) 4 s.h.**

**EDU 4550 Theory and Techniques of Instruction: Mathematics (6-12) 4 s.h.**

**EDU 4560 Theory and Techniques of Instruction: Music (K-12) 4 s.h.**

**EDU 4570 Theory and Techniques of Instruction: Natural Science (6-12) 4 s.h.**

**EDU 4580 Theory and Techniques of Instruction: Social Science (6-12) 4 s.h.**

**EDU 4590 Theory and Techniques of Instruction: Vocational Subjects (9-12) 4 s.h.**

**EDU 4620 Theory and Techniques of Instruction: Physical Education, K-12 4 s.h.**

**EDU 4630 Theory and Techniques of Instruction: Foreign Language (K-12) 2 s.h.**

Theory of instruction, methods, and materials for foreign language in elementary, middle, and high schools; observations of classroom procedures; and participation in simulation and micro-teaching. Emphasis on the application of effective instructional theory and practice, sound decision making, and multicultural education in a field-based context. Prerequisites: EDU 3120 and admission to the Teacher Education Program. Prerequisite or corequisite: EDU 4500 or EDU 4530.05.

**DIRECTED TEACHING**

Applications for admission to Directed Teaching must be approved by Teacher Education Committee. All candidates for initial teaching certificates must register for 8 s.h. of directed teaching and EDU 4810, Seminar: Directed Teaching, 1 s.h. Level-changing candidates must register for a minimum of 4 s.h. of directed teaching. In special circumstances (such as extended student teaching), courses may be taken for smaller increments, with approval of the Dean's Office.

**EDU 4670 Directed Teaching: Physical Education (K-12) 4, 8 s.h.**

Observations and teaching in classroom situations; individual conferences and seminars.

**EDU 4690 Directed Teaching: Middle School (5-9) 4, 8 s.h.**

Observations and teaching in classroom situations; individual conferences and seminars.

**EDU 4700 Directed Teaching: Elementary School (K-8) 4, 6, 8 s.h.**

Observations and teaching in classroom situations; individual conferences and seminars.

**EDU 4710-4790 Directed Teaching: Secondary School 4, 8 s.h.**

**EDU 4710 Directed Teaching: Art (K-12) 4, 8 s.h.**

**EDU 4720 Directed Teaching: English and Communication Arts (6-12) 4, 8 s.h.**

**EDU 4730 Directed Teaching: Foreign Language (6-12) 4, 8 s.h.**

**EDU 4740 Directed Teaching: Vocational Family and Consumer Sciences (6-12) 4, 8 s.h.**

**EDU 4750 Directed Teaching: Mathematics (6-12) 4, 8 s.h.**

**EDU 4760 Directed Teaching: Music (K-12) 4, 8 s.h.**

**EDU 4770 Directed Teaching: Natural Science (6-12) 4, 8 s.h.**

**EDU 4780 Directed Teaching: Social Science (6-12) 4, 8 s.h.**

**EDU 4790 Directed Teaching: Vocational/Technical (9-12) 4, 8 s.h.**

**EDU 4800 Foundations of Education 3 s.h.**

Study of the scope and nature of education, primarily at the elementary and secondary level in the United States, as reflected in the historical, political, economic, sociological, and philosophical forces affecting the school and other social institutions, with emphasis on the origins and evolution of various current educational practices, policies, and issues. Prerequisites: EDU 2000 and EDU 3120 and admission to the Teacher Education Program.

**EDU 4810 Seminar: Directed Teaching 1 s.h.**

Selected topics designed to orient students to the reality of teaching, to guide and support them during the intensive student teaching internship, and to address topics that relate to students' short-term interest in securing teaching positions and their long-term career effectiveness. *To be taken concurrently with Directed Teaching.*

**EDU 4960 Senior Seminar for Elementary Educators 3 s.h.**

Capstone seminar for senior-level students in comprehensive elementary education major. Students reflect on and revise units they have created in their coursework, exploring ways: a) to engage diverse learners; b) provide opportunities for more student to be successful; and c) more richly evaluate student learning. Students revise and present their portfolios, and create an electronic portfolio in order to make their work more accessible while demonstrating technological literacy. Prerequisites: EDU 2000, EDU 3120, and admission to the Teacher Education program. *Must be taken in the final twenty semester hours of the degree program.*

## Emergency Management (EM)

**EM 1010 Introduction to Fire Protection and Prevention (FS\*)** 3 s.h.

**EM 2010 Foundations of Emergency Management** 3 s.h.  
Philosophy and principles of emergency management, including homeland security, for private, public, and non profit sectors. Topics include planning, mitigation, response, and recovery procedures using the National Incident Management System and the Incident Command System.

**EM 2410 Emergency Communication** 2 s.h.  
Principles of emergency management communication systems that affect the flow of information within the emergency operating event and the understanding of how to communicate to the general public with safety and security instructions. The role of the media to assist in gaining information and to disseminate messages of importance. Exploration of trends and technology of communication equipment and the use of social media as a direct link to emergency personnel and public.

**EM 2420 Disaster Exercise Planning** 1 s.h.  
Exploration of the vital roles of local, state, and national preparedness enabling the student to test and evaluate plans and their capabilities. Table-top and/or coordinated full-scale disaster exercise prepare the student to design and develop, conduct, evaluate, and provide improvement planning through the exercise cycle.

**EM 3010 Resource Allocation and Planning** 3 s.h.  
Study of the development and implementation of a comprehensive site emergency plan to protect the organization's people and property in an on-site emergency. Analysis of the roles that public, private, and non profit sectors have played in past incidents and how lessons learned from these incidents help an organization prepare for future incidents. Emphasis on ethical issues regarding interaction among these four entities. Prerequisites: EM 2010.

**EM 3020 Industrial Espionage and Operations Security** 3 s.h.  
Methods for the Emergency Manager to analyze and conduct risk assessments of technical and physical protection systems through the identification of current trends in information gathering techniques and the range of methods available to prevent, detect, and protect against breaches of proprietary information and assets. Prerequisite: EM 2010.

**EM 3490 Psychology of Traumatic Experiences (PSY\*)** 1 s.h.

**EM 3500 Homeland Security and Terrorism (CJ\*)** 3 s.h.

**EM 4040 Proposal Writing and Grant Administration (AGE\*/SOC)** 3 s.h.

**EM 4250 Fire and Arson Investigation (FS\*/OSH)** 4 s.h.

**EM 4510 Hazardous Materials I (FS/OSH\*)** 3 s.h.

**EM 4520 Hazardous Materials II (FS/OSH\*)** 3 s.h.

**EM 4950 Senior Seminar** 2 s.h.  
Preparation and presentation of a library research paper that integrates knowledge gained in the major discipline. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Emergency Medical Technology

**EMT 1550 Basic EMT** 1-10 s.h.  
Experiential learning credits available to those who have current State of Michigan licensure. Application for credit is to be made through the Program Coordinator for Fire Science and Occupational Safety, Health, and Fire Science in the Department of Physical and Applied Sciences.

## English (ENG)

*Note: For some courses formerly listed under English (ENG), please see the listings under WRT (WRT).*

**ENG 2080 Approaches to Grammar** 3 s.h.  
A linguistics course providing an historical sketch of the development of the English language, examining the interplay between theory of language and approaches to the study of grammar. By analyzing English phonology, morphology, syntax, semantics, and pragmatics, the course shows the changing nature of language and emphasizes how that change is influenced by politics and culture. The effects of dialect and register on communication in English are explored. Applications to teaching grammar in elementary and secondary settings are examined.

**ENG 2230 World Literature** 3 s.h.  
An introduction to representative literary works, both Western and non-Western, reflecting the distinctive ideals, values, and attitudes of various eras and civilizations.

**ENG 2550 Oral Interpretation of Literature (COM\*)** 3 s.h.

**ENG 2620 Language and Culture** 3 s.h.  
A study of how and why people communicate in the ways they do. Habitual talking, listening, and writing behaviors of individuals and groups, as well as the influences of home, community, and culture on the language structures and language uses of individuals. Culture, as it influences linguistic preference, is considered, along with methods of semiotic and discursal analysis.

**ENG 2700 Critical Writing and Literary Analysis** 3 s.h.  
An introduction to critical writing and literary theory and criticism. Addresses the major frameworks of literary criticism that have emerged in Western critical theory. Prerequisite: WRT 1020. *Recommended during second year in major and minor.*

**ENG 3030 Children's Literature and Drama (COM)** 3 s.h.  
A study of the world of children's literature and the history of children's literature with a focus on classic and contemporary works. Materials selected with reference to the interest, needs, and abilities of children.



**ENG 3110 American Literature I: Beginnings to the Civil War** 3 s.h.

A study of American literature from the pre-colonial era to the Civil War, with an overview of relevant forms, genres, and historical contexts. Explores the diverse elements of the American experience during this time period.

**ENG 3120 American Literature II: The Post-Civil War to the Present** 3 s.h.

A study of American literature from the Post-Civil War to the present, with an overview of relevant forms, genres, and historical contexts. Explores the changing values and concerns of American society as reflected in its literature from the mid-nineteenth century to twenty-first century.

**ENG 3500 Studies in Women's Literature** 3 s.h.

A study of literature written by and about women, with consideration of critical approaches that have been formulated by women within relevant historical contexts. Texts explore women's search for independence and fulfillment.

**ENG 3540 American Folklore and Literature** 4 s.h.

A study and practice of the methods used to analyze folklore, examine folkloristics as a discipline, and explore the relationship between folklore and literature. Students read and write about works of American literature in which folkloric phenomena have been simulated and transformed by American writers for literary purposes, and complete a collection project.

**ENG 3630 British Literature I: Medieval to Renaissance** 3 s.h.

A study of British literature from the early Middle Ages to the late Renaissance. Provides an overview of relevant forms, genres, and historical contexts, including representative works of Old and Middle English as well as Renaissance epic, lyric, and drama. Considers the influences of classic literature, the Reformation, and the English civil war.

**ENG 3640 British Literature II: Restoration to the Present** 3 s.h.

A study of British literature from 1667 to the present. An overview of relevant forms, genres, and historical contexts. Explores the Regency, Romantic, Victorian, Modernists, post-Modernist, and contemporary periods.

**ENG 3710 Contemporary Literature** 4 s.h.

A study of contemporary authors who may be classified as Modern or Postmodern; figures may include principal ethnic and minority writers.

**ENG 4040 Literature for Young Adults (EDU)** 3 s.h.

An overview of various genres of multicultural contemporary literature written for and marketed to young adults. Addresses major authors, illustrators, research, and current controversies in young adult literature. Examines strategies for teaching young adult literature at the middle and secondary school levels.

**ENG 4100 Approaches to Teaching Classroom Classics** 1 s.h. each (max. 6 s.h.)

The Approach to Teaching offerings examine fiction and non-fiction literature as appropriate and relevant works for study in elementary, middle, and/or secondary school classrooms. Featured authors and works vary by semester. May be repeated for credit with new topic.

**ENG 4210 Time and Literature (HIS)** 4 s.h. (max. 8 s.h.)

Interdisciplinary analysis of a particular period, event, or personality in terms of the human dilemmas and choices which are confronted.

**ENG 4230 Voices and Visions: Modern American Poets** 4 s.h.

The lives and works of classic American modern poets, including Walt Whitman, Emily Dickinson, Wallace Stevens, Marianne Moore, William Carlos Williams, Elizabeth Bishop, and others, explored in relationship to our own lives and works. Emphasis on ways to appreciate and enjoy the art of poetry. Videos or DVDs from the Voices and Visions television series are an integral part of the course.

**ENG 4240 Cultural Issues in Contemporary Literature and Film** 1 s.h. each (max. 6 s.h.)

Interdisciplinary examinations of contemporary cultural issues through literature and film. *May be repeated for credit with new topic.*

**ENG 4450 African American Literature** 3 s.h.

A study of African American literature including both oral and written traditions. Emphasis is placed on canonical writers and texts in historical context.

**ENG 4460 Ethnic American Literature** 3 s.h.

Focus on literature from various minority populations in America. Course content includes, but is not limited to, African American, Asia American, Arab American, Latino American, and Native American authors. Emphasis placed on the unique facets of each type of literature, as well as themes and experiences common to all ethnic groups in America.

**ENG 4700 Studies in Literature** 3 s.h. (max. 6 s.h.)

Study of a selected author(s), genre(s), or time period(s). Specific topic varies per semester.

**ENG 4950 Senior Seminar** 3 s.h.

Capstone course for senior-level students. Students construct portfolios of their academic and professional work in their respective programs of study, reconsider their liberal arts education, and conduct research on topics in their majors as part of an information fluency curriculum. In keeping with the need for technological literacy, students create electronic portfolios. *Must be taken in final twenty hours of the degree program.*

## English as a Second Language (ESL)

*English as a Second Language for Academic Purposes is taught at Madonna University in an intensive format. Students enroll in simultaneous units of speaking/listening, reading, writing, and grammar at one of three levels: Low-Intermediate, High-Intermediate, or Advanced. A 0-credit cultural immersion component is required with all levels.*

**ESL American Culture and Language Immersion** 0 s.h.

*This immersion experience is a component of each block of intensive English courses, an integral part of the Intensive English for Academic Purposes Program (IEAPP). Attendance is required for all students in the IEAPP. It combines rigorous academic instruction (writing activities, speech presentations) with cultural enrichment (field trips, discussion clubs).*

**ESL 1020 Orientation to American Higher Education** 1 s.h.

Designed to provide first-time international students with knowledge about American university curricula, processes, and procedures. The curriculum spans an array of topics

crucial to the academic success and emotional well-being of the non-native speaker who is unfamiliar with the expectations of American higher education. Enrollment limited to international students in specific programs.

**ESL 2010 Low-Intermediate Academic Speaking/Listening 4 s.h.**

The speaking/listening module taught in conjunction with other low-intermediate skill modules. Beginning formal speaking and sustained factual listening experienced extensively. Short speeches reviewed and critiqued. Pronunciation practice is an integral part of the preparation for speech delivery. Colloquial versus formal language examined.

**ESL 2020 Low-Intermediate Academic Reading 4 s.h.**

The reading module taught in conjunction with other low-intermediate skill modules. Increasing paragraph reading comprehension. Acquiring high-frequency general academic vocabulary. Expanding dictionary skills.

**ESL 2030 Low-Intermediate Academic Writing 4 s.h.**

The writing module taught in conjunction with other low-intermediate skill modules. Expanding sentence structure and paragraph construction, including unity, transitional phrases, and grammatical cohesiveness.

**ESL 2040 Low-Intermediate Academic Grammar 4 s.h.**

The grammar module taught in conjunction with other low-intermediate skill modules. Development of existing knowledge of grammar structures and acquisition of new ones. Emphasis is on the use of simple and some complex verb tenses, as well as auxiliary and modal verbs. These and other grammar structures are practiced through the performance of common language functions, such as making suggestions, requests, and invitations.

**ESL 3010 High-Intermediate Academic Speaking/Listening 4 s.h.**

The speaking/listening module taught in conjunction with other high-intermediate skill modules. Continued development of listening and speaking skills in conversational and academic settings. Focus on various topics encountered in general education courses. Practice of word stress, connected speech, intonation, rhythm.

**ESL 3020 High-Intermediate Academic Reading 4 s.h.**

The reading module taught in conjunction with other high-intermediate skill modules. Transiting from ESL texts to authentic general education materials. Instruction in various reading strategies to increase reading comprehension. Acquiring low-frequency general academic vocabulary.

**ESL 3030 High-Intermediate Academic Writing 4 s.h.**

The writing module taught in conjunction with other high-intermediate skill modules. Introducing stages of the writing process. Expanding the knowledge of organizational patterns used in writing compositions and paragraphs. Integrated readings serve as models for the principal parts of compositions with focus on unity and grammatical cohesiveness.

**ESL 3040 High-Intermediate Academic Grammar 4 s.h.**

The grammar module taught in conjunction with other high-intermediate skill modules. Integrating reading and rhetoric to identify key structures and grammar rules that govern them. Focus on the use of complex tenses as well as the formation

and manipulation of clauses in complex sentences and the sequence of verb tenses across clauses.

**ESL 3120 Advanced Reading and Writing for Business 3 s.h.**

An introduction to organizational patterns used in writing both compositions and paragraphs for business. Integrated readings serve as models for the principal parts of compositions, with a stress on coherence and unity. Students complete a variety of writing assignments designed to enhance their ability to apply grammar and vocabulary skills to elements of paragraph writing and reading comprehension necessary for successful business communications. *Enrollment limited to international students in specific programs.*

**ESL 4010 Advanced Academic Speaking/Listening 4 s.h.**

The speaking/listening module taught in conjunction with other advanced skill modules. Preparation for the demands of academic lecture comprehension, note-taking, as well as predicting, evaluating, and organizing academic lectures. Formal academic speeches pertinent to students' major disciplines are practiced and critiqued with focus on structure, delivery, and comprehensibility. May include an academic service-learning experience.

**ESL 4020 Advanced Academic Reading 4 s.h.**

The reading module taught in conjunction with other advanced skill modules. Authentic content-specific academic and literature readings are used to increase comprehension of difficult texts. Current articles of political, economic, and sociological importance, taken from journals and periodical literature, are read, analyzed, and written about. Morphological analysis and contexts clues are used to construct the meaning of unknown words. Focus on discipline-specific vocabulary.

**ESL 4030 Advanced Academic Writing 4 s.h.**

The writing module taught in conjunction with other advanced skills modules. Extensive practice in rhetorical strategies and techniques and a review of appropriate grammatical structures and verb tenses. Focus on writing various types of academic essays (descriptive, comparison, cause and effect, problem and solution, persuasive) using the writing process.

**ESL 4040 Advanced Academic Grammar 4 s.h.**

The grammar module taught in conjunction with other high-intermediate skill modules. The study and analysis of the grammatical structures and their rhetorical functions within contemporary academic and literary prose. Focus on the use of passive voice, past modals, unreal conditionals, and subjunctives.

**ESL 4230 Research Paper Writing 3 s.h.**

Focus on writing a research paper from organization to completion, with a segment on plagiarism. Both MLA and APA style are introduced, as are techniques on how to incorporate courses into the body of the paper. In addition to the research paper, students write abstracts, research proposals, and a reflection paper. All drafts and copies of courses are presented in a portfolio. This course is considered to be the equivalent of WRT 1020, College Composition II.

**NOTE: CREDIT HOURS OF 4000-LEVEL ESL COURSES ARE APPLICABLE TO THE STUDENT'S UNDERGRADUATE DEGREE.**

## **Environmental Science (ENV)**

**ENV 2930 Internship in Environmental Science** 1-4 s.h.  
Field placement in governmental, industrial, or academic settings that provide experience in environmental science issues, e.g., water, soil, sewer, and/or sediment testing, community cleanup, park management, animal shelter.

**ENV 3210 Limnology: The Study of Lakes** 3 s.h.  
A study of the influences of physical, chemical, and biological factors on the structure and function of inland lakes and ecosystems. Lecture 2 hours, laboratory 3 hours. Prerequisite: 6 s.h. in Biology.

**ENV 3311 Sustainable Food Systems and Nutrition (NFS\*)** 3 s.h.

**ENV 3320 Environmental Analysis** 4 s.h.  
Application of spectrophotometric and field-kit methods in the elucidation of quantitative and qualitative data from soil, water, algae, invertebrates, plants, and fish collections. Lecture and laboratory. Prerequisites: CHM 1120, CHM 2210, MTH 1210, or equivalent.

**ENV 3930 Internship in Environmental Science** 1-4 s.h.  
Field placement in governmental, industrial, or academic settings that provide experience in environmental science issues, e.g., water, soil, sewer, and/or sediment testing, community cleanup, park management, animal shelter.

**ENV 4700 Environmental Investigation** 1-4 s.h. (max. 4 s.h.)  
Independent research, directed reading, or special problems under the supervision of a faculty member. Prerequisites: recommendation of major advisor and program director.

**ENV 4710 Environmental Pollutions** 4 s.h.  
Research investigations focused on a variety of pollution topics, e.g., mercury or metal concentration analysis of soil, water, invertebrates, fish, and plants; *E. coli* colony studies of the nearby lakes and ponds; development of environmentally-friendly biocides; acid rain/air pollutants. Lecture 3 hours, laboratory 3 hours. Prerequisites: BIO 1040 and CHM 1120.

**ENV 4950 Senior Seminar** 2 s.h.  
Preparation and presentation of a research paper. All seniors in the College of Science and Mathematics must complete this course with a grade of C (2.0) or better as a graduation requirement: to be taken within the last 6-8 hours of the major.

## Family and Consumer Sciences (FCS)

**FCS 1250 Health Problems (NFS/NSC\*)** 4 s.h.

**FCS 2270 Human Nutrition (NFS\*)** 3 s.h.

**FCS 2260 Introductory Food Science (NFS\*)** 3 s.h.

**FCS 2700 Child Psychology (PSY\*)** 4 s.h.

**FCS 2930 Practicum in Children and Youth Services** 1 s.h.  
Fifty hours of experience working with children and/or youth.

**FCS 2940 Practicum in Educational Services** 1 s.h.  
Fifty hours of experience in an educational setting.

**FCS 3130 Adolescent Psychology (PSY\*)** 4 s.h.

**FCS 3530 Marriage and the Family (RST\*/SOC)** 4 s.h.

**FCS 3640 Hospitality Architecture and Interior Design (HTM\*/MRM)** 3 s.h.

**FCS 3700 Life Cycle Financial Planning (FIN\*)** 3 s.h.

**FCS 3750 Human Shelter and Environment (MRM)** 4 s.h.  
Emphasis on the impact of design and environment on individuals and families. Environments are studied as they relate to social, psychological, economic, and legislative conditions in society. Interior design fundamentals and the impact of the designed environment on human behavior. Space planning, furnishing, and selection of materials and components for interiors. (3 hours lecture, 1 hour academic service-learning component.)

**FCS 3930 Practicum in Family Services** 1 s.h.  
Fifty hours of experience in a family service agency.

**FCS 3940 Practicum in Consumer Services** 1 s.h.  
Fifty hours of experience in consumer services.

**FCS 4500 Issues Challenging Children and Families (CF\*)** 3 s.h.

**FCS 4530 Teaching Personal Development and Career Planning** 3 s.h.  
Introductory course in the career development process. Students participate in an interactive learning experience that involves self-discovery, career investigations and planning, and the use of technological and community resources. An externship in an individual's pathway of choice is required.

**FCS 4950 Senior Seminar** 2 s.h.  
Integration of program competencies and deepening of students' practical understanding of positive influences on the social, emotional, physical, and economic well being of children and adolescents. A culminating action research project and presentation are designed to develop reflective practitioners who are attuned to significant issues in the field.

## Financial Administration (FIN)

**FIN 3150 Business Finance** 3 s.h.  
Study of the management of the financial affairs of a business enterprise in respect to planning and analysis of the financial decision making function. Topics include: time value of money, working capital management, leverage, ratio analysis, capital budgeting, capital structure decisions, dividend policy, and international financial management. Prerequisites: ACC 2020 and ECN 2720.

**FIN 3700 Life Cycle Financial Planning (FCS)** 3 s.h.  
Basic planning of personal finances to satisfy personal and family life cycle goals. Topics include: budgeting, consumer credit, investments, insurance, personal residences and real estate, retirement plans, and individual income taxes. The life cycle of personal investment strategies is explored.

**FIN 4300 Budgeting and Financing of Sport (SM\*)** 3 s.h.

## Fire Science (FS)

**FS 1010 Introduction to Fire Protection and Prevention (EM)** 3 s.h.  
History of fire protection practices; problems of fire suppression and practices; aspects of fire protection and prevention, including basic field equipment, methods of fire suppression, fireground command structure, inspection procedures, codes, and the town grading schedule.

**FS 1030 Basic Fire Protection Training** 1-6 s.h.  
Credit awarded for evidence of successful completion of a certified training program.

**FS 2150 Building Construction (OSH\*)** 3 s.h.

**FS 2910 Cooperative Education I** 1-3 s.h.  
Field placement in either municipal, industrial, hospital, or similar settings that provide experience in fire protection for pre-service students.

**FS 2930 Internship I** 1-3 s.h.  
Field placement in either municipal, industrial, hospital, or similar settings that provide experience in fire protection for pre-service students.

**FS 3020 Field Experience** 1-3 s.h.  
Credit awarded individuals for evidence of full-time employment of two or more years in fire protection. Documentation of competencies required.

**FS 3110 Industrial Safety and Health (OSH\*)** 3 s.h.

**FS 3220 Inspection and Survey of Facilities (OSH\*)** 3 s.h.

**FS 3500 Hydraulics and Water Supply (OSH)** 3 s.h.  
Principles of hydraulics theory, grading of water supplies, water supply adequacy testing procedures, and computation of velocity, friction loss related to tactical decision making. Prerequisites: PHY 2530 and PHY 2540.

**FS 3680 Fire Protection Systems I (OSH)** 3 s.h.  
Survey of sprinkler systems covering design details, placement, inspection, and maintenance; practical application of current codes and standards for system utilizations. Prerequisite: MTH 1050 or its equivalent.

**FS 3690 Fire Protection Systems II (OSH)** 3 s.h.  
Principles of use and design of special hazards fire suppression systems; halons, halon replacements/clean agents, dry chemicals, foam, and alarm and detection systems. Prerequisite: MTH 1050 or its equivalent.

**FS 3910 Cooperative Education II** 1-3 s.h.  
Advanced semi-professional level assignments in on-the-job application of fire protection principles in either municipal, industrial, commercial, or instructional settings. Pre-service students only.

**FS 3930 Internship II** 1-3 s.h.  
Advanced semi-professional level assignments in on-the-job application of fire protection principles in either municipal, industrial, commercial, or instructional settings. Pre-service students only.

**FS 4250 Fire and Arson Investigation (EM/OSH)** 4 s.h.  
Role of safety/fire science specialists in arson investigation; methods and mechanics of protecting, searching, and controlling the fire scene; interviewing process; recognition and preservation of evidence; interventions with troubled fire setters. Evaluation and application of methods and techniques for investigative determination of fire occurrences. Includes study of the origin of ignition and conducting investigative surveys. Preparation of case evidence for expert witness and court testimony. Review of Michigan and national arson laws. Prerequisites: FS 1010 and FS 2150.

**FS 4400 Tactics and Strategy (OSH)** 3 s.h.  
Study and evaluation of various methods and techniques employed in fire suppression. Includes preplanning and analysis of emergency situations with emphasis on individual decision-making, the effective use of equipment, apparatus, and manpower.

**FS 4510 Hazardous Materials I (EM/OSH\*)** 3 s.h.

**FS 4520 Hazardous Materials II (EM/OSH\*)** 3 s.h.

**FS 4900 Fire Service Management (OSH)** 3 s.h.  
Principles of management and organization in fire protection. Includes analysis of an organization as to its administrative, leadership, and management style in fire protection.

**FS 4950 Senior Seminar** 2 s.h.  
Preparation and presentation of a library research paper that integrates knowledge gained in the major discipline. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the major.*

## Foreign Language

See listing under World Languages (WL).

## Forensic Science (FOR)

**FOR 1010 Introduction to Forensic Science** 4 s.h.  
Introduction to the theory and application of modern forensic science techniques. Fundamental science concepts applied to crime scene evidence collection and analysis. 3 hours lecture, 3 hours of laboratory per week. Prerequisites: none.

**FOR 3040 Criminal Law and Procedure (CJ\*)** 3 s.h.

**FOR 3210 Principles of Criminology (CJ\*/SOC)** 3 s.h.

**FOR 3410 Impression and Trace Evidence Analysis** 4 s.h.  
Theory and practical application of impression and trace evidence analysis in forensic science from crime scene collection to crime laboratory processing. Fundamental science concepts used in the preservation, analysis, and interpretation of impression and trace evidence applied in the course work and through hands-on laboratory experiments. Lecture 3 hours, laboratory 3 hours per week. Prerequisites: admission to Forensic Science program and CHM 2220.

**FOR 3420 Firearm and Tool Mark Analysis** 4 s.h.  
Introduction to theory and application of firearm and tool mark analysis in forensic science. Fundamental science concepts used in the preservation, analysis, and interpretation of this evidence applied in the course work through hands-on laboratory experiments. Note: laboratory exercises are limited to disabled firearms using standard operating procedures for safety based on FBI laboratory protocols. Lecture 3 hours, laboratory 3 hours per week. Prerequisite: admission to Forensic Science program.

**FOR 3430 Introduction to Forensic Anthropology** 4 s.h.  
Examination of bioanthropological methods to aid in cases of forensic or medicolegal importance. The role of the forensic anthropologist and history of the discipline. Overview of the goals, techniques, and broader applications of forensic anthropology. 3 hours lecture; 3 hours laboratory per week. Prerequisites: admission to Forensic Science program and BIO 2450.

**FOR 4010 Population Genetics (BIO\*)** 3 s.h.

**FOR 4150 Criminal Investigation (CJ\*)** 3 s.h.

**FOR 4520 Forensic Biology (BIO)** 4 s.h.

Theory and application of current biological methods to the practice of forensic science including serological, immunological, and DNA analyses of human biofluids commonly recovered at crime scenes. 3 hour lecture and 3 hours of laboratory per week. Prerequisites: admission to Forensic Science program, and BIO 3010 and CHM 3610 (BIO), or permission of Program Director.

**FOR 4540 Forensic Chemistry I (CHM)** 4 s.h.

Focus on the forensic analysis of trace evidence (glass, soil, hair, fibers, paint and polymers) with emphasis on forensic microscopy and microchemical analysis. Topics include chemical processing for the detection, enhancement, and identification of latent substances. 3 hours lectures and 3 hours of laboratory per week. Prerequisites: CHM 4510 and admission to Forensic Science program.

**FOR 4550 Forensic Chemistry II (CHM)** 4 s.h.

Focus on the forensic analysis of materials and residues (drugs, fire debris, explosives, gunshot residue, inks and paper). Also explores applications and limitations of chemometric modeling to assess the forensic significance of evidence. 3 hours lecture and 3 hours of laboratory per week. Prerequisite: FOR 4540.

**FOR 4640 Toxicology (BIO)** 3 s.h.

Non-laboratory study of cellular and human pathophysiology as a result of toxic insult. Exploration of toxicants includes analysis of impact of human exposure and disease, as well as the forensic examination of samples for toxicants. Prerequisites: BIO 1030 and CHM 2210; BIO 2250 or BIO 2460 recommended.

**FOR 4650 Ethics and Expert Testimony** 3 s.h.

Investigative ethics and their implications for forensic science professionals. Overview of the laws governing expert testimony, including on-site case reviews in local courtrooms. The characteristics of an effective expert testimony are exhibited by students in capstone mock testimonies. 2 hours lecture, 3 hours field experience per week. Prerequisites: admission to Forensic Science program and CJ 3040.

**FOR 4910 Cooperative Education** 1 s.h.

**FOR 4920 Cooperative Education** 1 s.h.

**FOR 4930 Internship in Forensic Science** 1-4 s.h.

**FOR 4950 Senior Seminar** 2 s.h.

Preparation and presentation of a scientific paper. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## General Science (GSC)

**GSC 4950 Senior Seminar** 2 s.h.

Preparation and presentation of a scientific paper. *Taken by General Science majors with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## General Studies (GST)

**GST 3020 Introduction to General Studies** 3 s.h.

An introduction to the ideas of General Studies and the goals for the General Studies major. Students will create a plan of study for the successful completion of the program and prepare to demonstrate their achievement of the program's outcomes in the capstone course.

**GST 4950 General Studies Senior Seminar** 3 s.h.

Students will apply different ways of knowing, integrative thinking, and information fluency to the achievement of a senior project related to their goals, with the support of the instructor. Students will review their individual curriculum choices in the General Studies major and prepare a resume that presents accomplishments in their university degree. This summative course should be taken in the concluding semester in the General Studies program.

## Gerontology

See instead courses listed under AGING (AGE) Studies.

## Geography (GEO)

**GEO 1210 Introduction to Geography** 3 s.h.

Basic concepts, terms, and methods of geography and the physical and cultural regions of the world, the United States, and Michigan; relationship between the diversity of humans and the physical environment; major world, regional, and local patterns and processes.

**GEO 3050 World Regional Geography** 3 s.h.

Regional study of the earth's realms; cultural and physical factors affecting people; effect of the demographic and industrial revolutions of the world.

## Health Sciences (HSC)

**HSC 3450 Evidence-based Practice** 2 s.h.

Students systematically locate, evaluate, and incorporate evidence-based information to assist clients/patients in making informed decisions. Includes examination of research methods and procedures for the health science professional. Prerequisite: MTH 2350.

**HSC 3500 Navigating the U.S. Health Care System** 3 s.h.

Examines current health care policies in the United States. Includes the analysis of how health care policy affects clients and health professionals. Critiques the structure, organization, and financing of the system and how to inform clients about options for care. Case studies provide an opportunity for application of what is learned in the classroom.

**HSC 3610 Safety Across Health Care Settings** 3 s.h.

The multifaceted dimensions of health systems which impact safety in a variety of care settings. Students learn to identify areas of risk, assess its severity, and communicate their findings so as to positively impact a culture of quality and safety. Prerequisite: HSC 3500.

**HSC 3650 Quality and Clinical Transformation** 4 s.h.

The processes involved in assessing and promoting quality care. Active identification, collection, and reporting of meaningful data so as to influence improvements in health care practice and outcomes. Prerequisite: HSC 3500.

**HSC 4700 Health Promotion** 3 s.h.

Examines the context of wellness and health promotion in health care in the United States. Several models and a variety

of strategies for effective health promotion and disease prevention are examined. Emphasis is placed on designing and selecting evidence-based interventions to effect social and environmental change in mutual collaboration with individuals and families throughout the lifespan. Prerequisite: PSY 2450.

**HSC 4900 Professional Role Seminar** 2 s.h.  
Using the first internship experience, students apply principles of professional values, ethics, communication, and professional relationships. Students explore concepts in teamwork, leadership, ethical practice, social justice, and professional communication in the context of their field experience. Prerequisite: permission of department. Corequisite: HSC 4930.

**HSC 4930 Internship in Health Sciences I** 3 s.h.  
An initial field experience to allow students to gain professionally supervised, practical experience in a health care or community service setting appropriate for his/her area of concentration. Students acquire knowledge and understanding of health care roles and practices, the networks of resources and services, the health care information systems, and the coordination required for care transitions. Prerequisite: permission of department. Corequisite: HSC 4900.

**HSC 4940 Internship in Health Sciences II** 3 s.h.  
A field experience in a second health care setting or community service setting appropriate for the student's area of concentration, providing a different level of care or practice, to allow students to gain professionally supervised, practical experience. Students acquire knowledge and understanding of health care roles and practices, the network of resources and services, the health care information systems, and the coordination required for care transitions. Prerequisite: permission of department. Corequisite: HSC 4950 or HSC 4960.

**HSC 4950 Senior Seminar** 2 s.h.  
An in-depth examination and synthesis of the theoretical concepts, controversial issues, and trends in the Health Sciences major. Students present final projects that demonstrate integrated knowledge of the major and their achievement of program outcomes. Prerequisite: permission of department. Corequisite: HSC 4940. *(To be taken in the student's last semester.)*

**HSC 4960 Senior Seminar** 2 s.h.  
An in-depth examination and synthesis of the theoretical concepts, controversial issues, and trends in the Health Sciences major. Students present final projects that demonstrate integrated knowledge of the major and their achievement of program outcomes. Prerequisite: permission of department. Corequisite: HSC 4940. *(To be taken in the student's last semester.)*

## Health Services Administration (HSA)

**HSA 3750 Health Services Administration** 3 s.h.  
The organizational design and structure of health care organizations; methods for setting objectives and strategies as well as defining outcomes; the organizational dynamics of motivation, leadership, and communication techniques in various health care settings. Prerequisite: MGT 2360.

**HSA 4250 Health Care Law** 3 s.h.

Designed to address the needs of health professionals for information on the fundamentals of Michigan law. Legal terminology, organization of the court system, the source of law, and basic principles of civil and criminal liability as it relates negligence and malpractice. Issues relative to confidentiality, documentation, informed consent, conflict of law, risk management, and advanced directives. Prerequisites: BL 3330 and HSA 3750.

**HSA 4740 Health Care Finance** 3 s.h.  
Introduction to the theory and practice of health care finance addressing issues of medical cost, models of provider behaviors, regulatory constraint, technology assessment, and access to care. Prerequisites: ACC 2010, ECN 2720, and HSA 3750.

**HSA 4910 Internship** 3 s.h.  
Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

## History (HIS)

**HIS 1010 World Problems (PSC)** 3 s.h.  
Analysis of the most significant contemporary world issues confronting the international community of nations and citizens of United States.

**HIS 1090 Ancient and Medieval World** 3 s.h.  
World history from prehistoric times to c. 1500 C.E., including a study of the ancient and medieval civilizations of global culture realms.

**HIS 2320 United States to 1900** 3 s.h.  
Political, social, economic, and cultural development of the United States; emphasis on the colonial period, the Civil War, and the rise of America to world power.

**HIS 2760 Michigan History** 3 s.h.  
Significant people and events during Michigan's long history, including the roles of Native Americans, the French, the British, the Toledo War, Civil War, Michigan's economic growth, the Great Depression, the roles of labor and minorities, and the discussion of the several state constitutions.

**HIS 3220 Race, Ethnicity, and Class in American Life** 4 s.h.  
Survey of historical and contemporary expressions, patterns, and consequences of intergroup tensions stemming from discrimination in American Life.

**HIS 3310 Early Modern World: Age of Discovery and Revolution** 3 s.h.  
World history in the period of European global expansion from the formation of the Spanish and Portuguese Empires in the Sixteenth Century to the end of the Napoleonic Wars, including a study of politics, culture, ideas, and religions of Europe and the World.

**HIS 3320 Modern World** 3 s.h.  
World history from 1789 C.E. to the present, including a study of modern global culture realms. Special attention is given to global crises and achievement, the Cold War and its aftermath, and global, political, and economic development.

**HIS 3420 Minority Groups in America** 3 s.h.  
Conflict between the revolutionary ideals of the American dream and reality of majority-minority group relations from colonial America to the present.

**HIS 3810 America Civil Rights Movement 3 s.h.**

Study of the American Civil Rights Movement for African-Americans from the Second World War until the present. Various strategies for achieving social change are examined and assessed, with due attention to the contemporary roles of leaders and of ordinary Americans. Emphasis on the powerful and defining influences of religion and law in American responses to the value dilemmas related to social justice and social change.

**HIS 4100 Special Problems in History 1-3 s.h. (max. 9 s.h.)**  
Study of selected topics of interest in History.

**HIS 4210 Time and Literature (ENG\*) 4 s.h. (max. 8 s.h.)**

**HIS 4320 Foreign Policy History of the United States 3 s.h.**

Influence of foreign policy on past and present life of the United States; emphasis on the nation as a world power, taking into account the viewpoints of the international community of nations.

**HIS 4520 Economic and Business History of the United States 3 s.h.**

Survey of major changes in the American economy, including transportation, industry, labor, finance, and marketing. Role of private business and government in economic change.

**HIS 4540 United States in the Modern Era 3 s.h.**

Development of the United States as a world power and its impact on the social, economic, cultural, and political changes in the contemporary era.

**HIS 4631 Global Studies: Modern Africa (PSC) 3 s.h.**

Study of selected historical and political problems and themes related to modern sub-Saharan Africa, with attention to relationships with the non-African world.

**HIS 4632 Global Studies: Modern Asia (PSC) 3 s.h.**

Study of selected historical and political problems and themes related to modern Asia, with an emphasis on China, Japan, and India, and attention to domestic developments and global relationships.

**HIS 4633 Global Studies: Modern Latin America (PSC) 3 s.h.**

Study of selected historical and political problems and themes related to modern Latin America, with attention to regional and global relationships.

**HIS 4634 Global Studies: Modern Middle East (PSC) 3 s.h.**

Study of selected historical and political problems and themes related to the modern Middle East, with an emphasis on Arab and Islamic cultures, attention to the non-Arab and non-Islamic dimensions of the region and to global relationships.

**HIS 4960 History and Social Science Seminar (SSC) 3 s.h.**

Theoretical and philosophical foundations of history and the social sciences, including a paper or project reflecting methodological skills. Prerequisite: senior status in the major.

**Hospice and Palliative Studies (HSP)**

**HSP 2210 Introduction to Palliative/End-of-Life Care Concepts 3 s.h.**

Examination of the history of the hospice movement and the evolution of Palliative/End-of-life (EOL) Care. Introduces core concepts of hospice philosophy, emphasizing its humanistic

nature, family focus, and interdisciplinary and holistic practice. *It is strongly recommended that students take this course as the prerequisite to all other hospice courses.*

**HSP 3310 Management of the Bereavement Process 3 s.h.**

The foundations of the bereavement process following the loss of a significant person. An examination of stage theories and key concepts that describe the grief continuum and personal transformation through the process of grief. Cultural attitudes and myths regarding loss and bereavement are examined in the context of gender, ethnicity, age, and circumstances of death. Personal reflections on loss and bereavement are encouraged throughout.

**HSP 3480 Psychosocial Domains of Palliative/End-of-Life Care (PSY) 3 s.h.**

Exploration of the psychosocial domains of assessment across the life span of individuals and families in palliative/End-of-Life (EOL) care. Developing strategies for facilitating holistic care to patients and families. Effective communication skills for cultural competence. The impact of stress on the quality of life for the patient, family, and transdisciplinary team.

**HSP 3500 Spiritual and Ethical Considerations in Palliative/End-of-Life Care 3 s.h.**

Examines dying as potentially the last stage of human development and spiritual growth. Explores spirituality and enhances religious literacy through identification of the salient beliefs and practices regarding illness, dying, death, and burial rituals of major world religions. Discusses choices at end of life with advanced care planning and applies ethical theories, principles, and steps that guide decision making for individuals, families, and caregivers in Palliative/End-of-Life (EOL) care.

**HSP 3802 Palliative/End-of-Life Issues: A Lourdes Experience (RST) 3 s.h.**

Examines suffering and dying as the last stage of human development and spiritual growth. Distinguishes care needs around palliative/EOL issues. Moral and religious dimensions influencing decision making in palliative/EOL care are explored. Course combines on-campus study of end-of-life concerns with an academic service-learning experience at the Lourdes Sanctuary in France.

**HSP 4750 Emerging Issues in Palliative/End-of-Life Care 3 s.h.**

Current issues and emerging trends within the Palliative/End-of-Life (EOL) continuum. Examination of access and barriers to EOL care and the role of health care leaders, policy makers, and key stakeholders in developing strategies for delivery of timely quality care and financing mechanisms. Exploration of beliefs, values, and practices that shape decision making regarding dying, death, and burial rituals.

**Hospitality and Tourism Management (HTM)**

**HTM 2910 Cooperative Education 1-4 s.h.**

**HTM 3010 Merchandising for Brand Management (MRM\*) 3 s.h.**

**HTM 3080 Visual Merchandising (MKT/MRM\*) 3 s.h.**

**HTM 3100 Facility Design and Event Management (SM\*) 3 s.h.**

**HTM 3210 Meeting and Event Management 3 s.h.**

The planning, development, management, and implementation of conferences, conventions, corporate meetings, exhibitions, festivals, and private events. A conceptual framework is developed through definitions, models, the utilization of case studies, and participation in actual events. Event organization, impact assessment, feasibility studies, bid preparation, public and corporate sponsorship, negotiations, volunteer staff management, and event evaluation. Prerequisites: MRM 3400.

**HTM 3260 Travel and Tourism 3 s.h.**  
Introduction to domestic and international tourism focusing on the socioeconomic effects of tourism, its industries and linkages to leisure services, hospitality and travel organizations, and businesses. Trends in tourism from the perspectives of travelers, destinations, and the operation of specialty businesses are explored as well as the general tourism system. Prerequisites: MRM 3400.

**HTM 3360 Lodging Management I (NFS/MGT) 3 s.h.**  
A study in general responsibilities of various departments within the rooms, the food and beverage, the marketing and sales, and the administrative divisions of a lodging property. Prerequisite: MGT 2360.

**HTM 3400 Retail Management (MKT/MRM\*) 3 s.h.**

**HTM 3460 Food Service Management I (NFS\*) 3 s.h.**

**HTM 3550 Consumer Behavior (MKT\*/MRM/NFS) 3 s.h.**

**HTM 3640 Hospitality Architecture and Interior Design (FCS/MRM) 3 s.h.**  
Analysis of architecture and design for the hospitality industry, concepts of design of hospitality and tourism properties for both interiors and exteriors. Emphasis on planning, selecting, branding and furnishing environments for both commercial and consumer needs. Event and conference planning and set up and property design.

**HTM 3660 Market Field Study (NFS) 2 s.h.**  
Three day on-site visit to a hospitality market and trade show where hospitality industry leaders offer valuable current educational sessions; and to hotels, restaurants, and private clubs in the same city that provide an inside look at the operation of selected hospitality venues.

**HTM 4260 Club Management (MGT/SM) 3 s.h.**  
General administrative procedures in the management of private clubs. Study and analysis of club operations, club boards of directors, service excellence in clubs, leadership in club operations, quality management systems for clubs, club marketing, food and beverage operation in clubs, financial management, and fundamental features of specific categories of private clubs. Prerequisite: MGT 2360.

**HTM 4360 Lodging Management II (NFS/MGT) 2 s.h.**  
A study of various organizational structures and systems in the lodging industry and the authority vested in the respective levels of management. Emphasis on operations analysis and problem solving. Prerequisites: HTM 3360 and MGT 2360.

**HTM 4370 Marketing Hospitality Services (MKT) 3 s.h.**  
An in-depth look at the nature and scope of the meetings, convention and trade show markets, how to effectively

service this market, and increase market share for properties. Prerequisite: MKT 2440.

**HTM 4460 Food Service Management II (NFS\*) 3 s.h.**

**HTM 4910 Internship 3 s.h.**  
Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

**HTM 4950 Senior Seminar 2 s.h.**  
Capstone course providing a framework to view the discipline, industry, and management from a perspective incorporating the economic, social, cultural, environmental, political, technological, and physical aspects. Emphasis on a broad managerial perspective to critically assess the issues facing the hospitality profession. Prerequisite: completion of a minimum of 34 s.h. in HTM courses and completion of the required business minor; senior standing.

## Humanities (HUM)

**HUM 2020 Humanities Through the Arts 4 s.h.**  
Telecourse introduction to artistic expression in the arts and humanities areas of: architecture, art history, drama, literature, music, painting, photography, and sculpture. Videotapes and texts, blended with monthly class sessions and writing projects.

**HUM 2040 Expressive Thinking in the Arts and Humanities 3 s.h.**  
Course provides a lively, engaging introduction to the study of art, history, literature, and music. Students learn to interpret human expression across these four creative areas of the humanities.

**HUM 3030 American Culture through Literature, Music, and Art 3 s.h.**  
An introduction to the distinguishing features of American culture as embodied in the arts. The approach is thematic, covering, among other topics, the role of religion in American intellectual and artistic life, the deep-seated democratic tendencies of the American people, individualism and the experience of immigrants to the United States. The themes are illustrated in a historical context with appropriate examples drawn from American literature, music, and art. *Enrollment limited to international students in specific programs.*

**HUM 3050 The Idea of Justice 4 s.h.**  
An interdisciplinary study of justice based on an analysis of humanities texts from a variety of discourse communities in order to develop an appreciation of diverse concepts and expressions of justice.

**HUM 3080 The Nature and Scope of Inquiry 3-4 s.h.**  
Theme-based, highly interactive interdisciplinary course designed to enable students to explore the different approaches and ways of knowing that contribute to understanding and resolving complex issues, problems, or dilemmas of contemporary life. The course focuses on a compelling theme and is designed to develop the commitment to intellectual inquiry, humanistic values, and service to others as embodied in the mission of Madonna University.

**HUM 3090 Holocaust: Issues and Themes in the Genocide of European Jewry 4 s.h.**



Examination of the social and political forces and actions that enabled the Nazi regime to plan and carry out the systematic extermination of European Jewry. Analysis of the Nazi genocidal agenda, utilizing materials from history, literature, film, music, and the fine arts. An overview of the roots of anti-Semitism and of how a modern authoritarian regime employed historic stereotypes and prejudices in effectively enlisting a majority of its citizens in active or passive criminal complicity. Examination of the institutions of mass murder, the silence of church and state, and despite this silence, the forces of resistance. Prerequisite: Junior standing or permission of instructor.

**HUM 3210 Do Animals Matter? (SSC) 3 s.h.**

Examination of ethical, cultural, aesthetic, and societal conceptualizations of animals and their impact on human-animal relations as well as on uses, treatment, and legal standing of animals. Issues are discussed through the lenses of humanities and social sciences within the framework of the Franciscan tradition. This course includes an academic service-learning project.

**HUM 3410 Sustainability: Vision and Values (RST/SOC) 3 s.h.**

Interdisciplinary overview of the concepts of sustainability, including its origins in spiritual traditions and its environmental, social, and economic dimensions. Allows for individualized exploration of topics such as food systems, climate, public policy, renewable energy, and green building

**HUM 4300 Humane Studies (SOC) 3 s.h.**

An exploration of the interface between social justice, animal welfare, and environmental protection through the lenses of humanities and social sciences. Current issues are discussed within the framework of the Franciscan tradition.

## International Business (INB)

**INB 3140 International Business 3 s.h.**

Foundational knowledge of the current forces influencing the conduct of international business, including cultural, political, legal, and economic forces. Exploration of market entry strategies, trade and trade agreements, international monetary system, business finance, and organizational design and management considerations.

**INB 4350 International Trade Structures and Systems 3 s.h.**

An examination of current theories and patterns of international trade and finance, including an exploration of the history, institutional framework, and structural patterns of international trade, and an analysis of exchange rate determination theories and balance of payment drivers. Prerequisites: ECN 2720, ECN 2730, and INB 3140.

**INB 4450 International Management 3 s.h.**

Study of international management as a function of a nation's international trade practices, policies, and management systems and expectations. Prerequisites: INB 3140 and MGT 2360.

**INB 4500 International Business and Culture Experience 1-3 s.h. (max. 3 s.h.)**

Students work with an advisor to select a country of travel, establish learning objectives, and develop guidelines to write a paper.

**INB 4550 Advanced Analysis in International Business 3 s.h.**

Work with an organization interested in becoming engaged in international business as it is identifying a suitable opportunity

and assessing potential risks and benefits. Taken during the last semester of the degree program.

**INB 4710-4750 Seminars 1-3 s.h. (max. 4 s.h.)**

Prerequisites for all seminars: Junior level or full-time work experience. Students are limited to a total of 4 s.h. of seminars.

**INB 4710 Brunch with an Expert Seminar**

**INB 4720 Literature Review Seminar**

**INB 4730 Research Seminar**

**INB 4740 General Topic Seminar**

**INB 4910 Internship 3 s.h.**

Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

## International Studies (INT)

**INT 2100 International Studies Foundations 1 s.h.**

Through a series of readings, discussions, and lectures, students explore the dimensions of internationalization, and are exposed to a variety of international learning opportunities related to the overall plans of study; readings drawn from interdisciplinary sources.

**INT 4950 International Studies Seminar 3 s.h.**

Theme-based, culminating seminar affording students the opportunity to analyze and understand specific complex global issues and trends from multidisciplinary, cross-cultural, and comparative perspectives.

## Japanese (JPN)

**JPN 1010 Beginning Japanese I 4 s.h.**

Introduction to the rudiments of spoken and written Japanese. Focus on the four language skills: speaking, listening, reading, and writing, particular emphasis on speaking and listening. Introduction of hiragana and katakana writing systems, as well as to a limited number of Chinese characters (Kanji). Close attention to the social and cultural context of Japanese language.

## Journalism and Public Relations (JRN)

**JRN 1010 Survey of Broadcast, Film, and Digital Media (BCA\*) 3 s.h.**

**JRN 1320 News Reporting (WRT) 3 s.h.**

Organization of the modern news organization; news values and news sources; structure of the news story; practical training in gathering and writing news stories for print and digital distribution.

**JRN 1710 Graphic Design I (ART\*) 3 s.h.**

**JRN 2050 Public Relations Writing 3 s.h.**

Acquaints student with functions of public relations in our society and explains basic theories and principles in publicity writing and placement.

**JRN 2100 Media Relations in Sport (SM\*) 3 s.h.**

**JRN 2610 Television Production I (BCA\*/COM) 3 s.h.**

**JRN 2810 Field Production and Editing I (BCA\*) 3 s.h.**

**JRN 2860 Editorial Writing and Feature Writing 3 s.h.**

Study of feature and opinion writing strategies; principles and ethics for print and digital media; the means of persuasion; nature, structure, and function of editorial and opinion articles. Prerequisite: JRN 1320 or departmental approval.

**JRN 2910, 2920 Journalism/Public Relations Practicum/Cooperative Education 1-4 s.h. each****JRN 3030 Writing for Radio, TV, and Film (BCA\*) 3 s.h.****JRN 3130 Photography I (ART) 3 s.h.**

Basic digital photography; principles of light, lenses, and composition; participation in all phases of digital work flow from initial composition to final image. *Required for students seeking teacher certification with a Journalism minor.*

**JRN 3140 Photography II (ART) 3 s.h.**

Further exploration of photography including digital and chemical-based imaging. Digital and chemical printing, negative development, archival and fine art black-and-white printing. Class culminates with a portfolio project in either print or digital media. Prerequisite: JRN 3130 or permission of instructor.

**JRN 3150 Photoshop (ART\*/BCA) 3 s.h.****JRN 3160 News Production 2 s.h.**

Techniques and hands-on experience of covering beats, digging out stories, writing stories, and validating facts under pressure of deadlines through working on the school publication. Prerequisites: JRN 1320 and JRN 2860; or departmental approval.

**JRN 3570 Editing and Design 3 s.h.**

Principles of editing, headline writing, page design, use of graphics in print and digital publications. May include an academic service-learning experience. Prerequisites: JRN 1320 or department approval.

**JRN 3610 Television Production II (BCA\*/COM) 3 s.h.****JRN 3750 Television News Reporting and Production (BCA\*) 3 s.h.****JRN 3910, 3920 Journalism/Public Relations Practicum/Cooperative Education 1-4 s.h. each**

On-campus or on-the-job experience in publications, publicity, or promotion work. One or more cooperative education experiences may substitute for the practicum. Prerequisite: JRN 1320, JRN 2860, and JRN 3570; or departmental approval.

**JRN 4010 Mass Communication (BCA/COM) 3 s.h.**

Theory of behavior in communication in general and the mass media in particular. The design and evaluation of public opinion studies and research topics in communications with emphasis on the effects that the various media have had on consumers. *Required for students seeking teaching certification with a Journalism and Public Relations minor.*

**JRN 4050 Advanced Public Relations 3 s.h.**

Development of a variety of public relations projects for internal and external audiences, including publicity generation, media relations, on-line and print publication, creation, press releases, media kits, and crisis communication. Discussion of public relations strategies and tactics, case studies, and ethical decision-making. Prerequisite: JRN 2050 or departmental approval.

**JRN 4160 Advanced News Production 2 s.h.**

Writing opinion pieces; selecting stories and graphics; composing captions and headlines; designing print and online pages within constraints of news hole and budget; editing the school publication under actual deadline conditions. Prerequisite: JRN 1320, JRN 3160, and JRN 3570; or departmental approval.

**JRN 4630 Directing and Producing for Television (BCA\*) 3 s.h.****JRN 3820 Field Production and Editing II (BCA\*) 3 s.h.****JRN 4750 Special Topics in Journalism/Public Relations 1 s.h. (max. 3 s.h.)**

A specialized course dealing with a particular aspect of the journalism/public relations field. Topics vary by semester. The course examines contemporary topics and explores how media professionals respond to these issues. *Journalism/Public Relations majors are required to take JRN 4750 once and may take the course two additional times, provided the content is distinct.*

**JRN 4910, 4920 Journalism/Public Relations/Practicum/Cooperative Education 1-4 s.h. each****Legal Assistant**

See listings under Paralegal Studies (LAW).

**Management (MGT)****MGT 2160 Human Behavior and Attitudes 2 s.h.**

Holistic approach to understanding oneself; discussion of various approaches to personal growth and development; overview of communication skills and practices; analysis of personal values and attitudes. *General elective only. No credit within business majors.*

**MGT 2360 Principles of Management 3 s.h.**

An introduction to the nature and principles of management; history, theories, practices, problems, and techniques; characteristics and qualities of managers; contemporary trends in management thought and practice.

**MGT 3020 Organizational Behavior 3 s.h.**

Analysis of group and individual behavior in the organization; analysis of social structures which affect management policies and procedures. Prerequisite: MGT 2360.

**MGT 3100 Strategic Human Resources Planning 3 s.h.**

Analysis of personnel functions, job and manpower requirements, techniques for recruitment and hiring, job analysis techniques; compensation process; collective bargaining process. Prerequisites: MGT 2360.

**MGT 3210 Operations Management 3 s.h.**

A study of the organizational operations responsible for products, services, tasks and processes. Manufacturing and service operations are studied as linked, cross-functional, integrated, aimed at customer requirements, and designed to minimize waste. Prerequisites: MGT 2360, MTH 2350, and QS 2500.

**MGT 3260 Human Behavior and Leadership 3 s.h.**

Leadership and its relationship to theory, style, time management, problem solving, personal power, team building, and self-assessment. Self-assessment instruments,

discussion, films, case studies, in-basket exercise, leaderless group problem-solving exercise, peer interview, assessments, and team development are integrated to provide a better understanding of leadership and of human behavior as it relates to leadership.

**MGT 3270 Human Resources Training and Development 3 s.h.**  
Processes involved in retaining and developing the human resources of any organization; includes learning theory and its pathing and consulting techniques. Prerequisite: MGT 3020.

**MGT 3360 Lodging Management I (HTM\*/NFS) 3 s.h.**

**MGT 3690 Entrepreneurship 3 s.h.**  
A study of the entrepreneur and the entrepreneurial spirit in business and the financial, organizational, and personal influences which combine to create a flow of new ideas, new markets, new products, and new technology. Applications of business research techniques for assisting local business owners and operators in analyzing their operations and practices. Prerequisites: ACC 2010, MGT 2360, and MKT 2440.

**MGT 4220 Human Resources Selection, Tests, and Measurements 3 s.h.**

Study of occupational/attitudinal surveying, testing, and evaluation: studies of validity, reliability, internal/external designs, item analysis, factor analysis, quantitative and qualitative analytical approaches. Course work includes measurement and development of instrumentation as applied to business-related issues. Students design and implement an original instrument applicable to either the private or public sector. Prerequisites: MGT 2360 and QS 2500.

**MGT 4260 Club Management (HTM\*/SM) 3 s.h.**

**MGT 4300 Strategic Planning in an e-Commerce Environment 3 s.h.**

Capstone in the e-Commerce Certificate: applying research of strategic management and the management of information technologies to develop an integrated framework for analyzing how the Internet can be used to measure organizational performance in the various functional areas of business. Case studies apply the principles of e-Commerce. Prerequisites: one course each in accounting, management information systems, marketing, and economics; and BUS 3530.

**MGT 4350 Compensation 3 s.h.**

The development, validation, implementation issues associated with a wage-and-salary program. Topics include: market position, pay range development and validation, market surveying, and implementation techniques and issues. The technical, legal, and moral issues involved in fringe benefit planning implementation, and administration. Prerequisites: FIN 3150.

**MGT 4360 Lodging Management II (HTM\*/NFS) 2 s.h.**

**MGT 4710-4750 Seminars 1-3 s.h. (max. 4 s.h.)**

Prerequisites for all seminars: Junior level or full-time work experience. Students are limited to a total 4 s.h. of seminars.

**MGT 4710 Brunch with an Expert Seminar 1 s.h.**

**MGT 4720 Literature Review Seminar 3 s.h.**

**MGT 4730 Research Seminar 3 s.h.**

**MGT 4740 General Topic Seminar 1-3 s.h.**

**MGT 4750 Leadership Seminar 1 s.h.**

**MGT 4910 Internship 3 s.h.**

Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

**MGT 4950 Business Policy 3 s.h.**

Integrates all the various disciplines of business administration utilizing a case study approach. Students are expected to have completed all required course work in business administration prior to taking this course to be able to analyze central problems of for- and not-for-profit enterprises and to apply strategic management to develop business policy.

**MGT 4960 Seminar in Leadership 3 s.h.**

An exploration of the unique issues facing today's leaders. Specific issues discussed include workforce diversity, conflict resolution, change in the workplace, and managing data. Prerequisites: senior status; last class of the program.

## Management Information Systems (MIS)

**MIS 1150 Technology Entrepreneurship 3 s.h.**

An introduction to entrepreneurship, with a focus on technology-facilitated entrepreneurial activities and integration of the ideas of opportunity recognition, resource allocation, and value creation. Through experiential learning, students develop a business outline for a project that focuses on the local community or Internet marketplace as the primary market

**MIS 2010 Social Media for Marketing 3 s.h.**

Examines usage of social marketing and relationship building purposes. A study of the benefits and challenges associated with emerging and established social media platforms in the marketing process.

**MIS 2030 Mobile Computing 3 s.h.**

An overview of various mobile computing applications, technologies, and wireless communication. Students examine common paradigms in mobile computing, such as user interface design, user experience, mobile operating systems, wearable computing, mobile marketing and computing in an environment with limited resources.

**MIS 2110 3D Printing and Design 3 s.h.**

Students have hands-on experience in 3D modeling and printing, using design software to create and prepare simple 3D objects for printing.

**MIS 2390 Emerging Trends in Computer Technology and Applications 3 s.h.**

The course will introduce emerging technologies that have the potential to transform society, including the latest design trends such as quantitative reason and 3D Design and printing. Digital artifacts will be developed using techniques from the emerging technology explored during the course. An analysis of how organizations can exploit emerging technologies for competitive advantage.

**MIS 2400 Principles of Management Information Systems 3 s.h.**

The value of information technology to business and the contribution technology can make to the strategic goals of an

organization. Technical foundation concepts such as networks, hardware, and software. Case studies are used to illustrate concepts. Hands-on exercise using industry-standard software are included.

**MIS 2410 Business Presentations 3 s.h.**  
Study of the principles of creating effective business presentations. Emphasizing the need of preparation and practice, the course offers strategies to plan, develop, and deliver effective presentations. Hands-on practice with presentation software is required. Prerequisite: CIS 2250 or CIS 2380.

**MIS 2500 Database Design and Management 3 s.h.**  
Examination of database design and management concepts within the framework of business applications. Focus is on the relational database model with supplemental information on developing technologies. Provides a strong theoretical foundation covering both logical and physical database design strategies. Develops an awareness of database management issues such as data security and transaction management. Students implement project solution using industry standard relational database management system software. Prerequisite: MIS 2400.

**MIS 2690 Project Seminar 3 s.h.**  
Students synthesize concepts from programming, marketing, entrepreneurship, web, and mobile design. Students implement a technology-focused solution to address a real world problem or entrepreneurial opportunity.

**MIS 2700 Systems Analysis and Design 3 s.h.**  
An overview of the concepts, skills, methodologies, and tools necessary for systems analysts to successfully develop information systems. The systems development life cycle is examined within the context of business applications. Students learn to translate business requirements into information systems that support business objectives. Hands-on experience with industry standard software. Prerequisite: MIS 2400.

**MIS 2800 Introduction to Visual Basic Programming 4 s.h.**  
Introductory instruction in computer programming. Topics include fundamental programming concepts such as algorithm development, programming structures, and methods to determine program correctness. Emphasis is on creating business-oriented applications using Microsoft Visual Basic software. Fourth-credit laboratory comprised of extensive exercises in implementing business program solutions. Prerequisite: MIS 2400.

**MIS 2850 Web Design for Business Applications 3 s.h.**  
Study of the evolution, design, development of Internet web sites. An introduction to HTML coding and the use of GUI software for the development and maintenance of web sites and web pages. Investigation and determination of what constitutes an acceptable web site.

**MIS 2910 MIS Internship I 1 s.h.**  
Supervised work performed in a professional setting that provides experience with current technologies. Final grade based on student performance as measured by a learning agreement negotiated between the student, MIS advisor, and employment supervisor at the beginning of work. Prerequisites: must have completed 9 semester hours of MIS classes.

**MIS 2950 Network Essentials and Data Communications 3 s.h.**  
Analysis of data communications systems for business. Considers distributed processing, network terminology,

protocols, standards, topologies, and management issues. Students are required to demonstrate network concepts with practical applications. Prerequisite: MIS 2400.

**MIS 3300 Information Systems for Decision Making 3 s.h.**  
Presents the fundamental concepts of information systems. Emphasis on the process by which computer systems are developed from the end users' perspective. Problem solving using computer based information systems. Analyzing existing information systems by way of case study methodology. Prerequisite: CIS 2250 or CIS 2380. *No credit for majors in Management Information Systems.*

**MIS 3350 Health Care Informatics 2-3 s.h.**  
Introducing applications of informatics systems to health care practitioners. Health care informatics issues covering hardware, software, databases, communications applications, computer developments, and associated legal and ethical issues are explored. How health care providers can assess, develop, and use information systems to work more efficiently, allocate resources more effectively, and improve client care. Hands-on experience with industry standard software are required of those registered for 3 s.h.

**MIS 3420 Computer Ethics 3 s.h.**  
An introduction to the major issues surrounding the use of computers in our society, with a special focus behavior in online communities and the electronic workplace. Exploration of why computers and information technology raise ethical questions and the ways in which individuals perceive, experience, and behave in a computer environment. Case studies are used to understand each ethical situation, discuss the different perspectives, and decide how each of us would handle different ethical decisions, providing guidelines to becoming a safe, responsible professional and social computer user. Prerequisite: CIS 2380.

**MIS 3440 Information Security 3 s.h.**  
The requirement of organization managers to safeguard both electronic and non-electronic information and data; an understanding of the threats to information security to which organizations are exposed; and effective strategies for minimizing their effects. Topics such as risk assessment and management, human factors, compliance with regulations, and ethical considerations are discussed. Prerequisite: CIS 2380.

**MIS 3460 e-Commerce Information Technology 3 s.h.**  
An introduction and investigation of establishing, developing, and managing Web strategy in the e-commerce area, studying the critical elements essential to successful website implementation and management. Application of the systems approach to examine some of the new business models emerging from web-based business. Prerequisite: CIS 2380.

**MIS 3470 Health Care Data Analytics 3 s.h.**  
The intersection of clinical informatics, data analytics, and population health informatics. Data mining and visualization tools used to discover meaning from datasets to guide the improvement of health outcomes and current clinical practice standards. Prerequisite: MIS 2400; prerequisite or corequisite: MIS 2700.

**MIS 3500 Database Programming — SQL 3 s.h.**  
Database programming and administration using the Structured Query Language (SQL). Students learn to create relational database applications and to access and

manipulate information stored within those databases. The student also becomes familiar with database administration and security issues. Query and reporting functions are emphasized. A business-oriented application is developed. Prerequisite: MIS 2500.

**MIS 3700 Information Systems Project Management 3 s.h.**

Study of the strategies and tools useful in the management of information systems projects. The processes and issues involved in formulating a project, including development of scope, design options, integration with other projects, and development of project plans. The effects of staffing, budget, schedule, and risk management on the project's outcomes. Examples highlight the hands-on skills and solutions required. Industry standard software is used to implement case study solutions. Prerequisites: MGT 2360 and MIS 2700.

**MIS 3740 Software Development and Testing 3 s.h.**

Fundamental principles of software engineering, emphasizing a rigorous approach to software development. Examination of the application of those principles to organization case studies. Topics include software process models, requirements analysis, software quality assurance, operations and testing, addressing both procedural and object-oriented development. Prerequisites: MIS 2700 and MIS 2800.

**MIS 3800 Intermediate Visual Basic Programming 3 s.h.**

Problem-solving with the computer using the computer language Microsoft Visual Basic for Windows. Advanced programming techniques and applications in a business environment; emphasis on creating complex business-oriented applications in the Microsoft Windows operating system environment, using an Object Oriented Programming (OOP) approach. Prerequisite: MIS 2800 or equivalent.

**MIS 3850 XML Programming for Business Applications 3 s.h.**

The key features of the most common XML standard languages and tools for electronic publishing and document exchange on the Internet. Emphasis is on the definition and structure of the Extensible Markup Language (XML) and encoding, tools and standards related to XML, for example SGML, DTD, XML Schema, CSS and XSL style sheets, and transformations. Methods and tools for producing and managing electronic documents are learned and used in assignments. Business applications are emphasized. Prerequisite: MIS 2850.

**MIS 3950 Advanced Networking 3 s.h.**

Network analysis and configuration using state of the art networking concepts and devices. Analysis of the OSI model, data encapsulation, network segmentation, addressing, subnetting and network design. Investigation of basic configuration of business and home networking routers, including hardware manufacturers such as MISCO, LINKSYS, and DLINK, through hands-on and simulator practice labs. Prerequisites: MIS 2950.

**MIS 4320 Audit and Control of Accounting and Information Systems 2 s.h.**

Principles of auditing of information systems with emphasis on controls, audit types, security, and audit techniques and their effects on accounting and computer system development. Prerequisites: MIS 2700 or MIS 3300, and ACC 2020.

**MIS 4500 Advanced Database Concepts 3 s.h.**

Exploration of advanced topics in database design and examination of the implications of new technologies for 21<sup>st</sup> century business. The business applications of data

warehousing and data mining technologies and their effect on business information systems and decision making. Developing a theoretical foundation for understanding the emerging methodologies, such as object-oriented database systems and object-relational database systems, and their implications for business development. Prerequisite: MIS 3500.

**MIS 4570 Human Resources Information Systems 3 s.h.**

The application of computer-based information systems to human resources (HR) management. Investigation of technologies appropriate for organizations of various sizes, effective strategies for obtaining and using technology, and the major trends in Internet technologies suitable for HR processes. Hands-on experience with industry standard software required.

**MIS 4710-4750 Seminars 1-3 s.h. (max. 4 s.h.)**

Prerequisites for all seminars: Junior level or full-time work experience. Students are limited to a total of 4 s.h. of seminars.

**MIS 4710 Brunch with an Expert Seminar 1 s.h.**

**MIS 4720 Literature Review Seminar 1-3 s.h.**

**MIS 4730 Research Seminar 1-3 s.h.**

**MIS 4740 General Topic Seminar 1-3 s.h.**

**MIS 4750 Leadership Seminar 1 s.h.**

**MIS 4800 Advanced Applications Programming 3 s.h.**

Advanced topics in Microsoft Visual Basic .NET Programming. Topics may include advanced techniques of file access, database applications, ActiveX Data Objects (ADO.NET) and Active Server Pages (ASP.NET). Students are required to complete hands-on demonstrations of skill. Prerequisite: MIS 3800.

**MIS 4950 Information Systems Senior Seminar 3 s.h.**

A capstone course covering advanced strategies and techniques of systems development and project management. Each student demonstrates competency in the core disciplines of information management, business analysis, programming, database technology, and networking. Students are required to use industry standard software to complete project assignments. Prerequisites: must be taken within final 6 hours of major.

## Marketing (MKT)

**MKT 2440 Principles of Marketing 3 s.h.**

Study of marketing concepts, terminology, and applications, with special emphasis on the marketing mix relationships: e.g., product, price, promotion, and distribution. Introduction to the role and operation of marketing functions and their respective influence on the organization, both internally and externally. Prerequisites: WRT 1010 and WRT 1020.

**MKT 2620 Fashion Promotion and Coordination (MRM\*) 3 s.h.**

**MKT 3080 Visual Merchandising (HTM/MRM\*) 3 s.h.**

**MKT 3100 Professional Selling 3 s.h.**

The study and application of professional selling theory and technique as they relate to marketing communication. Other topics include types of selling situations, customer relationship management, teleselling, customer service, ethical issues of selling, and sales management. Prerequisite: MKT 2440.

<b>MKT 3300 Sport Marketing (SM*)</b>	<b>3 s.h.</b>
<b>MKT 3310 Social Media Marketing</b>	<b>3 s.h.</b>
Study of social media networks and other media as they pertain to promotion, digital and mobile marketing, and the organization's integrated marketing communications strategy. Topics include: the characteristics of social, broadcast, electronic and outside media; viral marketing; digital marketing; mobile marketing; message creation for various media; evaluating message and media effectiveness; and the creation of an integrated marketing communications campaign. Prerequisite: MKT 2440.	
<b>MKT 3400 Retail Management (HTM/MRM*)</b>	<b>3 s.h.</b>
<b>MKT 3500 Electronic Retailing (MRM*)</b>	<b>2 s.h.</b>
<b>MKT 3550 Consumer Behavior (HTM/ MRM/NFS)</b>	<b>3 s.h.</b>
The study of the impact of consumer behavior (based on psychological and social forces) on the market. Analysis of the buying decision process and how it is affected by advertising, public relations, and the mass media. Emphasis on consumer-oriented legislation. Prerequisite: MKT 2440.	
<b>MKT 3730 Principles of Advertising</b>	<b>3 s.h.</b>
Intended for students with career plans in advertising and related fields. Emphasis on application of theory and strategies. Students develop and apply marketing and creative skills in analyzing advertising problems and preparing advertisement concepts for consumer and business marketing. Examination of the strategic, practical, and ethical dimensions of advertising through applications.	
<b>MKT 3870 Sales Management</b>	<b>3 s.h.</b>
Introduction to organization and direction of sales programs, involving personal selling activities and integration of sales efforts with other marketing elements of the firm, implementation of sales programs, selection of appropriate sales personnel, designing and implementing sales policies and procedures, evaluation and control of sales force performance. Prerequisites: MKT 2440 and MGT 2360.	
<b>MKT 3880 Professional Selling and Sales Management</b>	<b>3 s.h.</b>
Study of professional selling theory and technique and the role and functions of sales managers in managing a sales force. Emphasis is placed on applying these selling techniques in role playing situations. Other topics include customer relationship management, ethical issues of selling, sales analytics and the sales management functions of recruiting, selecting, training, motivating, leading, and evaluating the sales force. Prerequisite: MKT 2440.	
<b>MKT 4230 Marketing Research</b>	<b>3 s.h.</b>
Study of both consumer and industrial marketing research, covering areas of problem definition, survey design, sampling questionnaires, data collection, quantitative and qualitative analysis, graphics design, and report writing/presenting. A high level of analytical expertise is required: students complete an original market research study and offer a formal presentation. Prerequisites: MKT 2440 and QS 2500.	
<b>MKT 4370 Marketing Hospitality Services (HTM*)</b>	<b>3 s.h.</b>
<b>MKT 4560 Marketing Management</b>	<b>3 s.h.</b>

A study of the overall marketing strategy pertaining to problems experienced in today's economy, utilizing a case study method. Emphasis on physical distribution, cost analysis, and effective pricing. Prerequisites: MKT 4230, minimum of 9 s.h. in marketing, and senior standing.

**MKT 4710-4750 Seminars** **1-3 s.h. (max. 4 s.h.)**

Prerequisites for all seminars: Junior level or full-time work experience. Students are limited to a total of 4 s.h. of seminars.

**MKT 4710 Brunch with an Expert Seminar** **1 s.h.**

**MKT 4720 Literature Review Seminar** **3 s.h.**

**MKT 4730 Research Seminar** **3 s.h.**

**MKT 4740 General Topic Seminar** **1-3 s.h.**

**MKT 4750 Leadership Seminar** **1 s.h.**

**MKT 4910 Internship** **3 s.h.**

Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

## Mathematics (MTH)

**MTH 1040 Introduction to Algebra** **4 s.h.**

Topics include order of operations, variable expressions, linear equations and inequalities in one variable, exponents, polynomial arithmetic, factoring, graphing and analyzing linear functions, radical and rational expressions, quadratic equations; applications and problem-solving. *This course does not satisfy Core Curriculum requirements and does not apply toward a mathematics major or minor.*

**MTH 1050 College Algebra** **4 s.h.**

Topics include linear and nonlinear systems of equations, complex numbers, analyzing polynomial, rational, exponential and logarithmic functions, sequences and series, and counting principles; applications and problem-solving. Prerequisite: MTH 1040 or placement based on the mathematics sub-score of the SAT/ACT standardized test or departmental placement exam. *This course does not apply toward a mathematics major or minor.*

**MTH 1060 Trigonometry** **3 s.h.**

Study of trigonometric functions, their properties, inverses and graphs; trigonometric ratios, the solutions of triangles; basic identities; the sum and difference formulas; trigonometric equations. Geometric vectors and operations with complex numbers are introduced. Prerequisite: MTH 1050 or equivalent. *Does not apply toward mathematics major or minor.*

**MTH 1150 Contemporary Mathematics** **3 s.h.**

Designed to develop an understanding of and appreciation for the history, techniques, and applications of mathematics. Focus on a variety of real-world problems that can be solved by quantitative methods. Topics are selected from different branches of mathematics in order to bring the excitement of contemporary mathematical thinking to the non-specialist. Prerequisite: 1 year of high school algebra, or equivalent.

**MTH 1210 Precalculus** **5 s.h.**

Topics include functions, zeros of polynomials, rational, exponential and logarithmic functions, trigonometric

functions, complex numbers, analytic geometry and conic sections; applications and problem-solving. Prerequisite: MTH 1050 or placement based on the mathematics sub-score of the SAT/ACT standardized test.

**MTH 2330 Learning and Teaching Number Concepts (EDU) 3 s.h.**

*Designed specifically for prospective elementary school teachers.* Understanding and use of the underlying principles of key mathematical concepts in a problem solving environment. Focus on number sense and numeration, whole number operations, fractions and decimals, computational algorithms, patterns, relations, functions, and informal algebra. A variety of materials, activities, and strategies appropriate to teaching elementary school mathematics are used. Prerequisite: placement test or MTH 1040. *A requirement in the program for elementary teacher certification.*

**MTH 2340 Learning and Teaching Geometric and Statistical Concepts (EDU) 3 s.h.**

*Second course designed specifically for prospective elementary school teachers.* Understanding and use of key mathematical concepts in a problem solving environment. Focus on mathematical logic; properties of two and three dimensional geometric figures; similarity and congruence; motion geometry; common and metric measurement; statistical methods to describe, analyze, and use data; and probability applied in everyday life. A variety of materials, activities, and strategies appropriate to teaching elementary school mathematics are used. Prerequisite: MTH 2330. *A requirement in the program for elementary teacher certification.*

**MTH 2350 Probability and Statistics 4 s.h.**

Topics include data collection and graphic presentation; measures of central tendency; measures of dispersion; normal and binomial distributions; regression and correlation; sampling methods; design of experiments; probability and simulation; sampling distributions; statistical inference including confidence intervals and hypothesis testing for one-sample and two-sample problems; chi-square distribution and test of significance; ANOVA. Prerequisite: MTH 1040 or placement based on the mathematics sub-score of the SAT/ACT standardized test or departmental placement exam.

**MTH 2450 Discrete Mathematics 3 s.h.**

Mathematical logic, sets, functions, mathematical induction, recursion, combinatorics, probability, relations, graph theory, trees, and Boolean algebra. Prerequisite: MTH 1050.

**MTH 2510 Calculus with Analytic Geometry I 5 s.h.**

Topics include a study of limits, continuity, derivatives of algebraic and transcendental functions, applications of derivatives, integrals, and the Fundamental Theorem of Calculus. Prerequisite: MTH 1210 or placement based on the mathematics sub-score of the SAT/ACT standardized test.

**MTH 2520 Calculus with Analytic Geometry II 4 s.h.**

Topics include a study of methods of integration, applications of integrals, sequences, series and power series, parametric curves, and polar coordinates. Prerequisite: MTH 2510.

**MTH 3300 Abstract Algebra 3 s.h.**

Topics include groups, subgroups, isomorphism, cosets and Lagrange's Theorem, group homomorphisms, rings, and integral domains. Prerequisite: MTH 2520.

**MTH 3330 Algebraic Thinking and Proportional Reasoning 4 s.h.**

*Designed specifically for elementary school teachers.* Focus on building algebraic thinking through examination of patterns

and relationships, logic, and functions, as well as developing appropriate symbolic forms to represent and analyze mathematical situations and structures. Multiple representations of situations are used and the interrelationships of these representations are stressed. Attention given to developing proportional reasoning by investigating number theory, ratio and proportion, and decimals and percents as extensions of the whole number system. Prerequisite: MTH 2330 and MTH 1210.

**MTH 3340 Geometry for Elementary Teachers 4 s.h.**

*Designed specifically for elementary school teachers.* Students are introduced to a variety of materials, activities, and physical models and manipulatives, and dynamic software as learning tools. Focus on analyzing characteristics and properties of two- and three-dimensional geometric objects and their measurement using different representational systems, recognizing the usefulness of transformations and symmetry in analyzing mathematical situations, and using visualization and spatial reasoning to solve problems both within and outside mathematics. Prerequisite: MTH 2330.

**MTH 3410 Linear Algebra 3 s.h.**

Use of multiple representations of linearity, solution of systems of linear equations, organizing data using matrices, performing matrix operations, using determinants, study of algebraic and geometric structures of vector spaces, recognizing subspaces and spanning sets, finding eigenvectors and eigenvalues, using technology to explore ideas, developing logical proofs, and applying concepts to real-life situations. Prerequisite: MTH 2520.

**MTH 3510 Calculus with Analytic Geometry III 4 s.h.**

A study of vectors, vector-valued functions, differential calculus of functions of several variables and applications, multiple integrals, vector fields, and line and surface integrals. Prerequisite: MTH 2520.

**MTH 4330 Reasoning and Proof in the Elementary Mathematics Classroom 2 s.h.**

Exposes K-8 preservice and inservice teachers to mathematical reasoning and proof. Emphasis on making and investigating mathematical conjectures, developing and evaluating mathematical arguments and proofs, selecting and using various types of reasoning and methods of proof. Age-appropriate ways to foster systematic thinking, conjecturing, and marshaling of evidence are also explored. Prerequisite: MTH 1210 and MTH 3330.

**MTH 4340 Technology in the Elementary Mathematics Classroom 2 s.h.**

Focus on the appropriate use of electronic technologies to help in teaching elementary school children to understand mathematics. Calculators, graphers and computers are used in a laboratory setting to investigate patterns; test conjectures; explore and analyze data, connect numerical, symbolic, and graphical representations; visualize geometric concepts; and investigate and solve real-world problems. Hands-on experience using and evaluating Internet resources appropriate for use in an elementary school mathematics classroom. Prerequisite: MTH 2330 or permission of instructor.

**MTH 4510 Introduction to Real Analysis 3 s.h.**

Logic, set theory, methods of mathematical proof, relations and functions, cardinality and study of the properties of the real number system. Emphasis is on rigorous proofs of mathematical statements. Prerequisites: MTH 2520.

**MTH 4530 Differential Equations 3 s.h.**

Solution techniques and applications of first-order differential equations, higher-order linear differential equations, Laplace transforms, and linear systems. Prerequisite: MTH 2520.

**MTH 4650 Foundations of College Geometry 3 s.h.**

To broaden the understanding of Euclidean geometry; study finite geometries, geometric transformations and non-Euclidean geometries; write geometric proofs; apply geometric concepts to real-world situations; and explore geometric concepts and relationships using interactive software. Prerequisite: MTH 2520.

**MTH 4950 Senior Seminar 2 s.h.**

Designed to help students develop oral and written communication within the context of the mathematics major. An essential component of the course is the preparation and presentation of a research paper. *Taken by mathematics students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

**MTH 4960 Senior Seminar in Elementary Mathematics Education 2 s.h.**

Students with a major to teach mathematics in the elementary school research and discuss issues and evolving practice related to the teaching and learning of mathematics. Introduction to the professional community of mathematics educators and curriculum and evaluation standards. Opportunity to explore the historical development of mathematics that include the contributions of various cultures. Oral presentations and a research paper are required. Prerequisite: senior status in the Elementary certification program.

## Medical Laboratory Science (MLS)

**MLS 4900 Introduction to Research Methods 1 s.h.**

Quantitative and qualitative of research methods used in medical, scientific, and social sciences. Areas of discussion include: formulation of research hypothesis, literature review, statistical methods used, components of the IRB (institutional review board), and interpretation of published research findings in recognized peer reviewed journals.

## Medical Technology (MTE)

**MTE 1010 Medical Terminology 2 s.h.**

Development of medical vocabulary with emphasis on anatomical terms, diseases, symptoms, treatments, and acceptable medical abbreviations.

**MTE 2010 Introduction to Health Care Professions 2 s.h.**

An investigation of the range of health care professions, including careers involving direct patient care, support services, and community-based services. The course is designed to familiarize students with what it means to work as part of an interdisciplinary team, the ethical responsibilities of health care professionals, and types of communication in health care settings.

**MTE 3050 Clinical Hematology and Hemostasis 3 s.h.**

Introduction to clinical hematology and hemostasis (coagulation) with emphasis on identification and classification of red blood cells, white blood cells, and platelets in human disease. Focus on normal conditions, leukemic conditions, general hematopoiesis, and conditions of normal and abnormal bleeding. Examination of the cellular

elements found in bodily fluids as they pertain to the pathology of disease. Use of laboratory data in the diagnosis of hematological disorders. Lecture 2 hours, laboratory 3 hours. Prerequisites: BIO 3010 and CHM 2210.

**MTE 3070 Clinical Immunohematology 3 s.h.**

Human blood group antibodies and antigens from the discoveries in 1900's to the present day. Current blood banking procedures in collection, analysis, storage, and transfusion of blood components. The laboratory covers the basic immunohematology procedures, including ABO grouping, Rh typing, compatibility testing, antibody identification, and special antibody studies. Lecture 2 hours, laboratory 3 hours. Prerequisites: BIO 3010, BIO 3280, and program director approval.

**MTE 3090 Urinalysis and Body Fluids 2 s.h.**

A lecture/laboratory course that introduces the analysis of bodily fluids with focus on the theory and current practice of clinical procedures. Core content topics include the analysis and clinical interpretation of urine, cerebral spinal fluid, synovial fluid, pleural fluid, peritoneal fluid, pericardial fluid, feces, semen, and the differentiation of transudates and exudates fluids findings. Lecture 2 hours, laboratory 3 hours. Prerequisite: MTE 3050 or BIO 2450 and BIO 2460.

**MTE 3170 Parasitology (BIO\*) 4 s.h.**

**MTE 3280 Clinical Immunology and Serology (BIO\*) 4 s.h.**

**MTE 3500 Medical Mycology and Virology (BIO\*) 4 s.h.**

**MTE 3640 Clinical Chemistry (CHM) 3 s.h.**

Introduction to clinical chemistry topics, focusing on areas that include acid-base balance, carbohydrates, enzymes, proteins, and non-nitrogen compounds. Laboratory calculations and automation are covered. Students are expected to apply concepts learned in general chemistry, organic chemistry, and biochemistry to laboratory exercises. Lecture 2 hours, laboratory 3 hours. Prerequisite: CHM 2210.

**MTE 3700 Clinical Laboratory Operations 2 s.h.**

Concepts of laboratory management and supervision, including human resources, fiscal considerations, and quality measures. Regulatory issues facing health care organizations. Educational outcomes as they pertain to laboratory continuing education are discussed and practiced. Prerequisite: admission to 3000-level MTE courses.

**MTE 4950 Senior Seminar 1 s.h.**

Comprehensive review of all major didactic content: hematology, hemostasis, body fluids, clinical chemistry, immunology, immunohematology, and microbiology. At the conclusion of the course, students take a comprehensive computerized examination modeled after the national board examination. Successful passing of all sections of the comprehensive examination is required for completion of the course and for graduation. Prerequisite: senior standing, program director approval; to be taken in the final six hours of the program.

## Merchandising and Retail Management (MRM)

**MRM 2620 Fashion Promotion and Coordination (MKT) 3 s.h.**



Study of the principles, procedures, and special techniques of fashion promotion and coordination. Analysis of sources of information and responsibilities of fashion promotion personnel in various organizations.

**MRM 3010 Merchandising for Brand Management (HTM)** 3 s.h.

Provides insight into strategic brand management as related to consumer products and services. An understanding of the key issues in building and maintaining brands. Exposure to and project participation in brand positioning, strategic brand management, brand loyalty and branding strategies. Prerequisite: MRM 3400.

**MRM 3080 Visual Merchandising (HTM/MKT)** 3 s.h.

Study of the various facets of visual merchandising, encompassing retail merchandise presentation, displays, store planning, signage, lighting, and fixtures. Discussion of the merchandising and design criteria for point-of-purchase, exhibits, and special promotions. The merchandising and design aspects emphasized.

**MRM 3400 Retail Management (HTM/MKT)** 3 s.h.

Overview of the basic principles of the retailing industry for all types of retail firms and retail supply chains, including such businesses as banking, health care services, information technology, and manufacturing companies that sell their products through retail firms. Topics include customer relationship management, industry consolidation, and supplier relations, together with finance, operations, information technology, and real estate as they relate to retail. Prerequisite: MKT 2440.

**MRM 3480 Retail Buying** 3 s.h.

Merchandising functions of retail buying with emphasis on the varied techniques used for planning, executing, and evaluating merchandise. Prerequisites: MGT 2360 and MKT 2440.

**MRM 3500 Electronic Retailing (MKT)** 2 s.h.

Investigates the growing world of the cyber store and the scope of on-line retailing. Examination of the different types of retailers: traditional "bricks and mortar" store web sites, shopping service "malls" accessed through Internet service providers, and large-scale on-line auction and off-price retail sites. Goods and service e-tailers, both profit and non-profit, are analyzed. E-tail web consumer and their buying patterns are examined.

**MRM 3550 Consumer Behavior (HTM/MKT\*/NFS)** 3 s.h.

**MRM 3640 Hospitality Architecture and Interior Design (FCS/HTM\*)** 3 s.h.

**MRM 3650 Market Field Study** 2 s.h.

An in-depth study of a wholesale market district emphasizing history, creation, production, and distribution of consumer goods. On-site visit for a three-to-five day period. Prerequisite: MRM 3400.

**MRM 3750 Human Shelter and Environment (FCS\*)** 4 s.h.

**MRM 4470 Retail Merchandising** 3 s.h.

The role of the retail merchandiser, with examination of selected current topical issues. Review of budgetary standards and techniques used for strategic planning. Application of merchandising planning concepts utilizing computer systems.

Emphasis placed on critical analysis and decision making. Prerequisites: MGT 2360; MRM 3400.

**MRM 4910 Internship** 3 s.h.

Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

**Military (Military Science and Leadership, MSL)**

*Military courses are only for students enrolled in local-area Reserve Officer Training Corps (ROTC) programs.*

**MSL 1010 Introduction to the Army** 3 s.h.

Introduces students to the U.S. Army, and the critical issues, leadership skills, and competencies used by a commissioned officer. Includes physical fitness training.

**MSL 1020 Foundations of Agile and Adaptive Leadership** 3 s.h.

Introduces principles of effective leadership. Includes physical fitness and time management training. Prerequisite: MSL 1010.

**MSL 1030 Officer Foundations and Basic Leadership** 3 s.h.

A combination of MSL 1010 and MSL 1020. Designed for students who begin the program during the summer semester to allow for transition into MSL 2010 in the fall.

**MSL 2010 Leadership and Decision Making** 3 s.h.

Focus on successful military leadership through observation of others and self-reflection. Participate in discussions of the moral dimensions of conflict and ethical reasoning and situational ethics. Includes physical fitness training. Prerequisite: MSL 1010 and MSL 1020, or MSL 1030.

**MSL 2020 Army Doctrine and Team Development** 3 s.h.

Examines the development of a successful team. Includes the study of the philosophy of ethics and military service, the law of land warfare, and codes of conduct. Includes physical fitness training. Prerequisite: MSL 2010.

**MSL 3010 Training Management and the Warfighting Functions** 3 s.h.

Students participate in exercises and self-assessment related to leadership, personal fitness, and tactical training. Direct feedback of performance is provided. Includes physical fitness training. Prerequisite: MSL 2020.

**MSL 3020 Applied Leadership in Small Unit Operations** 3 s.h.

Examines the use of motivational and influential techniques, managing conflict, and counseling exercises. Includes instruction in squadron and platoon operations and fire operations. Includes physical fitness training. Prerequisite: MSL 3010.

**MSL 4010 The Army Officer** 3 s.h.

Practical applications in planning and executing complex operations. Examines the role of the officer, including mentoring subordinates. Includes physical fitness training. Prerequisite: MSL 3020.

**MSL 4020 Company Grade Leadership** 3 s.h.

Analysis of, and practical exercises in, military law, leadership, and ethical command. Designed to transition the student/cadet to service in the Army or for government

service. Includes physical fitness training. Prerequisite: MSL 4010.

## Music (MUS)

See also *Music/Applied (MUAP)*

### **MUS 1000 Fundamentals of Music** 3 s.h.

Music fundamentals for those without formal musical training (e.g., self-taught or learned-by-ear). Introduces the visual symbols and terminology of music notation and links them to aural understandings of music. Basic music theory topics include: pitch, rhythm, key/time signatures, articulation/dynamic markings, intervals, basic music forms, as well as ear training skills. Prior knowledge of music theory not required.

### **MUS 1130 Theory I** 3 s.h.

Fundamental harmonic, rhythmic, and melodic practices of the 18<sup>th</sup> and 19<sup>th</sup> centuries, including major and minor keys, intervals, cadences, primary triads in root and inverted positions, through an integrated visual/aural/compositional approach. Must be taken concurrently with MUS 1140.

### **MUS 1140 Sight-singing and Ear Training I** 1 s.h.

Basic aural, visual, and vocal experiences in dictation and singing at sight: includes major and minor scalar and diatonic chordal outlines, rhythms in simple meter, and major and minor triads. Must be taken concurrently with MUS 1130.

### **MUS 1330 Theory II** 3 s.h.

Continuation of Theory I, including secondary, diminished, augmented triads, non-chord tones, melodic composition, and secondary dominants, through an integrated visual/aural/compositional approach. Must be concurrently with MUS 1340.

### **MUS 1340 Sight-singing and Ear Training II** 1 s.h.

Continuation of basic aural, visual, and vocal experiences in dictation and singing at sight; includes melodies constructed of primary triads, rhythms in compound meter, and major, minor, and diminished triads in inversion. Must be taken concurrently with MUS 1330.

### **MUS 1800 Introduction to Music Technology** 2 s.h.

Includes basic computer operations, study of hardware (including MIDI) and software for aural skill study, music notation and scoring, and music instruction. Basic knowledge of music fundamentals, piano keyboard, and personal computers is recommended.

### **MUS 2020 Music Through the Ages** 3 s.h.

Introduction to music designed especially for the non-musician to increase understanding and enjoyment of music through intelligent listening habits. Includes music literature together with life and thought during major historical eras; contemporary composers and new trends. *General education course for non-majors; credits do not apply to music majors.*

### **MUS 2030 Musical Encounters** 3 s.h.

An introductory course in music based on the study of compositional principles, such as melody, harmony, rhythm, texture, and form, as applied to major works of art music and twentieth century American music. *General education course for non-majors; credits do not apply to music majors.*

### **MUS 2130 Theory III** 3 s.h.

Continuation of Theory II, including fundamental harmonic, rhythmic, and melodic practices of the 18<sup>th</sup> and 19<sup>th</sup> centuries, including secondary chords, modulation, mode mixture, through an aural/visual/compositional approach. Must be taken concurrently with MUS 2140.

### **MUS 2140 Sight-singing and Ear Training III** 1 s.h.

A continuation of aural, visual, and vocal experiences in sight singing and dictation; includes modulations to closely related keys, compound intervals, rhythmic subdivisions, chromatic chords. Must be taken concurrently with MUS 2130.

### **MUS 2330 Theory IV** 3 s.h.

Continuation of Theory III, including fundamental harmonic and melodic practices of the 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> centuries through an integrated visual/aural/compositional approach. Must be taken concurrently with MUS 2340.

### **MUS 2340 Sight-singing and Ear Training IV** 1 s.h.

A continuation of Sight-singing and Ear Training III; includes the study of unusual and mixed meters, syncopation, chromatic inflection, remote modulation, and modal scales. Must be taken concurrently with MUS 2330.

### **MUS 3090 Music for the Classroom Teacher (EDU)** 2 s.h.

Development of the basic knowledge of the melodic, rhythmic, and harmonic elements of music; introductory experiences in reading and playing music using the autoharp, guitar, piano, and recorder. The course is particularly designed for but not limited to, the elementary school teacher. Prerequisite: EDU 2000.

### **MUS 3110 Diction 1: English and Italian** 1 s.h.

The basics of English and Italian lyric diction, designed for singers and teachers of singing, including the use of the International Phonetic Alphabet.

### **MUS 3120 Diction 2: German and French** 1 s.h.

The basics of German and French lyric diction, designed for singers and teachers of singing, including the use of the International Phonetic Alphabet. Prerequisite: MUS 3110 or department approval.

### **MUS 3330 History of Music Literature I** 3 s.h.

Development of music from pre-Christian beginnings through the Baroque period with emphasis on music form, style, literature, and composers.

### **MUS 3340 History of Music Literature II** 3 s.h.

Development of music from the Classical period to the present with emphasis on musical form, style, literature, and composers.

### **MUS 3540 Piano Pedagogy I** 2 s.h.

Intensive study of methods and materials in piano teaching as applied to beginning and intermediate students.

### **MUS 3550 Piano Pedagogy II** 2 s.h.

Continuation of MUS 3540 as applied to the advanced student.

### **MUS 3630 String Pedagogy** 2 s.h.

Group study of strings; technical differences, capabilities, peculiarities, ranges, etc., sufficient to teach beginning students effectively in groups. Designed for the middle and secondary school teacher.

### **MUS 3650 Woodwinds Pedagogy** 2 s.h.

Group study of winds: technical differences, capabilities, ranges, etc., sufficient to teaching beginning students effectively in groups. Designed for the middle and secondary school teacher.

**MUS 3660 Brass Pedagogy 1 s.h.**

Group study of brass: technical differences, capabilities, ranges, etc., sufficient to teaching beginning students effectively in groups. Designed for the middle and secondary school teacher.

**MUS 3670 Percussion Pedagogy 1 s.h.**

Group study of percussion: technical differences, capabilities, ranges, etc., sufficient to teaching beginning students effectively in groups. Designed for the middle and secondary school teacher.

**MUS 3910, 4910 Music Management Cooperative Education I, II 2-4 s.h.**

Specialized learning experiences related to music management, under supervision of authorized personnel. Prerequisite: approval of advisor.

**MUS 4020 Contrapuntal Techniques 2 s.h.**

Aural and visual acquaintance with contrapuntal music of the 17<sup>th</sup> and 18<sup>th</sup> centuries; writing of music involving techniques characteristic of the period.

**MUS 4030 Form and Analysis 2 s.h.**

Structural elements of musical composition as applied to form, from the simple song forms to the sonata-allegro form; melodic, harmonic, and structural analysis of representative works.

**MUS 4040 Conducting and Performing Techniques 2 s.h.**

Integrated course with emphasis on baton technique, score reading, and arranging. Lecture 1 hour, laboratory 2 hours.

**MUS 4070 Choral Techniques 2 s.h.**

Integrated course in development of choral tone, blend, balance, articulation, and appropriate baton techniques, score preparation, style, and rehearsal procedures.

**MUS 4170 Church Music (RST) 2 s.h.**

The practice of church music in Catholic and Protestant traditions; a survey of music literature for liturgical purposes; principles of church music administration and program organization.

**MUS 4750 Special Topics in Music 2 s.h. (max. 8 s.h.)**

Special topics in music involving material of timely, special, or unusual interest not contained in the regular course offerings.

**MUS 4800 Teaching of Music at the Elementary Level 2 s.h.**

Methods and materials of teaching general music in the classroom, as well as the study of standards, methods, materials, and rehearsal techniques for the elementary vocal and instrumental programs.

**MUS 4850 Teaching of Music at the Secondary Level 2 s.h.**

Study of standards, repertoire, techniques, and materials of choral and instrumental music for the middle and high school music programs.

**MUS 4950 Music Management Seminar 2 s.h.**

Through class discussion, presentations, and directed projects, students acquire information and skills pertinent to their

particular interests and goals, as well as an overview of the entire music management field.

**MUS 4960 Senior Seminar in Music 1 s.h.**

Capstone course for all music concentrations. In-depth consideration of issues related to the senior music major's concentration. *To be taken in the student's senior year.*

## Music/Applied (MUAP)

**MUAP 1010, 1020, 1030, 1040 Applied Music for the Adult Beginner 2 s.h. each (max. 14 s.h. each)**

Basic course with emphasis on fundamental technique and musicianship. Includes theory, technique, reading, and repertoire designed to meet the needs of the individual student. *Credit not applicable toward performance major nor toward major applied music electives.*

MUAP 10x0.05 – Piano for the Adult Beginner

MUAP 10x0.10 – Improvisational Piano for the Adult Beginner

MUAP 10x0.15 – Voice for the Adult Beginner

MUAP 10x0.24 – Organ for the Adult Beginner

MUAP 10x0.26 – Violin for the Adult Beginner

MUAP 10x0.28 – Guitar for the Adult Beginner

MUAP 10x0.31 – Flute for the Adult Beginner

MUAP 10x0.41 – Clarinet for the Adult Beginner

MUAP 10x0.45 – Cello for the Adult Beginner

MUAP 10x0.51 – Trumpet for the Adult Beginner

MUAP 10x0.55 – Saxophone for the Adult Beginner

MUAP 10x0.65 – Low Brass for the Adult Beginner

**MUAP 1080 Chorale 1 s.h. (max. 14 s.h.)**

Study and performance of sacred and secular choral literature; development of a discriminatory taste in music through experience in actual participation.

**MUAP 1090 Voice Class I 2 s.h. (max. 14 s.h.)**

Practical approach to fundamentals of good singing techniques: support, vowel formation, concepts of resonance. Emphasis is on establishment of good vocal habits and exercises for development of the singing and speaking voice.

**MUAP 1100 Voice Class II 2 s.h. (max. 14 s.h.)**

Continuation of Voice Class I.

**MUAP 1110 Coaching for the Singer 1 s.h. (max. 14 s.h.)**

For the classical and musical theatre singer, a private lesson with a professional collaborative coach/pianist. Lesson will focus on the varying artistic needs for the singer: foreign languages, style, emotional relationship to the lyric/poem, understanding of song's piano accompaniment, and working collaboratively with a pianist. Prerequisite: Completed two semesters of applied voice.

**MUAP 1150, 1160, 2150, 2160, 3150, 3160, 4150, 4160 Voice 2 s.h. each (max. 14 s.h. each)**

The study of vocal technique including placement/resonance, vowel formation, intonation, breath control, and tone production. Emphasis on repertoire, musicianship, and artistry through vocal literature of art songs and arias in varying languages.

**MUAP 1210, 1220, 2210, 2220, 3210, 3220, 4210, 4220 Piano**  
2 s.h. each (max. 14 s.h. each)

Study of keyboard theory, techniques and repertoire designed to meet needs of individual students.

**MUAP 1240, 1250, 2440, 2250, 3240, 3250, 4240, 4250 Organ**  
2 s.h. each (max. 14 s.h. each)

Organ technique; application to basic materials; congregational, accompaniment, repertoire designed to meet needs of individual students.

**MUAP 1260, 1270, 2260, 2270, 3260, 3270, 4260, 4270 Violin**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1280, 1290, 2280, 2290, 3280, 3290, 4280, 4290 Guitar**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1310, 1320, 2310, 2320, 3310, 3320, 4310, 4320 Flute**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1360, 1370, 2360, 2370, 3360, 3370, 4360, 4370 Saxophone**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1410, 1420, 2410, 2420, 3410, 3420, 4410, 4420 Clarinet**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1430, 1440, 2430, 2440, 3430, 3440, 4430, 4440 Viola**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1450, 1460, 2450, 2460, 3450, 3460, 4450, 4460 Cello**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1470, 1480, 2470, 2480, 3470, 3480, 4470, 4480 Harp**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1510, 1520, 2510, 2520, 3510, 3520, 4510, 4520 Trumpet**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1560, 1570, 2560, 2570, 3560, 3570, 4560, 4570 Low Brass**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1580, 1590, 2580, 2590, 3580, 3590, 4580, 4590 French Horn**  
2 s.h. each (max. 14 s.h. each)

**MUAP 1650, 1660, 2650, 2660, 3650, 3660, 4650, 4660 Jazz Piano**  
2 s.h. each (max. 14 s.h. each)

The study of jazz keyboard skills, theory, and repertoire designed to meet the needs of the individual student. Prerequisite: 2 semesters of applied piano or permission of instructor. Does not replace the applied instrument/voice requirement of any concentration.

**MUAP 2150, 2160, 3150, 4150, 4160 Voice**  
2 s.h. each (max. 14 s.h. each)

Continuation of MUAP 1150, MUAP 1160; more advanced repertoire.

**MUAP 2610 Lyric Theater** 1 s.h. (max. 14 s.h.)  
The study and public performance of staged productions from the operatic, light opera, and Broadway genres. Open to all students and community members.

**MUAP 3620 Ensemble: Instrumental Chamber Music** 1 s.h.  
(max. 14 s.h.)

Study and performance of duos, trios, quartets, and other combinations; open to all students by audition.

**MUAP 3720 Ensemble: Orchestra/Band** 1 s.h. (max. 14 s.h.)

Rehearsal, membership, and performance in an orchestra, band, or jazz ensemble; open to all students by audition.

**MUAP 4010 Orchestration** 2 s.h.

Fundamentals of orchestration and arranging for instruments and voices, with an emphasis on the application of 18<sup>th</sup> to 21<sup>st</sup> century techniques. Prerequisite: four semesters of theory or departmental approval.

**MUAP 4050 Conducting** 2 s.h. (max. 6 s.h.)

Continued integrated course to refine skills on baton technique, score reading, and arranging. Attention centered on individual specialist concentration in choral or instrumental music. Prerequisite: MUS 4040.

**MUAP 4100 Applied Composition** 2 s.h. (max. 14 s.h.)

Study of music composition for acoustic and electronic media: methods; forms; orchestration; and performance techniques. Private lesson format. Prerequisites: MUS 2130, MUS 2140, MUS 2330, MUS 2340, and MUAP 4010; or permission of instructor. Does not replace the applied instrument/voice requirement of any concentration.

**MUAP 4770 Film Scoring I** 2 s.h.

First semester of a three-term sequence, beginning with study and utilization of computer software and hardware for composition for film and video. Prerequisites: MUS 1800, MUS 1130, MUS 1140, MUS 1330, MUS 1340, and basic keyboard skills demonstrated by proficiency examination. Some experience in musical composition is recommended.

**MUAP 4780 Film Scoring II** 2 s.h.

Continued study of methods of composing, arranging, and orchestrating music for film and video, using music technology. Prerequisite: MUAP 4770 or permission of instructor.

**MUAP 4790 Film Scoring III** 2 s.h.

Studies leading to composition of a feature-length film score, in collaboration with Broadcast and Cinema Arts senior seminar students. Prerequisite: MUAP 4770 and MUAP 47980, or permission of instructor.

## Natural Science (NSC)

**NSC 1250 Health Problems (FCS/NFS)** 4 s.h.

Biological approach to health and disease in man. Study of drugs, smoking, alcohol, venereal disease, sex education, nutrition, heredity, and topics of current interest. (For non-science majors.)

**NSC 3080 The Nature and Scope of Inquiry** 3-4 s.h.

Theme-based, highly interactive interdisciplinary course designed to enable students to explore the different approaches and ways of knowing that contribute to understanding and resolving complex issues, problems or dilemmas of contemporary life. Utilizing the different modes of inquiry which characterize the various disciplines, the course involves students in readings, discussions, works of art, lectures by experts, team collaboration, and independent research. The course focuses on a compelling theme and is designed to develop the commitment to intellectual inquiry, humanistic

values, and service to others as embodied in the mission of Madonna University.

**NSC 3250 The Ascent of Man 4 s.h.**  
Presentation of interrelationships of science and humanities throughout history. Discussion of the role of science and technology on the course of human events; course based on TV series. (*For non-science majors.*)

**NSC 3730 Science Foundations I: Chemistry and Life Science (EDU) 4 s.h.**  
An introduction, for preservice elementary teachers, to the basic concepts of matter: atoms, molecules, its changes, properties, and reactions. Plant and animal life, genetics, food cycle, changes in digestion, and ecosystems. Lecture 3 hours, laboratory 3 hours. Prerequisite: MTH 1040 or equivalent. (*For non-science majors.*)

**NSC 3740 Science Foundations II: Astronomy, Earth Science, and Physics (EDU) 4 s.h.**  
A continuation of basic science concepts of preservice elementary teachers: study of the solar system, the earth's structure, and the laws and forces which govern our planet and the universe as a whole. Lecture 3 hours, laboratory 3 hours. Prerequisite: MTH 1040 or equivalent. (*For non-science majors.*)

**NSC 4050 Science and Social Responsibility 2 s.h.**  
Introduces students to interdisciplinary thinking, analysis, and research in the natural sciences. Examines the role of science in a rapidly changing society. Theories and methodologies of the natural sciences are explored, as well as the ethical dimensions of science in the 21<sup>st</sup> century. Students integrate knowledge of significant social and scientific developments that determine public policies and which in turn affect society at large. *Enrollment limited to international students in specific programs.*

**NSC 4950 Senior Seminar 2 s.h.**  
Preparation and presentation of a scientific paper. *Taken by Natural Science and Integrated Science students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Nursing (NUR)

**NUR 2810 Introduction to Professional Nursing 3 s.h.**  
Provides an overview of the role of the professional nurse and addresses the nature of the nursing profession. Foundational concepts of dynamics of systems, holistic caring, and professional practice are explored. Includes an academic service-learning experience. Prerequisite: admission to the nursing major. Corequisite: NUR 2830.

**NUR 2830 Health Assessment and Promotion 3 s.h.**  
Focuses on the role and activities of a professional nurse in collecting a health history and performing a physical assessment of an adult. The process of health assessment utilizes previous knowledge from Anatomy and Physiology and Pathophysiology. The relationship of health assessment to evidence based health promotion is explained. A supervised laboratory practicum focuses on cognitive, affective, and psychomotor skill development. Prerequisite or corequisite: NUR 2810.

**NUR 3010 Transitions in Professional Nursing 3 s.h.**  
Required introductory course designed to introduce the registered nurse (RN) to the foundations of baccalaureate

nursing education. RNs focus on professional nursing roles within the context of complex practice settings across the care continuum. Exploration of concepts relevant to the contemporary health care system and skills necessary for academic and professional success. Prerequisite: Admission to the RN-BSN program.

**NUR 3420 Pharmacology 3 s.h.**  
Focuses on the principles of pharmacology while incorporating the nursing process with an emphasis on providing safe and quality care to the adult patient receiving medications. Prerequisites: NUR 2810 and NUR 2830.

**NUR 3460 Holistic Mental Health Nursing Care 4 s.h.**  
This course introduces the student to a holistic perspective of psychiatric-mental health nursing. The student identifies evidence to support clinical decision making and application to the nursing process. This course includes a supervised practicum. Prerequisites: NUR 2810, NUR 2830. Prerequisite or corequisite: NUR 3420.

**NUR 3470 Evidence Based Nursing Practice 3 s.h.**  
Provides the RN opportunity to analyze the components of the research process and methodologies relative to nursing practice with an emphasis on the bridge between theory, nursing research, clinical decision making. Prerequisite: Admission to the RN-BSN program.

**NUR 3480 Holistic Nursing Care Adults and Families I 5 s.h.**  
This course focuses on the professional nursing role in the care of adult patients experiencing acute and chronic health problems addressing the physiological and psychosocial needs within the framework of the nursing process. This course includes a supervised practicum in an adult health care setting and supervised laboratory practicum. Prerequisites: NUR 2810, NUR 2830. Prerequisites or corequisites: NUR 3420, NUR 3460, MIS 3350.

**NUR 3800 Health Promotion, Risk Reduction, and Disease Prevention 3 s.h.**  
Focus on the application of nursing strategies to enhance optimum wellness across the lifespan. Integrates health promotion, risk reduction, and disease prevention principles into the care of individuals and families across the care continuum. Prerequisite: Admission to the RN-BSN program.

**NUR 3960 Evidence-Based Scholarship and Practice 2 s.h.**  
Evidence-based scholarship serves as the basis for making clinical judgments and fulfilling professional nursing responsibilities. This course examines the implications of an evidenced based practice approach in nursing. Prerequisites: NUR 2810 and NUR 2830. Prerequisites or corequisites: NUR 3460 and NUR 3480.

**NUR 3970 Population Focused Care of the Older Adult and Family 5 s.h.**  
Addresses theories related to physical, psychological, legal, and social aspects of aging for individuals and families. Issues including chronicity, palliative, and end of life care are analyzed. This course includes a supervised practicum and service learning component. Prerequisites: NUR 3420, NUR 3460, NUR 3480. Prerequisites or corequisites: NUR 3960, NUR 3980.

**NUR 3980 Holistic Nursing Care of Adults and Families II 4 s.h.**

Focuses on the care of adult patients with acute and/or chronic health problems with an emphasis on evidence-based clinical practice guidelines. Patients and their families are cared for in a holistic manner utilizing the nursing process. This course includes a supervised acute care practicum. Prerequisites: NUR 3420, NUR 3460, and NUR 3480. Prerequisites or corequisites: NUR 3960, NUR 3970, and HSP 3500.

**NUR 4120 Issues in Gerontological Nursing and Palliative Care** 3 s.h.

Focuses on the care of older adults across the care continuum. Current theories are examined with an emphasis on the physical, psychological, legal, and social aspects of aging. Normal aging changes, common acute, chronic, and complex health problems, community resources, interdisciplinary team management, and quality of end of life care for older adults and their families are explored. Prerequisite: Admission to the RN-BSN program.

**NUR 4300 Population Based Care** 4 s.h.

Focuses on the synthesis of community, public health, and nursing principles and concepts as applied to the promotion and preserving of the health of populations. Attention is given to the complexity of systems of care across the continuum through frames of increasingly culturally, ethnically, and socially diverse populations. Environmental, epidemiological, social, economic, political, ethical/legal, disaster, and global factors examined as influences on the health of aggregates. Utilizing the nursing process, population-based interventions are introduced. Prerequisites: Admission to the RN-BSN program.

**NUR 4410 Holistic Nursing Care of Children and Families** 4 s.h.

Focuses on wellness/illness management, clinical decision making, and holistic care of children and their families. The clinical component emphasizes evidence-based practice in structured pediatric settings. Prerequisites: all 3000-level NUR courses.

**NUR 4430 Population-Focused Professional Nursing** 5 s.h.

Addresses population-focused nursing involving the identification of the determinants of health. Contemporary issues impacting population health are analyzed. Concentration on health beliefs and evidence-based practice to guide health promotion and disease prevention functioning in collaborative relationships with families and within communities. Prerequisites: all 3000-level NUR courses.

**NUR 4450 Holistic Nursing Care of Women and Families** 4 s.h.

Focuses on the creation of a holistic culture of caring and safety for women and families across the lifespan through an understanding of evidence-based health promotion, and disease prevention concepts related to professional nursing practice in diverse settings. This course includes a supervised practicum. Prerequisites: all 3000-level NUR courses.

**NUR 4720 Health Assessment and Promotion for the RN-BSN** 3 s.h.

The comprehensive assessment of adult patients and the development of focused assessments as related to specific pathology, based on holistic appraisal of the adult patient. Evidence based health promotion will be integrated into the health assessment process. Includes a supervised practicum. Prerequisite: Admission to the RN-BSN program.

**NUR 4820 Holistic Care Immersion** 5 s.h.

Focuses on the integration and application of evidence-based practice, wellness/illness management, clinical decision making, and holistic caring in professional nursing practice. Includes an acute care clinical component. Prerequisites: NUR 4410, NUR 4430, and NUR 4450. Corequisite: NUR 4950.

**NUR 4840 Dynamic Nursing Leadership** 3 s.h.

An understanding of the dynamics of the ever-changing health care environment is foundational to professional nursing practice. Knowledge of leadership principles and dynamics of systems coupled with professional roles and responsibilities in promoting quality and safety will be examined. Prerequisites: All 3000 level courses. Prerequisites or corequisites: NUR 4410, NUR 4430, and NUR 4450.

**NUR 4950 Transitions to Professional Nursing Praxis** 3 s.h.

Facilitates the integration of a liberal arts education and nursing science. Emerging nursing issues are analyzed within the context of nursing praxis. Prerequisites: NUR 4410, NUR 4430, and NUR 4450. Prerequisites or corequisites: NUR 4820 and NUR 4840.

**NUR 4960 Emerging Issues Seminar for Professional Nursing** 2 s.h.

Focuses on issues and trends affecting nursing practice, health care systems, and the nursing profession. Reflects on contemporary issues, such as genetics, genomics, technology, emerging infections, client self-management, care coordination, health literacy, and scientific advances. The influence of these issues on the role of the baccalaureate-prepared nurse is analyzed. *To be taken in the student's final semester in the BSN segment of the RN degree-completion program.*

**NUR 4980 Nursing Leadership for Promoting Quality and Safety Seminar** 3 s.h.

Provides the RN the opportunity to examine leadership roles and responsibilities for nursing within organizations and communities. Concepts and principles of management, health policy, finance, interdisciplinary collaboration, and transitional care are studied through the context of quality and safe patient care. Prerequisites: Admission to the RN-BSN program; NUR 3010, NUR 3470, NUR 3800, NUR 4300, and NUR 4720.

## Nutrition and Food Science (NFS)

**NFS 1250 Health Problems (FCS/NSC\*)** 4 s.h.

**NFS 2000 Professional Issues in Dietetics** 2 s.h.

Introduction to the profession of dietetics and professional associations. Evaluation of nutrition-related legal, ethical and research-related issues. Discussions of health care policy, delivery and reimbursement issues. Discussions of the impact of public policy on the dietetics profession

**NFS 2220 General Nutrition for the Health Professional** 2 s.h.

A study of nutrients in foods and their involvement in the function of human body systems. Health and nutrition throughout the lifespan is discussed. *May not be used toward the Dietetics major or the majors or minor in Nutrition and Food Science.*

**NFS 2230 Therapeutic Nutrition for the Health Professional** 2 s.h.

The application of basic nutrition knowledge to diet modification as a preventative or therapeutic aid in specific disease states is discussed. Prerequisites: NFS 2220 or equivalent, and approval of advisor.

**NFS 2260 Introductory Food Science (FCS) 3 s.h.**  
Examination of the basic composition, structure and properties of foods and the chemistry of changes occurring during preparation and storage. Laboratory experience in basic culinary techniques and methods of food preparation. Lecture 2 hours, laboratory 3 hours.

**NFS 2270 Human Nutrition (FCS/HTM) 3 s.h.**  
Study of nutrients in foods and their involvement in the function of human body systems. Problems in and programs for meeting personal, family, national, and world nutritional needs.

**NFS 2290 Topics in Food and Nutrition 1 s.h. (max. 3 s.h.)**  
An overview of current scientific information about contemporary topics in food and nutrition. Students explore how issues related to the topic affect the consumer. Topics vary by semester. *Students may take the course up to three times, provided the content is distinct.*

**NFS 2360 Child Nutrition 2 s.h.**  
Exploration of factors that influence nutrition and food intake from infancy through childhood: healthy attitudes toward food, healthy food environments, and nutritional concerns related to childhood. Includes creation of healthy snacks and planning educational activities for children. *No credit toward majors or minors in Dietetics or Nutrition and Food Science.*

**NFS 2420 Nutrition for the Aging (AGE) 2 s.h.**  
Practical problems of meeting nutritional needs of older adults considering economic, physical, and psychological changes that occur with age. Study of agencies and programs concerned with meal delivery systems for the elderly.

**NFS 2470 Sports Nutrition 3 s.h.**  
Examines the essentials of human nutrition that improve and sustain optimal performance for sport and exercise. Includes an emphasis on the nutritional concerns and common practices of recreational and competitive athletes.

**NFS 2760 Food Service Sanitation 2 s.h.**  
Control of foodborne illness in the food service industry. Specifics of Food Service Sanitation Law and the inspection report form. Most common violations and means for training and motivating employees.

**NFS 2910 Cooperative Education 1-4 s.h. (max. 4 s.h.)**  
Supervised work experience in a professional situation related to the student's area of specialization. Prerequisite: approval of advisor.

**NFS 2930 Practicum 1-4 s.h.**  
Supervised work experience in a professional situation related to the student's area of specialization. Prerequisite: approval of advisor.

**NFS 3120 Nutrition Through the Life Cycle 3 s.h.**  
The study of changing nutrient needs throughout the life cycle. Study of each phase from pre-conception through the elderly years includes key nutrition concepts, physiological

principles, and nutritional recommendations. Prerequisite: NFS 2270.

**NFS 3220 Nutrition Assessment 2 s.h.**  
An examination of the process of obtaining and interpreting nutritional data. Students gain experience with medical documentation and explore appropriate uses for nutrition support. Prerequisites: BIO 2250 and NFS 2270.

**NFS 3250 Medical Nutrition Therapy I 3 s.h.**  
Physiological basis for modification of the normal diet as a preventive measure or therapeutic aid in certain diseases and disorders of the body. Prerequisites: BIO 2250 and NFS 3220.

**NFS 3290 Topics in Food and Nutrition 1 s.h. (max 3 s.h.)**  
Specialized study of contemporary topics in food and nutrition. Students explore concepts related to food intake and nutrition, enabling them to better serve the consumer. Topics vary by semester. *Students may take the course up to three times, provided the content is distinct.*

**NFS 3311 Sustainable Food Systems and Nutrition (ENV) 3 s.h.**

Study of the issues related to the current U.S. food system and its effects on human health and the environment. Topics include sustainable food system approaches, community food security, and social justice. Students participate in service learning in a sustainable agriculture setting.

**NFS 3360 Lodging Management I (HTM\*/MGT) 3 s.h.**

**NFS 3380 Nutrition Education and Counseling 3 s.h.**  
Designing instructional units and materials for teaching nutrition and health principles to children and adults. Counseling theories, motivational interviewing, and behavior modification are covered. Prerequisite: NFS 2220 or NFS 2270.

**NFS 3460 Food Service Management I (HTM) 3 s.h.**  
Purchasing standards, buying procedures, storage principles, and factors affecting quality, efficiency, and economy in quantity food production and service. Laboratory experience related to quantity food preparation and service. Safety and efficiency in the use and care of specialized equipment. Lecture 2 hours, laboratory 3 hours. Prerequisites: MGT 2360 and NFS 2260.

**NFS 3550 Consumer Behavior (HTM/MKT\*/MRM) 3 s.h.**

**NFS 3660 Market Field Study (HTM\*) 2 s.h.**

**NFS 3910 Cooperative Education 1-4 s.h. (max. 4 s.h.)**  
Supervised work experience in a professional situation related to the student's area of specialization. Prerequisite: approval of advisor.

**NFS 3930 Practicum 1-4 s.h.**  
Supervised work experience in a professional situation related to the student's area of specialization. Prerequisite: approval of advisor.

**NFS 4250 Advanced Human Nutrition 4 s.h.**  
Biochemical principles involved in the metabolism of specific nutrients. Problems in applying this knowledge to particular topics in nutrition. Prerequisites: CHM 1610 or CHM 3610 (BIO); BIO 2250; NFS 2270.

**NFS 4360 Lodging Management II (HTM\*/MGT) 2 s.h.**

**NFS 4380 Community Nutrition 2 s.h.**

Social, economic, and political aspects of public health in relation to food and nutrition; problems and programs affecting vulnerable groups such as the poor, the aged, the handicapped, pregnant teenagers, infants. Lecture and supervised practice in community setting. Includes an academic service-learning experience. Prerequisite: NFS 2270.

**NFS 4390 Performance Nutrition Assessment and Education** 2 s.h.

An opportunity to pursue practical work directly related to educating athletes about nutrition and improving healthy food choices of athletes. The experiences include assisting with the fuel station, completing nutrition assessments, observation of nutritional counseling sessions, presenting nutritional education sessions to sports teams and promoting healthy food choices in university dining centers. Prerequisites: NFS 3380 and permission of instructor.

**NFS 4420 Medical Nutrition Therapy II** 3 s.h.

Examination of the interrelationships of physiology, biochemistry, and nutrition as related to medical nutritional therapy (MNT), including the scientific evidence supporting MNT. Emphasis on the role of MNT in preventing and treating disease/disorders. Coverage of the Nutrition Care Process and MNT of multiple disease states. Prerequisites: BIO 2250, NFS 3220.

**NFS 4460 Food Service Management II (HTM)** 3 s.h.

Principles of management applied to food service systems; physical facilities planning; sanitation and safety standards; organization and leadership; personnel management and cost control. Prerequisites: NFS 2260, MGT 2360.

**NFS 4910 Cooperative Education** 1-4 s.h.

Supervised work experience in a professional situation related to the student's specialization area. Prerequisite: approval of advisor.

**NFS 4950 Senior Seminar** 2 s.h.

Senior research and presentation of research thesis. Discussions of professionalism and career preparation.

**NFS 4960 Experimental Foods and Research** 3 s.h.

Principles involved in food quality, spoilage and preservation, and control of foodborne illnesses. Managerial and manipulative techniques involved in formal demonstrations for teaching or promotional work. The experimental method applied in development and evaluation of selected food items. Lecture 2 hours, laboratory 3 hours. Prerequisite: BIO 2260 or BIO 2270; CHM 1610 or CHM 2210, NFS 2260.

**Occupational Safety and Health (OSH)**

**OSH 1020 Standards and Regulations** 3 s.h.

OSHA/MIOSHA/NFPA standards, codes, and regulations. Rationale for the Williams-Steiger Occupational Safety and Health Act of 1970. Evolution of standards, record-keeping, compliance, and enforcement.

**OSH 2150 Building Construction (FS)** 3 s.h.

Study of fundamental concepts of building design and construction; site selection, code compliance, architectural plans, incorporation of mechanical and power devices; terminology.

**OSH 2910 Cooperative Education I** 1-3 s.h.

Field placement in either municipal, industrial, hospital, or similar settings that provide experience in the area of occupational safety. Preservice students only.

**OSH 2930 Internship I** 1-3 s.h.

Field placement in either municipal, industrial, hospital, or similar settings that provide experience in the area of occupational safety. Preservice students only.

**OSH 3020 Field Experiences** 1-3 s.h.

Credit awarded individuals for evidence of full-time employment of two or more years in the field of occupational safety. Documentation of competencies required.

**OSH 3110 Industrial Safety and Health (FS)** 3 s.h.

A study of numerous job-related safety and health hazards associated with a wide range of occupations in industrial work environments.

**OSH 3210 Construction Safety** 2 s.h.

Study of factors in building structures and in use of tools and materials that cause accidents. Applications of regulations and standards of Michigan Department of Labor—Construction Division. Development of safety awareness to prevent or reduce accidents on construction sites.

**OSH 3220 Inspection and Survey of Facilities (FS)** 3 s.h.

Safety and health hazards, both common and unique to various kinds of occupancies, including residential, industrial, and commercial. Includes surveying procedures, hazard recognition and evaluation, and the application of appropriate measures to assure maximum life and property safety. Prerequisite: OSH 2150 or consent of advisor.

**OSH 3310 Safety Program Management** 3 s.h.

Examination of the organizational concepts of a safety program with emphasis on organizational safety programs, objectives, responsibilities, and implementation; accident control and reports; motivation and incentives.

**OSH 3500 Hydraulics and Water Supply (FS\*)** 3 s.h.

**OSH 3520 Industrial Hygiene I** 3 s.h.

Familiarization with irritating or toxic substances and various occupational stress factors causing employee discomfort or illness; emphasis on sources and the control of environment pollution, concepts of industrial hygiene; hazard evaluation, and elimination of related problems. Prerequisites: CHM 1110; BIO 2250, or BIO 2450 and BIO 2460, or NSC 1250.

**OSH 3680 Fire Protection Systems I (FS\*)** 3 s.h.

**OSH 3690 Fire Protection Systems II (FS\*)** 3 s.h.

**OSH 3910 Cooperative Education II** 1-3 s.h.

Advanced semi-professional level assignments in on-the-job application of occupational health and safety principles in an industrial, commercial, institutional setting. Preservice students only.

**OSH 3930 Internship II** 1-3 s.h.

Advanced semi-professional level assignments in on-the-job application of occupational health and safety principles in an industrial, commercial, institutional setting. Preservice students only.

**OSH 3980 Industrial Hygiene II** 3 s.h.



Techniques of instrumentation and sampling. Hands-on training in use of instruments to measure and evaluate occupational health hazards by taking samples or surveying noise level, heat exposure, oxygen deficiency, combustible vapors, ventilation, as well as toxicology and radiation sources, along with protective measures to cope with hazards for their prevention and control. Prerequisites: OSH 3520, CHM 1110; BIO 2250, or BIO 2450 and BIO 2460, or NSC 1250.

**OSH 4250 Fire and Arson Investigation (FS\*/EM) 4 s.h.**

**OSH 4300 Employee Occupational Health Maintenance and Medical Care Program 3 s.h.**

Study of drugs, smoking, alcohol, nutritional, and substance abuse in relationship to lost time, morale, accident frequency, and security. Medical care aspects deal with pre-employment, return to work, and work limitations as well as periodic physical re-examination; providing administrative and operational guidelines for designing and implementing a health maintenance program as well as emergency and pre-hospital medical care.

**OSH 4400 Tactics and Strategy (FS\*) 3 s.h.**

**OSH 4510 Hazardous Materials I (EM/FS) 3 s.h.**

Detailed knowledge for the emergency service professional: (a) identification, storage, handling, disposal, and identifying products of combustion of hazardous materials, including flammables, explosives, oxidizing, and corrosive materials; (b) methods of contingency planning for hazardous materials incidents, culminating with the use of current software to conduct table top exercises to assist in planning, mitigating, and responding to hazardous materials emergencies. Prerequisites: CHM 1110 or equivalent.

**OSH 4520 Hazardous Materials II (EM/FS) 3 s.h.**

Preparation and certification at the technician level (40 hour) for emergency service professionals responding to hazardous materials incidents. Emphasis on the development of hazardous materials regulations, transportation placards, labels and markings, and hazard communication requirements. Prerequisite: EM 4510.

**OSH 4900 Fire Service Management (FS\*) 3 s.h.**

**OSH 4950 Senior Seminar 2 s.h.**

Preparation and presentation of a library research paper that integrates knowledge gained in the major discipline. *Taken by students with senior status as a requirement for graduation; to be taken in the final six hours of the program.*

## Paralegal Studies (LAW)

**LAW 1000 Introduction to Paralegal Studies 3 s.h.**

Introduction to the various roles of the paralegal, with an emphasis upon job functions, ethics, and skills, legal terminology, and the court system.

**LAW 1010 Legal Research and Writing I 3 s.h.**

An introduction to the law library and the use of legal references; the techniques of legal research as used in writing letters, instruments, pleadings, briefs, and memoranda. Emphasis on State law. Prerequisite: WRT 1020.

**LAW 2100 Law, Society, and Politics (PSC/SOC) 3 s.h.**

This core curriculum law course examines the social, political, and historical contexts of law as a social institution. Students will examine historical, political, and societal perspectives on

why law is made, how it is made in legislatures and the courts, and how it shapes what individuals do on an everyday basis. Students focus on legal institutions and resolution processes including historical and recent case law, institutional political science, resultant social policy, and its impact on society through mixed media and an examination of case studies. This is not a legal specialty course and permission to use it for major credit must be obtained from the Program Director prior to enrolling in the course.

**LAW 2220 Domestic Relations 3 s.h.**

Divorce law, including interviewing, determination of jurisdiction, counseling, investigation; drafting, serving and filing of legal papers; Friend of the Court Act and property settlements. Prerequisite: must be admitted to the Paralegal Studies major to enroll in this course, or have permission of the Program Director to enroll in it.

**LAW 2350 Real Estate 3 s.h.**

Interviewing and data collection, title work, mortgage work, taxation, drafting of purchase and sale agreements, closing, liability, insurance.

**LAW 2410 Contractual and Commercial Relations 3 s.h.**

Fundamentals and theory of the law of contracts. Sales transactions, the Uniform Commercial Code, banking transactions, consumer law, analysis of standard commercial contracts.

**LAW 2550 Computer Assisted Legal Research 3 s.h.**

Proprietary legal research technology using Westlaw and Lexis. Introduction of new litigation databases for investigating civil and criminal cases. Prerequisite: LAW 1010.

**LAW 2560 Legal Research on the Internet 3 s.h.**

Introduction to concepts for performing legal and factual research on the Internet (except Westlaw and Lexis) for use in legal applications. Students analyze information retrieved using information literacy principles. Federal legal research as well as factual research is undertaken. Corequisite: LAW 1010.

**LAW 2570 Litigation 3 s.h.**

Pre-trial, trial, appeal, and enforcement/compliance procedures for civil cases. Data collection and analysis; calendar control and scheduling; organization and coordination of exhibits; drafting of interrogatories, complaint, answer, and other pleadings.

**LAW 3210 Legal Research and Writing II 3 s.h.**

Further development of research and writing skills, including analyzing a fact situation and following the evolution of a typical lawsuit. Emphasis on Federal law. Prerequisites: LAW 1010 and LAW 2570.

**LAW 3450 Business Associations 3 s.h.**

Pre-incorporating and incorporation procedures, directors' meetings, stockholders' meetings, public sales of securities, foreign jurisdictions, amending Articles of Incorporation and Bylaws, partnership agreements, and dissolution.

**LAW 3560 Intellectual Property 3 s.h.**

An overview of the law of patents, trademarks, and copyrights. Focus is on the unique intellectual property problems facing inventors, writers, musicians, and artists. Prerequisite: LAW 1010.

**LAW 3670 Law Office Economics and Technology 3 s.h.**

Law firm utilization of computers and specialized legal software to achieve the economic practice of law.  
Prerequisites: LAW 1000 and LAW 1010.

**LAW 3860 Probate Estates** 3 s.h.  
Probate administration: Michigan Probate Code; gift taxes; decedents' estates, including determination of assets, federal and state death returns; fiduciary income tax returns; transfer of securities; closing documents.

**LAW 3870 Will and Trust Drafting** 2 s.h.  
An introduction to the items to be considered in drafting wills and trusts. Inter vivos and testamentary trusts are introduced. Role playing for the initial client interview. Students draft a sample will and participate in a will contest mock trial.  
Prerequisite: LAW 1010.

**LAW 4100 Special Problems in Law** 1-3 s.h. (max. 10 s.h.)  
Study of selected areas of paralegal practice on a seminar basis.

**LAW 4220 Torts: An Overview of Negligence** 3 s.h.  
The fundamentals of tort law with emphasis on application to fact situations encountered in legal practice. Areas covered are intentional interferences and defenses, negligence and defenses, strict liability, product liability, misrepresentation, defamation, wrongful death, medical malpractice, and auto negligence.

**LAW 4230 Medical-Legal Concepts and Medical Records** 3 s.h.  
Practical applications of legal concepts to medical-legal records. Medical terminology and review of medical records are covered.

**LAW 4270 Evidence** 3 s.h.  
Practical use of evidentiary rules in terms of case development and the trial process, including pre-trial discovery plans, trial preparation, and trial assistance.

**LAW 4560 Case Preparation and Trial** 3 s.h.  
An advanced course in the litigation process. An actual case is developed for trial presentation. Drafting of opening statement, closing statements, and jury instructions are covered. Prerequisites: LAW 1010.

**LAW 4580 Alternative Dispute Resolution** 3 s.h.  
An advanced course in the pretrial litigation process which involves pretrial settlement of lawsuits through facilitated settlement, including such methods as: self-help, agency intervention, arbitration, mediation, negotiation, mini-trials, summary jury trials, and court-ordered ADR. Investigation into a career as a mediator is addressed. Prerequisite: LAW 1010. Prerequisite or corequisite: LAW 2570.

**LAW 4930/4940 Internship** 1-3 s.h.  
Demonstration of professional paralegal skills in an employment situation (arranged by the student). Permission of department required. 1 s.h.= 180 hours of work experience; 2 s.h.= 225 hours of work experience; 3 s.h.= 270 hours of work experience. Prerequisite: completion of 24 s.h. of Paralegal classes. (Note: registration for an unpaid situation is LAW 4930; and for a paid situation is LAW 4940.) Corequisite: LAW 4950.

**LAW 4950 Legal Seminar** 3 s.h.  
Capstone course for students with a paralegal or nurse paralegal program. Typically taken the last semester for a

student's course of study. Students conduct a legal research and writing assignment, take a pre- and post- ethics quiz, self-assess their current paralegal skills, provide an evaluation of personal and program curriculum, and develop a strategy for continuing legal education. Prerequisite: completion of 24 s.h. of Paralegal classes. Corequisite: LAW 4930 or LAW 4940.

## Philosophy (PHL)

**PHL 1010 Introduction to Philosophy** 3 s.h.  
A study of the meaning of philosophy, basic philosophical concepts, terminology, methods, problems, systems, and schools. *Core requirement for Pastoral Ministry majors and minors. Requirement for Religious Studies majors and minors.*

**PHL 1050 Philosophy of Person** 3 s.h.  
An analysis of human experience and nature found through examination of the questions about the nature of reality, knowledge, values, freedom, and destiny. *(Recommended for students interested in the human sciences and psychology.)*

**PHL 1550 Introduction to Ethics (RST)** 3 s.h.  
Examination of the field of ethics and tools for ethical decision-making. Overview and analysis of significant philosophical approaches to ethical questions, as a basis for study of contemporary ethical issues.

**PHL 2010 Logic** 3 s.h.  
A study of the three acts of the mind: understanding, judgment, and reasoning. Both inductive and deductive reasoning are studied and practiced. The traditional syllogism and the basics of symbolic logic are covered. Course includes a study of informal fallacies.

**PHL 2850 Philosophy of Law (RST)** 3 s.h.  
A critical survey of the three basic questions of the philosophy of law, via ontology (What is law?), epistemology (How do we know about law?), and ethics (Why should we obey the law?). Entails a study of what makes a legal system legitimate, the difference between (religious) morality and the law, legal theory, penology, and police ethics.

**PHL 2990 Principles of Catholic School Doctrine (RST\*)** 3 s.h.

**PHL 3150 Existentialism** 3 s.h.  
A study of the major themes of the philosophical approach of existential phenomenology which forms the intellectual foundation of much of modern thought and literature. *(Recommended for students interested in art, music, literary criticism.)*

**PHL 3310 Philosophy of Science** 3 s.h.  
A study of the philosophy of science, reflecting on the philosophical presuppositions of modern scientific inquiry and a philosophical consideration of the nature of the world in which we live. *(Recommended for students interested in science and math.)*

**PHL 3650 Philosophy of Knowledge** 3 s.h.  
An examination of the philosophical problems connected with the questions of how human beings know what they know, and how they know whether the knowledge is true or not. *(Recommended for students interested in psychology.)*

**PHL 3750 Special Topics in Philosophy** 1-4 s.h. (max. 9 s.h.)

Focus on specialized topics of philosophical inquiry. Topics vary; may be repeated for credit with a new topic. PHL 1010 may be a prerequisite in some cases.

**PHL 4080 Moral Issues in Business (RST\*)** 3 s.h.  
(Recommended for students interested in business.)

**PHL 4090 Environmental Ethics (RST\*)** 3 s.h.  
(Recommended for students interested in science.)

**PHL 4110 Medical Ethics (RST\*)** 3 s.h.  
(Recommended for students interested in health care and aging studies.)

**PHL 4150 Philosophy of Religion (RST)** 3 s.h.  
Study of the relationship between philosophy and religion by highlighting philosophy's role in the inquiry into the validity, value, and meaning of man's concern with the existence and nature of the Ultimate Reality: God. (Recommended for students interested in the liberal arts.)

**PHL 4230 Metaphysics (RST)** 3 s.h.  
The study, from a philosophical perspective, of the core issues of reality: the fundamental constituents of existence; the nature of God, truth, goodness, and the beautiful; with discussion of some of the solutions to metaphysical problems that have been proposed throughout the course of human history. Prerequisite: any other philosophy course or permission of the instructor.

## Physical Education (PED)

Physical education activity courses may be repeated, with instructor permission, up to 4 s.h., for a single course. A maximum of 6 s.h. for all such courses may be counted toward the 120 s.h. of a baccalaureate degree.

**PED 1200 Introduction to Athletic Training** 2 s.h.  
The application of theory and principles of athletic training. Topics include prevention, assessment, and intervention of emergency, acute, and chronic medical conditions of athletes involving impairment, limitations, and disabilities. Injury treatment and rehabilitation, pharmacology, and general medical considerations will also be addressed.

**PED 1710 Introduction to Hatha Yoga** 2 s.h. (max. 4 s.h.)  
Introduction to the general philosophy and principles of Hatha Yoga. Students learn the value of yoga postures, relaxation techniques and breathing. Students learn how health and mental function can be positively influenced by regular yoga practice. Particular attention is given to health needs of individual students.

**PED 2010 History of Physical Education and Health** 2 s.h.  
Survey of the history of Physical Education and Health and how they relate to individuals with diverse needs and cultural values. Emphasis is placed on the promotion of life-long health and wellness. Students learn strategies for planning instruction in physical education and health within the K-12 setting. Prerequisites: WRT 1010 and WRT 1020 or equivalent.

**PED 2100 Health Fitness Assessment** 3 s.h.  
A comprehensive survey of the exercise-health relationship and framework for attaining health and fitness goals. This course explores the physiology and benefits of fitness while also providing information and tools for improving health and wellness.

**PED 2150 Health and Wellness** 3 s.h.  
Study of health and wellness and the tools to take responsibility for one's own level of fitness. Emphasis is placed on exercise, proper nutrition, and in dealing with stress in a positive way. Students learn strategies for planning and organizing proper fitness and nutrition programs. Prerequisites: PED 2000 and BIO 2250.

**PED 2280 First Aid and Safety** 2 s.h.  
The cognitive and practical skills required for basic first aid, artificial respiration, and CPR; including accident and safety awareness and understanding the liability aspects of administering these skills. Extensive "hands-on" laboratory skills are emphasized to prepare for CPR (adult, infant, and child) and First Aid certification through the American Red Cross.

**PED 2350 Kinesiology** 2 s.h.  
Study of human movement based on anatomical and structural foundations. Emphasis on the musculoskeletal system and specific neural structures as they relate to patterns of movement and specific sport skills. Basic biomechanical principles and their applications to the field of physical education are also addressed. Prerequisite: BIO 2250.

**PED 2410 Concepts: Nutrition, Mental, Social and Emotional Health** 3 s.h.  
Examination of mental, social and emotional health and its relation to overall health. Topics include appropriate activities for optimal fitness, as well as nutritional needs for optimal health.

**PED 2420 Concepts: Communicable and Non Communicable Diseases/Sexual Health** 3 s.h.  
This course addresses human sexuality, as well as prevention methods for communicable and non communicable diseases. Emphasis is placed on how to promote healthy lifestyles.

**PED 2430 Concepts: Drug Use and Abuse, Consumer Health and Safety** 3 s.h.  
Students in this course examine the historical impact of drug use, as well as social, psychological and physiological factors related to drug abuse. Consumer health and prevention of injuries are also addressed.

**PED 2500 Fitness Principles** 1 s.h.  
Basic study of health fitness and physical fitness, with attention to nutrition, the major health problems of the United States, behaviors that promote personal health, and the obstacles to changing health behaviors.

**PED 3040 Physical Education and Health for the Elementary Classroom Teacher (EDU)** 3 s.h.  
Designed to prepare elementary classroom teachers to teach Physical Education and Health. Topics include knowledge of PE and health curriculum, state and national standards, assessment, motor development, skills, fitness development, risk behaviors, instructional strategies and technologies. Prerequisites: EDU 2000 and EDU 3460.

**PED 3250 Motor Development** 2 s.h.  
Survey of motor development issues as they relate to self expression, development, and learning. Emphasis is placed on basic principles of physical, cognitive, social, and emotional development with attention to individual differences. Students learn strategies assessing motor skill development and planning and implementing motor skill development activities. Issues of safety are also addressed. Prerequisites: PED 2000 and BIO 2250.

**PED 3300 Psychological Aspects of Fitness** 3 s.h.  
Introduction to key concepts in the field of sport and exercise psychology. Personal factors that affect performance and psychological development in sport, physical education, and exercise settings. Situational factors that influence behavior, group interaction and processes, and use of psychological techniques to help people perform more effectively, as well as roles psychological factors play in health and exercise. Prerequisite: PSY 1010.

**PED 3350 Adapted Physical Education** 2 s.h.  
Basic survey of the philosophy and goals of adapted physical education, emphasizing the needs and characteristics of students with disabilities. Students learn strategies for planning and instructing activities for the disabled student. Prerequisites: PED 2000 and BIO 2250.

**PED 3370 Cardio and Strength/Conditioning Training** 3 s.h.  
In depth study of the effects of cardio training and strength training on the body. Modern techniques and training principles for cardio and strength training are discussed.

**PED 3400 Physiology of Exercise** 3 s.h.  
Muscular, metabolic, and cardio-respiratory adaptations of the human body to acute and chronic exercise. Includes laboratory exercises designed for examining physiological response to exercise. Prerequisite: BIO 2250.

**PED 3520 Curriculum and Instruction in Physical Education and Health** 3 s.h.  
An in depth study of curriculum development with emphasis on K-12 Physical Education and Health. Students learn to develop, implement, assess, and modify the curriculum in a manner consistent with best practices. Students explore their roles as advocates for health and wellness as it relates to the community and diverse learners. Prerequisite: PED 2010 or permission of instructor.

**PED 3700 Exercise Prescription for All Populations** 3 s.h.  
Outlines why exercise is significant in the treatment and prevention of disease, advises students in considering proper exercise prescription protocols. Provides evidence-informed guidance on devising individual exercise programs for older adults, those with chronic diseases and other disabilities. Provides framework to help students understand and create wellness programs for weight control. Prerequisites: BIO 2450 and BIO 2460.

**PED 3810 Assessment: Team Sports** 2 s.h.  
The teaching, performance, analysis, and evaluation of selected traditional and non-traditional team activities. For those seeking K-12 Physical Education endorsement. Prerequisite: PED 2000.

**PED 3820 Assessment: Individual Sports** 2 s.h.  
The teaching, performance, analysis, and evaluation of selected fundamental individual and team activities. For those seeking K-12 Physical Education endorsement. Prerequisite: PED 2000.

**PED 3830 Movement for Elementary Physical Education** 1 s.h.  
Designed for physical education majors preparing to teach K-6 physical education. Emphasis on fundamental movement activities. Prerequisite: PED 2000.

**PED 4620 Instructional Methods of Teaching Secondary PE** 3 s.h.

The theory of instruction, methods, and materials for providing physical education for secondary students. The application of effective instructional theory, planning and practice of physical education, as well as sound decision making and multicultural approaches are emphasized in the field-based context. Observation of classroom procedures, participation in simulation, and teaching. Students participate in both lecture and laboratory experiences. Prerequisite: PED 3500 and Admission to the Teacher Education Program.

**PED 4630 Instructional Methods of Teaching Elementary Physical Education and Health** 3 s.h.  
The theory of instruction, methods, and materials for providing physical education and health for elementary school children. The application of effective instructional theory, planning and practice of physical education and health, as well as sound decision making and multicultural approaches are emphasized in the field-based context. Observation of classroom procedures, participation in simulation, and teaching. Students participate in both lecture and laboratory experiences. Prerequisite: PED 3520 and Admission to the Teacher Education Program.

**PED 4670 Measurement and Evaluation in Physical Education and Health** 3 s.h.  
The application of tests and measurements in the evaluation process in physical evaluation and health; evaluations of cognitive and affective learning, motor ability, health-related fitness, physical performance, and healthy behaviors. Prerequisites: PED 3520 and Admission to the Teacher Education Program.

**PED 4930 Practicum in Exercise Science** 2 s.h.  
Hands-on work experience in the exercise science arena. Application of practical knowledge of exercise science principles in an approved, supervised assignment. Final project. Prerequisite: Permission of program director.

## Physics (PHY)

**PHY 2530 General Physics I** 4 s.h.  
Fundamental methods of mechanics, molecular physics, heat, and sound. Opportunity for experiments at Argonne National Laboratory near Chicago. Lecture 3 hours, laboratory 3 hours. Prerequisites: MTH 1050 and MTH 1060, or MTH 1210, or the equivalent; or departmental approval. (Offered Fall Semester.)

**PHY 2540 General Physics II** 4 s.h.  
Fundamental methods and principles of magnetism, electricity, optics, light, and atomic physics. Opportunity for experiments at Argonne National Laboratory near Chicago. Lecture 3 hours, laboratory 3 hours. Prerequisites: MTH 1050 and MTH 1060, or MTH 1210, or the equivalent; or departmental approval. (Offered Winter Semester.)

**PHY 2630 Physics for Scientists and Engineers I** 4 s.h.  
For students planning to major in engineering, pre-medicine, chemistry, mathematics, and computer science. Motion and Newton's laws, energy, momentum, rigid-body mechanics, gravitation, simple harmonic motion, waves and sound, and thermal physics. Lecture 3 hours, laboratory 3 hours. Prerequisite or corequisite: MTH 2510.

**PHY 2640 Physics for Scientists and Engineers II** 4 s.h.  
For students planning to major in engineering, pre-medicine, chemistry, mathematics, and computer science. Electricity, magnetism, electromagnetic waves, geometrical and wave

optics, and the essence of modern physics. Lecture 3 hours, laboratory three hours weekly. Prerequisites: MTH 2510 and PHY 2630.

**PHY 2710 Fundamental Electronics** 4 s.h.  
Study of power and energy of A.C. and D.C. circuits; introduction to diodes, transistors, transducers, and their applications in circuits and modern instruments. Lecture 3 hours, laboratory 3 hours. Prerequisite: PHY 2540 or PHY 2640 or departmental approval.

**PHY 3510 Modern Physics: Atomic and Nuclear** 4 s.h.  
Investigation of properties of atoms and the nucleus, the changes under the influence of relativity, and the impact of the quantum theory. Applications of instruments in studying nuclear reactions. Lecture 3 hours, laboratory 3 hours. Prerequisite: PHY 2540 or PHY 2640 or departmental approval.

**PHY 4510 Electronics: Digital Techniques** 4 s.h.  
Number systems, digital codes, and Boolean algebra used in analysis of digital logic circuits; logic gates, encoding and decoding; Flip-flops, counters, register and integrated circuits. Introductions to interfacing: Lecture 3 hours, laboratory 3 hours. Prerequisite: PHY 2540 or PHY 2640 or equivalent; PHY 2710 recommended.

## Political Science (PSC)

**PSC 1010 World Problems (HIS\*)** 3 s.h.

**PSC 1510 American Government** 3 s.h.  
American political structure to include the organization, powers, functions, and services of national, state, and local government and their interdependence in seeking solutions to contemporary social, economic, and political issues.

**PSC 2100 Law, Society, and Politics (LAW\*/SOC)** 3 s.h.

**PSC 2350 American Judicial Process (CJ\*)** 3 s.h.

**PSC 3030 International Relations** 3 s.h.  
Analysis of world politics, sources of foreign policy, dynamics of the existing international system, systematic theorizing about future developments.

**PSC 3410 Comparative Politics** 3 s.h.  
Comparative analysis of political phenomena, emphasizing the dynamics of power, governmental institutions, social-economic-cultural configurations, and patterns of values and ideologies among various countries.

**PSC 3770 State and Local Government** 3 s.h.  
Analysis of state and local governments, local forces, trends in metropolitan and suburban politics, problems in planning in an age of urbanization and governmental relations.

**PSC 4010 Political Parties and Elections** 3 s.h.  
Examination of United States political parties and elections and their roles in the American system of government with a focus on the debates, controversies, and paradoxes implicit to political parties and elections.

**PSC 4050 Constitutional Law (CJ\*)** 3 s.h.

**PSC 4310 Political Theory** 3 s.h.  
Examination of the historical, theoretical, and qualitative explanations for basic concepts in the formation of government such as justice, liberty, political authority, and the

public good. Through careful readings of primary texts, students are introduced to the body of philosophical thought on politics and governing that has developed over 2500 years.

**PSC 4631 Global Studies: Modern Africa (HIS\*)** 3 s.h.

**PSC 4632 Global Studies: Modern Asia (HIS\*)** 3 s.h.

**PSC 4633 Global Studies: Modern Latin America (HIS\*)** 3 s.h.

**PSC 4634 Global Studies: Modern Middle East (HIS\*)** 3 s.h.

**PSC 4950 Senior Seminar** 3 s.h.

An in-depth examination and synthesis of the theoretical concepts, controversial issues and trends in the Political science major. Students write and present a final project that demonstrates integrated knowledge of the major and their achievements of program outcomes. Prerequisite: Senior status in the major.

## Psychology (PSY)

**PSY 1010 General Psychology** 3 s.h.

The science of behavior and mental processes: sensation and perception, learning and cognition, motivation, emotion, personality development, adjustment, and maladjustment.

**PSY 1020 Controversies in Psychology: A Critical Thinking Approach** 4 s.h.

Developing a critical thinking approach to reading, discussing, and writing about psychological literature. Recognition and evaluation of assertions, arguments, and evidence, and development in the expression of ideas verbally and in writing. Reading and discussion material on major controversies in the field, such as the role of nature vs. nurture, intelligence testing, repressed memory, continuity vs. change in personality, and the effectiveness of psychotherapy. Prerequisite: PSY 1010.

**PSY 1030 Tools for Success in Psychology** 1 s.h.

For psychology majors and individuals considering psychology major. Introduction to the American Psychological Association writing style, library research skills, portfolio requirements in the psychology major, career options in the field of psychology, and ethical principles in psychology. Prerequisite or corequisite: PSY 1010 or PSY 1020.

**PSY 2010 Introduction to Alzheimer's Disease and Other Dementias (AGE\*)** 1 s.h.

**PSY 2450 Life-Span Developmental Psychology** 4 s.h.

Study of the maturational and experiential influences on physical, emotional, intellectual, social, and personality development of the individual, from the prenatal period through late adulthood. Developmental tasks and theories of developmental change related to life stages. Prerequisite: PSY 1010.

**PSY 2660 Social Psychology** 3 s.h.

Focus on the complex ways in which human beings comprehend themselves and their social environment from psychological and sociological perspectives. Emphasis on social cognition, personality behavior, interpersonal attraction, aggression, attitude formation; the influence of culture and society on prosocial behavior, prejudice, conformity, power, and dynamics of the group. Examines the various research methodologies used in both disciplines. Prerequisite: PSY 1010.

**PSY 2700 Child Psychology (FCS) 4 s.h.**  
Principles of growth, maturation, and learning relating to child development. Interaction of hereditary and environmental factors influencing the social, cognitive, and personality development of the child. Theories and research relative to the psychology of the child from the prenatal period through late childhood. Prerequisite: PSY 1010.

**PSY 2760 Psychological Testing and Measurement 3 s.h.**  
Focus on the key concepts of psychological testing and measurement, including standardization, normative samples, types of reliability and validity, and item analysis. Coverage of psychometric considerations in test construction, different types of tests and their application, the meaning and limitations of test scores, historical background for the uses and misuses of testing. Ethical, professional, and social considerations in testing are also considered. Prerequisite: PSY 1010.

**PSY 3010 Current Topics in Psychology 1 s.h. (max. 2 s.h.)**  
Reading and discussion of current research articles, focusing on topics in a different area of psychology each week. Topics change each time the course is offered, so it may be re-elected. Prerequisite: PSY 1010.

**PSY 3020 Motivational Interviewing 1 s.h.**  
Training in a person-centered, goal-oriented method of therapeutic intervention developed to uncover and strengthen motivation for positive change. Examination of research supporting the method and experience in the technique and application of the model. Areas of application include behavioral change for health and wellness, improving work relationships, and ambivalence about change. Useful for students in psychology, social work, addiction studies, and in all health care disciplines. Prerequisites: PSY 1010.

**PSY 3070 Psychology of Midlife and Aging (AGE\*) 3 s.h.**

**PSY 3100 Health Psychology 3 s.h.**  
Study of the theory and research on the intersection between mind and body; stress, depression, and physical illness; the psychological impact of illness; empirically supported ways to change habits, such as smoking, overeating, or reluctance to exercise; effective coping mechanisms; placebo effects; mindfulness and relaxation techniques; the impact of class and culture on health, and psychological interventions for pain. Useful for students in health care disciplines and in psychology. Prerequisite: PSY 1010.

**PSY 3130 Adolescent Psychology (FCS) 4 s.h.**  
Nature of pre-adolescent and adolescent behavior and its underlying dynamics; systematic study of modern concepts of understanding and dealing with adolescent and pre-adolescent in our society. Emphasis on normal behavior development as it relates to the physical, emotional, social, and intellectual growth of adolescents. Prerequisite: PSY 1010.

**PSY 3330 Psychological Issues in Child Abuse and Neglect 1 s.h.**  
From a psychological perspective, examination of why child maltreatment occurs and who commits such acts, the short- and long-term effects of child abuse/neglect, the various treatment strategies employed with abused children and their abusers, and the broad legal and societal issues raised by this phenomenon.

**PSY 3340 Self-Destructive Behavior in Adolescent Girls 1 s.h.**  
The psychological bases for self-destructive behaviors in adolescent girls, including deliberate cutting of the skin, eating disorders, suicide and para-suicide, sexual promiscuity, gang membership, and substance abuse. Avenues for treatment and prevention also discussed.

**PSY 3390 Addiction Studies: Dual Diagnosis (AS\*) 1 s.h.**

**PSY 3420 Abnormal Psychology 4 s.h.**  
Nature of abnormal and deviant behavior and its underlying dynamics; systematic study of modern concepts of diagnosis, understanding, treatment and prevention of abnormal behavior patterns. Emphasis on normal behavior development as delineated by psychopathology. Prerequisite: PSY 1010.

**PSY 3460 Addressing Behavior Changes in Dementia (AGE\*) 2 s.h.**

**PSY 3480 Psychosocial Domains of Palliative/End-of-Life Care (HSP\*) 3 s.h.**

**PSY 3490 Psychology of Traumatic Experiences (EM) 1 s.h.**  
The immediate and long term psychological effects of such traumatic events as abuse, accident, assault, crime, disaster, homicide, and suicide. The reactions of victims, witnesses, and survivors. Issues relevant to helping and healing in the aftermath of trauma are discussed. Prerequisite: PSY 1010.

**PSY 3520 Industrial/Organizational Psychology (BUS) 3 s.h.**  
Application of concepts, theories, and methods from psychology to issues in the workplace. Topics include research methods, employee selection and assessment, performance appraisal, training and development, leadership, motivation, job satisfaction, job involvement, organizational structure, and organizational change and development. Prerequisite: PSY 1010.

**PSY 3720 Introduction to Clinical Psychology 3 s.h.**  
An overview of current issues in the mental health field and an introduction to important skills needed by professionals in their day to day work. Students become familiar with diagnostic approaches, interviewing and clinical data gathering, types of psychological intervention, legal and ethical considerations, and how to recognize, understand, and minimize psychologically inevitable gender and cultural biases often encountered in mental health settings. Prerequisite: PSY 3420.

**PSY 3750 Mental Health Treatment Theories 3 s.h.**  
An intensive introduction to the most influential and prevalent treatment methods in the mental health field. Treatment approaches as discreet theoretical systems containing their own philosophical views of the person, conceptualizations of disorder, definitions of cure, and technical prescriptions. Problems in determining the efficacy of treatment approaches also addressed. Prerequisite: PSY 1010.

**PSY 3820 Forensic Psychology (CJ) 3 s.h.**  
How the science of psychology is used by our legal system to better understand situations where an individual's state of mind or psychological functioning may have an impact on the legal process, the distinction between forensic and clinical work, conceptual underpinnings of forensic psychology, and the role of psychology in the legal system and controversies

surrounding its use. Career paths and training issues also discussed. Prerequisites: PSY 1010.

**PSY 3830 Research and Quantitative Methods I** 4 s.h.  
Developing basic knowledge and skills in conducting scientific research in psychology. Emphasis on the scientific method, research ethics, research design. Development of a research proposal. Prerequisite: PSY 1010 and PSY 1030; prerequisite or corequisite: MTH 2350 or equivalent.

**PSY 3840 Research and Quantitative Methods II** 4 s.h.  
Developing basic knowledge and skills in conducting scientific research in psychology. Emphasis on measurement, descriptive and inferential statistics, and hypothesis testing. Development of an original research paper. Prerequisite: PSY 3830 or permission of instructor.

**PSY 3870 Neurobiology of Drug Addiction (AS\*)** 1 s.h.

**PSY 4100 Introduction to Clinical Theory I: Psychoanalytic Approaches** 3 s.h.

An introduction to contemporary psychoanalytic theory that will provide an historical review of the development of the theory, grounding in its philosophical underpinnings, and an appreciation for areas of current debate. Overview of the main schools of psychoanalytic thought, including drive, object relations, ego psychology and self-psychology approaches. Focus on psychoanalytic concepts of special relevance to clinicians conducting assessments and treatment with child and adult patients: developmental theory, defense mechanisms, transference and countertransference, and brief psychodynamic treatment. Current empirical research concerning psychoanalytic treatment and concepts will be considered. Prerequisite: PSY 4710.

**PSY 4220 Theories of Personality** 4 s.h.

An overview of the major theories of personality, the role of personality theories in development, how various personality theories can be distinguished from one another, and an evaluation of these theories. Prerequisites: PSY 1010, junior or senior standing.

**PSY 4300 Cognitive Psychology** 4 s.h.

All aspects of human thinking, including attention, perception, memory, knowledge, language, problem solving, creativity, decision making, and intelligence. Attention given to current research in areas such as mood-dependent memory, the power of suggestion in creating false memories, speed reading, and learning vocabulary, as well as the application of cognitive principles in everyday life. Course includes an on-line laboratory component in which students participate in a variety of experimental studies in various areas of cognitive psychology. Prerequisite: PSY 1010.

**PSY 4400 Psychological Assessment I** 3 s.h.

The fundamental issues and concepts within assessment, including test validity and reliability, with a focus on the adult patient. Students learn the administration, scoring, and interpretation of those instruments used to assess cognitive and intellectual functioning. Emphasis on the development of sophisticated, multi-level interpretations of assessment data, awareness of professional and ethical issues inherent in assessment, and the need for special considerations in assessing diverse groups. Prerequisite: PSY 4710.

**PSY 4500 Behavioral Neuroscience (BIO)** 4 s.h.

Scientific explanations of the neurobiological basis of behavior and evolution of the brain. Examination of nervous system

structure and function; neuron biochemistry and neurotransmission; psychopharmacology; sensory and motor systems, physiological mechanisms influencing circadian rhythms, emotion, learning and memory, neurological disorders, psychological disorders, stress, and drug abuse. Prerequisite: PSY 1010.

**PSY 4600 Psychopathology in Adults** 3 s.h.

An introduction to the nature of psychopathology in adults and an in-depth study of the major diagnostic categories. Issues that arise in the definition of psychopathology in adults will be explored, followed by an explication of several approaches to clinical diagnosis of psychopathological syndromes and instruction in their use. Clinical syndromes will be studied by focusing on their major symptoms, courses and prognoses. In addition, current understanding of the disorder's etiology and phenomenology will be discussed, using biological, psychodynamic and social/cultural frameworks. The impact of multicultural factors upon diagnosis and the clinical presentation of the various syndromes will be considered. Prerequisite: PSY 4710.

**PSY 4700, 4710 Mental Health Field Placement and Seminar I, II** 5, 5 s.h.

An 8-hour-per-week intensive field placement experiences in a clinical setting, to develop students' clinical interaction skills and prepare them for jobs in the mental health field. Includes a weekly, three-hour seminar which augments supervision provided at the placement sites and provides additional support for students: developing the ability to understand clinical and material, documenting interactions, presenting clinical observations, and preparing case reports and assessments. Prerequisites: PSY 4700 requires PSY 3720 pre- or co-requisite and permission of the instructor. PSY 4710 requires PSY 4700.

**PSY 4840 Ethical Professional Practices (AS\*/SW)** 1 s.h.

**PSY 4850, 4860 Advanced Research and Quantitative Methods I, II** 3, 3 s.h.

In preparation for graduate studies, students develop advanced knowledge and skills in conducting scientific research in psychology. Emphasis placed on critical review and analysis of the scientific method, research ethics, research design, and measurement. Descriptive and inferential statistics are reviewed, multivariate statistical techniques are introduced. Application and synthesis for each student involving the development of a research proposal that qualifies as original research. Prerequisite: PSY 2840.

**PSY 4950 Seminar in Psychology** 2 s.h.

The capstone of the Psychology Major. A review and consolidation of material covered throughout the major. Preparation of a portfolio, including refining work completed for courses in the major and reflective writing on the departmental goals for the major. Includes focus on graduate school preparation and continued professional development. Prerequisite: senior standing.

## Quality and Operations Management (QOM)

**QOM 3560 Teaming** 3 s.h.

To study the concepts and practice the skills for functioning and leading as family teams, cross-functional teams, task forces, and ad hoc teams for continuous improvement. Focus on goals, roles, communication, problem solving, decision

making, planning, conflict management, innovation, and facilitating meetings.

**QOM 3630 Materials and Purchasing Management 3 s.h.**  
Relationship and coordination of purchasing to other business functions. Includes qualitative and quantitative procedures for determining need, selection of sources, and storage of materials. Prerequisite: MGT 2360, MTH 2350, or QS 2500.

**QOM 4230 Quality and Process Improvement Techniques 3 s.h.**  
Study of continuous process improvement, process management, and quality management systems. Includes case studies and group work which explore data analysis tools and methods, including SPC, flowcharting, and root-causes analysis. Students define, analyze, and evaluate a process in a workplace setting, preparing a final report outlining the process and recommending process improvement. Prerequisite: QS 2500.

## Quantitative Systems (QS)

**QS 2500 Principles of Data Analytics 3 s.h.**  
Explores the foundations of data analytics and the major concepts of descriptive, predictive, and prescriptive analytics in business organizations. Introduces and compares various types of data analytics models and methods, and explores the impact of data analytics on the creation of new initiatives, complex problem solving, and improving an organization's competitive advantage. Students have some hands-on experience in the use of a data analytics tool and its application to business problem solving. Prerequisite: MTH 2350.

**QS 3120 Data Mining and Business Intelligence 3 s.h.**  
Explores the theories and concepts of data analytics for business intelligence and the techniques, skills, and tools used in predictive analytics. Introduces and compares various types of data mining models and methods and explores the implications of using those methods and skills in business analysis, monitoring, prediction, and alert. Students gain hands-on experience with the use of these data mining tools for business problem analysis, planning, and forecasting. Prerequisite: QS 2500.

**QS 3220 Prescriptive Analytics for Managerial Decisions 3 s.h.**  
Explores the models and methods of prescriptive analytics. Introduces the theories, concepts, and models in prescriptive analytics and discusses how these models are used to solve complex problems and provide decision analysis recommendations and insights for business managers performing business planning, supply chain optimization, customer acquisition, sales and marketing. Some hands-on experience with the use of machine learning and prescriptive analytics tools is given. Prerequisite: QS 2500.

**QS 3550 Applied Business Statistics 3 s.h.**  
Applied study of computerized statistical analyses as they relate to general business operations. Statistical procedures include descriptive statistics, t-test, ANOVA, two-way ANOVA, chi-square, simple correlation. Case study methodology is heavily employed. A computerized data analysis project which uses a minimum of two statistical tests is required. Prerequisites: MTH 2350, and junior standing.

**QS 4150 Social Media Analytics and Web Mining 3 s.h.**  
Teaches the basic techniques and skills in social media analytics, web mining, and social network analysis. Explores the methods and tools of data acquisition from social media platforms and internet pages and introduces the text analysis steps and methods for opinion mining, event classification, and clustering. Explains the techniques and skills of sentiment analysis, statistical analysis, social network analysis, cluster segmentation and classification, and cause-and-effect analysis. Students gain hands-on experience with using text mining tools and social media analytics tools. Prerequisite: QS 2500.

**QS 4240 Big Data Analytics and Visualization 3 s.h.**  
Introduces the fundamental concepts of big data analytics and explores the integrated use of different data analytics methods such as data mining, text mining, machine learning, and social media analytics, for business analysis, innovation and insights creation. It discusses big data visualization methods such as networks, graphics, multidimensional data, linkages, clustering and augmented visual and auditory for efficient communication of data results, relationships and hierarchies for innovative creation and market insights analysis. It will also discuss the innovative solutions of big data analytics in business, finance, healthcare, sales and marketing sectors. Hands-on experience using big data analytics and visualization tools is provided. Prerequisites: QS 2500.

**QS 4910 Internship 3 s.h.**  
Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

## Radiography (RT)

**RT 1100 Radiography I 8 s.h.**  
Clinical practice in JRCERT radiographic technology/nuclear medicine program. Prerequisite: departmental approval.

**RT 1150 Radiography II 8 s.h.**  
Clinical practice in JRCERT radiographic technology/nuclear medicine program. Prerequisite: departmental approval.

**RT 1500 Radiography III 8 s.h.**  
Clinical practice in JRCERT radiographic technology/nuclear medicine program. Prerequisite: departmental approval.

**RT 2000 Radiography IV 8 s.h.**  
Clinical practice in JRCERT radiographic technology/nuclear medicine program. Prerequisite: departmental approval.

## Religious Studies (RST)

**RST 1330 Survey of Christianity 3 s.h.**  
A survey of Christianity, its origins, teachings, customs, and rituals, as well as its historical highlights and impact on world beliefs, with special emphasis on how the life of St. Francis of Assisi exemplifies Franciscan values.

**RST 1450 Survey of Western Religions 3 s.h.**  
A survey of religions of the Western hemisphere, with particular focus on Judaism, Christianity, and Islam, their historical backgrounds, religious beliefs, liturgies, customs, and values.



- RST 1460 Survey of Eastern Religions** 3 s.h.  
A survey of the major religious traditions of Asia, including Hinduism, Sikhism, Jainism, Buddhism, Inner Asian Shamanism, Confucianism, Taoism, And Shinto; their historical backgrounds, cultural contexts, beliefs, meanings, values, and customs.
- RST 1500 Catholicism** 3 s.h.  
Study of the doctrines, practices, and persons formed by and reflective of the Catholic tradition in history and in the Vatican II ecumenical experience, and particularly as epitomized in St. Francis of Assisi and in Franciscan values.
- RST 1550 Introduction to Ethics (PHL\*)** 3 s.h.
- RST 2150 History of the Church** 3 s.h.  
An examination of the history of the Church from its earliest beginnings in Palestine through the Second Vatican Council. All major and significant episodes of the history of the Church are covered, with more in-depth study of the Crusades and the Protestant Reformation. Students are also provided some familiarity with Christian thinkers who have made significant contributions to Church doctrine and theology.
- RST 2240 Theology of Ministry** 3 s.h.  
A study of the biblical foundations, theology, history, and development of the Christian concept of "ministry" or service with focus on the apostolate and contributions of the laity in the life of the Church, the priestly ministry, and lay ecclesial ministry.
- RST 2560 Old Testament: Torah and Historical Writings** 3 s.h.  
An in-depth study of the Hebrew Scriptures, from the Pentateuch to the historical writings, with special focus on major historical events that form the foundation of Judaism, and Old Testament theological themes of creation, election, exodus, covenant, exile, monotheism, and fidelity.
- RST 2570 Old Testament: Prophets and Wisdom Literature** 3 s.h.  
A study of the Books of the Prophets and the Wisdom and Deuterocanonical Literature, with an emphasis on their historical ground, role in the development of Judaism, and theological significance. Particular focus on Old Testament themes of election, covenant, exile, monotheism, faithfulness, and justice.
- RST 2580 New Testament: The Four Gospels** 3 s.h.  
A study of the historical development and foundations of the four Gospels, with special focus on themes and theological perspectives unique to each and on the distinctive approaches of the four evangelists to the life, message, death, and resurrection of Jesus Christ.
- RST 2590 New Testament: Acts, Epistles, and Revelation** 3 s.h.  
A study of the development of the Christian Church in the first century A.D., of the epistles that reflect its unique concerns, and of the historical background, symbolism, and theology of the Book of Revelation.
- RST 2850 Philosophy of Law (PHL\*)** 3 s.h.
- RST 2990 Principles of Catholic Social Doctrine (PHL)** 3 s.h.  
An examination of the major principles of Catholic social doctrine and Franciscan values through a study of papal and episcopal documents and the witness of St. Francis of Assisi. Focus on the ways in which Catholic social justice teachings are applied and shape law, culture, politics, and social policy.
- RST 3030 Spirituality of Aging (AGE\*)** 1 s.h.
- RST 3100 Franciscan Values, Social Justice, and Service** 3 s.h.  
Study of the life and legacy of Francis of Assisi as a prism for exploring social justice issues and the key Franciscan values not only essential to the Catholic perspective on the world and human existence, but also relevant to the perspectives of other religious traditions of the world. Analysis of the implications for addressing ecological responsibility and the call to justice, peace, and respect for all persons.
- RST 3150 Christian Spirituality** 3 s.h.  
Study of the Christian experience of the relationship between God and God's people as reflected in the history of the Christian religion. Examination of the major schools and figures that have contributed to Christian approaches to union with God through the practice of the Christian life, prayer, mysticism, and contemplation.
- RST 3220 Catholic Moral Theology** 3 s.h.  
Focus on Catholic moral decision making and the Catholic moral tradition. Examination of the scriptural and natural law foundation for morality, the freedom of the will, and the objective good, with an in-depth comparison of modern moral theories such as proportionate good, situation ethics, etc., with the school of moral absolutes. Consideration of such topics as sexual morality, contraception, abortion, the ethics of war and self-defense, truth-telling, and conscience and the formation of conscience.
- RST 3310 Mary, the Madonna, Woman of Faith** 3 s.h.  
A study of Mary's role and significance in the covenant of redemption, with an examination of Mary in Scripture, Church teaching and tradition, prayer, liturgy, art, and music.
- RST 3400 Jesus across the Millennia** 3 s.h.  
A scriptural, historical, and theological investigation of Jesus of Nazareth and of his impact on history, including in relation to both historical and contemporary social and cultural developments.
- RST 3410 Sustainability: Vision and Values (HUM\*/SOC)** 3 s.h.
- RST 3490 Worship and Sacraments** 3 s.h.  
Overview of the historical, theological, spiritual, and cultural aspects of the Christian worship of God with a focus on the meaning of Christian prayer, symbols, and ritual. Includes an examination of the biblical roots and development of the seven sacraments of the Church.
- RST 3530 Marriage and the Family (FCS/SOC)** 4 s.h.  
Marriage and family studied from the Biblical, theological, economic, technological, and sociological aspects. (Interdisciplinary.) Prerequisite: junior or senior status.
- RST 3610 Pastoral Counseling** 3 s.h.  
Introduction to the field of pastoral care and counseling. A presentation of theological, pastoral, and psychological foundations of pastoral care and counseling; investigation of skills and techniques for this special type of caregiving; and analysis of various areas of need typically encountered by those involved in pastoral ministry.
- RST 3750 Special Topics in Religious Studies** 1-4 s.h. (max. 6 s.h.)

Focus on specialized topics in the areas of religious studies, theology, or pastoral ministry. Prerequisites vary. Topics vary; may be repeated for credit with a new topic.

**RST 3802 Palliative/End-of-Life Issues: A Lourdes Experience (HSP\*)** 3 s.h.

**RST 4080 Moral Issues in Business (PHL)** 3 s.h.  
Review traditional philosophical theories of ethics; examine principles of Christian morality, particularly those dealing with ethics from a Catholic perspective; investigate areas in the American marketplace that raise ethical concerns (e.g., injustices in the American economic system).

**RST 4090 Environmental Ethics (PHL)** 3 s.h.  
A study of moral/ethical dilemmas of equitable and responsible stewardship over creation. Judeo-Christian/Franciscan, non-western perspectives of contemporary issues of war and peace, abundance and want, stewardship and domination, excess and poverty, etc., are explored.

**RST 4110 Medical Ethics (PHL)** 3 s.h.  
An academic study of contemporary moral issues relative to modern health care, life science, and future issues in the light of Judeo-Christian convictions. Prerequisite: junior or senior status.

**RST 4140 Life/Death Issues** 4 s.h.  
Intensive study of death, bereavement, grief, and mourning. In addition to physical death, topics include alienation, aging, separation, personal violation, and social and phenomenological death. Prerequisites: junior or senior status.

**RST 4150 Philosophy of Religion (PHL\*)** 3 s.h.

**RST 4160 Ecclesiology** 3 s.h.  
Examination of the theology of Church: its nature, founding, authority, scriptural foundations and background, its communal structure, sacramental nature, salvific purpose, relation to the Incarnation, Mary, and the Eucharist, and the role of the laity.

**RST 4170 Church Music (MUS\*)** 2 s.h.

**RST 4230 Metaphysics (PHL\*)** 3 s.h.

**RST 4240 Christology** 3 s.h.  
An exploration of the person of Christ and his salvific mission, tracing the development of Christological thought over the centuries, through the biblical materials, the work of theologians, conciliar decisions, modern and contemporary discussions, and ecumenical dialogue.

**RST 4930, 4940 Internship** 1-3 s.h. each  
Participation in a service-oriented capacity in an apostolate, ministry, or parish, usually lasting a semester. Written reflection on the experience. Prerequisite: permission from the department chair.

**RST 4950 Senior Seminar: Sharing Your Faith** 3 s.h.  
The capstone course for Pastoral Ministry majors, focusing on the student's preparation for practical involvement in church-related service or other relevant forms of ministry. Students complete a field experience and document, evaluate, and reflect on actual involvement in pastoral ministry.

**RST 4960 Senior Thesis** 1 s.h.  
A 20-25 page thesis on a topic of theology, written during senior year and required for graduation in the Religious Studies major. Prerequisite: prior approval of topic by the department chair.

## Sign Language Studies (SLS)

**SLS 1000 Sign Language in Society** 3 s.h.  
A survey of American Sign Language and Deaf culture. Emphasis on Sign Language structure, history, and usage. Discussion of a sociocultural perspective of Deaf people, including readings from anthropology, sociology, linguistics, and education. Includes an examination of American attitudes toward Sign Language and Deaf culture.

**SLS 1010, SLS 1020 Beginning American Sign Language I, II** 4, 4 s.h.  
Development of basic ASL communication skills with appropriate vocabulary and grammatical structures. Emphasis on communicative and linguistic functions. Prerequisite or corequisite to SLS 1010: SLS 1000. Prerequisite to SLS 1020: SLS 1010. Thirty hours of laboratory practicum required for SLS 1010, 1020.

**SLS 2010 Intermediate American Sign Language I** 4 s.h.  
First level of immediate instruction and review of ASL grammatical features with further development of communication functions at the intermediate level. Prerequisite: SLS 1020 or placement. *Thirty hours of laboratory practicum required for SLS 2010.*

**SLS 2020 Intermediate American Sign Language II** 4 s.h.  
Second level of immediate instruction and review of ASL grammatical features with further development of communication functions at the intermediate level. Prerequisite: SLS 2010 or placement. *Thirty hours of laboratory practicum required for SLS 2020.*

**SLS 2110 Orientation to Deafness** 3 s.h.  
A survey of clinical and developmental aspects of hearing and deafness. Includes discussion of basic audiology, deaf education, and communicative implications of hearing loss. Prerequisite: SLS 1000.

**SLS 2310 Deaf Culture** 3 s.h.  
A survey of sociocultural factors that define Deaf persons as members of a cultural minority. Examination of Deaf history, exploration of cultural characteristics of Deaf persons, and an examination of contributions of Deaf persons to American society. Corequisite: SLS 2020.

**SLS 2450 Deafness and Community Resources** 3 s.h.  
History and evolution of community resource development as a contributing force behind social change within a Deaf Community. Covers topics such as education, vocational rehabilitation services, community mental health programs for Deaf persons, and community service agencies (national, state, and local). Prerequisite: SLS 1000.

**SLS 3010 Advance American Sign Language I** 3 s.h.  
Advanced American Sign Language development with a focus on English and ASL content and text analysis to increase student vocabulary and understanding of ASL syntactical patterns. Communicative dialogues will emphasize sociocultural aspects of deafness. Prerequisite: SLS 2020.

- SLS 3020 Advanced American Sign Language II** 3 s.h.  
Continued advanced ASL development with further emphasis on sociocultural and historical considerations of deaf heritage. Prerequisite: SLS 3010.
- SLS 3290 Fingerspelling and Numbers in ASL** 2 s.h.  
Concentrated instruction in practice of fingerspelling, numbering, and loan signs at increasing levels of complexity. Corequisite: SLS 3010.
- SLS 3410 Fundamentals of Interpretation and Transliteration** 3 s.h.  
Introduction to the theory, practice, and criticism of interpretation and transliteration: simultaneous and consecutive. Study of various models of the interpreting and transliterating processes, problems of linguistic and communicative equivalence, historical foundations, and professional issues. Prerequisite: cumulative GPA of 3.0 in SLS courses; departmental approval.
- SLS 3470 Deaf People and the Law** 2 s.h.  
Presents the history and evolution of civil rights laws affecting individuals in the Deaf Community and the impact on integration into society. Details federal laws, such as the Americans with Disabilities Act, as well as state special education laws, laws governing interpreters, housing, employment and other related laws and regulations that affect the daily lives of Deaf citizens. Prerequisite: SLS 1000.
- SLS 3810 American Sign Language: Registers** 3 s.h.  
An examination of the impact of register (frozen, informal, formal, consultative, and intimate) on language. Emphasis on identification and practice of vocabulary and grammatical constructs specific to a variety of situations and registers in ASL, with exploration of parallels in English. Prerequisite: SLS 3020.
- SLS 4010 American Sign Language: Discourse** 3 s.h.  
Ongoing interaction in Sign Language. Students are required to prepare lectures, presentations (informative, descriptive, etc.), and conduct interviews in American Sign Language. Prerequisite: SLS 3020.
- SLS 4040 ASL Literature and Drama** 3 s.h.  
The use of American Sign Language as a form of story-telling, poetry, and drama. ASL literature is analyzed and incorporated as part of receptive/expressive language development and advanced skills enhancement. Includes exploration of the canons of Deaf literature and drama. Prerequisite: SLS 3020 or departmental approval.
- SLS 4220 American Sign Language: Structure** 4 s.h.  
Analysis of the symbolic and linguistic structure of American Sign Language and other Sign systems. Includes aspects of phonology, morphology, syntax, semantics, grammar, and discourse. Examination of bilingual and bicultural practices, sociolinguistics, and related research. Prerequisites: SLS 3020.
- SLS 4250 Contrastive Text Analysis: ASL and English for Interpreters** 3 s.h.  
Analysis of various texts in ASL and English to identify structures unique to one language or the other. Problems of translation and/or interpretation. Includes discussion of cross-cultural communication between deaf and hearing cultures. Prerequisite: SLS 4850.
- SLS 4450 Simultaneous Interpretation for Interpreters** 3 s.h.
- A practical course in the process of interpreting from ASL to English and from English to ASL. Emphasis is on a sociolinguistic model of interpretation. Related linguistic processes are examined. Prerequisites: SLS 3410
- SLS 4610 English to ASL: Interpreting Laboratory** 3 s.h.  
Development of skills in spoken English to ASL interpreting. Audio- and videotaped discourse is interpreted into ASL, and recorded and analyzed with the instructor. Prerequisite: SLS 4450.
- SLS 4710 Selected Seminar Topics** 1 s.h. (max. 4 s.h.)  
Workshops or seminars include topics related to the Deaf community, Deaf culture, Sign Language, education, and related issues. (May be repeated for credit, as topics vary.)
- SLS 4750 Interpreting in Specialized Settings** 1-3 s.h. (max. 6 s.h.)  
Emphasis on specialized settings in which interpreters are expected to function. A range of interpreting settings and situations is examined, such as: deaf/blind, hospital/ medical, religious, and community-based situations. Prerequisite: SLS 3410.
- SLS 4810 ASL to English: Interpreting Laboratory** 3 s.h.  
Focus on ASL to spoken English interpreting. Videotapes and in-class speakers provide interpreting exercises for the student. ASL to English interpreting techniques discussed and put into practice. Prerequisite: SLS 4450.
- SLS 4850 Advanced Interpreting Laboratory** 2 s.h.  
A targeted, in-depth synthesis of English to ASL/ASL to English skills for both interpreting and transliterating. Includes individual and peer assessment through analysis of weekly laboratory assignments. Discussion and practice of specialized techniques and settings, such as team interpreting, video relay interpreting, and sight interpreting. Prerequisites: SLS 4610 and SLS 4810.
- SLS 4900 Interpreter Assessment and Credentialing** 2 s.h.  
Preparation for state and national certification examinations for professional interpreters. Exposure to the written and performance testing experience. Requires successful completion of state written examination and completion of national written qualifying examination. (Examination fees include membership in the Michigan Registry of Interpreters for the Deaf and the Registry of Interpreters for the Deaf.) Includes opportunities for students to experience simulated examinations. Prerequisite: SLS 4850.
- SLS 4930 Field Observation: ASL Interpreting** 2 s.h.  
Observation of sign language interpretation within the community in a variety of settings including educational, religious, medical, legal, corporate, and others. Prerequisites: SLS 4850 and departmental approval.
- SLS 4940 Field Practicum: ASL Interpreting** 2 s.h.  
Practicum conducted in settings equipped to provide application of interpreting/transliterating principles. Includes in-depth experiences in delivering interpreting services within the confines of state and national law. Provides experiences with various age groups, language preferences, and interpreting models reflective of current practices in the profession. Requires guided reflection with instructor on regular basis. Prerequisite: SLS 4930.
- SLS 4941 Field Placement: Deaf Community Studies** 3 s.h.

Observation and practicum in community-based service organizations and agencies, educational programs, vocational rehabilitation, or related areas. Documentation of placement-related experiences with on-site personnel. Requires guided reflection with instructor on regular basis. Prerequisite: SLS 2450 and SLS 3470, and departmental approval.

**SLS 4950 Senior Seminar** 2 s.h.  
Capstone course for senior-level students in the Department of Sign Language Studies. Students construct electronic/video portfolios of their academic and professional work in the respective areas of concentration (either Deaf Studies or Interpreting). After passing a written comprehensive examination, the culminating demonstration of students' program accomplishments is made through a presentation to peers and faculty. *To be taken in the student's final academic year of the program.*

## Social Science (SSC)

**SSC 3070 Social Studies Foundations (EDU)** 3 s.h.  
Interdisciplinary course comprising selected topics in Economics, Geography, History, Political Science, and Sociology integrated into an overview of the structure of the respective disciplines and designed to provide solid content background and resources for elementary school teachers. Prerequisites: SOC 1020, and PSC 1510 or GEO 3050.

**SSC 3080 The Nature and Scope of Inquiry** 3-4 s.h.  
Theme-based, highly interactive interdisciplinary course designed to enable students to explore the different approaches and ways of knowing that contribute to understanding and resolving complex issues, problems, or dilemmas of contemporary life. Utilizing the different modes of inquiry which characterize the various disciplines, the course involves students in readings, discussions, works of art, lectures by experts, team collaboration, and independent research. The course focuses on a compelling theme and is designed to develop the commitment to intellectual inquiry, humanistic values, and service to others as embodied in the mission of Madonna University.

**SSC 3210 Do Animals Matter? (HUM\*)** 3 s.h.

**SSC 4960 History and Social Science Seminar (HIS\*)** 3 s.h.  
Theoretical and philosophical foundations of history and the social sciences, including a paper or project reflecting methodological skills. Prerequisite: senior status in the major.

## Social Work (SW)

**SW 2140 Conflict Resolution (SOC\*/EDU)** 1 s.h.

**SW 2160 Empathy Listening Skills (SOC)** 1 s.h.  
Instruction and practice in the establishment of rapport with individuals through the use of empathetic listening skills. The material is presented in the context of developing a helping relationship.

**SW 2290 Tools for Success in Social Work and Sociology (SOC)** 1 s.h.  
For social work and sociology majors or individuals considering either major. Introduces American Psychological Association (APA) writing style, forms of professional writing required in social work generalist practice, elements of effective oral communication, library research and technology skills, and

resources available for success in the Social Work or Sociology Programs. Includes University-required Writing Assessment for students needing to complete this requirement. Prerequisite or corequisite (for social work majors only): SW 2300. Prerequisite or corequisite (for sociology majors only): SOC 2020. Course is graded as an S/F.

**SW 2300 Introduction to Social Work** 4 s.h.  
Introduces the profession of Social Work, the roles of the generalist social work practitioner, and the profession's Code of Ethics. Emphasizes client systems from a strengths perspective and the positive value of diversity and difference. Explores the profession's historical development, commitment to human rights and social and economic justice, current trends, and acquaints students with fields of practice. Stresses self-assessment and critical thinking skills to determine suitability for a career in social work. Includes a 30-hour academic service-learning experience. Prerequisite or corequisite (for social work majors only): SW 2290.

**SW 3010 Special Topics in Social Work** 1-3 s.h. (max. 10 s.h.)  
Specialized topics of interest related to social work practice/ Open to majors and non-majors.

**SW 3400 Human Behavior and the Social Environment I** 3 s.h.  
First of two courses examining biological, social, cultural, psychological, spiritual perspectives of human behavior, emphasizing interaction of these dimensions as they impact social functioning within the ecological systems framework. Introduces concepts of context and environment, diversity and difference, oppression, poverty, marginalization and alienation, privilege and power, as they shape human experience and identity. Includes reflection on developmental influences affecting student's own values, world view, and professional influences affecting student's own values, world view, and professional development. Prerequisites: BIO 1010 or BIO 2250; SOC 1020.

**SW 3410 Human Behavior and the Social Environment II** 3 s.h.  
Second of two courses examining dimensions of human behavior and the social environment. Builds upon theories and approaches presented in SW 3400; HSBE I, with a focus on human behavior development across the life course and the social system's role in promoting or deterring health and well-being. Further explores intersection of diversity and difference, social justice and oppression as relates to a person's life experiences. Stresses positive value of human diversity in social work practice. Prerequisite: SW 3400; prerequisite or corequisite: PSY 1010 and SW 2300.

**SW 3450 Practice Methods I: Individuals** 3 s.h.  
First in a sequence of four methods courses grounded in the generalist model of social work practice. Orients to the application of engagement, assessment, evidence-based intervention, and evaluation with individuals. Focuses on diversity, difference, and the utilization of knowledge, skills, and values in social work with individuals. Prerequisites or corequisite: SW 2300 and SW 3400.

**SW 3750 Practice Methods II: Groups and Families** 3 s.h.  
Second in a sequence of four methods courses grounded in the generalist model of social work practice. Applies knowledge, skills, and values in working with families and groups. Interprets human behavior within the context of a family's or group's culture, ethnicity, worldview, strengths, developmental stages, and challenges within a systems theory framework. Develops practice skills and methods of engaging,

assessing, intervening, and evaluating with families and groups. Prerequisite: SW 3450 with a grade of C (2.0) or better.

**SW 3960 Social Research Methods (SOC) 4 s.h.**  
Prepares students to become educated consumers of evidence-based social work and social science research to inform and improve practice, policy, and social service delivery. Orients to scientific and ethical approaches to building knowledge through the use of quantitative and qualitative research processes. Emphasizes importance of understanding ethical considerations when conducting research with human subjects. Prerequisites: SW 2300 (for social work majors only); SOC 2020 (for sociology majors only).

**SW 4260 Social Welfare History and Policy 4 s.h.**  
Explores the profession's social welfare system from a philosophical and historical basis examines the characteristics of contemporary social welfare policy in the United States. Critically analyzes major social policies and identifies how international, federal, state, local, and agency-based policy influences social work practice and delivery. Examines strategies for changing policy with particular emphasis on social justice, human rights, and vulnerable populations. The course includes a mandatory policy-focused field day. Prerequisites: PSC 1510 and admission to the Social Work Program.

**SW 4350 Practice Methods III: Organizations 3 s.h.**  
Third in a sequence of four methods courses grounded in the generalist model of social work practice. Analyzes organizational characteristics and behavior in preparation for advancing effective service delivery. Develops practice skills and methods for engaging, assessing, and intervening in organizations and agencies, including resource development and program evaluation. Focuses on effective, ethical, and professional practice within human service agencies and organizations. Prerequisites: SW 3410, SW 3750, and admission to the Social Work Program.

**SW 4700 Practice Methods IV: Communities (SOC) 3 s.h.**  
Fourth in a sequence of four methods courses grounded in the generalist model of social work practice. Examines perspectives and structures of community, focusing on oppression, discrimination, poverty, marginalization, alienation, factors of diversity and difference as well as being sources of privilege and power as they impact social wellbeing. Emphasizes the application of planned change processes at the community level in response to changing contexts and needs to promote social and economic justice, and to advance the equitable distribution of basic human rights and resources. Prerequisite: SW 4350 for Social Work students or SOC 3120 for all other students.

**SW 4750 Senior Integrative Capstone 3 s.h.**  
Using critical thinking to integrate social work knowledge, skills, theory, evidence, and values relating to person-in-environment. The course builds upon all previous courses and fields internships in the curriculum, using a multi-level analysis and reflection process on professional self and population of engagement. Taken concurrently with the second semester of field placement. Corequisites: SW 4900 and SW 4950.

**SW 4800, 4900 Field Practicum I, II 4, 4 s.h.**  
Field education component involving 200 clock hours per term of direct service taken concurrently with Field Seminar (SW 4850 and SW 4950). This is the "signature pedagogy" of social work education. Working under social work supervision, students apply the knowledge, skills, and values of generalist social work practice with client systems of all sizes. Refining of skills to engage, assess, intervene, and evaluate within the

profession's values and ethics. Provision of a structured learning opportunity to integrate theory and practice in the role of social work practitioner. Prerequisites: all junior-level social work courses. Prerequisites or corequisites for SW 4800: SW 4260, SW 4350; corequisite for SW 4800: SW 4850. Prerequisites or corequisite for SW 4900: SW 4700, SW 4750; corequisite for SW 4900: SW 4950. Formal admission to Field Practicum is required.

**SW 4840 Ethical Professional Practice (AS\*/PSY) 1 s.h.**

**SW 4850, 4950 Field Practicum Seminar I, II 2, 2 s.h.**  
Integrative seminar taken concurrently with Field Practicum I and II (SW 4800 and SW 4900). Students reflect upon experiences and challenges of field practicum. Focus is on evaluating and supporting the integration and application of knowledge, skills, and values of generalist social work practice from course work to field. Students demonstrate the professional use of self, self-awareness, appreciation for diversity and difference. Agency data, reports, and forms are reviewed to further develop skills in research and in program and practice evaluation strategies. Prerequisites: all junior-level social work courses. Prerequisites or corequisites for SW 4850: SW 4260, SW 4350; corequisite for SW 4850: SW 4800. Prerequisites or corequisites for SW 4950: SW 4700, SW 4750; corequisite for SW 4950: SW 4900.

## Sociology (SOC)

**SOC 1020 Introduction to Sociology 3 s.h.**  
Foundations and principles of social order, social control, social institutions, and social life in America and other cultures. Focus on how people's conditions, character, and life chances are influenced by organizations and institutions. Emphasis on critical thinking about practices and beliefs in a variety of social contexts.

**SOC 1300 Introduction to Community Leadership 1 s.h.**  
Examination of various avenues to civic involvement and their importance in maintaining civil society, with an introduction to the communitarian philosophy and to principles and best practices in service-learning. Designed to prepare students to get the most out of their community service experiences. This course includes a 15-hour academic service-learning experience.

**SOC 2020 Social Problems 3 s.h.**  
Analysis of major social issues/problems in the US and globally from a sociological perspective. Consideration of national and international implications. Focus on issues of stratification (social class, race, gender) deviance, industrial conflict, warfare, environmental pollution, and consumption. Analyses of specific social movements that respond to political and economic contradictions. Focus areas may include: media and public opinion; social inequality and justice; social control and deviance; and belief, religion, and science. May include an academic service-learning component.

**SOC 2100 Law, Society, and Politics (LAW\*/PSC) 3 s.h.**

**SOC 2140 Conflict Resolution (EDU/SW) 1 s.h.**  
Introduces students to 21<sup>st</sup> century non-violent conflict resolution skills and knowledge. The class addresses non-violence, attitudes towards conflict, conflict styles, macro and micro levels of conflict processes, diversity, and methods of conflict resolution. The focus is interpersonal conflict resolution in the home and work.

**SOC 2160 Empathy Listening Skills (SW\*)** 1 s.h.

**SOC 2290 Tools for Success in Social Work and Sociology (SW\*)** 1 s.h.

**SOC 3120 Diversity, Discrimination, and Social Justice** 3 s.h.

Issues of diversity, discrimination, and social justice with particular attention given to institutions that provide human services (sociology, criminal justice, nursing, gerontology, social work, psychology, education): how marginalized populations (e.g. race/ethnicity, religion, age, gender, sexual orientation, social class, medical/mental disability) are socially constructed; how these groups have been affected in the contexts of social stratification; institutional and structural discrimination; how economic, political, and cultural systems pose challenges to these marginalized groups; exploration of possible solutions.

**SOC 3130 Sociology of the Family** 3 s.h.

Analysis of the family as a major social institution, with consideration of the way forms of the family vary cross-culturally. Examination of how political and economic developments affect the family. Topics include: ethnic and social class variations in structure, patterns of mate selection, parenthood, parent-child interactions, divorce, and changing gender roles.

**SOC 3210 Principles of Criminology (CJ\*/FOR)** 3 s.h.

**SOC 3230 Juvenile Justice (CJ\*)** 3 s.h.

**SOC 3250 Women and Violence** 2 s.h.

An examination of selected types of violence in women's lives. Analysis of the social factors influencing women's deviance, victimization, and criminality. Focus on the relationship between gender roles and violence, as well as the most common forms of violent behavior women encounter, such as rape, domestic battery, and prostitution.

**SOC 3410 Sustainability: Vision and Values (HUM\*/RST)** 3 s.h.

**SOC 3530 Marriage and the Family (RST\*/FCS)** 4 s.h.

**SOC 3620 Society and Health: Sociological Perspectives** 3 s.h.

Individual and group responses to the meaning of the sick role and well-being, provider-patient relationships, structure of health care organizations, and issues of inequality within health care institutions. Topics include the effects of age, race, gender and socioeconomic status on health and wellness; the interrelationships between healers, patients, and social institutions. Topics are examined through the sociological perspectives of conflict theory, functionalism, and symbolic interactionism.

**SOC 3710 Special Topics in Sociology** 1-3 s.h. (max. 3 s.h.)

Analyses of current issues and topics from a sociological perspective. *Normally offered in a weekend format.*

**SOC 3800 Sex and Gender Roles** 3 s.h.

An examination of the idea of socially constructed gender roles and how these roles changed historically in response to internal contradictions, as well as political and economic forces such as the women's movement. Perspectives included from disciplines such as history, biology, anthropology, psychology, political science, and economics. Discussion of the interaction of race, ethnicity, social class, and sexual

orientation with gender roles with an emphasis on multiculturalism and globalism.

**SOC 3950 Social Theory** 3 s.h.

An examination of classical contemporary sociological theory as related to understanding social changes and research methodology. Focus on how theory provides the basis for interpreting the human condition, addressing social problems, and conducting empirical research regarding human behavior. Students examine and evaluate strategies for the improvement of society. Prerequisite: SOC 2020.

**SOC 3960 Social Research Methods (SW\*)** 4 s.h.

**SOC 4040 Proposal Writing and Grant Administration (AGE\*/EM)** 3 s.h.

**SOC 4300 Humane Studies (HUM\*)** 3 s.h.

**SOC 4700 Practice Methods IV: Communities (SW\*)** 3 s.h.

**SOC 4890 Seminar in Community Leadership** 3 s.h.

To prepare student for active civic engagement and eventual leadership. Purposeful civic learning through the student's service-learning leadership placement and the creation of a Community Leadership Portfolio. Analysis of the role of civic engagement and community involvement in the maintenance of civil society. This course includes a 30-hour academic service-learning experience. Prerequisites: SOC 1300 and SOC 3120.

**SOC 4900 Applied Social Research Methods** 2 s.h.

Application of qualitative and quantitative research methods in sociology and related social science disciplines utilizing the scientific method. Students have an opportunity to participate in the completion of a community-based research project and gain the practical experience needed in applied sociology. Major areas of sociological concern include the nature, scope, and logic of social changes. The course includes an exploration of specific strategies to improve society. Prerequisite: SW 3960.

**SOC 4930 Sociology Internship** 2 s.h.

Professionally supervised practical experience (75 hours) in an approved setting, focusing on behavior of the individual, small groups, and community. Extends the student's sociological knowledge and skill base and provides an opportunity for students to synthesize theory with practice while gaining practical work experience. To be taken in the final academic year of the program.

**SOC 4950 Sociology Seminar** 2 s.h.

Capstone course for the sociology major. A review and consolidation of material covered throughout the major. Preparation of electronic portfolios of academic and professional work, including refining work completed for courses in the major. Includes focus on graduate school preparation and continued professional development. To be taken in the final academic year of the program.

## Spanish (SPA)

**SPA 1030, 1040 Elementary Spanish I, II** 3, 3 s.h.

Basic skills for mastery of the Spanish language: listening, speaking, reading, and writing, with a focus on grammatical structures, and syntax. To be taken in sequence. Prerequisite for SPA 1040: SPA 1030.

**SPA 1110 Spanish for Criminal Justice 3 s.h.**

A combination of language and cross-cultural training to prepare students to communicate effectively with Hispanic populations in the U.S. Students develop a beginning level of fluency in Spanish and explore cross-cultural and socio-economic factors that influence the behavior of Hispanic communities across the United States. *No credit toward a major or minor in Spanish.*

**SPA 2230, 2240 Intermediate Spanish I, II 3 s.h.**

Development of the ability to communicate in Spanish with a focus on vocabulary building, grammar, reading, writing, and conversation. To be taken in sequence. Prerequisite for SPA 2230: SPA 1040. Prerequisite for SPA 2240: SPA 2230.

**SPA 2700 Project: Written/Oral Spanish 2 s.h.**

Spanish project allowing a student to strengthen written and oral skills for language proficiency. The project is designed to individual needs. In Spanish. Prerequisite or corequisite. SPA 2240.

**SPA 3010 Business Spanish 3 s.h.**

Prepares students with an intermediate level of Spanish to use Spanish in professional situations. Special attention to technical and commercial practices that require an advanced command of Spanish (e.g., business communications, public presentations, and cultural etiquette). Opportunity for shadowing in a Spanish-speaking business. In Spanish. Prerequisite: SPA 2240.

**SPA 3250 Cultures of Spain and Spanish America 3 s.h.**

Study of the language and cultures of the people of Spain, Latin America, and the Spanish-speaking Caribbean. Emphasis on their diversity, artistic creations (Including art, literature, music), immigration, politics, and their shared cultural history. In Spanish. Prerequisite: SPA 2240.

**SPA 3260 Cultures of Latinos in the U.S. 3 s.h.**

Study of the language and cultures of Latinos living in the United States. Emphasis on their diversity, artistic creations (Including art, literature, music), immigration, and politics. Students conduct interviews with members of Latino communities in the U.S. In Spanish. Prerequisite: SPA 2240.

**SPA 3310 Oral and Witten Composition 4 s.h.**

Applied advanced grammar, giving practice in original composition with emphasis on developing skill in employing natural, everyday expressions in speaking and writing through the use of correct idiomatic Spanish. In Spanish. Prerequisite: SPA 2240.

**SPA 3620 Special Topics 1 s.h. (max. 2 s.h.)**

Directed study by an advanced student pursuing an area of interest within the Spanish program (e.g., literary analysis, cultural analysis). Designed to fit the individual interests of the advanced student. In Spanish. Prerequisite: SPA 2240 and permission of instructor.

**SPA 4100 Survey of Literature in Spanish 4 s.h.**

A survey course of Peninsular and Latin American literature readings in Spanish: selected literary masterpieces from the Middle Ages to the present. Emphasis on the continued development of linguistic skills. In Spanish. Prerequisite: SPA 3310.

**SPA 4300 Spanish Linguistics 3 s.h.**

Study of aspects of the Spanish language: the structure of sounds, meanings of words, how words and sentences are organized, and how it is used in society. In Spanish. Prerequisite: SPA 3310.

**SPA 4400 Spanish Language and Culture in the U.S. 3 s.h.**

The sociolinguistics of the Spanish spoken in the United States: study of the Spanish language and the Latino culture within the social contexts of the Latino communities in the United States. The course includes a research component. May include an academic service learning experience. In Spanish. Prerequisite: SPA 3310.

**SPA 4620 Independent Research 2 s.h.**

Undergraduate research under faculty supervision. The student initiates and pursues a research project of an aspect of the Spanish language within the context of education and prepares a proposal to submit for presentation at the Michigan World Languages Association (MIWLA) annual conference or at another professional organization. Prerequisite: SPA 4300 and approval of the Spanish advisor.

**SPA 4802 Study Abroad: Topics in the Community 2 s.h.**

Focus on a selected topic from contemporary issues and constructs facing the people of Spain and Spanish America, such as family system, gender construct, indigenous resistance, immigration, religion, social class, and education, and how these issues are influenced by cultural, political, historical, and economic contexts. Students participate in a short-term study abroad experience where they will have the opportunity to interact with Spanish speakers, conduct observations, and complete interviews. In Spanish. Prerequisites: SPA 3310 and approval of Spanish advisor.

## Speech Communication

See listings under Communication Studies (COM).

## Sport Management (SM)

**SM 1100 Introduction to Sport Management (BUS) 3 s.h.**

Exploration and analysis of sport and recreation from philosophical, historical, and organizational perspectives. Introduction to the field of sport management, examining professional opportunities available, resume writing, and professional networking in the field.

**SM 2100 Media Relations in Sport (JRN) 3 s.h.**

The practical application of various techniques and strategies used in developing good public relations in and through sport. Communications and public relations theories and methods are presented and common public relations issues are analyzed in the professional, intercollegiate, and commercial sport industries.

**SM 2300 Social Issues in Sport Management 3 s.h.**

Analysis of critical issues and controversies in sport including the influences that social attitudes, media, politics, and the economy have on various sports institutions from childhood play to professional athletes. Includes perspectives on religion, deviance, violence, race, gender, and social class in sport.

**SM 2710 Coaching Principles 3 s.h.**

Examination of conceptual frameworks and topics related to the coaching of child and youth athletes including sociology, psychology, motor skills learning and acquisition, and administration. Analysis of the social context, responsibilities, and risks associated with the role of a professional coach and the coaching profession.

**SM 2930 Practicum in Sport/Recreation 1-3 s.h.**

Hands-on work experience in the sport or leisure industry. Application of practical knowledge of introductory sport management principles in an approved, supervised sport- or recreation-specific assignment. Prerequisite: SM 1100 and 24 semester hours in major completed.

**SM 3100 Facility Design and Event Management (HTM) 3 s.h.**

The process for managing sport and event enterprises. Specific attention given to the design and management of a sport facility as well as the skills and processes associated with administration of a sport event, whether it be participant-centered or spectator-centered. Prerequisite: SM 1100.

**SM 3300 Sport-Marketing (MKT) 3 s.h.**

An in-depth analysis of the various techniques and strategies of marketing in the sport environment. Basic marketing concepts examined, with applications to the uniqueness of sport and leisure industry: event marketing, sponsorship, licensing, sport information, and public relations. Prerequisite: SM 1100.

**SM 4100 Legal and Ethical Aspects of Sport (BUS) 3 s.h.**

An analysis of the legal and ethical aspects of the sport environment. Topics include negligence: Liability; control of amateur, professional, and school sport; violence/crowd control; product liability; risk management; and selected current issues. Prerequisites: SM 1100 and BL 3330.

**SM 4260 Club Management (HTM\*/MGT) 3 s.h.**

**SM 4300 Budgeting and Financing of Sport (FIN) 3 s.h.**

An analysis of financial concepts and theories and their application in the professional, intercollegiate, recreational, and commercial sport environments. Topics include revenues and expenses of professional, intercollegiate, and private sport industries; issues impacting these revenues and expenses; budgeting methods; economic impact; fundraising at the intercollegiate level; ownership in sport; and public and private funding for non-profit sport programs. Prerequisites: SM 1100 and ACC 2000.

**SM 4500 Gender and Race in Sport 3 s.h.**

Socially constructed categories of class, race, and gender, and their influence on perceptions of the body. The impact these categories have on institutionalization, practice, and representation of sport and leisure is discussed, with an emphasis on promoting unbiased and non-prejudicial sport and leisure environments. Prerequisites: SM 1100 and SM 2300.

**SM 4930 Sport Management Internship 3 s.h.**

On-the-job experiences with the application of principles and techniques that have been presented in coursework in the sport management program. Approximately 400 clock hours,

including periodic consultation with a university supervisor. Prerequisite: at least 12 credits in Sport Management.

**SM 4950 Senior Seminar in Sport Management 2 s.h.**

This capstone seminar focuses on preparing students for careers in sport management. Students synthesize their program coursework and field experiences, conduct self-assessments, and reflect critically on the field of sport management and their career potential within it. Prerequisite: Senior standing and at least 24 credits in Sport Management major; pre- or corequisite: SM 4930.

## Study Abroad

**X802 Study Abroad 1-4 s.h. (max. 14 s.h.)**

Study topics designed as the focus of international experiences shorter than three weeks. *May be repeated for credit. Course numbers may be used with any course rubric.*

**X803 Study Abroad 1-4 s.h. (max. 14 s.h.)**

Study topics designed as the focus of international experiences of more than three weeks, including but not limited to the offering of Madonna University courses at an international location. *May be repeated for credit. Course numbers may be used with any course rubric.*

## Supply Chain Management (SCM)

**SCM 2650 Supply Chain Management 3 s.h.**

Fundamentals of supply chain management. Introduces students to the major concepts of supply chain management and their impact on efficient operations. Students learn how value is created through efficient supply chain management and application in local and global organizations. Prerequisite: MGT 2360.

**SCM 3500 Building Integrated Supply Chains 3 s.h.**

Integration and application of the supply chain management ties and linkages. Ties together the key functions of supply chains, operations, and customer relationship management. Focuses on improving, innovating and integrating those areas. Exposure to an up-to-date global approach, filled with scenarios and real-world examples. Prerequisite: SCM 2650.

**SCM 4100 Contemporary Logistics Management 3 s.h.**

The art and science of data analytics and contemporary logistics in supply chain management. Developing and using data and information to make informed decisions. Emphasis is placed on making strategic and financial decisions. Achievement of organizational efficiency and making managerial decisions in complex organizations. Topics include supplier evaluation, procurement, inventory, warehousing, packaging, materials handling, and transportation. Prerequisites: SCM 3500 and QS 2500.

**SCM 4300 Global Supply Chain Management 3 s.h.**

Examination of the systems and methods of building and managing global supply chains. Emphasis is on operations, logistics, purchasing, market channels and industry implications. Current trends in global supply chain management. Prerequisites: MGT 3210 and SCM 2650.

**SCM 4700 Strategic Supply Chain Management 3 s.h.**



In depth analysis of the dangers of inefficient supply chain management and its impact on an organization's overall health and performance. Students are equipped with the practical tools necessary to solve supply chain management problems and develop effective strategic decision-making skills. Emphasis on the competitive advantages afforded by efficient supply chain management. Prerequisite: SCM 3500.

**SCM 4910 Internship** 3 s.h.

Supervised professional work experience in the area of specialization. Completed in the last two semesters of the program.

## Television and Video Communications

See listings under broadcast and Cinema Arts (BCA).

## Theater (TRE)

**TRE 1010 Fundamentals of Acting** 3 s.h.

An exploration of the basics of acting through exercises that build a process from script page to stage, including approaching a script, preparation and research, and how to work collaboratively in the professional world. Scripts used include monologues and scene work. Preparation and research of scripts include investigating not only the particulars of the script itself, but how it relates historically to the periods in which it is set, in which it was written, and to the history of theater.

**TRE 3010 Production Technology** 2 s.h.

A project based course involving in-depth study of the practical aspects of theater production. Students engage in the study of theoretical and practical perspectives of applied theater including technical production, stage management, and design that provide the framework for future productions.

## University (UNV)

**UNV 1010 Transition to Higher Education** 1 s.h.

Interactive course designed to address transition issues first-year students face when entering the University: introduction to thought-provoking, challenging, and interesting ideas to enhance critical thinking, research, writing, and presentation skills; engagement in a community of learners; and reflection on a service-learning-experience that fulfills the University's mission of service. The culminating assignment is a structured debate, which students prepare for throughout the course. Includes an academic service-learning experience. *Required of all students under age of 24 transferring in fewer than 13 s.h. of college credit (excluding Advanced Placement, dual enrollment, International Baccalaureate, and early college credit). Students who complete a semester of Intensive English as a Second Language are excused from this requirement.*

## World Languages (WL)

**WL 2100 Communication and Culture for Health Care Professionals** 3 s.h.

Culturally based concepts of health and illness among diverse populations are studied to facilitate understanding of differences in global human health conditions for the purpose of providing culturally competent health care. Basic foreign language for health care is included.

**WL 2710 Language Acquisition** 2 s.h.

A survey course on the fundamentals of second language acquisition. Issues pertaining to syntax, semantics, and phonology; contrasts of first- and second-language acquisition as well as social and infrastructural factors that affect the learning process (monolingual vs bilingual societies, monoglossia vs diglossia, cultural capital).

**WL 4900 Language Immersion Service-Learning** 2 s.h.

Immersion experience (minimum 30 clock hours) in a community-based organization where use of the target language and cultural knowledge is required. Development of oral and written language skills in actual use. Reflective exploration of community service and civic responsibility in lifetime perspective. Prerequisite: higher-intermediate proficiency in the target language and permission of the department.

## World Language Study

Madonna University offers majors and minors in American Sign Language and Spanish (see under listings). Students who wish to study a language not being taught at Madonna University should see their major advisor to arrange Consortium registration at the University of Detroit Mercy or see the Center for Study Abroad to discuss opportunities for international study.

## Writing (WRT)

**WRT 1000 Writing Workshop** 1-3 s.h. (max. 3 s.h.)

Individualized instruction for students developing college level writing skills. Working with tutors in the Writing Center for a prescribed number of hours per week is a requirement for this course. May be repeated for a maximum of three semester hours. *(Does not apply to any major or minor in the Language, Literature, Communication, and Writing department.)*

**WRT 1010 College Composition I** 3 s.h.

Study and practice of strategies for academic writing, with a focus on writing and reading descriptive, narrative, and expository essays. Emphasis on writing as a process. Introduction to information literacy. Prerequisite: placement by Madonna University Writing Assessment Program. *(Does not apply to any major or minor in the Language, Literature, Communication, and Writing department.)*

**WRT 1020 College Composition II** 3 s.h.

Study and practice of strategies for academic writing, with a focus on writing and reading persuasive and argumentative essays. Continued emphasis on writing as a process. Development of information literacy skills, as applied to writing a substantial research paper. An exit portfolio, to be scored by at least two Composition instructors, is required for successful completion of the course. Prerequisite: WRT 1010 or placement by Madonna University Writing Assessment Program. *(Does not apply to any major or minor in the Language, Literature, Communication, and Writing department.)*

**WRT 1320 News Reporting (JRN\*)** 3 s.h.

**WRT 2050 Creative Writing** 3 s.h.

Writing and study of poetry, fiction, and plays at an introductory level. Includes discussion, writers' workshops, and regular conferences with the instructor. Students contribute to the production of a class electronic publication. Prerequisite: WRT 1020.

**WRT 2440 Technical Writing 3 s.h.**

Theory and application of technical writing principles. Topics include an introduction to the technical communication environment, ethical and legal considerations, the basics of writing and analyzing technical documents, collaborative writing, and design principles for documents and Web sites. Students create a variety of technical documents for inclusion in their final e-portfolios. Prerequisite: WRT 1020 or equivalent.

**WRT 3100 Advanced Composition 3 s.h.**

Advanced study and application of the rhetorical elements of invention, form, and style in nonfiction writing. Emphasis on strategy and style in appealing to a variety of audiences. Class meetings include writers' workshop format. Prerequisite: WRT 1020.

**WRT 3250 Writing Creative Nonfiction 4 s.h.**

Exploration of the craft of creative nonfiction, concentrating on rhetorical features and borrowings from other literacy genres. Writing memoir, poetic essays, literary journalism, essays of place, or literary approaches to narrative in scientific writing. Students Share work in progress and render feedback on the work in the progress of others. Prerequisite: WRT 2050

**WRT 3260 Business and Professional Writing (BUS) 3 s.h.**

A study of the strategies and stylistic devices which lead to clear, concise, and complete business writing. Various types of business letters, memoranda, proposals, and reports are examined and developed. Prerequisite: WRT 1020.

**WRT 3440 Advanced Technical Writing 3 s.h.**

Continued study and application of technical writing principles. Topics include communicating persuasively, designing documents and Web sites, using graphics, evaluating and testing documents and Web sites, and learning key applications for creating a variety of technical documents. Introduction to technical communication software. Students create a variety of technical documents for inclusion in their final e-portfolios. Prerequisite: WRT 2440 or equivalent.

**WRT 3490 Publication Software for Technical Writers 3 s.h**

In-depth learning in the use of technical communication software with multi-channel, multi-device publishing capabilities: developing standard-compliant content, publishing this content in various formats, working collaboratively on writing projects, incorporating images, and adding demos and simulations. Students create a variety of technical documents, using principles and strategies learned in the technical writing course sequence, for inclusion in their final e-portfolios. Prerequisite: WRT 3440.

**WRT 4000 Rhetorical Theory and Criticism (COM) 4 s.h.**

Survey of Western rhetorical theory from Classical times to the present; analysis and criticism of major theoretical and philosophical concepts concerning persuasion in speaking

and writing. The influence of rhetoric on political, social, and individual thought and action.

**WRT 4750 Topics in Writing 1-4 s.h. (max. 8 s.h.)**

Advanced writing experience focusing on a single genre. Includes writing experience, the study of professional texts, participation in small-group writing workshops, and individual conferences with instructor. May be repeated in new topic for credit. Prerequisite: WRT 2050 or departmental approval.

**WRT 4910 Cooperative Education In Writing 3 s.h.**

On-campus or on-the-job experience (paid) with professional writing assignments. Includes bi-monthly discussion of co-op experiences with peers and regularly scheduled consultations with the instructor. Prerequisite: WRT 3440.

**WRT 4930 Writing Practicum 3 s.h.**

On-campus or on-the-job experience (unpaid) with professional writing assignments. Includes bi-monthly discussion of co-op experiences with peers and regularly scheduled consultations with the instructor. Prerequisite: WRT 3440.

**WRT 4950 Senior Seminar: Writing for Publication 3 s.h.**

Advanced course in freelance and literary writing for authors working on all types of manuscripts: fiction, nonfiction, and poetry. A guided but individualized study of the student's chosen literary form. Includes advanced study of effective writing techniques, marketing information, and strategies for publication. *Must be taken in final twenty hours of the degree program.*

# **Section IV:**

**Directories**

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# The Madonna University Community

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### FACULTY EMERITI

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# Telephone Directory

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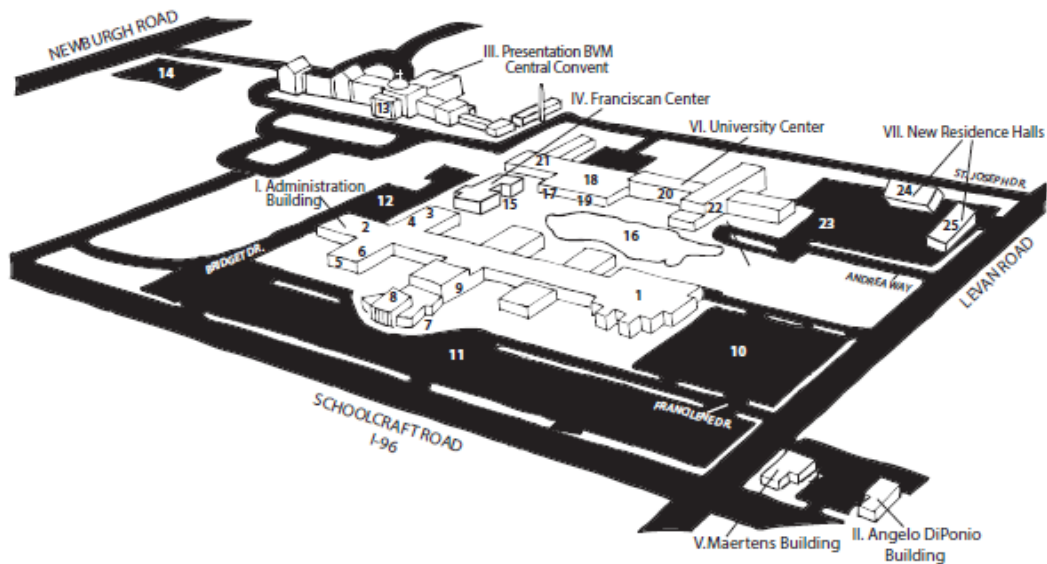
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**Counseling & Disability  
Resources.....(734) 432-5639**  
**Video Phone: (734) 259-3796**  
**College of Education.....(734) 432-5655**  
**Financial Aid.....(734) 432-5663**  
**First-Year Experience.....(734) 432-5417**  
**Graduate School.....(734) 432-5667**  
**International Students Office .....(734) 432-5791**  
**Library.....(734) 432-5703**  
**Macomb University Center.....(586) 263-6330**  
**44575 Garfield Road, Clinton Township**  
**College of Natural and Social  
Sciences.....(734) 432-5570**  
**College of Nursing and Health....(734) 432-5717**  
**Nursing Admissions.....(734) 432-5685**  
**Nursing Simulation Practice  
Laboratory.....(734) 432-5596**  
**Office of the Registrar.....(734) 432-5400**

**Office of Undergraduate  
Retention.....(734) 432-5417**  
**Prior Learning.....(734) 432-5417**  
**Residence Life.....(734) 432-5383**  
**Office of Service-Learning & Civic  
Engagement.....(734) 432-5880**  
**Student Accounts.....(734) 432-5600**  
**Office of Student Affairs and Mission  
Integration.....(734) 432-5881**  
**Student Life Office.....(734) 432-5426**  
**Technology HELP Desk.....(734) 432-5800**  
**Technology Learning Center.....(734) 432-5376**  
**Transitions Center.....(734) 432-5740**  
**Writing Center.....(734) 432-5304**

# CAMPUS MAPS



36600 Schoolcraft Road  
Livonia, MI 48150-1176  
734-432-5300 • madonna.edu



## I. Administration Building

1. Activities Center
2. Administration & Admissions Offices
3. Alumni Office
4. Bookstore
5. Ford Motor Co. Technology Wing
6. Graduate School
7. Kresge Hall
8. Library
9. Science Lecture Hall
10. Parking Lot – East
11. Parking Lot – South
12. Parking Lot - West

## II. Angelo DiPonio Building

College of Nursing & Health  
Classrooms D100-D175

## III. Felician Sisters Presentation BVM Central Convent

13. Presentation BVM Chapel
14. Parking Lot – Central Convent

## IV. Franciscan Center

Franciscan Studios  
Science Labs  
Sr. Mary Danatha Gathering Center  
Suchyta Lecture Hall  
15. Cardinals Square  
16. St. Francis Pond

## V. Maertens Building

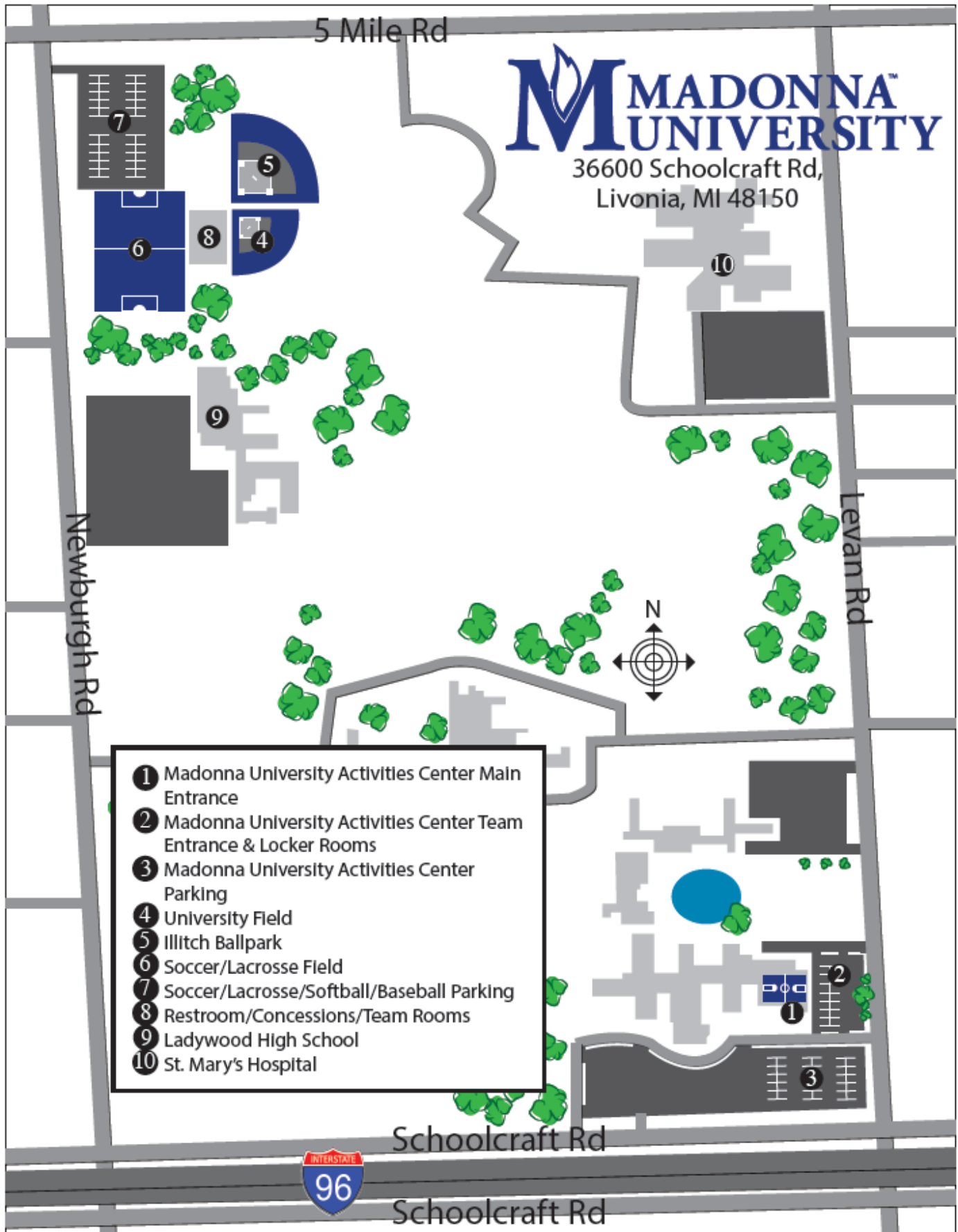
School of Business  
Classrooms M101-M132

## VI. University Center

17. Chapel
18. East/West Dining Room
19. Fitness Center
20. Dance Studio
21. Public Safety
22. Residence Hall
23. Parking Lot - North

## VII. Residence Halls

24. Living Learning Community
25. Apartment-style Housing



# Driving Map

## LIVONIA CAMPUS

Madonna University is located  
east of the I-96 and I-275  
intersection

36600 Schoolcraft Road  
Livonia, Michigan 48150

(734) 432-5300

